

Chapter 2.02

GOVERNMENTAL ORGANIZATION

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2.02.010 Purpose.

It is the intent and purpose of this title to establish and clarify the organization and operation of city departments and to provide for an orderly means of conducting the operations of city government and provide for the division of administrative services into departments, divisions and bureaus and define the duties and functions of each. (Ord. 15376 §1; January 8, 1990).

2.02.020 Departments of the City Designated.

The administration of the affairs of the city shall be performed under the direction and supervision of the Mayor by the following departments, each of which shall have the necessary staff and a director as designated herein:

- (a) Building and Safety - Director of Building and Safety;
- (b) Finance - Finance Director;
- (c) Fire - Fire Chief;
- (d) Health - Health Director;
- (e) Law - City Attorney;
- (f) Library - Library Director;
- (g) Parks and Recreation - Director of Parks and Recreation;
- (h) Personnel - Personnel Director;
- (i) Planning - Planning Director;
- (j) Police - Chief of Police;
- (k) Public Works and Utilities - Director of Public Works and Utilities;
- (l) Urban Development - Urban Development Director. (Ord. 19093 §1; June 9, 2008: prior Ord. 16951 §1; March 11, 1996: Ord. 16192 §1; August 17, 1992: Ord. 15376 §2; January 8,

1990: P.C. §2.04.010: Ord. 14837 §1; February 29, 1988: Ord. 13615 §1; June 6, 1983: Ord. 12024 §1; July 11, 1977: Ord. 11450 §1; September 2, 1975: Ord. 11347 §1; April 28, 1975: Ord. 10860 §1; July 16, 1973: Ord. 10033 §1; February 1, 1971: Ord. 7946 §1(part); January 14, 1963: Ord. 3525 §1 as amended by Ord. 7052; December 7, 1959).

2.02.040 Department of Building and Safety.

Under the direction and supervision of the Mayor, the Director of Building and Safety shall have charge and supervision of the Department of Building and Safety. The Director of Building and Safety shall have such duties as provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 15376 §4; January 8, 1990: P.C. §2.04.105: Ord. 14837 §3; February 29, 1988).

2.02.050 Finance Department.

Under the direction and supervision of the Mayor, the Finance Director shall have charge and supervision of the Finance Department which shall include the City Auditor, City Clerk, City Treasurer, Municipal Auditorium, Budget Division, Purchasing Division, Data Processing Division, Emergency Communications Division, and all other offices, buildings and properties belonging to the city not otherwise assigned together with all officers, employees, accounts, records, equipment, buildings, and property, both real and personal, pertaining to said departments and officers. The Finance Director shall have such duties as provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council, consistent with the Charter of the City of Lincoln. (Ord. 17135 §1; February 3, 1997: prior Ord. 16192 §3; August 17, 1992: Ord. 15376 §5; January 8, 1990: P.C. §2.04.020: Ord. 14127 §1; June 10, 1985: Ord. 13615 §2; June 6, 1983: Ord. 10033 §2; February 1, 1971: Ord. 7946 §1; January 14, 1963).

2.02.060 Fire and Rescue Department.

Under the direction and supervision of the Mayor, the Fire Chief shall have charge and supervision over the Fire and Rescue Department and such divisions as the Fire Chief shall designate. The Fire Chief shall have such duties as provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 18170 §1; April 28, 2003: prior Ord. 17670 §1; May 15, 2000: Ord. 15376 §6; January 8, 1990: P.C. §2.04.120: Ord. 11347 §3; April 28, 1975).

2.02.065 Public Safety Director.

Under the direction and supervision of the Mayor, the Public Safety Director shall have charge and supervision over the Fire and Rescue Department, the Police Department, and the 911/Communications Center. The Fire Chief, the Police Chief, and the Manager of the Communications Center shall report to and act under the supervision of the Public Safety Director. The Public Safety Director shall have such duties as provided by the ordinances of the City and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. The position of Public Safety Director shall be discontinued on June 1, 2013, unless further action to maintain the position is taken by the Mayor and City Council. (Ord. 19569 §1; June 27, 2011).

2.02.070 Health Department.

Under the direction and supervision of the Mayor and by the terms and provisions of the interlocal agreement establishing the City-County Health Department and *Neb. Rev. Stat.* §§ 71-1626 through 71-1636, the Health Director shall have charge and supervision of the Health Department.

The Health Director shall have such duties as may be provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln, the interlocal agreement or state law including *Neb. Rev. Stat.* §§ 71-1626 through 71-1636. (Ord. 17316 §1; April 6, 1998: prior Ord. 15376 §7; January 8, 1990).

2.02.080 Law Department.

Under the direction and supervision of the Mayor and the City Council, the City Attorney shall have charge and supervision of the Law Department. The City Attorney shall have such duties as provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 15376 §8; January 8, 1990: P.C. §2.04.090: Ord. 10033 §6; February 1, 1971).

2.02.085 Library Department.

Under the direction and supervision of the Mayor and Library Board, the Library Director shall have charge and supervision of the Library Department. The Library Director shall have such duties as provided by the ordinances of the City, this code, and as may be provided by the Mayor, Library Board, or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 19093 §2; June 9, 2008).

2.02.090 Parks and Recreation Department.

Under the direction and supervision of the Mayor, the Director of Parks and Recreation shall have charge and supervision of the Parks and Recreation Department which shall include all city parks, recreational activities, and city cemeteries. The Director of Parks and Recreation shall have such duties as provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 15376 §9; January 8, 1990: P.C. §2.04.040: Ord. 10033 §3; February 1, 1971: prior Ord. 7946 §1(part); January 14, 1963).

2.02.100 Personnel Department.

Under the direction and supervision of the Mayor, the Personnel Director shall have charge and supervision of the Personnel Department. The Risk Management Division is assigned to, and shall be a division of, the Personnel Department. The Personnel Director shall have such duties as provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 17135 §2; February 3, 1997: prior Ord. 15376 §10; January 8, 1990: P.C. §2.04.050: Ord. 7946 §1(part); January 14, 1963: Ord. 7545 §5; August 21, 1961).

2.02.110 Planning Department.

Under the direction and supervision of the Mayor, the Planning Director shall have charge and supervision of the Planning Department. The Planning Director shall have such duties as provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 15376 §11; January 8, 1990: P.C. §2.04.060: Ord. 7946 §1(part); January 14, 1963: prior Ord. 7545 §4; August 21, 1961).

2.02.120 Police Department.

Under the direction and supervision of the Mayor, the Chief of Police shall have charge and supervision over the Police Department. The Chief of Police shall have such duties as provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 15376 §12; January 8, 1990: P.C. § 2.04.110: Ord. 12499 §1; February 5, 1979: prior Ord. 11347 §2; April 28, 1975).

2.02.130 Public Works and Utilities Department.

Under the direction and supervision of the Mayor, the Director of Public Works and Utilities shall have charge and supervision of the Department of Public Works and Utilities which shall include the following divisions, operations, and functions: City Engineering, Street Maintenance, Traffic Engineering, Lincoln Water System, Lincoln Wastewater System, sanitary landfills, storm sewers, recycling operations, operation of City parking lots and garages; and all officers, employees, accounts, and records, and all plants, buildings, equipment, machinery, wells, mains, lines, and property, both real and personal, pertaining thereto. The Director of Public Works and Utilities shall also have such other and additional duties as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 16951 §2; March 11, 1996: prior 15376 §13; January 8, 1990: P.C. §2.04.070: Ord. 10033 §4; February 1, 1971: Ord. 7946 §1(part); January 14, 1963).

2.02.160 Urban Development Department.

Under the direction and supervision of the Mayor and the City Council, the Urban Development Director shall have charge and supervision of the Urban Development Department. The Urban Development Director shall have such duties as provided by the ordinances of the city, this code, and as may be provided by the Mayor or by the City Council consistent with the Charter of the City of Lincoln. (Ord. 15376 §16; January 8, 1990).