

NOTICE OF ADVISORY BOARD MEETING

TO: Parks and Recreation Advisory Board, Mayor, City Council, City Clerk, Media
FROM: Lynn Johnson, Director, Lincoln Parks & Recreation Department
MEETING DATE: December 13, 2012
LOCATION: Parks & Recreation Dept. (Large Conference Room)
TIME: 4:00 - 5:30 p.m.
CHAIR: Anne Pagel

A G E N D A

1. **Call to Order and Recognition of 'Open Meetings Act'**
2. **Approval of Minutes:** * November 8, 2012, meeting
3. **Comments from the Public for Items not Listed on the Agenda**
4. **Committee Reports**
 - A. **Fees & Facilities Committee - Susan Deitchler (Chair) - 488-4224**
 - * Recommendation re: declaring Willard Community Center, West 'B' St. & South Folsom St., and adjoining property as surplus.
 - B. **Futures Committee - Bob Ripley (Chair) 471-0419 or 488-5131**
 - * Recommendation re: adoption of Rules and Regulations for Urban Gardens in Public Parks.
 - C. **Golf Report**
 - Rounds and revenue report for October
 - LMGC report
 - D. **Executive Committee - Anne Pagel (Chair) - 402-570-9194**
 - Discussion re: executive sessions
 - * Election of Officers - 2013
 - Anne Pagel, Chair
 - Todd Fitzgerald, Vice-Chair
 - * Appointment of Board member to the Lincoln Cares Advisory Committee
7. **Staff Report:**
 - Presentation by Plant Oasis Group re: proposal for an indoor plant conservatory
8. **Announcements:**
 - Jeanne Bowling is retiring Dec. 28th after 37 years with the City of Lincoln!

(Personal note): It's been a pleasure getting to know all the Parks & Recreation Advisory Board members during my 14 years at Parks & Rec. Can't wait to see what the next chapter of my life holds in store. Thank you all! Jeanne

* Denotes Action Items

MINUTES

Parks & Recreation Advisory Board Meeting

Parks & Recreation Conference Room1

Thursday, November 8, 2012

Members Present:

Justin Carlson
Jane Raybould

Todd Fitzgerald
Bob Ripley

Peter Levitov
Dennis Scheer

Cleo Mullison
Jeff Schwebke

Anne Pagel

Members Absent:

Molly Brummond
Caitlyn Do

Jonathan Cook
Karen Hand

Jim Crook
Joe Tidball

Susan Deitchler

Recognition of 'Open Meetings Act': As per law, Chairperson Anne Pagel announced that the Board follows the regulations of this Act, as posted.

*** APPROVAL OF MINUTES:** *It was moved (Ripley) and seconded (Carlson) to approve the minutes of the October 11, 2012, meeting as mailed. Motion carried by unanimous vote of members present.*

PUBLIC COMMENTS FOR ITEMS (other than those listed on the current Agenda): none

COMMITTEE REPORTS

Fees & Facilities Committee - Susan Deitchler, Chair - 488-4224

- No report

Futures Committee - Bob Ripley (Chair) 471-0419 or 488-5131

- No report

Golf Report:

- **Rounds and revenue report for September.** Dale Hardy reported that rounds for September and October were down about 12% and revenue was down about 3 ½ %. November thus far has been much better. The golf sustainability report has been sent out and the deadline for returning it is November 19th. Hopefully members of the golf committee will be selected by Dec. 1st to begin reviewing the report the first of next year. City golf will be offering a winter special beginning next week which will consist of a bar-coded punch card that will entitle the owner to play 10 rounds of golf for \$100 and will be good through the month of March.

Executive Committee - Anne Pagel (Chair) - 570-9194

- **Discussion regarding executive sessions** - Jocelyn Golden from the Law Department will be presenting this agenda item at the end of the meeting. (Jocelyn was not able to attend the meeting so this will be discussed at a future meeting).
- ***Adoption of Purpose & Intent Statement and By-Laws for Lincoln Municipal golf Advisory Committee as a subcommittee of the Parks & Recreation Advisory Board:** A copy of the by-laws were included in the members packets. Chairperson Pagel

reported that one of the changes made to the by-laws is that the Mayor will now be appointing the members of the Golf Committee, so, since this is in opposition of the by-laws of the PRAB, an adjustment will need to be made to them. Pagel said there are two different ways to do this: 1) suspend the rules and go ahead and vote today to amend the by-laws and adopt as is; or 2) vote on an amendment to the by-laws and move this item to next month's PRAB meeting. Lynn Johnson reported that in talking to the City Attorney's Office, they felt if the Board wanted to suspend their rules at this meeting (according to Roberts Rules of Order) and adopt the amendment to the PRAB by-laws and then adopt the resolution that would adopt the by-laws for the Golf Committee, that would be an appropriate course of action. Johnson explained that the revision to the PRAB by-laws states that the Mayor will be making the six appointments of the at-large members to the Golf Committee. From a timing standpoint, Johnson said it would be good if the Board felt comfortable taking action at this meeting, it would allow the committee to be established so that review of the RFPs for the sustainability study can get underway. Dennis Scheer stated that he felt eventually there may be a Mayor who does not want to appoint the golf committee members so, at that point, the appointments would fall back to the PRAB. Peter Levitov suggested that for this specific action of adopting the resolution that would adopt the golf committee by-laws, that there be one motion to vote to suspend the rules of the by-laws, with action taken on that, and then a separate action (vote) taken on approving the resolution. ***After lengthy discussion, it was moved (Levitov) and seconded (Scheer) that the Board vote to suspend the by-laws for the purpose of voting on the Golf Committee. Motion carried by majority of members present with Raybould abstaining.***

It was then moved (Ripley) and seconded (Scheer) to adopt the Resolution as it stands. It was then moved (Levitov) and seconded (Carlson) to strike the word "Advisory" throughout the entire resolution document. Both motions passed by individual unanimous votes of members present.

Bob Ripley asked that #7 of the Golf Committee by-laws now read: Assist the Director of the Department of Parks and Recreation with the creation of a Lincoln Golf Fund ~~with~~ ***within*** the Lincoln Parks Foundation.

- a. Provide review and guidance regarding use of golf memorials and/or gifts directed to the Lincoln Golf ~~Trust~~ Fund.

After brief discussion, ***it was moved (Levitov) and seconded (Carlson) to amend Article IV. (A) under Officers and Staffing of the Golf Committee by-laws by inserting: The Chair of the Committee shall be one of the three (3) representatives of the PRAB who serve on the Committee. Motion carried by unanimous vote of members present.***

- **Presentation of slate of officers for 2013:** Lynn Johnson said the PRAB by-laws state that a slate of officers should be presented at the November meeting for action at the December meeting. The by-laws allow for officers to serve two consecutive terms so the proposed slate is continuing with Anne Pagel serving as Chairperson and Todd Fitzgerald serving as Vice-Chair. This agenda item will be brought back to the December meeting.
- **Appointment of Board members to the Lincoln Municipal Golf Committee:** Chairperson Pagel asked for volunteers from the Board to serve on the new Golf Committee. Todd Fitzgerald is currently already serving and Jane Raybould and Cleo Mullison also volunteered to serve. This commitment involves attending a monthly meeting on the first Wednesday of each month @4:00 p.m. The meetings are held at the Parks Admin Office, 2740 A Street.

Staff Report:

- **Overview of Lincoln Parks Foundation strategic planning project:** Lynn Johnson introduced Liz Lange, the current President of the Foundation. Liz distributed copies of the proposal that outlines the process the Foundation is currently undertaking. Essentially, the Parks Foundation is celebrating it's 20th anniversary this year and, over the years, it has been a volunteer-run organization. In 2008 they added paid staff and are continuing to add more and will now begin to look at what they've done and what they hope to do in the future. They want to make sure they are sufficiently staffed to ensure they have the correct policies in place to continue growing. One of the issues they will be discussing this year will again be staffing, and how they can continue to raise unrestricted funds to support that staff. The Foundation has contracted with Mari Lane Geweke who has done a lot of work on feasibility studies over the years to work on a feasibility study for the Foundation. She will also be working on a list of survey questions to gather information on how they should be operating and if any changes or improvements are needed. There will also be several one-on-one interviews in the process. The Board will meet and look at the results gathered from Ms. Geweke and continue discussions. Liz said they would also welcome comments from the PRAB in this process.

Lynn Johnson said the Mayor has asked the Parks & Recreation Department to work in consultation with the Parks & Recreation Advisory Board, and ultimately with the Foundation to look at what the next capital fundraising campaign priorities should be.

- **Overview of Lincoln's Zoo master planning process:** John Chapo, President of the Lincoln Children's Zoo, said the zoo's master planning process had it's official kick-off this week. He reported that the zoo was incorporated in 1959 and opened in 1965 so will be celebrating it's 50th anniversary in a couple years. The zoo was originally created by City Ordinance and is located on City park land and is considered one of the City's best assets. A bond issue was passed in 1989 that reconfigured the Antelope Triangle (which includes the zoo). The zoo has been continually growing since that time by way of private donations. Their annual \$1.9 million operating cost is also privately generated. Community involvement is a priority of the zoo and it's why it's also trying to chart its course for the next 10 to 20 years. Chapo said they want to go through a formal planning process - they are talking to a lot of staff and conducting facility analysis, evaluations, etc. They are also beginning to engage the community and stake holders of the zoo to assist in the process. They hope to bring a final master plan concept to the Zoo Board in March or April. Jim Crook is the Parks Board representative participating in this planning process.
- **Presentation regarding long grass maintenance research:** David Ross, an intern with the Parks & Recreation Department's Planning/Construction Division, and a landscape architecture student at UNL, reported on his research on the impact of the long grass program that was introduced into the parks system about five years ago. There will be a public open house scheduled for Nov. 13th on the master plan for Roberts Park (56th & A) at Holmes Elementary School, 5:00 - 7:00 p.m. where David will do another brief presentation and distribute a survey to attendees for their feedback on his research.

Announcements:

- None

Jocelyn Golden was detained and did not attend the meeting. The issue of "Executive Session" will be discussed at a future meeting.

There being no further business, the meeting adjourned at 5:30 p.m.