

**DIRECTORS' MEETING  
MONDAY, JUNE 2, 2008  
11:00 a.m.  
COUNTY/CITY BUILDING  
CONFERENCE ROOM 113**

**I. MAYOR -**

- \*1. NEWS RELEASE. Reservations Due Friday for Mayor's Arts Awards.
- \*2. NEWS ADVISORY. Mayor Beutler Joined by Lincoln Water System Officials and Water Conservation Task Force News Conference. Thursday, May 22, 2008, at 10:00 am at LWS' Well House in Antelope Park, Northeast of the Auld Rec Center, 3140 Sumner.
- \*3. NEWS RELEASE. Mayor Announces Winners of Annual Water Conservation Art Contest.
- \*4. NEWS RELEASE. Mayor Calls for Voluntary Water Conservation.
- \*5. NEWS RELEASE. Lincoln Water, Wastewater Utilities Rate High in National Survey.
- \*6. NEWS RELEASE. City Receives Two Awards for Workplace Safety.
- \*7. NEWS RELEASE. Results Announced for Clean Your Files Week.
- \*8. Washington Report, May 16, 2008.

**Received Week of June 2, 2008**

- 1. NEWS ADVISORY. Mayor Beutler's Public Schedule. Week of May 24 through May 30, 2008. (Scheduled Forwarded to Council Members on May 23, 2008)
- 2. NEWS ADVISORY. News Conference, Thursday, May 29, 2008 at 10:00 am at 555 South 10<sup>th</sup> Street. Mayor Beutler Will Release Findings on Citizen Input on the City Budget.
- 3. NEWS RELEASE. Mayor Says "Priority Lincoln " is Shaping Budget Decisions.
- 4. NEWS RELEASE. Star City Shores to Open Memorial Day Weekend. (Forwarded to Council Members on May 23, 2008)
- 5. NEWS RELEASE. Plan Early for 4<sup>th</sup> of July Block Parties.
- 6. NEWS RELEASE - RE: City Issues Guidelines For Clean-Up Of Trees And Branches.
- 7. NEWS RELEASE - RE: Residents Can Apply For Rain Garden Grants.
- 8. Washington Report, May 23, 2008.

**II. DIRECTORS -**

**FINANCE/BUDGET**

- \*1. May Sales Tax Reports:
  - (a) Actual Compared to Projected Sales Tax Collections;
  - (b) Gross Sales Tax Collections (With Refunds Added Back In) 2002-2003 Through 2007-2008;
  - (c) Sales Tax Refunds 2002-2003 Through 2007-2008; and
  - (d) Net Sales Tax Collections 2002-2003 Through 2007-2008.

**FINANCE/TREASURER'S OFFICE**

- \*1. Monthly City Cash Report for April, 2008.

## **PLANNING**

- \*1. Minutes of Special Public Hearing Before the Planning Commission on CIP/TIP Held May 14, 2008.
- \*2. Reply to Susan Schultz Regarding Special Permit 08015.

### **Received Week of June 2, 2008**

- 1. 2008 Comprehensive Plan Annual Review:
  - Comp Plan Amendment No. 08002 (84<sup>th</sup> and Van Dorn Street)
  - Comp Plan Amendment No. 08004 (62<sup>nd</sup> and Old Cheney Road)
  - Comp Plan Amendment No. 08005 (N.W. 48<sup>th</sup> and W. Holdrege)
  - Comp Plan Amendment No. 08006 (S.W. 12<sup>th</sup> and W. Denton Road)
  - Comp Plan Amendment No. 08011 (City Annexation Policy)
- 2. E-Mail & Pictures from Susan Schultz - RE: Bill #08R-82: Special Permit #08015 - Pending List.

## **PLANNING COMMISSION FINAL ACTION .....**

- \*1. Preliminary Plat #08004, Superior Crescent Addition. North 35<sup>th</sup> Street & Superior Street - Resolution No. PC-01121.
- \*2. Comprehensive Plan Conformance #08009 - Permanent Conservation Easement. S.W. 12<sup>th</sup> Street & W. Denton Road - Resolution No. PC-01120.

## **PUBLIC WORKS & UTILITIES**

- \*1. Memo from Greg MacLean, Public Works/Utilities Director - RE: 2006 Crash Report for the City of Lincoln, Nebraska (Report Copies Distributed to Council Members. Copy on File in City Council Office)

## **URBAN DEVELOPMENT**

- 1. Public Information Open House, Thursday, June 5, 2008 at Cedar's Northbridge Community Center, 1533 No. 27<sup>th</sup> Street. Programs and Projects Planned for 2008-2009 Fiscal Year.

## **III. CITY CLERK -**

## **IV. COUNCIL REQUESTS/CORRESPONDENCE - None**

## **V. MISCELLANEOUS -**

- \*1. E-Mail from Shannon McGovern - RE: Examples Given for Funding New Jail with Racing Facility.
- \*2. Letter from Judy Halstead, Lincoln Action Program - RE: Resignation of Executive Director Sue Hinrichs. (Delivered to Council Members, 05/19/08, a.m., Prior to Meetings)
- \*3. InterLinc Correspondence from Kaylene Martin - RE: Before and After School, and Other Programs, Being Eliminated.

- \*4. InterLinc Correspondence from George Buckner - RE: Have Option of Receiving or Declining to Receive Phone Books.

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- 1. E-Mail from Joan Anderson - RE: Community Learning Centers Provide Activities and Education for Parents and Children. Very Sad to Hear City Funding May Be Cut.
- 2. E-Mail from Shannon McGovern - RE: Jail Financing.

**VI. ADJOURNMENT**

**\*HELD OVER FROM MAY 26, 2008.**

**DIRECTORS' MEETING  
MINUTES  
MONDAY, JUNE 2, 2008  
11:00 a.m.  
COUNTY/CITY BUILDING  
CONFERENCE ROOM 113**

**Council Members Present:** Robin Eschliman, Chair; Doug Emery, Vice-Chair; Jon Camp, Jonathan Cook, Dan Marvin, John Spatz, Ken Svoboda

**Others Present:** Mayor Chris Beutler, Rick Hoppe, Trish Owen, Denise Pearce, Lin Quenzer, Mayor's Office; City Clerk Joan Ross; John Hendry, City Attorney; Directors and Department Heads; and Tammy Grammer, City Council Staff.

Meeting convened at 11:01 a.m.

Location Announcement of the Nebraska Open Meetings Act: A Copy of the Nebraska Open Meetings Act is Located on the Wall at the Rear of this Room.

**I. MAYOR -**

Mayor Chris Beutler called on Directors. Greg MacLean (Public Works & Utilities Director) reported that Public Works is working with the Parks Department on some of the debris removal. They started last week, there's quite a bit more and so they are going to continue to do that, they are starting this morning in the Havelock area and will be hauling to the landfill. They will track the cost on it and figure out a way to handle that appropriately in the future.

Mr. Marvin commented his neighbor lost a street tree they did chop it up and had it down by the street. Who is hauling that away or what's the procedure for street trees. Mr. MacLean responded if it's a street tree, they will haul it away, if it is stacked up that makes it convenient and tell them thank-you for us. If they have already taken care of the tree and chopped it up, leave it by the street and they can notify us because they may not know that was a street tree if they have already cleaned up and stacked it. But, if it is a private tree and it falls in the right-of-way it's their responsibility.

Ms. Eschliman asked if there was any help available for elderly or disabled residents who need help with tree removal. Diane Gonzolas (Citizens Information Center Director) replied she will check with Volunteer Partners, Wayne Svoboda and see if he has anybody doing that kind of thing. Mr. MacLean commented he will also check on it and get back to her. Mayor Beutler commented Diane (Gonzolas) you'll be sure to get back to the chair also have Lynn Johnson (Parks & Recreation Director) get back to her today if there's further information.

Mayor Beutler stated at the request of the chair regarding an item you will have before you this afternoon an ordinance proposing to make four or five different changes and clarifying the status of the Librarian Assistant in the City. How it relates to the Mayor's Office, how it relates to City Council and his plan was to talk to them during the public hearing session this afternoon. In particular the chair suggested if there are questions that you want to be sure that he answers this afternoon, Council might have some questions that they would want him to know about before the Council meeting this afternoon. Generally speaking the whole subject matter came up because as you know Carol Connor has resigned as the Director. Which naturally caused him to look at the statutes, the ordinances relating to the whole system and from that review it became apparent to him that there were a number of clarifications and one or two changes that he thought should be recommended to Council. So that's basically what it is about and he will go over the five things that they have identified as being changed this afternoon. *[#15, 08-61, Amending Title 2 of the Lincoln Municipal Code relating to Officers, Departments and Personnel of the City of Lincoln by amending Section 2.02.020 to add the "Library Department" and the "Library Director" to the list of departments and directors under the supervision of the Mayor; by adding a new Section 2.02.085 to provide the Library Director shall have charge and supervision of the Library Department and to set forth the duties of the Library Director; by creating a new Chapter 2.25 entitled "Library Department" by adding a new Section 2.25.010 to establish the name of the department; by adding a new Section 2.25.020 to establish a process for the hiring and removal of the Library Director; by adding a new Section 2.25.030 to establish job duties of the Library Director; and by adding a new Section 2.25.040 to establish a procedure for performance reviews of the Library Director; by amending Section 2.76.070 to remove the Library Director position from classified service; and repealing Sections 2.02.020 and 2.76.070 of the Lincoln Municipal Code as hitherto existing.]*

- \*1. NEWS RELEASE - RE: Reservations Due Friday for Mayor's Arts Awards. - NO COMMENTS
  
- \*2. NEWS ADVISORY - RE: Mayor Beutler Joined by Lincoln Water System Officials and Water Conservation Task Force News Conference on 05/22/08 at 10:00 a.m. at LWS' Well House in Antelope Park, Northeast of the Auld Rec Center, 3140 Sumner. - NO COMMENTS
  
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- \*5. NEWS RELEASE - RE: Lincoln Water, Wastewater Utilities Rate High in National Survey. - NO COMMENTS
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### **URBAN DEVELOPMENT -**

1. Public Information Open House on 06/05/08 at Cedar's Northbridge Community Center, 1533 N. 27<sup>th</sup> Street - Programs and Projects Planned for 2008-2009 Fiscal Year. - NO COMMENTS

### **III. CITY CLERK -**

City Clerk Joan Ross stated on their Agenda today, Item 12 under 'Public Hearing-Liquor Resolution' the City Clerk's Office spent some time on Thursday and Friday getting some responses back. They received response from Building & Safety on their site plan and Teresa (Meier) as we speak is working on getting responses from other departments, so that we know whether it's a go today or if they are going to have to put it on pending with a no date certain. *[#12 - Application of Magnolia Restaurant Inc. dba Magnolia Restaurant to expand its presently licensed premises by the addition of an L-shaped sidewalk café measuring approximately 13 feet by 84 feet to the south and east at 301 N. 8th Street.]*

Items 13 & 14 under 'Public Hearing-Ordinances' will be called together. *[#13, 08-60, Change of Zone 08016 - Amending Title 27 of the Lincoln Municipal Code, the Zoning Code, by amending Section 27.63.170 relating to special permits for parking lots to allow the City Council to adjust the location of signs and parking under a special permit; amending Section 27.67.030 relating to general parking conditions to allow parking in the front yard under a special permit for parking lots pursuant to Section 27.63.170; and amending Section 27.69.030 relating to general sign provisions to allow signs in the front yard if authorized under the conditions of approval of the special permitted use found in Chapter 27.63; and repealing Sections 27.63.170, 27.67.030, and 27.69.030 of the Lincoln Municipal Code as hitherto existing.; and #14, 08R-119, Special Permit 08018 - Application of First Plymouth Congregational Church to allow a parking lot in a residential zoning district; to waive the minimum 15 foot site penetration; to allow parking in the front yard along S. 21st Street and F Street; and to allow for a sign in the front yard, on property generally located at S. 21st Street & F Street.]*

### **IV. COUNCIL REQUESTS/CORRESPONDENCE -**

#### **JON CAMP -**

Mr. Camp commented to Assistant Fire Chief Furasek while he was gone, Chief Ford e-mailed him the information on Station #1 roof replacement. He responded to Chief Ford that sounded fine that the ADA had done it, but he did not realize that to be a discretionary fund or emergency fund transfer. His question, why would this just not come out of the Fire Department budget? Assistant Fire Chief Furasek stated that Chief Ford and Assistant Chief Huff were working on it. The bid came in a lot more than what we were able to handle in the budget and he thought there was some direction that they would go back to the Council for the discretionary funds from what information he knows. He will check into it and have Chief Ford get back with him.

**JONATHAN COOK** - No Comments

**DOUG EMERY** - No Comments

**DAN MARVIN** - No Comments

**JOHN SPATZ** - No Comments

**KEN SVOBODA** - No Comments

**ROBIN ESCHLIMAN** - No Comments

**V. MISCELLANEOUS -**

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- \*2. Letter from Judy Halstead, Lincoln Action Program - RE: Resignation of Executive Director Sue Hinrichs (Delivered to Council Members on 05/19/08, a.m., Prior to Meetings). - NO COMMENTS
- \*3. InterLinc Correspondence from Kaylene Martin - RE: Before and After School, and Other Programs, Being Eliminated. - NO COMMENTS
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**ADDENDUM - (JUNE 2nd)**

**I. MAYOR -**

- 1. NEWS ADVISORY - RE: Mayor Beutler's Public Schedule Week of May 31 through June 6, 2008 - Schedule subject to change. - NO COMMENTS

2. NEWS RELEASE - RE: Mayor Invites Public To Groundbreaking For MoPac Trail Bridge - Magazine to present 30 new bikes as part of BikeTown USA. - NO COMMENTS
3. NEWS RELEASE - RE: Public Invited To Comment On Use Of Federal Funds. - NO COMMENTS
4. NEWS RELEASE - RE: Sellon Completes Leadership Program At National Fire Academy. - NO COMMENTS
5. NEWS RELEASE - RE: Unauthorized Petitioners Could Face Trespass Charges. - NO COMMENTS

**II. CITY CLERK - NONE**

**III. CORRESPONDENCE -**

**A. COUNCIL REQUESTS/CORRESPONDENCE - NONE**

**B. DIRECTORS AND DEPARTMENT HEADS -**

**HEALTH -**

1. NEWS RELEASE - RE: Lincoln & Lancaster County Environmental Leadership Awards. - NO COMMENTS

**PLANNING -**

1. Letter from Donald W. Piening and Letter from Susan Schultz - RE: Opposition to Special Permit #08015 (Bill #08R-82: Council Pending List-No Date Certain). - NO COMMENTS

**C. MISCELLANEOUS -**

1. Media Release from Lori Vrtiska Seibel, Community Health Endowment (CHE) - RE: Community Health Endowment Announces Funding Awards. - NO COMMENTS

[End of Addendum]

**VI. MEETING ADJOURNED - Approximately at 11:13 a.m.**

**\*HELD OVER FROM MAY 26, 2008.**

dm060208/tjg