

**DIRECTORS' MEETING
MONDAY, NOVEMBER 3, 2008
COUNTY-CITY BUILDING
11:00 A.M., ROOM 113**

I. MAYOR

- *1. NEWS ADVISORY. Mayor Beutler's Public Schedule Week of October 18 through October 24, 2008. (Forwarded to City Council Members, and copy placed in folders, on 10/20/08)
- *2. NEWS RELEASE. Taute to Return to City Attorney's Office.

Received Week of November 3, 2008

- 1. Administrative Regulation No. 27.
- 2. NEWS RELEASE. Public Urged to Take Precautions After Backup.

II. DIRECTORS

FINANCE/BUDGET

- 1. October Sales Tax Reports Reflecting August Activity:
 - a) Actual Compared to Projected Sales Tax Collections;
 - b) Gross Sales Tax Collections with Refunds Added Back In, 2003-2004 Through 2008-2009;
 - c) Sakes Tax Refunds 2003-2004 Through 2008-2009; and
 - d) Net Sales Tax Collections, 2003-2004 Through 2008-2009.

FINANCE/TREASURER

- 1. Monthly City Cash Report, September 30, 2008.

HEALTH DEPARTMENT

- *1. NEWS RELEASE. Safe Kids Lincoln-Lancaster County Provides Halloween Safety Tips.
- *2. PHYSICIAN ADVISORY. Bordetella Pertussis.

Received Week of November 3, 2008

- 1. NEWS RELEASE. Young Minors are Being Sold Tobacco Products.

LIBRARIES (Received Week of November 3, 2008)

- 1a. Lincoln City Libraries to Host Read-In.
- 1b. Celebrate American Indian Heritage Month at Read-In.

PLANNING COMMISSION FINAL ACTION

- *1. Special Permit No. 08036. Hartland Estates 1st Addition Community Unit Plan. S.W. 12th Street and West A Street. Resolution No. PC-01145.

PUBLIC WORKS AND UTILITIES

- *1. ADVISORY. Storm Water Project to Start. Project #702386.

PUBLIC WORKS AND UTILITIES STAR TRAN (Received Week of November 3, 2008)

- 1. Response to Sue Gilleland on Concerns with the #50 College View Bus Service.

2. Response to Professor Jaswal on Suggestions for the #45 Arapahoe Bus Route.

URBAN DEVELOPMENT

- *1. North Haymarket Arts and Humanities, Phase II Redevelopment Agreement - Public Infrastructure.
- *2. Block 85, Redevelopment Agreement - Public Infrastructure.

III. CITY CLERK

IV. COUNCIL REQUESTS/CORRESPONDENCE

JON CAMP

1. Letter written to Deena Winter, Lincoln Journal Star. No conflict of interest.
2. Email from, and response to, Zachary Hill. Quit paying Michael for his Antelope Valley relocation and clean up abandoned hotel at Cornhusker Highway.

ROBIN ESCHLIMAN

- *1. Request to Greg MacLean, Public Works & Utilities Director and/or Marvin Krout, Planning Director - RE: The Pioneer Greens area - private streets - snow removal, etc. (RFI#16 - 10/23/08) **Reply from Greg MacLean, Public Works & Utilities; Marvin Krout, Planning Department** received 10/29/08.

V. MISCELLANEOUS

- *1a. Email from David Andrews, Oviedo, Florida on the Proposed Segway Ordinance.
- *1b. Article sent by David Andrews from KOLN KGIN Website on the Lincoln City Council Considering Segway Ordinance.
- *2. Email from Larry and Denise Maack Requesting Deletion of Area 12 from Proposed Annexations for 2009.
- *3. Email from Sitaram Jaswal, UNL Professor, containing email to StarTran, response from StarTran, and reply to StarTran on the 45 and 46 bus routes and how a low impact change would help get the bus closer to the UNL campus.

Received Week of November 3, 2008

1. Email from Thomas Webb. LES increases more than last four years of cost of living raises.
2. Media Release. Community Health Endowment announces funding strategy for FY 2008-2009.
3. Email from Zachary Hill. Stop paying homeowner moved by the Antelope Valley Project, and possibly need a junk unused property ordinance.
4. Correspondence via InterLinc from Duane Smith, asking for consideration of ice cream truck sales permit for city parks.
5. Letter received from Shirley and Jean Swift requesting to delete Area 12 from proposed annexations for 2009. (Individual letters placed in Council packets on 10/29/08)
6. Fax from Charlie Matulka on voting machines and vote counting.
7. Email from Roger Wilkening. If Camp has a conflict, then so does Seacrest.
8. Newsletter of the Community Health Endowment of Lincoln.

VI. ADJOURNMENT

*** Held Over from October 27, 2008**

W:\FILES\CITYCOUN\WP\da110308.wpdmmmm

**DIRECTORS' MEETING
MINUTES
MONDAY, NOVEMBER 3, 2008
11:00 a.m.
COUNTY/CITY BUILDING
CONFERENCE ROOM 113**

Council Members Present: Robin Eschliman, Chair; Doug Emery, Vice-Chair; Ken Svoboda, Dan Marvin, John Spatz

Council Member Absent: Jon Camp, Jonathan Cook

Others Present: Mayor Chris Beutler, Rick Hoppe, Trish Owen, Lin Quenzer, Mayor's Office; City Clerk Joan Ross; John Hendry, City Attorney; Directors and Department Heads; and Tammy Grammer, City Council Secretary

Ms. Eschliman opened the meeting at 11:05 a.m.

Location Announcement of the Nebraska Open Meetings Act: A Copy of the Nebraska Open Meetings Act is Located on the Wall at the Rear of this Room.

I. MAYOR -

Mayor Chris Beutler reported the Lincoln Emergency Communications/911 Center has been selected as a "Flagship Agency" by the Commission on Accreditation for Law Enforcement Agencies. They received a letter of congratulations stating a Flagship Agency represents an extraordinary example of excellence in public safety and is recognized as a potential resource for future and current Accreditation Agency clients.

Julie Righter (Emergency Communications/911) reported this is our second flagship award and only an accreditation every three years. They will be recognized at the Commission on Accreditation for Law Enforcement Agencies Conference in December.

Dave Landis (Urban Development Director) gave a report on the analyzed of moving our University Square Parking Garage.

Pat Leach (Library Director) reported there is a national measure of public libraries called the 'Hondius American Public Library Ratings' and they have just been issued for 2008.

Steve Huggenberger (City Attorney's Office) and Vince Mejer (Purchasing Director) gave an update on some Charter changes that are being introduced at the formal meeting today.

Mayor Beutler mentioned that next week they will begin updating the Council and the community on the Development Services Center.

*1. NEWS ADVISORY - RE: Mayor Beutler's Public Schedule Week of October 18 through October 24, 2008 (Forwarded to Council Members and copy in their file folders on 10/20/08). - NO COMMENTS

*2. NEWS RELEASE - RE: Taute to Return to City Attorney's Office. - NO COMMENTS

Received Week of November 3, 2008

1. Administrative Regulation No. 27. - NO COMMENTS

2. NEWS RELEASE - RE: Public Urged to Take Precautions After Backup. - NO COMMENTS

II. DIRECTORS -

FINANCE/BUDGET -

1. October Sales Tax Reports Reflecting August Activity: - - - - NO COMMENTS
 - a.) Actual Compared to Projected Sales Tax Collections;
 - b.) Gross Sales Tax Collections with Refunds Added Back In, 2003-2004 Through 2008-2009;
 - c.) Sakes Tax Refunds 2003-2004 Through 2008-2009; and
 - d.) Net Sales Tax Collections, 2003-2004 Through 2008-2009.

FINANCE/CITY TREASURER -

1. Monthly City Cash Report - September 30, 2008. - NO COMMENTS

HEALTH -

*1. NEWS RELEASE - RE: Safe Kids Lincoln-Lancaster County Provides Halloween Safety Tips - Pedestrian Safety Awareness Essential for Kids on Dangerous Night of the Year. - NO COMMENTS

*2. PHYSICIAN ADVISORY - RE: Bordetella Pertussis. - NO COMMENTS

Received Week of November 3, 2008

1. NEWS RELEASE - RE: Young Minors are Being Sold Tobacco Products. - NO COMMENTS

LIBRARIES - (Received Week of November 3, 2008)

1. NEWS RELEASE - RE: Celebrate American Indian Heritage Month - Library Hosts Read-In. - NO COMMENTS

PLANNING COMMISSION FINAL ACTION

- *1. Special Permit #08036 - Hartland Estates 1st Addition Community Unit Plan - S.W. 12th Street & West A Street - Resolution No. PC-01145. - NO COMMENTS

PUBLIC WORKS & UTILITIES -

- *1. ADVISORY - RE: Storm Water Project to Start - Project #702386. - NO COMMENTS

PUBLIC WORKS & UTILITIES/STAR TRAN (Received Week of November 3,2008)

1. Response Letter from Larry Worth to Sue Gilleland - RE: Concerns with the #50 College View Bus Service. - NO COMMENTS
2. Response E-Mail from Larry Worth to Professor Jaswal - RE: Suggestions for the #45 Arapahoe Bus Route. - NO COMMENTS

URBAN DEVELOPMENT -

- *1. Memo from Greg MacLean, Public Works & Utilities Director to David Landis, Urban Development Director - RE: North Haymarket Arts and Humanities - Phase II Redevelopment Agreement-Public Infrastructure. - NO COMMENTS
- *2. Memo from Greg MacLean, Public Works & Utilities Director to David Landis, Urban Development Director - RE: Block 85 - Redevelopment Agreement - Public Infrastructure. - NO COMMENTS

III. CITY CLERK -

City Clerk Joan Ross stated on their Agenda today, Items 11 & 12 will be called together. [**#11**, *Application of Old Federal Place LLC dba Jasmine Room for a Class I liquor license at 129 North 10th Street and an outside patio area measuring approximately 20 feet by 40 feet to the south.; and #12*, *Manager application of Monte Froehlich for Old Federal Place LLC dba Jasmine Room at 129 North 10th Street.*]

They received a memo for Item 13 of extra information on the applicant. [**#13**, *Application of Martina Alvarez dba La Hacienda De Flores for a Class I liquor license at 100 North 1st Street, Suite 4.*]

Reminder for Item 18, they have a Motion-To-Amend #1. [**#18**, 08-148, Request for Bond Ordinance authorizing the issuance of not to exceed \$932,000.00 City of Lincoln, Nebraska Block 85 Redevelopment Project tax allocation bonds.]

For Item 19, they have Motions-To-Amend #1 & #2. [**#19**, 08R-268, Approving the Block 85 Redevelopment Agreement between Haymarket South, LLC, WRK, LLC, Airspace, LLC, and the City relating to the redevelopment of property generally located on Block 85 from 8th to 9th Streets, and M Street to Rosa Parks Way.]

For Item 22, they have a Motion-To-Amend on the substitute agreement. [**#22**, 08R-270, Approving the North Haymarket Arts and Humanities Phase II Redevelopment Agreement between Block 21, LLC and the City relating to the redevelopment of property generally located at 8th and R Streets.]

Items 18, 19, 20, 21, 22, & 23 will be called together. [**#18**, 08-148, Request for Bond Ordinance authorizing the issuance of not to exceed \$932,000.00 City of Lincoln, Nebraska Block 85 Redevelopment Project tax allocation bonds.; **#19**, 08R-268, Approving the Block 85 Redevelopment Agreement between Haymarket South, LLC, WRK, LLC, Airspace, LLC, and the City relating to the redevelopment of property generally located on Block 85 from 8th to 9th Streets, and M Street to Rosa Parks Way.; **#20**, 08R-269, Amending the FY 08/09 CIP to authorize and appropriate \$932,000 in TIF funds for the Block 85 Redevelopment Project generally located on Block 85 from 8th to 9th Streets and M Street to Rosa Parks Way.; **#21**, 08-149, Request for Bond Ordinance authorizing the issuance of not to exceed \$2,800,000.00 City of Lincoln, Nebraska North Haymarket Arts and Humanities Phase II Redevelopment Project tax allocation bonds.; **#22**, 08R-270, Approving the North Haymarket Arts and Humanities Phase II Redevelopment Agreement between Block 21, LLC and the City relating to the redevelopment of property generally located at 8th and R Streets.; and **#23**, 08R-271, Amending the FY 08/09 CIP to authorize and appropriate \$2.8 million in TIF funds for the North Haymarket Arts and Humanities Phase II Redevelopment Project generally located at 8th and R Streets.]

IV. COUNCIL REQUESTS/CORRESPONDENCE -

JON CAMP - ABSENT

1. Letter written to Deena Winter, Lincoln Journal Star - RE: No conflict of interest. - NO COMMENTS
2. E-Mail Response to Zachary Hill - RE: Quit paying Michael for his Antelope Valley relocation and clean up abandoned hotel at Cornhusker Highway. - NO COMMENTS

JONATHAN COOK - ABSENT

DOUG EMERY - NO COMMENTS

ROBIN ESCHLIMAN -

Ms. Eschliman asked Greg MacLean (Public Works & Utilities Director) if he responded to her request for information (RFI) yet? On how they determine whether streets are going to be public vs. private with the little blue signs on them. Marvin Krout (Planning Director) stated the response from him and Greg (MacLean) was sent to the Council last Thursday. Mr. Marvin noted it's probably in the Directors' packet.

- *1. Request to Greg MacLean, Public Works & Utilities Director and/or Marvin Krout, Planning Director - RE: The Pioneer Greens area - private streets - snow removal, etc. (RFI#16 - 10/23/08). — **1.) See Response from Greg MacLean, Public Works & Utilities Director; and Marvin Krout, Planning Director received on 10/29/08 for RFI#16. - - - NO COMMENTS**

DAN MARVIN - NO COMMENTS

JOHN SPATZ - NO COMMENTS

KEN SVOBODA - NO COMMENTS

V. MISCELLANEOUS -

- *1a.E-Mail from David Andrews, Oviedo, Florida - RE: The Proposed Segway Ordinance. - NO COMMENTS
- *1b.Article sent by David Andrews from KOLN KGIN Website on the Lincoln City Council Considering Segway Ordinance. - NO COMMENTS
- *2. E-Mail from Larry & Denise Maack - RE: Requesting Deletion of Area 12 from Proposed Annexations for 2009. - NO COMMENTS
- *3. E-Mail from Sitaram Jaswal, UNL Professor (containing email to StarTran, response from StarTran, and reply to StarTran) - RE: Bus routes 45 & 46 and how a low impact change would help get the bus closer to the UNL campus. - NO COMMENTS

Received Week of November 3, 2008

1. E-Mail from Thomas Webb - RE: LES increases more than last four years of cost of living raises. - NO COMMENTS
2. MEDIA RELEASE from Community Health Endowment - RE: Announces funding strategy for FY 2008-2009. - NO COMMENTS
3. E-Mail from Zachary Hill - RE: Stop paying homeowner moved by the Antelope Valley Project, and possibly need a junk unused property ordinance. - NO COMMENTS
4. E-Mail from Duane Smith - RE: Asking for consideration of ice cream truck sales permit for city parks. - NO COMMENTS
5. Letter from Shirley & Jean Swift - RE: Requesting to delete Area 12 from proposed annexations for 2009 (Individual letters placed in Council file folders on 10/29/08). - NO COMMENTS
6. Fax Material from Charlie Matulka - RE: On voting machines and vote counting. - NO COMMENTS
7. E-Mail from Roger Wilkening - RE: If Camp has a conflict, then so does Seacrest. - NO COMMENTS
8. News from Community Health Endowment of Lincoln. - NO COMMENTS

ADDENDUM - (For NOVEMBER 3rd)

I. MAYOR -

1. NEWS RELEASE - RE: Mayor Beutler's Public Schedule Week of November 1 through November 7, 2008 - Schedule subject to change - (E-Mailed to Council on 10/31/08). - NO COMMENTS
2. NEWS RELEASE - RE: City To Apply Anti-Icing Material. - NO COMMENTS

II. CITY CLERK -

1. Letters from Terry Uland, President, Downtown Lincoln Association sent to City Council Office by City Clerk Joan Ross - RE: Items 18 thru 23-Block 21 & Block 85 on Council Agenda for today, 11/03/08. - NO COMMENTS

III. CORRESPONDENCE -

A. COUNCIL REQUESTS/CORRESPONDENCE - None

B. DIRECTORS AND DEPARTMENT HEADS -

CITY ATTORNEY'S OFFICE -

1. Memo from Joe Rupp - RE: Gerald Spahn; Paving Unit No. 141 - (Forward to Council on 10/31/08). - NO COMMENTS

HEALTH -

1. NEWS RELEASE - RE: Last Household Hazardous Waste (HHW) Collection in 2008. - NO COMMENTS

C. MISCELLANEOUS - None

[End of Addendum]

VI. MEETING ADJOURNED - Approximately at 11:20 a.m.

***HELD OVER FROM OCTOBER 27, 2008.**