City Council Introduction: BILL NUMBER: 15R-87

Public Hearing:

Date Factsheet Prepared: 4-14-2015

# FACTSHEET

**Instructions:** If a question does not apply, just put "NA". Please try to keep it to **ONE** page only. Submit **one original**, with your Request Form, to City Clerk.

**TITLE:** Parking Ticket Envelopes Quo

**BOARD/COMMITTEE:**

**APPLICANT:** Shelly Hinze

**RECOMMENDATION:**

**STAFF RECOMMENDATION:** Approval of Contract

**OTHER DEPARTMENTS AFFECTED:**

**SPONSOR:** Purchasing

**OPPONENTS:**

**REASON FOR LEGISLATION**

Resolution to provide Annual Supply for Parking Ticket Envelopes,Quote No. 5053, for a four-year term. The products/services for Parking Ticket Envelopes will be provided by Accurate Forms and Supplies. The cost of product/services shall not exceed $7,800.00 each year, for a total not to exceed $31,200.00 during the four-year term of the contract.

**DISCUSSION / FINDINGS OF FACT:**

N/A

**POLICY OR PROGRAM CHANGE:** ___ Yes ✓ No

**OPERATIONAL IMPACT ASSESSMENT:**

**COST OF TOTAL PROJECT:** $31,200.00

**RELATED ANNUAL OPERATING COSTS:**

**SOURCE OF FUNDS:**

**CITY:** Urban Development $31,200.00 - 100%

**NON CITY:**

**FACTSHEET PREPARED BY:** Shelly Hinze\kw **DATE:** 4-14-2015

**REVIEWED BY:** Steve Hubbard **DATE:** 4/15/15