

# PERSONNEL BOARD

## October 16, 2014

### MEETING

Meeting was held Thursday, October 16, 2014, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Maggie Stine, Pat Kahm, Joe Rupp, Ryan Dale. Member absent: Kent Mattson. Human Resources Department resource staff attending: Karen Eurich.

The meeting was opened at 1:30 p.m. by Chair Maggie Stine.

It was moved by Pat Kahm and seconded by Joe Rupp to approve the minutes from the September 18, 2014 meeting. Motion unanimously carried by roll call vote.

Agenda Item 1 was the request to create the classification 0607–Human Resources Generalist–E05. Doug McDaniel of the Human Resources department explained this request was to create a new class for the Human Resources department that replaces a current vacancy. The responsibilities of this class will include classification, benefits, and employment, and the employee will rotate between these areas during times of heavy work load. Following discussion, it was moved by Maggie Stine and seconded by Ryan Dale to approve the creation as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to change the pay range of classification 5339–Utility Supervisor from C26 to C28. Doug McDaniel of the Human Resources department explained this classification is in the Public Works department. This classification is represented by LCEA. During labor negotiations this year with the PAGE union, the Senior Water Service Technician pay range was increased, causing the pay range maximums to be within \$.25 of each other. Since the Utility Supervisor supervises the PAGE classification, it was deemed necessary to increase the pay range. Following discussion, it was moved by Pat Kahm and seconded by Ryan Dale to approve the creation as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to amend Section 2.76.400 of the Lincoln Municipal Code–Leaves of Absence without Pay. Doug McDaniel of the Human Resources department explained this request was to add language that prohibits employees from being granted a leave of absence for up to one year for travel or study when their intent is to gain employment with another employer. This language will still allow for employees to take internships. Following discussion, it was moved by Pat Kahm and seconded by Maggie Stine to approve the creation as presented. Motion unanimously carried by roll call vote.

There being no further business, the meeting adjourned at 1:40 p.m.

The next scheduled meeting is tentatively set for Thursday, November 20, 2014.

Karen Eurich  
Personnel Operations Specialist

PC: Teresa Meier, City Clerk  
Directors

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