

PERSONNEL BOARD

April 21, 2016

MEETING

Meeting was held Thursday, April 21, 2016, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Joe Rupp, Kent Mattson, Pat Kahm. Members absent: Ryan Dale, Maggie Schiefen. Human Resources Department resource staff attending: Karen Eurich.

The meeting was opened at 1:30 p.m. by Vice-Chair Kent Mattson.

Agenda Item 1 was the request to create the classification 1525–GIS Technician–C25. Nicole Gross of the Human Resources department explained this class was being created to more accurately reflect the duties of the GIS system and to avoid using other classes that don't fit correctly. The pay range is based on comparability found in the market. Following discussion, it was moved by Joe Rupp and seconded by Pat Kahm to approve the creation of the class as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to revise the classifications 1524–GIS Analyst–A14 and 3140–Police Records Supervisor–C24. Nicole Gross of the Human Resources department explained changes to the GIS Analyst class were made to the minimum qualifications. The Police Records Supervisor had not been revised for many years, and the revisions were requested by the Police Department. Following discussion, it was moved by Joe Rupp and seconded by Pat Kahm to approve the revisions of the classes as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to delete the following classifications: 4106–Library Assistant I–N11, 4107–Library Assistant II–N18, 4108–Library Assistant III–C16, 4109–Library Systems Coordinator–A15, 4110–Librarian I–A06, 4111--Librarian II–A10, 4112--Librarian III–A12, 4113--Librarian IV–A16, 4120–Library Supervisor I–C18, 4121--Library Supervisor II–A07, 4122--Library Supervisor III–A11, 4123--Library Supervisor IV–A13. Nicole Gross of the Human Resources department explained several years ago the Library went through a reorganization and new classes were created at that time. This is a clean up of that project to delete the old classes that are no longer used. Following discussion, it was moved by Pat Kahm and seconded by Joe Rupp to approve the deletion of the classes as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was miscellaneous discussion. Doug McDaniel of the Human Resources department introduced Kari Foote, the department's new Human Resources Coordinator.

There being no further business, the meeting adjourned at 1:45 p.m.

The next scheduled meeting is tentatively set for Thursday, May 19, 2016.

Karen Eurich
Human Resources Operations Specialist

PC: Teresa Meier, City Clerk
Brian Jackson

Pat Leach
Thomas Shafer