

**DIRECTOR'S MEETING
MONDAY, APRIL 1, 2002 - 11:00 A.M.
CONFERENCE ROOM 113**

I. MAYOR

- *1. NEWS RELEASE - RE: Mayor Presents Award Of Excellence For February (See Release).
- *2. NEWS RELEASE - RE: Access To North 56th From East "O" To Close For Four Days (See Release).
- *3. NEWS ADVISORY - RE: Mayor Don Wesely will have a news conference at 9:30 a.m., Thursday, March 21 during the Earth Wellness Festival at Southeast Community College (See Release).
- *4. NEWS RELEASE - RE: Mayor Kicks Off Environmental Awareness Days At Earth Wellness Festival & Environmental Awareness Days March 21 through April 30, 2002 , Lists Of Activities. (See Release).
- 5. NEWS ADVISORY - RE: Mayor Don Wesely will join Police Chief Tom Casady to discuss an upcoming summit meeting on methamphetamine immediately following the daily police briefing at 8:45 a.m., Tuesday, March 26th at the Lincoln Police Department (Council & City Clerk Joan Ross received their copies of this release on 3/25/02) (See Release).
- 6. NEWS RELEASE - RE: Mayor Calls Methamphetamine Summit (See Release).
- 7. NEWS ADVISORY - RE: Mayor Don Wesely will have a news conference at 9:30 a.m. Thursday, March 28th to discuss three health initiatives (See Release).
- 8. NEWS RELEASE - RE: Mayor Kicks Off Three Health Initiatives - Efforts include Black Bag Project, prescription booklet and Lincoln's Health Challenge (See Release).

II. CITY CLERK

III. CORRESPONDENCE

A. COUNCIL REQUESTS

ANNETTE McROY

1. OUTSTANDING Request to Planning/Building & Safety/ **Urban Development** /Parks & Rec. - RE: The development behind West Lincoln Park 2 (RFI#94 - 1/22/02). — **1.) SEE RESPONSE FROM RAY HILL, PLANNING DEPARTMENT RECEIVED ON RFI#94 - 1/25/02 — 2.) SEE RESPONSE FROM CHUCK ZIMMERMAN, BUILDING & SAFETY DEPARTMENT RECEIVED ON RFI#94 - 1/28/02 — 3.) SEE RESPONSE FROM MARK CANNEY, PARKS & RECREATION, RECEIVED ON RFI #94 - 01-29-02**
2. OUTSTANDING Request to **Lynn Johnson, Parks & Recreation Director** - RE: A large old tree in Trago Park (RFI#97 - 1/30/02)
3. ~~OUTSTANDING~~ Request to Doug Thomas, Information Services - RE: How much does the City of Lincoln spend on licensing for Microsoft products per year? (RFI#103 - 3/4/02). — **1.) SEE RESPONSE FROM DOUG THOMAS, INFORMATION SERVICES RECEIVED ON RFI#103 - 3/25/02**
4. Request to Planning Department - RE: When the developer extended Pier 2 west of 701 no street lights were installed (RFI#104 - 3/22/02)
5. Request to Law Department - RE: Can the ordinance be amended to help with this situation? Concerns of the Capitol Beach Community Association about the geese, and possible use of noise making devices to scare them away (RFI#105 - 3/22/02)

TERRY WERNER

1. OUTSTANDING Request to **Lin Quenzer, Ombudsman** - RE: The flying patterns & times of the Air National Guard and the effect on a citizen of northwest Lincoln (RFI#36 - 1/14/02). — **1.) SEE RESPONSE FROM COLONEL, ROBERT B. BAILEY, AIR COMMANDER, NEBRASKA AIR NATIONAL GUARD RECEIVED ON RFI#36 - 1/24/02 — 2.) SEE RESPONSE FROM ROGER P. LEMPKE, MAJOR GENERAL, NEBRASKA NATIONAL GUARD, THE ADJUTANT GENERAL RECEIVED ON RFI#36 - 1/28/02**
2. Request to Police Chief Tom Casady - RE: Public Services Officers (PSO) - (RFI#52 - 3/27/02)

COLEEN SENG

1. OUTSTANDING Request to **Public Works & Utilities Department** - RE: The traffic study for University Place and Nebraska Wesleyan (RFI#884 - 2/4/02)
2. OUTSTANDING Request to **Mayor/Finance/Law** - RE: Wheel Tax (RFI#888 - 3/11/02)

GLENN FRIENDT

1. Request to Kathleen Sellman, Planning Director/Ed Zimmer, Historic Preservation Planner - RE: Historic designation process (RFI#12 - 3/19/02). — **1.) SEE RESPONSE FROM ED ZIMMER, PLANNING, HISTORIC PRESERVATION PLANNER RECEIVED ON RFI#12 - 3/25/02**

JONATHAN COOK

1. OUTSTANDING Request to Steve Schwab, **Parks & Recreation Department** - RE: Tree Grants (RFI#65 - 2/22/02)
2. OUTSTANDING Request to Lynn Johnson, **Parks & Recreation Director** - RE: Park Sizes & Categories (RFI#68 - 3/12/02)

B. DIRECTORS AND DEPARTMENT HEADS

BUDGET/FINANCE

1. Inter-Department Memo from Steve Hubka - RE: Retirement Incentives - (Item #50, 02-39 - on the Agenda for 4/1/02) (See Memo).

COUNTY COMMISSIONERS

1. Letter from County Commissioners to Greg Schwinn, Chair, Planning Commission - RE: The development of the Year 2025 Comprehensive Plan (See Letter).

FINANCE/AUDITING

1. Report from Mark Leikam, City of Lincoln Keno Auditor - RE: City of Lincoln's - Keno Activity (See Report).

HEALTH DEPARTMENT

- *1. NEWS RELEASE - RE: Preventing Those Pesky Mosquitos - Ways to Reduce

Mosquito Bites and the Diseases They Carry (See Release).

- *2. NEWS RELEASE - RE: Vital Statistics Report Recently Released - The 23rd Annual Vital Statistics Report of the Lincoln-Lancaster County Health Department is now available on our website (See Release).

LIBRARY

- *1. Letter from Carol J. Connor, Library Director - RE: Lincoln City Libraries Inservice Training Day (See Letter).
- *2. DIRECTOR'S REPORT - RE: Lincoln City Libraries - Statistical Report - Monthly Categorical Report - Fund Balances - February 2002.

PLANNING

- *1. Material from Steve Henrichsen - RE: City of Lincoln, Nebraska - Infrastructure Financing Strategy - Draft Report - March 19, 2002 (Copy of this Material is on file in the City Council Office).
- 2. Material from Kathleen Sellman to P. Joseph Gabig - RE: Wilderness Park Crossing at Yankee Hill Road (See Material).
- 3. Material from Kathleen Sellman to Mary Roseberry-Brown - RE: Wilderness Park Crossing at Yankee Hill Road (See Material).
- 4. 'Minutes' Meeting Record - Planning Commission - March 13, 2002 - RE: Special Public Hearing on the "draft" 2025 Lincoln-Lancaster County Comprehensive Plan, dated February 6, 2002 (Council copies placed in their Thursday packets on 3/28/02)(Copy of these 'Minutes' are on file in the City Council Office).

POLICE DEPARTMENT

- 1. Memo from Russ Fosler, LPD to City Clerk Joan Ross - RE: Tricia Rodriguez, Chuck E. Cheese (Item #34 on the Agenda for 4/01/02) (See Memo).

PUBLIC WORKS & UTILITIES DEPARTMENT

- *1. Response Letter from Dennis Bartels to John Huff - RE: Concerning issues that the Capital Beach Home Owners Association raised concerning Capital Beach Lake (See Letter).

2. Memo from Ken Smith, City Parking Manager - RE: Procedures for power washing garages (See Memo).
3. Response E-Mail from Scott Opfer - RE: Process for "Traffic Calming" for Woods Park Neighborhood & Comments on the "Options" you sent (See E-Mail).
4. Memo from Steve Masters - RE: Stormwater Utility-State of Nebraska Legislative Bill 936 (See Material).

URBAN DEVELOPMENT DEPARTMENT

- *1. Faxed Letter from Marc Wullschleger to Property Owner - RE: Resolution of Intention to Create a business improvement district in University Place passed by the Lincoln City Council on February 25, 2002 (See Letter).

C. MISCELLANEOUS

- *1. Letter from Dale E. Gruntorad, CPA, CVA to Don Herz, Finance Director - RE: Emergency Medical Services Fund (See Letter).
- *2. Faxed Response Letter from Todd Sandsted to Polly McMullen, Downtown Lincoln Association - RE: To maintain the vitality of Lincoln's downtown (In response to Polly's letter to him) (See Letter).
- *3. 4 Format Letters - RE: In Support of allowing underage piercing - 15 years of age and older - With Parental Consent (See Format Letters).
- *4. Note from Gary & Judy Swenson - RE: In Protest of Business Improvement District in University Place on March 25, 2002 (See Note).
- *5. Letter from LIBA Board of Directors - RE: With the recent loss of over 1,000 jobs in our community, the subject of economic development has been given greater than usual media coverage (See Letter).
- *6. Letter & Material from Aaron T. Funk, Legal Specialist, Telesis, Inc. - RE: Haymarket Sidewalk Vacation, 7th & "P" Streets (See Material).
7. E-Mail from Josh Staats - RE: Coddington Park (See E-Mail).
8. E-Mail from Alan Wickman - RE: In Nebraska Law, subsection 60-6,230(1) says: - relating to bicycles to require lights on the front and rear of bicycles operated on the streets of Lincoln (See E-Mail).

9. E-Mail from Polyglot Translation Co., Ltd. - RE: Polyglot Translation (See E-Mail).
10. E-Mail from Kevin Poague - RE: Comp. Plan Support (See E-Mail).
11. 2 Format Letters - RE: In Support of allowing underage piercing - 15 years of age and older - With Parental Consent (See Format Letters).
12. Letter from Kelly N. Tollefsen, Morrow, Poppe, Otte, Watermeier & Phillips, P.C. Attorneys At Law – RE: Amendment to Lincoln City-Lancaster County Comprehensive Plan (See Material).
13. E-Mail from Robert Doulas - RE: Comprehensive Plan and “O” Street expansion (See E-Mail).
14. E-Mail from Janet E. Doulas - RE: Comprehensive Plan - 25 year plan (See E-Mail).
15. Letter from Michael Kane - RE: Police trash 4th Amendment (See Letter).

IV. DIRECTORS

V. CITY COUNCIL MEMBERS

VI. ADJOURNMENT

***HELD OVER FROM MARCH 25, 2002.**

**DIRECTOR'S MEETING
MINUTES
MONDAY, APRIL 1, 2002
CONFERENCE ROOM 113**

Council Members Present: Annette McRoy, Chair; Jonathan Cook, Vice-Chair; Coleen Seng, Ken Svoboda, Glenn Friendt, Terry Werner, Jon Camp.

Others Present: Mayor Don Wesely, Ann Harrell, Mark Bowen, Lin Quenzer, Amy Tejral, Mayor's Office; City Clerk, Joan Ross; Dana Roper, City Attorney; Directors and Department Heads; Darrell Podany, Aide to Council Members Camp, Friendt, & Svoboda; Tammy Grammer, City Council Staff and Nate Jenkins, Lincoln Journal Star Representative.

I. MAYOR

Mayor Don Wesely stated to Council that they certainly have had an active morning and also a long one, so he hopes this afternoon will not be quite as long and stressful, but there is a lot of issues to go over and a lot of things to come together.

Mayor Don Wesely stated to Council that he did have a chance to follow a little bit of the discussion this morning on the Early Retirement buy-out and certainly they will try to answer their questions. Mayor Wesely stated to Council that this is a very modest proposal and they think it has great potential to help them save some money. Mayor Wesely stated to Council that they'll answer their questions and try to hopefully get their support for it because it is one of the options that will help them deal with the Budget situation long-term.

Mayor Don Wesely stated to Council that he knows they got briefed on the Comp. Plan again and all of them are looking for solutions to some of the key questions, which there are many that remain. But, feels like they will agree to consensus and he's excited about the possibilities.

Mayor Don Wesely stated to Council that on LPED, however, they wish to proceed that he's more than willing to work with them and others on it. Mayor Wesely stated to Council that the role he plays is their liaison back to LPED and so let him know where they want to go from here and he will follow up with whatever action they need.

Mayor Don Wesely stated to Council that some of the other things that are coming up is the Meth Summit, which was announced last week and they all are very aware of the problems with meth and it's consequences with the crime rates. Mayor Wesely stated to Council that the Summit will be held on Tuesday, May 7th from 8:00 a.m. to 12:00 p.m. and they'll all be invited to be a part of it.

Mayor Don Wesely stated to Council that the Board of Health Meeting is coming up and asked Bruce Dart about it. Bruce Dart stated to Council that the Board of Health Annual Meeting is tomorrow [Tuesday] and the Banquet is tomorrow night. Mayor Wesely stated to Council so that's a very big event and he hopes that they'll have a chance to go just like before.

Mayor Don Wesely stated to Council that they announced a number of Health Initiatives last week as well and one of them is the "Black Bag Initiative", which they have received a substantial amount with the Johnson grant. Mayor Wesely stated to Council that this is a very exciting effort to reach out to homebound elderly people and they think it could be a very integrative cutting edge. Mayor Wesely commented to Council the return of the 'good old days' when physicians and nurses visit you in your home.

Mayor Wesely stated to Council that there is also a discount drug pamphlet that they made available, which will be at the Libraries and he asked Gina Dunning if she brought copies of the pamphlets with her. Gina Dunning stated to Mayor Wesely 'no', she did not. Mayor Wesely stated to Council that they will get copies of the pamphlets to each of them, so they will each have a copy of it. Mayor Wesely stated to Council that it's a great initiative to try and help our older citizens to save money with their purchases of prescriptions.

Mayor Wesely stated to Council that the "It's Up To You-Health Challenge" is actually for the Health Endowment, but this is another kind of fun effort to get folks to do some things to keep them healthy. Mayor Wesely stated to Council the end result is a pretty substantial amount of gifts that could be won by the drawing at the end of April, so he hopes all of them will take that challenge as well.

- *1. NEWS RELEASE - RE: Mayor Presents Award Of Excellence For February. — NO COMMENTS
- *2. NEWS RELEASE - RE: Access To North 56th From East "O" To Close For Four Days. — NO COMMENTS
- *3. NEWS ADVISORY - RE: Mayor Don Wesely will have a news conference at 9:30 a.m., Thursday, March 21 during the Earth Wellness Festival at Southeast Community College. — NO COMMENTS
- *4. NEWS RELEASE - RE: Mayor Kicks Off Environmental Awareness Days At Earth Wellness Festival & Environmental Awareness Days March 21 through April 30, 2002 , Lists Of Activities. — NO COMMENTS

5. NEWS ADVISORY - RE: Mayor Don Wesely will join Police Chief Tom Casady to discuss an upcoming summit meeting on methamphetamine immediately following the daily police briefing at 8:45 a.m., Tuesday, March 26th at the Lincoln Police Department (Council & City Clerk Joan Ross received their copies of this release on 3/25/02). — Mayor Don Wesely mentioned this Summit during his comments to Council under “I. Mayor”. (See that discussion)
6. NEWS RELEASE - RE: Mayor Calls Methamphetamine Summit. — Mayor Don Wesely mentioned this Summit during his comments to Council under “I. Mayor”. (See that discussion)
7. NEWS ADVISORY - RE: Mayor Don Wesely will have a news conference at 9:30 a.m. Thursday, March 28th to discuss three health initiatives. — Mayor Don Wesely mentioned the 3 Health Initiatives during his comments to Council under “I. Mayor”. (See that discussion)
8. NEWS RELEASE - RE: Mayor Kicks Off Three Health Initiatives - Efforts include Black Bag Project, prescription booklet and Lincoln’s Health Challenge. — Mayor Don Wesely mentioned these Health Initiatives during his comments to Council under “I. Mayor”. (See that discussion)

II. CITY CLERK

City Clerk Joan Ross stated to Council that in regards to Items 2 & 3 [Application of Potamia, Inc. dba “The Parthenon” for a Class “I” liquor license at 5500 S. 56th Street, Suite 100; and Manager application of George J. Kazas for Potamia, Inc. dba “The Parthenon” at 5500 S. 56th Street, Suite 100] she will call these two items together.

City Clerk Joan Ross stated to Council that in regards to Items 4 & 5 [Application of Oglala Enterprises, Inc. dba “Jack’s Bar & Grill” for a Class “C” liquor license at 100 N. 8th Street; and Manager application of Jodi L. Maughan for Oglala Enterprises, Inc. dba “Jack’s Bar & Grill” at 100 N. 8th Street] she will call these two items together.

City Clerk Joan Ross stated to Council that in regards to Item 27 [Change of Zone 3350 - Amending Title 27 of the Lincoln Municipal Code (the Zoning Ordinance) regarding the storage of vehicles for sale and resale in the H-2 Highway Business District and H-3 Highway Commercial District as a permitted conditional use; and to delete the storage of vehicles for sale and resale on any portion of a lot where parking is permitted as a special permitted use in the B-3 Commercial District, H-2 Highway Business District, H-3 Highway Business District and I-2 Industrial District] she wanted to point out to them that there is a motion to amend for this item, which she just now handed out to them.

City Clerk Joan Ross stated to Council that on the Pending list in regards to Items 46 & 47 [Manager application of Jason E. Hoffman for Prensa Latina Inc. dba “El Puente” at 815 “O” Street; and Creating Sewer District No. 1177 in Old Cheney Toad from approximately 62nd Street east to approximately Pheasant Run Lane] they are ready to move these items forward for April 8th. City Clerk Joan Ross stated to Council that they are also ready to move Item 49 [Vacating a 5' x 30'6" portion of North 7th Street adjacent to the south 37' of Lot 9, Block 32, Original Plat of Lincoln, generally located at N. 7th and “P” Streets] forward for April 8th. City Clerk Joan Ross stated to Council that they should have received a motion to amend in their packets for Item 49.

City Clerk Joan Ross stated to Council that on the Pending list in regards to Items 50 & 51 [Establishing a retirement incentive program for City employees who meet certain age & service criteria; and Approving a transfer of appropriations from existing reappropriations for budgets in various departments for the funding of the retirement incentive program as set forth in Bill No. 02-39] they will look at these items to see if they are ready to move them ahead for April 8th.

City Clerk Joan Ross stated to Council that on the Pending list in regards to Item 52 [02R-54 - Approving an Interlocal Agreement between the City, County and Lincoln Electric System to establish the position and responsibilities of an Administrative Assistant to the Mayor for Economic Development] they may want to move this item forward for April 8th. City Clerk Joan Ross stated to Council that she just wanted to point these things out to them and indicated that’s all she has for them. Mr. Cook stated to City Clerk Joan Ross that right now their procedure is if they put something on Pending with a certain date that the week for that date she will ask them if they want to pull it off rather than just automatically bringing it back. City Clerk Joan Ross stated to Mr. Cook ‘yes’ and that’s why she was just mentioning these items. Mr. Cook stated to City Clerk Joan Ross okay. Discussion continued with Council and City Clerk Joan Ross on this issue with comments and questions from the Council. After discussion, City Clerk Joan Ross stated to Council that she can visit with Dana Roper about it again. Mr. Cook stated to City Clerk Joan Ross okay.

III. CORRESPONDENCE

A. COUNCIL REQUESTS

ANNETTE McROY

1. **OUTSTANDING Request to Planning/Building & Safety/ Urban Development /Parks & Rec. - RE: The development behind West Lincoln Park 2 (RFI#94 - 1/22/02). — 1.) SEE RESPONSE FROM RAY HILL, PLANNING DEPARTMENT RECEIVED ON RFI#94 - 1/25/02 — 2.) SEE RESPONSE FROM CHUCK ZIMMERMAN, BUILDING & SAFETY DEPARTMENT**

RECEIVED ON RFI#94 - 1/28/02 —3.) SEE RESPONSE FROM MARK CANNEY, PARKS & RECREATION, RECEIVED ON RFI #94 - 01-29-02. — NO COMMENTS

2. **OUTSTANDING Request to Lynn Johnson, Parks & Recreation Director - RE: A large old tree in Trago Park (RFI#97 - 1/30/02). — NO COMMENTS**
3. ~~OUTSTANDING~~ Request to Doug Thomas, Information Services - RE: How much does the City of Lincoln spend on licensing for Microsoft products per year? (RFI#103 - 3/4/02). — **1.) SEE RESPONSE FROM DOUG THOMAS, INFORMATION SERVICES RECEIVED ON RFI#103 - 3/25/02. — Ms. McRoy stated that the response to this Request For Information (#103) was copied sideways and she just can't give it to the citizen who wanted it, so she is going to need a fresh copy of it. Don Herz stated to Ms. McRoy that he will take care of it. Ms. McRoy stated to Mr. Herz okay.**
4. Request to Planning Department - RE: When the developer extended Pier 2 west of 701 no street lights were installed (RFI#104 - 3/22/02). — NO COMMENTS
5. Request to Law Department - RE: Can the ordinance be amended to help with this situation? Concerns of the Capitol Beach Community Association about the geese, and possible use of noise making devices to scare them away (RFI#105 - 3/22/02). — NO COMMENTS

TERRY WERNER

1. **OUTSTANDING Request to Lin Quenzer, Ombudsman - RE: The flying patterns & times of the Air National Guard and the effect on a citizen of northwest Lincoln (RFI#36 - 1/14/02). — 1.) SEE RESPONSE FROM COLONEL, ROBERT B. BAILEY, AIR COMMANDER, NEBRASKA AIR NATIONAL GUARD RECEIVED ON RFI#36 - 1/24/02 — 2.) SEE RESPONSE FROM ROGER P. LEMPKE, MAJOR GENERAL, NEBRASKA NATIONAL GUARD, THE ADJUTANT GENERAL RECEIVED ON RFI#36 - 1/28/02. — NO COMMENTS**
2. Request to Police Chief Tom Casady - RE: Public Services Officers (PSO) - (RFI#52 - 3/27/02). — NO COMMENTS

COLEEN SENG

1. **OUTSTANDING Request to Public Works & Utilities Department** - RE: The traffic study for University Place and Nebraska Wesleyan (RFI#884 - 2/4/02). — Nicole Fleck-Tooze stated to Ms. Seng that she has the response to this Request For Information (#884) right here. Ms. Seng stated to Ms. Tooze okay. Ms. Tooze stated to Ms. Seng that this is the response to Guy Matson regarding the University Place on the North 48th Street Corridor issue and there is a response from Virendra Singh in Public Works and Wynn Hjermstad from the Urban Development Department. [Nicole Fleck-Tooze handed out the response to this RFI (#884) to everyone] Ms. Seng ‘thanked’ Ms. Tooze.
2. **OUTSTANDING Request to Mayor/Finance/Law** - RE: Wheel Tax (RFI#888 - 3/11/02). — Ms. Seng stated that Don Herz said that he had called the gentleman in regards to the Wheel Tax issue. Ms. Seng ‘thanked’ Mr. Herz.

GLENN FRIENDT

Mr. Friendt stated to Don Herz that he appreciates the information that he provided to him regarding the meter violation and the reflections for the three months. Mr. Friendt stated to Mr. Herz that he has some follow up questions on it, but he’ll get back to him. Mr. Herz stated to Mr. Friendt okay.

Mr. Friendt stated to Kathleen Sellman that as they saw today there has been some changes and there will be additional amendments and there might be deletions on the Comprehensive Plan and asked if these can be made all along the way. Kathleen Sellman stated to Mr. Friendt that if he wants to make amendments certainly they can do it. Mr. Friendt asked Ms. Sellman if it would be better to do it now. Ms. Sellman stated to Mr. Friendt that she would suggest that they wait until the Planning Commission acts because they may take care of the issue that he had in mind. Ms. Sellman stated to Mr. Friendt that if he wants to talk about it after the Director’s Meeting today they can do that, if he has something specific in mind. Mr. Friendt stated to Ms. Sellman the second question he has relates to those other bench marks that they will be using and indicated that he has a February version of the Comp. Plan that he has been recording over and marking on it and asked if those bench marks have been set for those additional bench marks, flushed out, set, plugged in or Ms. Sellman stated to Mr. Friendt that there is text and asked him if he would like a copy of it and they could get it for everyone if they don’t already have it. Mr. Friendt stated to Ms. Sellman that he would like a copy of it. Ms. McRoy stated to Ms. Sellman that a copy for everyone would be good. Ms. Sellman stated to Ms. McRoy okay. Discussion continued with Council, Kathleen Sellman and Dana Roper on this issue with comments and questions from the Council.

1. Request to Kathleen Sellman, Planning Director/Ed Zimmer, Historic Preservation Planner - RE: Historic designation process (RFI#12 - 3/19/02). — **1.) SEE RESPONSE FROM ED ZIMMER, PLANNING, HISTORIC PRESERVATION PLANNER RECEIVED ON RFI#12 - 3/25/02. — NO COMMENTS**

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2. **OUTSTANDING** Request to Lynn Johnson, **Parks & Recreation Director** - RE: Park Sizes & Categories (RFI#68 - 3/12/02). — **NO COMMENTS**

B. DIRECTORS AND DEPARTMENT HEADS

BUDGET/FINANCE

1. Inter-Department Memo from Steve Hubka - RE: Retirement Incentives - (Item #50, 02-39 - on the Agenda for 4/1/02). — Ms. McRoy stated that they discussed this issue at a Pre-Council Meeting this morning.

COUNTY COMMISSIONERS

1. Letter from County Commissioners to Greg Schwinn, Chair, Planning Commission - RE: The development of the Year 2025 Comprehensive Plan. — **NOTED WITHOUT COMMENTS**

FINANCE/AUDITING

1. Report from Mark Leikam, City of Lincoln Keno Auditor - RE: City of Lincoln's - Keno Activity. — **NOTED WITHOUT COMMENTS**

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- *1. **NEWS RELEASE - RE: Preventing Those Pesky Mosquitos - Ways to Reduce Mosquito Bites and the Diseases They Carry. — NOTED WITHOUT COMMENTS**
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- 2. Material from Kathleen Sellman to P. Joseph Gabig - RE: Wilderness Park Crossing at Yankee Hill Road. — Ms. McRoy stated to Kathleen Sellman that it seems like they have been getting quite a few letters in regards to this issue and indicated that these all have been forward to the Planning Commission for the public record. Ms. Sellman stated to Ms. McRoy 'yes'. Ms. McRoy stated to Ms. Sellman okay.
- 3. Material from Kathleen Sellman to Mary Roseberry-Brown - RE: Wilderness Park Crossing at Yankee Hill Road. — Ms. McRoy commented about this issue under "III. Correspondence-B. Directors and Department Heads - Planning #2". (See that discussion)
- 4. 'Minutes' Meeting Record - Planning Commission - March 13, 2002 - RE: Special Public Hearing on the "draft" 2025 Lincoln-Lancaster County Comprehensive Plan, dated February 6, 2002 (Council copies placed in their Thursday packets on 3/28/02)(Copy of these 'Minutes' are on file in the City Council Office). — Ms. McRoy stated that she also understands that this meeting is on tape, if someone wanted to watch it.

POLICE DEPARTMENT

- 1. Memo from Russ Fosler, LPD to City Clerk Joan Ross - RE: Tricia Rodriguez, Chuck E. Cheese (Item #34 on the Agenda for 4/01/02). — Ms. McRoy stated that Russ Fosler has finished the application background on Tricia Rodriguez for "Chuck E. Cheese's", so this has been moved forward for them to proceed on. Ms. McRoy stated that this issue was on the list to move forward. City Clerk Joan Ross stated to Ms. McRoy 'yes', it is. Ms. McRoy stated to City Clerk Joan Ross okay and noted that Russ [Fosler] recommends approval.

PUBLIC WORKS & UTILITIES DEPARTMENT

- *1. Response Letter from Dennis Bartels to John Huff - RE: Concerning issues that the Capital Beach Home Owners Association raised concerning Capital Beach Lake. — NOTED WITHOUT COMMENTS

2. Memo from Ken Smith, City Parking Manager - RE: Procedures for power washing garages. — Ms. McRoy stated that this relates back to the claim they had from Heidi Burklund and stated to Allan Abbott that this memo still doesn't explain why they were doing it on that day which led to the claim and so she was still curious about it. Nicole Fleck-Tooze stated to Ms. McRoy that they wanted something specific as to why. Mr. Cook stated to Ms. Tooze that they would like something from the Law Department or the Public Works Department and commented that they were expecting more background information. Ms. Tooze stated to Mr. Cook that it was their understanding that the Law Department was working on the details of this particular claim and they were asked to provide more general of what their policy is on it. Dana Roper stated to Council that Risk Management is trying to come up with some information and so both of the claims are still being worked on. Mr. Cook stated to Mr. Roper that they have these claims on their Agenda today. Mr. Roper stated to Mr. Cook that his recommendation is to continue them. Discussion continued with Council, Dana Roper and Allan Abbott on this issue with comments and questions from the Council. After discussion, Allan Abbott stated to Council that he will check on how they notify other people when they are going to be washing the garage that day. Mr. Werner stated to Mr. Abbott okay.

3. Response E-Mail from Scott Opfer - RE: Process for "Traffic Calming" for Woods Park Neighborhood & Comments on the "Options" you sent. — NOTED WITHOUT COMMENTS

4. Memo from Steve Masters - RE: Stormwater Utility-State of Nebraska Legislative Bill 936. — Ms. McRoy asked Amy Tejral if they are tracking this bill (936). Amy Tejral stated to Ms. McRoy 'yes', this is our bill. Ms. McRoy stated to Ms. Tejral okay.

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- *1. Faxed Letter from Marc Wullschleger to Property Owner - RE: Resolution of Intention to Create a business improvement district in University Place passed by the Lincoln City Council on February 25, 2002. — NOTED WITHOUT COMMENTS

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- *4. Note from Gary & Judy Swenson - RE: In Protest of Business Improvement District in University Place on March 25, 2002. — NOTED WITHOUT COMMENTS
- *5. Letter from LIBA Board of Directors - RE: With the recent loss of over 1,000 jobs in our community, the subject of economic development has been given greater than usual media coverage. — NOTED WITHOUT COMMENTS
- *6. Letter & Material from Aaron T. Funk, Legal Specialist, Telesis, Inc. - RE: Haymarket Sidewalk Vacation, 7th & "P" Streets. — NOTED WITHOUT COMMENTS
- 7. E-Mail from Josh Staats - RE: Coddington Park. — Ms. McRoy asked if someone from the Parks & Recreation Department would respond to this E-Mail. Lynn Johnson stated to Ms. McRoy that they will respond to it. Ms. McRoy 'thanked' Lynn Johnson.
- 8. E-Mail from Alan Wickman - RE: In Nebraska Law, subsection 60-6,230(1) says: - relating to bicycles to require lights on the front and rear of bicycles operated on the streets of Lincoln. — Mr. Cook stated that they will forward this E-Mail to the Bike Pedestrian Committee, so they are aware of possible State Law conflict.
- 9. E-Mail from Polyglot Translation Co., Ltd. - RE: Polyglot Translation. — NOTED WITHOUT COMMENTS
- 10. E-Mail from Kevin Poague - RE: Comp. Plan Support. — NOTED WITHOUT COMMENTS

11. 2 Format Letters - RE: In Support of allowing underage piercing - 15 years of age and older - With Parental Consent. — NOTED WITHOUT COMMENTS
12. Letter from Kelly N. Tollefsen, Morrow, Poppe, Otte, Watermeier & Phillips, P.C. Attorneys At Law – RE: Amendment to Lincoln City-Lancaster County Comprehensive Plan. — Ms. McRoy asked Kathleen Sellman if they have a copy of this letter. Ms. Sellman stated to Ms. McRoy ‘yes’, they do. Ms. McRoy asked Ms. Sellman if they are taking care of it and if it is going to the Planning Commission. Ms. Sellman stated to Ms. McRoy ‘yes’. Mr. Werner asked Dana Roper if there’s a legal basis of when they change the Comp. Plan and commented that it seems like this is a little bit of down zoning. Mr. Werner asked Mr. Roper if he has seen this letter. Mr. Roper stated to Mr. Werner that ‘no’, he hasn’t. Mr. Roper stated to Mr. Werner that he will take a look at it.
13. E-Mail from Robert Doulas - RE: Comprehensive Plan and “O” Street expansion. — Mr. Cook asked if someone from the Public Works & Utilities Department could respond to this E-Mail. Nicole Fleck-Tooze stated to Mr. Cook ‘yes’, they will respond to it.
14. E-Mail from Janet E. Doulas - RE: Comprehensive Plan - 25 year plan. — Mr. Cook asked if the Public Works & Utilities Department could also respond to this E-Mail. Nicole Fleck-Tooze stated to Mr. Cook ‘yes’, they will respond to it. Ms. McRoy and Mr. Cook stated to Ms. Tooze okay. Discussion continued with Council and Allan Abbott on this issue with comments and questions from the Council. After discussion, Allan Abbott stated to Council that he will check into it.
15. Letter from Michael Kane - RE: Police trash 4th Amendment. — NOTED WITHOUT COMMENTS

[Mr. Cook, Vice-Chair read through the Director’s Addendum (for March 25th) for Ms. McRoy, Chair]

ADDENDUM (For March 25th - evening Council Meeting)

I. MAYOR

1. NEWS RELEASE - RE: City of Lincoln - Snow/Traffic Condition Report - 3/25/02 at 6:00 a.m. — NOTED WITHOUT COMMENTS
2. NEWS ADVISORY - RE: Mayor Don Wesely will have a news conference to discuss the City hiring freeze and other budget proposals at 1:30 p.m., on Monday, March 25th. — NOTED WITHOUT COMMENTS

3. NEWS RELEASE - RE: City of Lincoln - Snow/Traffic Condition Report - 3/25/02 at 11:00 a.m. — NOTED WITHOUT COMMENTS
4. NEWS RELEASE - RE: North 56th From “O” To “R” Streets To Remain Closed 10 To 14 Days For AllTel Work. — NOTED WITHOUT COMMENTS
5. NEWS RELEASE - RE: Mayor Implements Hiring Freeze - Wesely considers additional cost saving measures in preparing City Budget. — NOTED WITHOUT COMMENTS

II. CITY CLERK - NONE

III. CORRESPONDENCE

A. COUNCIL REQUESTS - NONE

B. DIRECTORS AND DEPARTMENT HEADS

PLANNING

1. Memo from Brian Will - RE: Allowed Districts for Automobile Sales and Required Setbacks - Item #6-Change of Zone 3350, on the Agenda for 3/25/02. — NOTED WITHOUT COMMENTS

C. MISCELLANEOUS

1. Faxed Letter from Rich Wiese, R.E. Wiese Enterprises - RE: Change of Zone #3350 - He ask that you not to pass #3350 as it states today- Item #6, on the Agenda for 3/25/02. — NOTED WITHOUT COMMENTS
2. Faxed Letter from Karl Jensvold, Winner’s Circle Auto - RE: Front yard parking for auto dealers - Item #6-Change of Zone 3350, on the Agenda for 3/25/02. — NOTED WITHOUT COMMENTS
3. E-Mail from Rich Rodenburg, owner, Bike Pedalers/Walton Trail Co. - RE: Ordinance to require tail lights on bicycles - Item #4, on the Agenda for 3/25/02. — NOTED WITHOUT COMMENTS
4. E-Mail from Mary Roseberry-Brown, President, the Friends of Wilderness Park - RE: Draft City-County Comprehensive Plan. — NOTED WITHOUT COMMENTS

5. E-Mail from Mary Roseberry-Brown, President, the Friends of Wilderness Park - RE: This is a request for a copy of the public records described below, made pursuant to the Nebraska public records statutes, Neb. Rev. Stat. 84-712 et seq. — NOTED WITHOUT COMMENTS

[Mr. Cook, Vice-Chair read through the Director's Addendum (for April 1st) for Ms. McRoy, Chair]

ADDENDUM (For April 1st)

I. MAYOR

1. NEWS RELEASE - RE: North 56th Open, North Cotner Now Closed. — NOTED WITHOUT COMMENTS

II. CITY CLERK - NONE

III. CORRESPONDENCE

A. COUNCIL REQUESTS - NONE

B. DIRECTORS AND DEPARTMENT HEADS

HEALTH DEPARTMENT

1. NEWS RELEASE - RE: "National Public Health Week" April 1, 2002-April 7, 2002. — NOTED WITHOUT COMMENTS

PLANNING

1. Memo from Kathleen Sellman to Kathy Campbell, County Board - RE: Human Services Language in the Draft Comprehensive Plan. — NOTED WITHOUT COMMENTS

C. MISCELLANEOUS

1. Letter from William F. Austin, Law Offices, Erickson & Sederstrom, P.C. - RE: Change of Zone 3350. — NOTED WITHOUT COMMENTS
2. E-Mail from Michael J. Carlin, representing the Friends of Wilderness Park - RE: Draft City-County Comprehensive Plan. — NOTED WITHOUT COMMENTS

3. Faxed Letter from Jan Merritt, Executive Director, Nebraska Independent Auto Dealers - RE: They request that you vote on Change of Zone #3350 as presented to you by the Planning Department, March 25, 2002. — NOTED WITHOUT COMMENTS
4. Letter from Daniel K. Marvin, Marvin Investment Management, Co. - RE: The accounting and business activities of the Lincoln Partnership for Economic Development (Council received their copies of this letter on 4/01/02 in the morning, before the Pre-Council Meeting at 9:45 a.m.). — NOTED WITHOUT COMMENTS

Mayor Don Wesely stated to Council that Friday is going to be the last day for Kathleen Sellman and he would like to ‘thank’ her for all of her service to the City. Mayor Wesely stated that Kathleen [Sellman] has done absolutely a great job and he ‘thanked’ Kathleen [Sellman] for everything she has done. [Everyone clapped] Ms. McRoy stated to Kathleen [Sellman] that they will miss her. Ms. Sellman ‘thanked’ everyone.

IV. DIRECTORS

PUBLIC WORKS & UTILITIES DEPARTMENT - Nicole Fleck-Tooze stated to Council that she has a couple of quick things for them. Nicole Fleck-Tooze stated to Council that they are expecting this week for their permit to go out on public notice from the State, which is their NBS Permit for a Stormwater discharge. Ms. Tooze stated to Council that they have several new programs that are on their way, which they will initiate to meet those new Federal regulations. Ms. Tooze stated to Council that it will be a 30 day public notice and they will take any comments that they receive and then it will be finalized.

Nicole Fleck-Tooze stated to Council that they have a public meeting tomorrow at 6:00 p.m. over at the South 14th Street Library on the Beal Slough Final Engineers Project. Ms. Tooze stated to Council that they have been in touch with the Tierra Neighborhood and Homeowners Association to make sure that they are represented that evening.

Nicole Fleck-Tooze stated to Council that a couple of weeks ago Danny Walker had raised a concern about the 7th Street construction down in the Haymarket area regarding soil contamination. Ms. Tooze stated to Council that Jim Visger indicated that the depth of excavation to the core out for paving does not require any removal of contaminants that the cored out area consisted primarily of gravel and soils found in any gravel road maintained by the City. Ms. Tooze stated to Council that they did forward an E-Mail to them this morning about it, so if it comes up this afternoon they can talk about it. Mr. Cook asked Ms. Tooze if the response from Jim Visger went to Danny

[Walker]. Ms. Tooze stated to Mr. Cook that she will make sure that Danny [Walker] gets a copy of it and indicated that she will bring a paper copy to him today, otherwise, she doesn't have an E-Mail address for him. Ms. Tooze stated to Council that she will give him a copy at the Council Meeting today.

PERSONNEL DEPARTMENT - Georgia Glass stated to Council that she does have a report for them, which they'll bring down for their "Noon" Meeting today. Ms. Glass stated to Council that it looks like they average about 30 retirees a year and she's got data back to 1992, so going on 10 years worth and all the others are resigned and laid off and indicated that actually they've had about 3 employees a year that passed away. Ms. Glass stated to Council that she will have a report for them at the "Noon" Meeting today.

V. CITY COUNCIL MEMBERS

GLENN FRIENDT

Mr. Friendt stated that there was a comment made about the Stormwater Bill being our bill and asked what does that mean. Amy Tejral stated to Mr. Friendt that the City of Lincoln worked to have the bill introduced. Mr. Friendt commented so they are the sponsors of it. Mayor Wesely stated to Mr. Friendt 'no', not really that they worked with Omaha and the Leagues of Municipalities and it was introduced. Amy Tejral stated that she thinks it was introduced by the City of Lincoln, the City of Omaha and the NRD's, which they all worked together to bring the bill forward. Mayor Wesely stated to Mr. Friendt that their not alone. Discussion continued with comments and questions from the Council. After discussion, Mr. Friendt asked Ms. Tejral what's the status on it. Ms. Tejral stated to Mr. Friendt that she is actually planning to give them more of an update at the "Noon" Meeting today. Mr. Friendt stated to Ms. Tejral okay.

Mr. Cook stated that this is related to this discussion, so he just thought he would mentioned it if they haven't seen it yet. Mr. Cook stated that the Nebraska Retail Federation has a pretty strong letter that they have sent out to members attacking it, so if anyone wants a copy of it to let him know. Mayor Wesely stated to Mr. Cook that the Retail Federation doesn't like it and there's a few others who don't, but he doesn't know who else. There will be further discussion on this issue at the "Noon" Meeting today.

KEN SVOBODA - NO COMMENTS

JON CAMP - NO COMMENTS

JONATHAN COOK

Mr. Cook stated that he would like to talk with Allan Abbott and Chief Casady after the Director's Meeting today.

GLENN FRIENDT

Mr. Friendt stated to Kathleen Sellman that he has seen some attempts here say from Kathy Campbell to propose some changes for the Comp. Plan and this one from the Law Firm concerning a particular piece of property and asked how much of that do they see. Ms. Sellman stated to Mr. Friendt that she is not certain of the number, but the package of amendments that has been put together for Planning Commission has about 130 sub-amendments in it and many are site specific. Mr. Friendt 'thanked' Ms. Sellman.

COLEEN SENG

Ms. Seng stated to everyone that many of them know she did four Government Classes at Northeast High School about a week ago and she wants to 'thank' each of them that provided material for her to take with her. Ms. Seng stated that she had so much stuff that she had to get the cart out to get it in the building. Ms. Seng stated to Chief Casady that in each of the four classes they talked about meth and she never planned that, but it came up and she commented that these are 9th graders. Ms. Seng stated to Chief Casady that she just wanted him to know that.

TERRY WERNER

Mr. Werner stated that he also spoke to a 9th grade class, but meth didn't come up, but they spent most of the hour talking about tattooing and body piercing. Mr. Werner stated that they were very interested in it.

ANNETTE McROY

Ms. McRoy asked if there was anyone here from Libraries. [Nobody from Libraries was present]

Mr. Cook stated that he forgot that he had this note and indicated that Tim Haith at 2400 W. Washington Street says that there is mud in the street from the construction going on next door and the City says that they can't do anything about it. Mr. Cook asked if anyone knows anything about it. Mike Merwick stated to Mr. Cook that they have been out there several times

and what's out there is just not mud, but when you're moving trucks around your going to have a little dirt in the street. Mr. Merwick stated to Mr. Cook that they don't think it is anything more than normal at a construction site. Mr. Merwick stated to Mr. Cook that it is just normal that it's not a lot of stuff and indicated that they have been out there three times and they've talked with him and they tell him what's going on, but he doesn't like their answers. Mr. Merwick stated to Mr. Cook so that's kind of where they are at with him. Mr. Merwick stated to Mr. Cook that he can refer Mr. Haith to him again. Mr. Cook 'thanked' Mr. Merwick.

Mr. Camp stated to Mayor Wesely that it looks like they have the 'H' on the zoning deal for the car lot owners on West "O" Street and he was wondering if he had any further thoughts for them on the whole thing. Mayor Wesely stated to Mr. Camp that Planning has come to him and suggested that it is a reasonable compromise that deals with the parking lots that has them further back. Mayor Wesely stated to Council that it does help the car dealers to get closer than they were before and so if it comes forward in that form, he would sign it. Mr. Camp commented to Mayor Wesely that's the 6 foot. Mayor Wesely stated to Mr. Camp 'yes', but he's going to be open to what ever they move forward.

Ms. McRoy stated to Kathleen Sellman that she is sorry that she didn't give her a chance to speak earlier and asked if she wanted to say anything. Ms. Sellman 'thanked' them all for their support that they have shown her and for allowing her to be here for 2 ½ years. Ms. Sellman stated that she also wants to 'thank' all of the Director's because it's been really a thrill to be part of such a high quality team and she's going to miss them all.

VI. MEETING ADJOURNED AT 11:50 A.M.

***HELD OVER FROM MARCH 25, 2002.**