

ATTACHMENT "A"

CONTRACT

THIS CONTRACT made and entered into this _____ day of _____ 2003, by and between the CITY OF LINCOLN, NEBRASKA, a municipal corporation, hereinafter referred to as "the City" and _____ Capital Towing Inc. hereinafter referred to as "the Contractor".

WITNESSETH:

WHEREAS, the City has caused to be prepared, in accordance with law, Specifications and other Contract Documents for the Work herein described, and has approved and adopted said documents and has caused to be published an advertisement for and in connection with said Work; and

WHEREAS, the Contractor, in response to such advertisement, has submitted to the City, in the manner and at the time specified, a sealed Proposal in accordance with the terms of said advertisement; and

WHEREAS, the City, in the manner prescribed by law has publicly opened, read aloud, examined, and canvassed the Proposals submitted in response to such advertisement, and as the result of such canvass has determined and declared the Contractor to be the lowest responsible bidder for the said Work for the sum or sums named in the Contractor's Proposal, a copy thereof being attached to and made a part of this Contract.

1. For the period of four (4) years commencing 12:01 a.m., November 1, 2003 and ending 12:00 a.m., on October 31, 2007 with the option to renew for an additional four (4) years at same terms and conditions. The City, for and in consideration of the agreements of the Contractor hereinafter stated, agrees to direct and refer to the Contractor orders for the removal of vehicles from the streets or other property within the City Limits of the City of Lincoln, which may be ordered removed by any lawfully authorized agent of the City except when the owner or operator of the vehicle requests that another wrecker be called or such vehicles that have been released for removal from private property by the owners or custodians of such vehicles.

2. The Contractor shall charge directly to the owner or operator such fees for tow-in or storage of any vehicle in accordance with the schedule of rates contained in Paragraph 4 hereof entitled Schedule of Rates and Attachments A and B. It is understood by and between the parties hereto that the City is not responsible or liable for any charges made by the Contractor, and that the contractor must look solely to the owner or operator of the vehicle stored or towed for the recovery of any such charges. Contractor

shall also be responsible for the promulgation of a system for securing the payment of its fees in disputed cases where such vehicle must be immediately released to the owner thereof.

3. City agrees to convey to Contractor abandoned vehicles having no current numbered plates affixed and having a value of \$100.00 or less and City may convey to Contractor or provide a salvage title of vehicles not sold at public auction, except in those instances when the City chooses to retain such vehicles for its purposes, and such vehicles when towed from public property may be towed to Contractor's lot or such salvage yard as Contractor may have arranged for. Such vehicles will be held a minimum of five (5) days before disposition, unless the owner provides the City of Lincoln with a written waiver. City further agrees to convey to Contractor for disposition, all those wrecked, junked, or partially dismantled vehicles towed from private property upon which releases have been obtained from

owners or custodians. Public auction of unclaimed vehicles will be held on Contractor's lot, and will be conducted by personnel of the Lincoln Police Department and shall be held upon request to the Contractor by the Police Department. Contractor shall clean and prepare vehicles for auction. The Lincoln Police Department shall provide to personnel of the Contractor, one person to assist in the inventory of unclaimed vehicles for sale. Contractor shall be paid accrued towing and storage fees on vehicles sold at public auction.

4. THE FOLLOWING IS THE SCHEDULE OF RATES FOR UNITS ORDERED TOWED BY THE CITY and SCHEDULE OF RATES TOW REQUESTS MADE BY THE CITY ON BEHALF OF OWNER:

	<u>CITY</u> <u>ORDERED</u>	<u>ACCIDENT</u>
TOW-IN		
Passenger cars, small trucks (licensed four (4) tons and less and trailers (other than semi-trailers and house trailers).....	\$ <u>49⁵³</u>	\$ <u>59⁸¹</u>
Straight Trucks (licensed over four (4) tons).....	\$ <u>110⁻/hr</u>	\$ <u>110⁰⁰/hr</u>
Oversized vehicles:		
(a) Semi-tractor	\$ <u>125.00/hr</u>	\$ <u>125.00/hr</u>
(b) Semi-trailer or house-trailer	\$ <u>125.00/hr</u>	\$ <u>125.00/hr</u>
(c) Self-propelled campers or mobile homes	\$ <u>125.00/hr</u>	\$ <u>125.00/hr</u>
(d) Buses	\$ <u>125.00/hr</u>	\$ <u>125.00/hr</u>
Motorcycles (vehicles capable of being licensed as a motorcycle)	\$ <u>49⁵³</u>	\$ <u>59⁸¹</u>
Other vehicles (snowmobiles, boats on trailers, motorcycles, etc.)	\$ <u>49⁵³</u>	\$ <u>59⁸¹</u>
Transporting and storing bicycles and parts thereof	\$ <u>10⁻</u>	\$ <u> </u>

Whenever position winching is necessary, an additional fee may be charged for each hour or fraction thereof for use of the winch, starting time shall be once the contractor is on the scene.....

\$ 20⁰⁰/hr. \$ 25⁰⁰

Whenever mechanical work is deemed necessary by the Contractor to prevent further damage to the vehicle or its contents, an additional fee may be charged for each hour or fraction thereof for such mechanical work, starting time shall be once the contractor is on the scene.

\$ 20⁰⁰ \$ 25⁰⁰

There shall be no additional charge for dollies.
Any rates charged for other than the actual tow must be documented and approved by the Police Department.

STORAGE

Storage rates shall not commence until after the expiration of 24 hours after towing of such vehicles.

Storage rates for passenger cars and trucks weighing four (4) tons and under shall not exceed the following daily rate:

Storage per day or fraction thereof

	\$ <u>7⁰⁰</u>	\$ <u>8⁰⁰</u>
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Storage rates for Trucks weighing over four (4) tons shall not exceed the following daily rate:

Storage per day or fraction thereof

	\$ <u>14⁰⁰</u>	\$ <u>16⁰⁰</u>
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CITY
ORDERED ACCIDENT

Semi-trailers and other oversized vehicles will be winched and towed at standard commercial rates. Storage rates for semi-trailers and other oversized vehicles shall not exceed the following daily rate:
Storage per day or fraction thereof

\$ 28⁰⁰ \$ 32⁰⁰

Storage of semi-trailers and other oversized vehicles may be at a place other than the Contractor's lot; except that all said lots to be used for storage of semi-trailers and other oversized vehicles shall be approved in advance by the Chief of Police of the City.

Storage rates for other vehicles (snowmobiles, boats on trailers, motorcycles, etc.) shall not exceed the following daily rate:

Storage per day or fraction thereof.....

\$ 7⁰⁰ \$ 8⁰⁰

Storage rates shall not apply where a vehicle is towed to a destination other than the Contractor's outside or inside storage area, or an approved lot as specified in the preceding paragraph.

5. The Contractor further agrees and covenants with the City to abide by all the following requirements:

(a) The Contractor must keep and maintain at all times, at least eight (8) power winch equipped tow trucks with modern approved safety devices, containing sufficient equipment at all times to comply with the towing demands of the City. All such trucks to be equipped with two-way radios. All power winch equipped tow trucks shall be equipped with a pan or scoop shovel, broom and receptacle for debris, a minimum 10-pound dry powder fire extinguisher, and a container filled with oil absorbent and an empty container for debris. The Contractor agrees to remove from the street all parts, glass, metal, dirt and debris, and to spread, remove and dispose of all oil absorbent within all federal and state rules and regulations for all oil, gasoline or grease spots which are upon such street at the scene of an accident or collision from which the Contractor has been directed to remove a vehicle or vehicles.

(b) Contractor shall keep and have all tow trucks and equipment available for inspection by the Police Department or authorized representative of the City upon notice.

(c) Contractor shall carry such insurance as described in the required insurance clause of the general specification for contract bidders of the City of Lincoln and comply with all equal opportunity requirements contained in such specifications.

(d) Contractor shall maintain the security fenced parking area large enough to store three hundred-fifty (350) cars and trucks; to segregate, maintain and reserve the areas mentioned above for the exclusive storage of vehicles towed at the request of the City.

(e) Contractor shall keep such records concerning vehicles sold as required by the Chief of Police, and to furnish these records to the Chief of Police on a monthly basis not later than the 10th day of the next succeeding month following the sale. These records must include an accounting of monies returned to private owners or to persons to whom the Contractor would have been bound to deliver the vehicle. Any records in connection with this contract shall be open for inspection by authorized representatives of the City.

(f) At the scene of an accident or collision or point of removal, Contractor shall inventory, or have Contractor's employee, representative or agent inventory all personal property in vehicles which the Contractor is directed to tow. Such inventory of personal property shall be made in triplicate, and shall be signed by party making the same. One copy thereof shall be maintained by the Contractor as a permanent record. One copy of the inventory shall be given to the owner of the vehicle towed, or to owner's agent or representative, or securely attached to the vehicle, and shall not be removed except by the owner or the owner's representative, and one copy retained by the Police Department. The Contractor shall be solely responsible and liable to the owner for all personal property in vehicles towed under this agreement, and for such damage of whatever nature or kind arising from the towing of such vehicle.

(g) Contractor shall protect all personal property in towed vehicles. Upon disposition of any vehicle by legal sale or auction, Contractor shall turn over an inventory of, and all personal property in such vehicle so disposed of to the Police Department of the City. All personal property which is left in vehicles towed by the Contractor shall be its sole responsibility, and any claims for loss or damage thereto shall be adjusted by and between the Contractor and the owner thereof. In the event a vehicle is in such condition as to warrant inside storage and the owner is absent or unable to direct the Contractor to store the owner's vehicle in an inside storage area, then the Contractor may store the vehicle inside and charge inside storage rates accordingly.

(h) When a police hold order exists, the vehicles shall not be released unless authorized by a duly accredited agent of the Lincoln Police Department. Such vehicles shall be towed to any location designated by the Police or designated representative of the Police Department. Any inventory

of personal property in such vehicle shall be under the direction of the officer in charge of said vehicle.

(i) Contractor shall have operators or drivers on duty and subject to call from the Police Department twenty-four (24) hours a day, seven (7) days a week.

(j) Contractor shall have sufficient personnel available twenty-four (24) hours a day, seven (7) days a week, without exception, for the purpose of releasing held vehicles to the owners or their legal representatives.

(k) Contractor shall allow and permit, at all reasonable times, the inspection of any vehicle stored or towed pursuant to any of the provisions hereof by the owner of such vehicle or by any person having authorization from such owner.

(l) Any vehicle stores outside shall have all vents and windows closed as a direct responsibility of the Contractor. Further, the contracting firm shall investigate, arbitrate or adjust all loss and damage claims.

(m) Contractor shall at all times operate within the framework of all applicable ordinances, statutes, and laws whether local, state or federal.

(n) Contractor further agrees that the bid specifications on file with the City of Lincoln are made a part hereof as though fully set forth verbatim and are binding on the parties hereto. Incorporation herein of any part of the specification does not limit the application of such specification, but such specifications are intended to be complied with in their entirety. Contractor shall at the direction of personnel of the City of Lincoln, within thirty-six (36) hours of such direction, pick up from various locations within the City bicycles and parts thereof. Such bicycles and parts shall be stored and disposed of in accordance with the specifications attached hereto, specifically Section 4 of the Specifications.

6. It is further agreed by and between the parties hereto that either party may cancel this Agreement by giving the other party sixty (60) days written notice of the termination hereof, unless Contractor is found to be in substantial breach of his contract in which case such contract will immediately terminate in accordance with applicable law.

IN WITNESS WHEREOF, the parties have set their hands and seals on the day first above written.

ATTEST:

CITY OF LINCOLN, NEBRASKA,
A Municipal Corporation

City Clerk

Mayor

Date: _____

Date: _____

ATTEST:

CONTRACTOR

Witness

Capital Lawing

Company Name

101 Charleston

Company Address

[Signature]

Authorized Signature

Date: _____

Date: 8/15/03

Witness

Date: _____

**CAPITAL TOWING INC.
101 CHARLESTON STREET
LINCOLN, NE 68508
402-475-7676
J. SCHWARTZTRAUBER, PRESIDENT**

As per requested in Addendum #1, Spec. 03-198

Capital Towing bids: All prices are for vehicles owned by the City of Lincoln,
all departments.

Tow-in

Passenger cars, small trucks, (licensed four (4) tons and less and trailers (other than
semi-trailers and house trailers).

\$ -0-

- A. Semi- tractor.....\$ 125.00/hour or portion of.
- B. Semi-trailer or house-trailer. \$ 125.00/hour or portion of
- C. Self-propelled campers or mobile homes.....\$ 125.00 hour/portion of
- D. Buses.....\$ 125.00 hour/portion of
- E. Motorcycles (vehicles capable of being licensed as a motorcycle).....\$ -0-
- F. Other vehicles (snowmobiles, boats on trailers, motorcycles, etc.).....\$ -0-

Winching, per hour or fraction thereof.....\$ -0-

Mechanical work.....\$ -0-

Mileage..... licensed four (4) ton trucks \$ -0
over (4) tons \$ 1.25 mile.

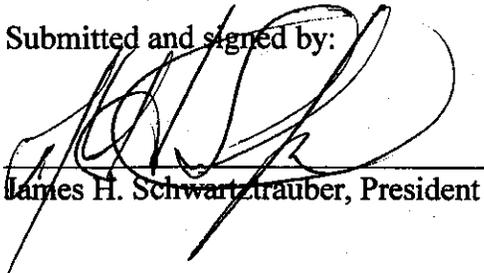
No additional charge for dollies will be added.

Storage:

The City of Lincoln, and/or the Lincoln Police Department will not be charged storage
should a vehicle owned by them be at the impound yard.

Storage (all size vehicles).....\$ -0-

Submitted and signed by:


James H. Schwartztrauber, President



**CAPITAL TOWING INC.
101 CHARLESTON STREET
LINCOLN, NE 68508
402-475-7676
J. SCHWARTZTRAUBER, PRESIDENT**

ATTACHMENT "B"

As per requested in Addendum #1, Spec. 03-198

Capital Towing bids:

Mileage Rates (from closest city limit from tow)

Passenger cars, small trucks, (licensed four (4) tons and less and trailers (other than semi-trailors and house trailors).

City Ordered -0- Accident -0-

A. Semi- tractor.....

City Ordered \$1.25 mile Accident \$1.25 mile

B. Semi-trailer or house-trailer.....

City Ordered \$ 1.25 mile Accident \$ 1.25 mile

C. Self-propelled campers or mobile homes.....

City Ordered \$ 1.25 mile Accident \$ 1.25 mile

D. Buses.....

City Ordered \$ 1.25 mile Accident \$ 1.25 mile

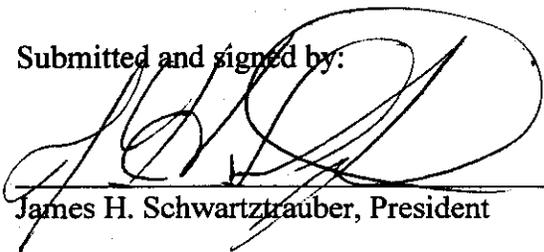
E. Motorcycles (vehicles capable of being licensed as a motorcycle).....

City Ordered -0- Accident -0-

F. Other vehicles (snowmobiles, boats on trailers, motorcycles, etc.).....

City Ordered -0- Accident -0-

Submitted and signed by:


James H. Schwartztrauber, President



ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
08/07/03

PRODUCER
R. BROUILLETTE AGENCY, INC.
DBA: Brouillette Greater Metro
1481 81st Avenue NE
Minneapolis, MN 55432-2115

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED
Capital Towing, Inc.
101 Charlston Drive
Lincoln, NE 68504

INSURER A: Interstate Insurance Co
INSURER B: Travelers Insurance Co
INSURER C:
INSURER D:
INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	Binder9920	09/05/03	09/05/04	EACH OCCURRENCE \$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire) \$50,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person) \$5,000
					PERSONAL & ADV INJURY \$1,000,000
					GENERAL AGGREGATE \$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP AGG \$1,000,000-
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				
A	AUTOMOBILE LIABILITY	71TRN179920	02/27/03	02/27/04	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
<input checked="" type="checkbox"/> HIRED AUTOS					
<input checked="" type="checkbox"/> NON-OWNED AUTOS					
A	GARAGE LIABILITY	71TRN179920	02/27/03	02/27/04	AUTO ONLY - EA ACCIDENT \$1,000,000
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC \$1,000,000
					AUTO ONLY, AGG \$1,000,000
	EXCESS LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$
	<input type="checkbox"/> DEDUCTIBLE				\$
	RETENTION \$				\$
3	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	6KUB7472A93503TRAV	04/25/03	04/25/04	WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
					E.L. EACH ACCIDENT \$100,000
					E.L. DISEASE - EA EMPLOYEE \$100,000
					E.L. DISEASE - POLICY LIMIT \$500,000
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS
 Adding City of Lincoln as additional insured regarding work done for them by insured under city contract.

CERTIFICATE HOLDER **ADDITIONAL INSURED: INSURER LETTER:**
 City of Lincoln
 440 S 8th #200
 Lincoln, NE 68508
 Fax : 4024418812

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
 AUTHORIZED REPRESENTATIVE
Christine A. Fournier
 PAF

Client#: 32323

CAPITALTOW

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
08/07/03

PRODUCER R. BROUILLETTE AGENCY, INC. DBA: Brouillette Greater Metro 1481 81st Avenue NE Minneapolis, MN 55432-2115		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURED Capital Towing, Inc. 101 Charlston Drive Lincoln, NE 68504		
INSURERS AFFORDING COVERAGE		
INSURER A: Interstate Insurance Co		
INSURER B: Travelers Insurance Co		
INSURER C:		
INSURER D:		
INSURER E:		

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$								
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	71TRN179920	02/27/03	02/27/04	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
A	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO	71TRN179920	02/27/03	02/27/04	AUTO ONLY - EA ACCIDENT \$1,000,000 OTHER THAN EA ACC \$1,000,000 AUTO ONLY: AGG \$1,000,000								
	EXCESS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$								
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	6KUB7472A93503TRAV	04/25/03	04/25/04	<table border="1"> <tr> <td>WC STATU-TORY LIMITS</td> <td>OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$100,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$100,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$500,000</td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$100,000	E.L. DISEASE - EA EMPLOYEE	\$100,000	E.L. DISEASE - POLICY LIMIT	\$500,000
WC STATU-TORY LIMITS	OTH-ER												
E.L. EACH ACCIDENT	\$100,000												
E.L. DISEASE - EA EMPLOYEE	\$100,000												
E.L. DISEASE - POLICY LIMIT	\$500,000												
	OTHER												

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Adding City of Lincoln as additional insured regarding work done for them by insured under city contract.

CERTIFICATE HOLDER <input checked="" type="checkbox"/>	ADDITIONAL INSURED / INSURER LETTER:	CANCELLATION
City of Lincoln 440 S 8th #200 Lincoln, NE 68508 Fax: 4024416513		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE 

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.