

**CORRESPONDENCE
IN LIEU OF
DIRECTOR'S MEETING
MONDAY, JANUARY 19, 2004**

I. MAYOR

- *1. NEWS RELEASE - RE: Mayor Presents Award Of Excellence For December. - (See Release)
- *2. NEWS ADVISORY - RE: Mayor Coleen Seng will have a news conference at 10:00 a.m., Thursday, January 15th in the City Council Chambers - She will also announce plans for two upcoming events: – (See Release)
- *3. NEWS RELEASE - RE: Mayor Chooses Tour De Lincoln Project For Arts Award - Nominations are now being accepted for Mayor's Arts Awards - (See Release)
- *4. NEWS RELEASE - RE: Town Hall And CIP Open House Set For February 2nd - (See Release)
- *5. NEWS RELEASE - RE: Plans Announced For City's Fourth Abraham Lincoln Celebration - Mrs. Lincoln to make first appearance at event - (See Release)

II. CITY CLERK

III. CORRESPONDENCE

A. COUNCIL REQUESTS

TERRY WERNER

- 1. OUTSTANDING Request to **Law Department** - RE: What can 9-11's role be in providing victims information as to where an AED might be located and how to use it? (RFI#114 - 10/17/03)
- 2. OUTSTANDING Request to **Jack Moors, City Lobbyist** - RE: Support a requirement to have vendors of AEDs included in the registry (RFI#115 - 10/17/03)
- 3. Request to Personnel Department - RE: Lag Pay to Retired Police Officers (RFI#122 - 01/13/04)

JON CAMP

- *1. Letter from David Chatwell to Jon Camp - RE: The Smoking ban that was passed not too long ago - (See Letter)

KEN SVOBODA

- *1. Letter from name withheld to Ken Svoboda - RE: With all of the media focusing lately on Ms. Byrd maybe the City Council needs to place their attention close to home on the Lincoln Fire Department and their Fire Chief Spadt - (See Letter)

B. DIRECTORS AND DEPARTMENT HEADS

BUDGET OFFICE

- *1. Inter-Department Communication from Jan Bolin - RE: Revenue History & Budget Exercise Results - (See Material)

FINANCE

- *1. Material from Don Herz - RE: City of Lincoln - EMS Cash Receipts/Expenditure Data - FY 2003-04.

FINANCE DEPARTMENT/CITY TREASURER

- *1. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer of Lincoln, Nebraska - Investments Purchased January 5, 2004 thru January 9, 2004.

FIRE DEPARTMENT

- *1. Memo & Material from Fire Chief Mike Spadt - RE: Fire Engine Replacement - (See Material)

HEALTH DEPARTMENT

- *1. NEWS RELEASE - RE: 2004 Public Health Award Nominations - (See Release)
- *2. Response E-Mail from Rick Thorson - RE: Snow removal noise at SouthPointe Mall - (See E-Mail)
- *3. NEWS RELEASE - RE: Health Department Releases 56th Annual Report - (See Release)

- *4. NEWS RELEASE - RE: January Is National Cervical Cancer Awareness Month - (See Release)

LIBRARY

- *1. NEWS RELEASE - RE: Computer Lab Opening - Victor E. Anderson Branch Library - (See Release)
- *2. NEWS RELEASE - RE: Renovation Scheduled - Fresh paint, new carpet, and updated furniture are coming! - (See Release)

PLANNING

- *1. Annexation by Ordinance - Ordinance No. 18278 - Effective: 12/16/2003 - 337.7 Acres.

PLANNING COMMISSION FINAL ACTION

- *1. Waiver No. 03015 (Kalnins Addition Final Plat - Folsom Street between W. Pioneers Blvd. and W. Old Cheney Road) Resolution No. PC-00842.
- *2. Preliminary Plat No. 03008 - North Creek 1st Addition (N. 23rd & Fletcher Avenue) Resolution No. PC-00841.

PUBLIC WORKS & UTILITIES DEPARTMENT

- *1. Public Works & Utilities ADVISORY - RE: Water Main Replacement Project 700249 - Baldwin Avenue; 56th-59th – (See Advisory)

C. MISCELLANEOUS

- *1. Letter & Material from Shelley R. Sahling-Zart, Vice President & Assistant Counsel, Lincoln Electric System - RE: 2004 - Lincoln Electric System Legislative Guidelines. — (See Material)
- *2. E-Mail from Citizen - RE: Smoke-free Restaurants & Bars - (See E-Mail)
- *3. Letter from Martin Pion, B. Sc., Saint Louis, MO - RE: A safe, smoke free workplace - (See Letter)

IV. DIRECTORS

V. CITY COUNCIL MEMBERS

VI. ADJOURNMENT

***ALL HELD OVER UNTIL FEBRUARY 2, 2004.**