

**DIRECTORS' MEETING
MONDAY, FEBRUARY 2, 2004 - 11:00 A.M.
CONFERENCE ROOM 113**

I. MAYOR

- *1. NEWS RELEASE - RE: Mayor Presents Award Of Excellence For December. - (See Release)
- *2. NEWS ADVISORY - RE: Mayor Coleen Seng will have a news conference at 10:00 a.m., Thursday, January 15th in the City Council Chambers - She will also announce plans for two upcoming events: – (See Release)
- *3. NEWS RELEASE - RE: Mayor Chooses Tour De Lincoln Project For Arts Award - Nominations are now being accepted for Mayor's Arts Awards - (See Release)
- *4. NEWS RELEASE - RE: Town Hall And CIP Open House Set For February 2nd - (See Release)
- *5. NEWS RELEASE - RE: Plans Announced For City's Fourth Abraham Lincoln Celebration - Mrs. Lincoln to make first appearance at event - (See Release)
- **6. Letter from Mayor Coleen Seng - RE: Scheduled Town Hall Meeting for the evening of Monday, February 2nd at the Auld Recreation Center in Antelope Park - (See Letter)
- **7. NEWS RELEASE - RE: Free Wood Chips Mulch Now Available - (See Release)
- 8. NEWS RELEASE - RE: Citizens Invited To Use Temporary Parking Areas To Comply With Parking Bans - (Council received their copies of this News Release on 1/26/04)(See Release)
- 9. NEWS RELEASE - RE: Plowing Continues - Snow Emergency In Effect - (See Release)
- 10. NEWS RELEASE - RE: Mayor Calls For More "Snow Buddies" To Volunteer - Red Cross matches shovelers with those needing help - (See Release)
- 11. NEWS RELEASE - RE: Snow Emergency Lifted: Residential Parking Ban Still In Effect - (See Release)
- 12. NEWS ADVISORY - RE: Mayor Coleen Seng will announce new developments in the "Lincoln Cares" voluntary donation program to raise funds for City Parks & Recreation projects at a news conference at 10:00 a.m. on Thursday, January 29th - (See Release)

13. NEWS RELEASE - RE: Computer Virus Spreading Using Name "City Of Lincoln" - (See Release)
14. NEWS RELEASE - RE: "Lincoln Cares" Donations Can Now Be Made By LES Automatic Bank Billing Customers - Program organizers announce projects for 2004. - (See Release)
15. NEWS RELEASE - RE: Mayor Seng Lifts Residential Parking Ban - (See Release)

II. CITY CLERK

- **1. Memo from City Clerk Joan Ross to City Council - RE: Items 6 & 7 - Formal Agenda Raffle - Nebraska Agri-Business Association Lottery - St. Patrick's Church - (See Memo)

III. CORRESPONDENCE

A. COUNCIL REQUESTS

TERRY WERNER

1. OUTSTANDING Request to **Law Department** - RE: What can 9-11's role be in providing victims information as to where an AED might be located and how to use it? (RFI#114 - 10/17/03)
2. OUTSTANDING Request to **Jack Moors, City Lobbyist** - RE: Support a requirement to have vendors of AEDs included in the registry (RFI#115 - 10/17/03)
3. Request to Personnel Department - RE: Lag Pay to Retired Police Officers (RFI#122 - 01/13/04). — **1.) SEE RESPONSE FROM DON TAUTE, PERSONNEL DIRECTOR RECEIVED ON RFI#122 - 1/16/04**

JON CAMP

- *1. Letter from David Chatwell to Jon Camp - RE: The Smoking ban that was passed not too long ago - (See Letter)

KEN SVOBODA

- *1. Letter from name withheld to Ken Svoboda - RE: With all of the media focusing lately on Ms. Byrd maybe the City Council needs to place their attention close to home on the Lincoln Fire Department and their Fire Chief Spadt - (See Letter)

B. DIRECTORS AND DEPARTMENT HEADS

BUDGET OFFICE

- *1. Inter-Department Communication from Jan Bolin - RE: Revenue History & Budget Exercise Results - (See Material)

COMMISSION ON HUMAN RIGHTS

- 1. The Lincoln Commission on Human Rights - 2003 Annual Report. (Copy of this Report is on file in the City Council Office)

FINANCE

- *1. Material from Don Herz - RE: City of Lincoln - EMS Cash Receipts/Expenditure Data - FY 2003-04.

FINANCE/BUDGET

- **1. Inter-Department Communication from Jan Bolin - RE: Operating Report - (See Material)

FINANCE DEPARTMENT/CITY TREASURER

- *1. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer of Lincoln, Nebraska - Investments Purchased January 5, 2004 thru January 9, 2004.

- 2. Material from City Clerk Joan Ross & Melinda Jones, City Treasurer - RE: Monthly City Cash Report & City of Lincoln-Pledged Collateral Statement-December 31, 2003.

FIRE DEPARTMENT

- *1. Memo & Material from Fire Chief Mike Spadt - RE: Fire Engine Replacement - (See Material)

HEALTH DEPARTMENT

- *1. NEWS RELEASE - RE: 2004 Public Health Award Nominations - (See Release)
- *2. Response E-Mail from Rick Thorson - RE: Snow removal noise at SouthPointe Mall - (See E-Mail)
- *3. NEWS RELEASE - RE: Health Department Releases 56th Annual Report - (See Release)
- *4. NEWS RELEASE - RE: January Is National Cervical Cancer Awareness Month - (See Release)
- **5. Memo & Resolution from Bruce Dart - RE: Board of Health Resolution - Supporting Expansion of the Lincoln-Lancaster County Health Department - (See Material)
- **6. Letter from Bruce Dart to Sharon Brunke, NPDES/NPP Permits Unit, Nebraska Department of Environmental Quality - RE: Cardwell Woods - (See Letter)
- **7. Health Department - 56th Annual Report.- (Council received their copy in their Thursday packets on 1/22/04)(Copy of this Report is on file in the City Council Office)
- 8. Memo & Material from Bruce Dart - RE: LLCHD Proposed Building Expansion Information - (Copy of this Material is on file in the City Council Office)

LIBRARY

- *1. NEWS RELEASE - RE: Computer Lab Opening - Victor E. Anderson Branch Library - (See Release)
- *2. NEWS RELEASE - RE: Renovation Scheduled - Fresh paint, new carpet, and updated furniture are coming! - (See Release)
- 3. Director's Report - RE: Lincoln City Libraries Circulation/Use Statistics - Monthly Categorical Report and Fund Balances - December 2003.

PLANNING

- *1. Annexation by Ordinance - Ordinance No. 18278 - Effective: 12/16/2003 - 337.7 Acres.
- 2. Letter from Becky Horner to Brian D. Carstens, Brian D. Carstens and Associates - RE: Hartland Homes NW 3rd Addition, Final Plat No. 03068. (See Letter)
- 3. Memo from Becky Horner - RE: Lincoln Crossing Use Permit #57D - (See Memo)

PLANNING COMMISSION FINAL ACTION

- *1. Waiver No. 03015 (Kalnins Addition Final Plat - Folsom Street between W. Pioneers Blvd. and W. Old Cheney Road) Resolution No. PC-00842.
- *2. Preliminary Plat No. 03008 - North Creek 1st Addition (N. 23rd & Fletcher Avenue) Resolution No. PC-00841.
- **3. Special Permit No. 1627A (Increase tower height at 921 Fletcher Avenue) Resolution No. PC-00845.

PUBLIC WORKS & UTILITIES DEPARTMENT

- *1. Public Works & Utilities ADVISORY - RE: Water Main Replacement Project 700249 - Baldwin Avenue; 56th-59th – (See Advisory)

URBAN DEVELOPMENT DEPARTMENT

- 1. Response E-Mail from Jeff Cole - RE: Downtown Theater Project - (See E-Mail)

C. MISCELLANEOUS

- *1. Letter & Material from Shelley R. Sahling-Zart, Vice President & Assistant Counsel, Lincoln Electric System - RE: 2004 - Lincoln Electric System Legislative Guidelines. — (See Material)
- *2. E-Mail from Citizen - RE: Smoke-free Restaurants & Bars - (See E-Mail)
- *3. Letter from Martin Pion, B. Sc., Saint Louis, MO - RE: A safe, smoke free workplace - (See Letter)

- **4. 3 E-Mail's from Joe Cherner - RE: Georgia to Introduce Statewide Smokefree Workplace Bill; - Rhode Island Likely to Become Next Smokefree Workplace State; - Maryland to Introduce Smokefree Workplace Law - (See E-Mail's)
- **5. CERTIFIED Letter from Nebraska Liquor Control Commission - RE: You are hereby notified that a hearing will be held upon the application of MIP Five Inc. "Mickey's Irish Pub and Grill" for a Class I Liquor License at 1550 S. Coddington, Suite P, Lincoln, Nebraska, for the following reason: – Due to the action of the local governing body having recommended denial of the application - hearing scheduled for Monday, February 2, 2004 at 9:30 a.m. - (See Letter)
- **6. CERTIFIED Letter from Nebraska Liquor Control Commission - RE: You are hereby notified that a hearing will be held upon the application of Sunrise Coffee Company LLC, dba "Sunrise Coffee", for a Class I Liquor License at 1265 S. Cotner Blvd., Suite 10, Lincoln, Nebraska, for the following reason: – Due to the action of the local governing body having recommended denial of the application - hearing scheduled for Monday, February 2, 2004 at 10:15 a.m. – (See Letter)
- **7. E-Mail from Bart Nijhof, Researcher for the Raad voor het Openbaar Bestuur - (See E-Mail)
- **8. E-Mail from Carol Brown forwarded by Peggy Struwe - RE: Block Party Permits - (See E-Mail)
- **9. Letter from Brad Korell; Jan Gauger; Russ Bayer; SRT Committee - RE: Writing on behalf of the Mayor's Streets, Roads and Trails Committee, whose members asked that we share their thoughts with the City Council - (See Letter)
- **10. Letter from Jennifer L. Brinkman, President, East Campus Community Organization Board of Directors - RE: Writing to express their support for Change of Zone 3428, which would expand the application of neighborhood design standards to R-1, R-2, & R-3 zoning - (See Letter)
- **11. Letter & Material from Steve Pella, Vice President, Nebraska Operations, Aquila - RE: The Nebraska Public Service Commission (PSC) formally approved the negotiated settlement of the rate cases filed by Aquila in June 2003. We wanted to share Rate Area II information with you and have enclosed a copy of the new tariff on file with the PSC. - (See Material)
- 12. E-Mail from Hal Sivard - RE: Taxes - (See E-Mail)
- 13. E-Mail from Joe Cherner - RE: Citizens File Ballot Initiative for a Smokefree DC - (See E-Mail)

14. E-Mail from Roland & Donna Brubaker - RE: "Thank-you" for clearing our development (Villa del Ray) on Monday night - (See E-Mail)
15. E-Mail from Peggy Struwe, President, Hawley Area Neighborhood Association - RE: City of Lincoln Design Standards - They Support the application of Neighborhood Design Standards - (See E-Mail)
16. E-Mail from Joseph W. Cherner - RE: New York Adapting Well to Smokefree Workplace Law - (See E-Mail)
17. E-Mail from Ginny Wright - RE: Total smoking ban works; Mayor was right – New York Adapting Well to Smokefree Workplace Law - (See E-Mail)

IV. DIRECTORS

V. CITY COUNCIL MEMBERS

VI. ADJOURNMENT

***HELD OVER FROM JANUARY 19, 2004.**
****HELD OVER FROM JANUARY 26, 2004.**