

**DIRECTORS' MEETING
MONDAY, MARCH 1, 2004 - 11:00 A.M.
CONFERENCE ROOM 113**

I. MAYOR

- *1. Washington Report - February 6, 2004.
- *2. NEWS RELEASE - RE: Traffic Changes On 16th And 17th Streets Delayed. - (See Release)
- *3. NEWS RELEASE - RE: City Acquires Land To Conserve Eastern Saline Wetlands - (See Release)
- *4. NEWS RELEASE - RE: Mayor Presents Award Of Excellence For January - (See Release)
- *5. NEWS RELEASE - RE: Judges Named For Mayor's Arts Awards - Nominations Due February 20th - (See Release)
- *6. NEWS ADVISORY - RE: Mayor Coleen J. Seng will have a news conference at 10:00 a.m. Thursday, February 12th in the Mayor's Conference Room - The Mayor will discuss three topics:- (See Release)
- *7. NEWS RELEASE - RE: Study Shows Women Under-Represented On Local Boards - (See Release)
- *8. NEWS RELEASE - RE: Families Of Military Offered Reserved Seating For City's Abraham Lincoln Celebration - (See Release)
- **9. NEWS ADVISORY - RE: Members of the media are invited to cover all the Abraham Lincoln Celebration events: - (See Release)
- **10. Washington Report - February 13, 2004.
- **11. NEWS ADVISORY - RE: Mayor Coleen J. Seng and officials of the U.S. Department of Housing and Urban Development will announce the awarding of federal grants to local agencies serving the homeless at a news conference at 10:00 a.m. on February 19th at the Lincoln Action Program, 210 "O" Street - (See Release)
- **12. NEWS RELEASE - RE: Lincoln Awarded \$1.5 Million In Homeless Grants. - (See Release)

13. NEWS RELEASE - RE: Town Hall And CIP Open House Rescheduled For March 1st - (Council received copies of this release on 2/23/04)(Copy of this release on file in the City Council Office)
14. NEWS RELEASE - RE: "Live And Learn" Welcomes New Host, Plans Live Call-In Show - (Council received copies of this release on 2/23/04)(Copy of this release on file in the City Council Office)
15. NEWS RELEASE - RE: Traffic Detour Changes On 16th and 17th Streets Begin Thursday. - (See Release)
16. NEWS RELEASE - RE: PARAGRAPH TWO ADDED FEBRUARY 25, 2004 - Traffic Detour Changes On 16th And 17th Streets Begin Thursday - (See Release)

II. CITY CLERK

- **1. E-Mail from Rick Onnen, Engineering Design Consultants to City Clerk Joan Ross - brought into City Council Office by City Clerk Joan Ross - RE: Street Vacation #03019 - Item #20, 04-25. – (See E-Mail)
2. Letter from Danay Kalkowski, For the Firm, Seacrest & Kalkowski, P.C. to City Clerk Joan Ross - brought into City Council Office by City Clerk Joan Ross - RE: Item #26 - Impact Fee Notice of Appeal - (See Material)

III. CORRESPONDENCE

A. COUNCIL REQUESTS

TERRY WERNER

1. OUTSTANDING Request to **Law Department** - RE: What can 9-11's role be in providing victims information as to where an AED might be located and how to use it? (RFI#114 - 10/17/03)
2. OUTSTANDING Request to **Jack Moors, City Lobbyist** - RE: Support a requirement to have vendors of AEDs included in the registry (RFI#115 - 10/17/03)
3. RFI #123 - Request to **Chief Spadt of the Fire Department** Questions RE: IAFF Staffing Rules For Safe Operation of Fire Engines (RFI #123 - Sent 02/03/04)

4. Request to Darl Naumann, Mayor's Office - RE: Economic Development for Small Business (RFI#124 - 02/10/04)
5. Request to Joel Pedersen, City Law Department - RE: Insurance for Small Businesses (RFI#125 - 02/10/04)

ANNETTE McROY

1. Request to Roger Tederman, Public Works & Utilities Department - RE: The water problem they have in the drive on 25th Street entering the Tam O'Shanter (RFI#146 - 2/18/04)

JON CAMP

1. Letter to Jon Camp, Chair from Joseph R. Hampton, Hampton Enterprises - RE: The Proposed Living Wage Ordinance - (Council received copies of this letter on 2/23/04)(Copy of this letter on file in the City Council Office)
2. Response E-Mail from Jon Camp to Meredith Campbell - RE: The snow removal figures that were quoted last night - (See E-Mail)
3. Response E-Mail from Jon Camp to Kent T. - RE: Living Wage - (See E-Mail)

B. DIRECTORS AND DEPARTMENT HEADS

EMERGENCY MANAGEMENT

- *1. Material from Doug Ahlberg - RE: Homeland Security Funding 2004 - (See Material)

FINANCE DEPARTMENT/CITY TREASURER

- **1. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer of Lincoln, Nebraska - Investments Purchased February 9, 2004 thru February 13, 2004.
2. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer of Lincoln, Nebraska - Investments Purchased February 17, 2004 thru February 20, 2004.

HEALTH DEPARTMENT

- **1. NEWS RELEASE - RE: Love Your Heart - February Is Heart Month. - (See Release)

PARKS & RECREATION DEPARTMENT

- *1. Community Forestry Advisory Board - 2003 Annual Report - Prepared by Community Forestry Advisory Board Members & Steve Schwab, City Arborist.- (Copy of this Report on file in the City Council Office)

PERSONNEL DEPARTMENT

- 1. InterDepartment Communication Memo from Don Taute - RE: Police & Fire Pension Investment Board Ordinance Revisions - (See Memo)

PLANNING

- **1. Letter from Becky Horner to JD Burt, Design Associates - RE: Northview 6th Addition Administrative Final Plat #02080. (See Letter)
- **2. Report - RE: City of Lincoln, Nebraska - Zoning - 11th & "O" Street, 1908 - Title 27 Lincoln Municipal Code - Amended to December, 2003. - (Council copies placed in their Thursday packets on 2/19/04)
- **3. Letter from Royce A. Mueller, President, Country Meadows Home Owners Association to Marvin Krout - RE: Comprehensive Plan Amendment No. 04010 - (See Letter)
- 4. Planning Department Newsletter - Issue #7 - February 2004.
- 5. Letter from Tom Cajka to Ken Rosburg - RE: Bethany Heights 2nd Addition Final Plat #03076. - (See Letter)
- 6. Letter from Tom Cajka to Richard P. Onnen, Engineering Design Consultants - RE: Old Mill Village 1st Addition Final Plat #03051. - (See Letter)
- 7. Memo & Material from Mike DeKalb - RE: Build-Through draft regs and Design Standards - (See Material)

PLANNING COMMISSION FINAL ACTION

- *1. Waiver No. 04001 (Reduction in lot depth - Bethany Heights 2nd Addition - N. 63rd & Colby Streets) Resolution No. PC-00846.
- **2. Waiver No. 04002 (Dedication of street - West of S. 6th Street and Calvert Street) Resolution No. PC-00847.

PUBLIC WORKS & UTILITIES DEPARTMENT

- *1. Letter from Allan Abbott to Richard Meginnis, NAI FMA Realty - RE: Article in February Strictly Business - (See Letter)
- *2. Memo & Material from Margaret Remmenga - RE: Lincoln Water and Wastewater Systems - Fiscal Year 2002-2003 Audit - (Copy of the Audit Reports on file in the City Council Office)
- **3. Memo & Material from Steve Masters - RE: Lancaster County Extension Biosolids Land Applications Program - (See Material)
- **4. Public Works & Utilities - ADVISORY - RE: Water Main Replacement Project 700255 -Madison; 59th - 61st — 61st; Madison - Baldwin - (See Advisory)
- **5. Response Letter from Allan Abbott to Jan & Bill Norris - RE: Your concerns about future traffic patterns in your area, associated with the Pine Lake Road widening project, 40th to 56th . - (See Letter)
- 6. Memo & Report from Allan Abbott - RE: Appeal by Seacrest & Kalkowski on behalf of Kelvin Korver, Andermatt L.L.C. and Eiger Corp. - (Copy of the Report on file in the City Council Office) (See attached Memo-Copy of full Report not included - will be on file in the City Council Office)

PURCHASING DIVISION/FINANCE DEPARTMENT

- 1. RELEASE from Vince M. Mejer, Purchasing Agent - RE: New Vendor Contract For OffSet And Quick Copy Services - Contract Period: March 1, 2004 to February 28, 2005 with annual renewals for three additional one-year periods - (See Release)

STARTRAN

- *1. Memo from Larry Worth - RE: Summary of StarTran Town Hall Meeting, 1/24/04. - (See Memo)

C. MISCELLANEOUS

- *1. E-Mail from Joseph W. Cherner - RE: Talbot County (MD) Votes 4-1 for Smoke-free Workplace Law - (See E-Mail)
- *2. E-Mail from Mr. Wolf - RE: Terry Werner's living wage - (See E-Mail)
- *3. Letter from Polly McMullen, Downtown Lincoln Association - RE: Writing to express their appreciation for the excellent snow removal coverage in the downtown area following the recent heavy snowstorms. - (See Letter)
- *4. E-Mail from Jeremy Emerson, Senior Architecture Student-UNL - RE: Livable Wage Proposal - (See E-Mail)
- **5. 1 - Format Note Card – RE: In Support of the Smoke Free Workplace Ordinance - (See Note Card)
- **6. E-Mail from Steve Ketelhut - RE: Lincoln continues to waste millions on an antiquated parks system - (See E-Mail)
- **7. E-Mail from Ronald Case - RE: Strongly encourage all Council Members to support Councilman Werner's "Living Wage" ordinance - (See E-Mail)
- **8. Letter from Kenneth W. Sherwood, for the owners - RE: City of Lincoln Right of Way Acquisitions - (See Letter)
- **9. E-Mail from Joseph W. Cherner - RE: Election Board Approves Washington DC Ballot Initiative - (See E-Mail)
- **10. Letter & pamphlet from Maggie McPherson, Wal-Mart 1943, Community Involvement Coordinator - RE: Wal-Mart Good! Works! Program – (See Material)
- 11. E-Mail from Jo Bunstock, Assistant Athletic Director, Senior Women's Administrator, Nebraska Wesleyan University - RE: It has come to her attention that the non-emergency transport portion of the ambulance service previously handled by the Lincoln Fire Department has been turned over to an independent ambulance contractor - (See E-Mail)
- 12. E-Mail from Joseph W. Cherner - RE: Minnesota Introduces Smoke-free Workplace Legislation - (See E-Mail)

13. Letter from Polly McMullen, DLA - RE: Request for continuance of Public Hearing on Living Wage Ordinance - (Council received copies of this letter on 2/23/04)(Copy of this Letter on file in the City Council Office)
14. E-Mail from Dave Brady - RE: Truly amazed at the lengths you people will go to avoid actually taking care of this City - (See E-Mail)
15. E-Mail from Alene Swinehart, Issues Chair, Irvingdale Neighborhood Association - RE: Liquor licenses - (See E-Mail)
16. E-Mail from Tim K. Johnson - RE: The Living Wage Ordinance - (See E-Mail)
17. E-Mail from Edward Patterson - RE: My Support for Change of Zone #04003 - (See E-Mail)
18. E-Mail from William Carver - RE: Change of Zone #04003 - (See E-Mail)
19. E-Mail from Peggy Struwe, Hawley Area Neighborhood Association - RE: Design Standards - (See E-Mail)
20. E-Mail from Bob Valentine - RE: Killing Taxes Are Destroying Our Living Wages - (See E-Mail)
21. Letter from Michelle Waite, DLA Chair & Polly McMullen, DLA President - RE: Thank you for extending the public hearing on the Living Wage Ordinance to allow businesses and organizations such as the Downtown Lincoln Association (DLA) the opportunity to study and provide input to you on the proposed legislation - (See Letter)
22. Letter from Jennifer Brinkman, President, East Campus Community Organization - RE: On behalf of the ECCO Board of Directors writing to express our support for Change of Zone #04003 - (See Letter)
23. Letter from Dr. Donald Fricke - RE: Writing to you with extreme sadness for the families of the two young people who lost their lives on Pioneers Blvd. On December 27th - (See Letter)
24. E-Mail from Sharon R. Nemeth - RE: Council salary - (See E-Mail)
25. E-Mail from Barbara Francis - RE: Change of Zone #04003 - (See E-Mail)
26. E-Mail from Blake & Laura Edwards, Near South Neighborhood Residents - RE: Support Change of Zone #04003 - (See E-Mail)

27. E-Mail from John & Cheryl Stransky - RE: Opposed - ZKZ, Inc. Liquor License Application - City Council - March 1, 2004. - (See E-Mail)
28. E-Mail from Scott & Christie Bailey and Family, Residents of Yankee Hill Neighborhood - RE: Opposed - ZKZ Liquor Application - (See E-Mail)

IV. DIRECTORS

V. CITY COUNCIL MEMBERS

VI. ADJOURNMENT

***HELD OVER FROM FEBRUARY 16, 2004.
HELD OVER FROM FEBRUARY 23, 2004.

da030104/tjg

**DIRECTORS' MEETING
MINUTES
MONDAY, MARCH 1, 2004
CONFERENCE ROOM 113**

Council Members Present: Jon Camp, Chair; Terry Werner, Vice-Chair (arrived late); Jonathan Cook, Ken Svoboda, Patte Newman, Glenn Friendt, Annette McRoy.

Others Present: Mayor Coleen Seng, Mark Bowen, Ann Harrell, Lin Quenzer, Darl Naumann, Mayor's Office; City Clerk Joan Ross and Deputy City Clerk Teresa Meier-Brock; Dana Roper, City Attorney; Directors and Department Heads; Darrell Podany, Aide to Council Members Camp, Friendt, & Svoboda and Tammy Grammer, City Council Staff.

I. MAYOR

Mayor Coleen Seng said first of all, she wants to compliment the City Council, all of whom were at the Common Meeting this morning with only two County Board members there, she was really impressed. She reminded everybody of the Town Hall Meeting tonight. She said they were particularly interested to get input from folks about the CIP. Mayor Seng mentioned an Impact Fee waiver has been withdrawn.

Mayor Seng stated today is the States Birthday and Wednesday is Ken's [Svoboda].

Mayor Seng reported that the Streamlining effort is making its way through the process.

Mayor Seng stated that a County Board member asked why she wasn't at the Prayer Breakfast on Friday morning and somebody said 'well' that's because she was meeting with this big insurance company trying to bring jobs to the City. Mayor Seng said that she wanted them to know that she really was doing something important Friday morning. She commented interesting enough one of the people that was there from this particular company had been Mayor from another community, so that was kind of nice for them to talk.

- *1. Washington Report - February 6, 2004. — NO COMMENTS
- *2. NEWS RELEASE - RE: Traffic Changes On 16th And 17th Streets Delayed. — NO COMMENTS
- *3. NEWS RELEASE - RE: City Acquires Land To Conserve Eastern Saline Wetlands. — NO COMMENTS
- *4. NEWS RELEASE - RE: Mayor Presents Award Of Excellence For January. — NO COMMENTS

- *5. NEWS RELEASE - RE: Judges Named For Mayor's Arts Awards - Nominations Due February 20th . — NO COMMENTS
- *6. NEWS ADVISORY - RE: Mayor Coleen J. Seng will have a news conference at 10:00 a.m. Thursday, February 12th in the Mayor's Conference Room - The Mayor will discuss three topics:- (See Release). — NO COMMENTS
- *7. NEWS RELEASE - RE: Study Shows Women Under-Represented On Local Boards. — NO COMMENTS
- *8. NEWS RELEASE - RE: Families Of Military Offered Reserved Seating For City's Abraham Lincoln Celebration. — NO COMMENTS
- **9. NEWS ADVISORY - RE: Members of the media are invited to cover all the Abraham Lincoln Celebration events: – (See Release). — NO COMMENTS
- **10. Washington Report - February 13, 2004. — NO COMMENTS
- **11. NEWS ADVISORY - RE: Mayor Coleen J. Seng and officials of the U.S. Department of Housing and Urban Development will announce the awarding of federal grants to local agencies serving the homeless at a news conference at 10:00 a.m. on February 19th at the Lincoln Action Program, 210 "O" Street. — NO COMMENTS
- **12. NEWS RELEASE - RE: Lincoln Awarded \$1.5 Million In Homeless Grants. — NO COMMENTS
- 13. NEWS RELEASE - RE: Town Hall And CIP Open House Rescheduled For March 1st - (Council received copies of this release on 2/23/04)(Copy of this release on file in the City Council Office). — Mayor Seng reminded Council of the Town Hall Meeting tonight during her comments under "I. Mayor". (See that discussion)
- 14. NEWS RELEASE - RE: "Live And Learn" Welcomes New Host, Plans Live Call-In Show - (Council received copies of this release on 2/23/04)(Copy of this release on file in the City Council Office). — NO COMMENTS
- 15. NEWS RELEASE - RE: Traffic Detour Changes On 16th and 17th Streets Begin Thursday. — NO COMMENTS
- 16. NEWS RELEASE - RE: PARAGRAPH TWO ADDED FEBRUARY 25, 2004 - Traffic Detour Changes On 16th And 17th Streets Begin Thursday. — NO COMMENTS

II. CITY CLERK

City Clerk Joan Ross stated to Council that Items 1 & 2 [Application of ZKZ Incorporated dba The Office for a Class I liquor license (spirits, wine, beer, on-sale) at 640 W. Prospector, Suite 200; and Manager application of Brent A. Zywiec for ZKZ Incorporated dba The Office at 640 W. Prospector, Suite 200] will be called together.

Items 3 & 4 [Application of 1339 "O" Street, Inc. dba Brothers Est. 1967 for a Class C liquor license (spirits, wine, beer, on & off sale) at 1339 "O" Street; and Manager application of Kevin J. Blazek for 1339 "O" Street, Inc. dba Brothers Est. 1967 at 1339 "O" Street] will be called together.

City Clerk Joan Ross stated that Items 5 & 6 [Application of Alta Vista LLC dba Dish Bistro & Bar for a Class C liquor license (spirits, wine, beer, on & off sale) at 1100 "O" Street; and Manager application of Jason C. Balcom for Alta Vista LLC dba Dish Bistro & Bar at 1100 "O" Street] will be called together and she will state that Glenn [Friendt] has a 'Conflict of Interest'. Mr. Friendt said he did file a conflict that he would recuse himself from the deliberation and vote. A letter from Danny Sipe to the City Clerk confirmed that it is a conflict. Mr. Friendt stated that he's planning as the owner to step down and be at the dias with the manager in case there are questions, unless that's a problem with somebody.

City Clerk Joan Ross stated that Items 13 & 14 [04-35--Approving a Lease Agreement between Nebraska Golf & Turf, Nebraska National Bank, and the City for the lease of 225 golf cars and 14 utility vehicles for use by the City Parks and Recreation Department; and 04-36--Approving a Lease Agreement between Nebraska National Bank, and the City for golf course and park maintenance equipment at Holmes and Mahoney Golf Courses] were not in the packets, so Lynn Johnson requested to continue Public Hearing until next week, when the documents are signed. [Lynn Johnson handed out a memo to Council - RE: Request to Place Items 04-35 and 04-36 on the Pending List.] Mr. Cook prefers to continue 2nd Reading to next week, since 3rd Reading next week would be too quick to act on something nobody has seen. Discussion continued with Council, Lynn Johnson and City Clerk Joan Ross. It was agreed to have Public Hearing today with a motion to continue Public Hearing next week. Mr. Johnson noted he will be at the meeting today for questions. [Copy of the Memo from Lynn Johnson is on file in the City Council Office.]

City Clerk Joan Ross stated that Items 15 & 16 [04R-29--Reappointing Rod Armstrong, James Schultz, Jim Langtry, and Shannon Ideus to the Government Access and Information Committee for terms expiring January 1, 2006, January 1, 2006, January 1, 2005, and January 1, 2005, respectively; and 04R-30-- Appointing Trish Owen to the Government Access and Information Committee for a one-year term expiring January 1, 2005] are related, so they'll be called together for Public Hearing.

City Clerk Joan Ross stated in regards to Items 22, 23 & 24 [Change of Zone 3429 - Application of William Krein for a change of zone from R-4 Residential District to R-T Residential Transition District on property generally located at S. 56th Street and Pine Lake Road; Special Permit 1713B - Application of William Krein to amend the boundaries of Aspen 3rd Addition Community Unit Plan and add ten residential lots for a total of 205 single family, townhouse, and multi-family units on property generally located at S. 56th Street and Pine Lake Road; and Use Permit 155-Application of William Krein to construct nine 5,000 sq. ft. office buildings on property generally located at S. 56th Street and Pine Lake Road] Brian Carstens asked that these items be placed on Pending with no date certain.

City Clerk Joan Ross stated for Item 25 [Amending Title 2 of the Lincoln Municipal Code by creating a new Chapter 2.81 to provide for Living Wage of at least 110% of the federal poverty guideline for a family of four, or 100% of the federal poverty guideline if described health insurance benefits are paid by the employer, to be adjusted July 1 of each year hereafter] there are two Motions- to-Amend.

City Clerk Joan Ross stated in regards to Item 26 [Appeal of Impact Fee Determination by Kelvin Korver for property located at South 91st Street and Highway 2, Lots 108 and 109, I.T. located in Section 23, Township 9 North, Range 7 East of the 6th P.M., Lancaster County, Nebraska] a letter was received from Danay Kalkowski requesting withdrawal of this item, they'll need a motion to withdraw at the meeting.

City Clerk Joan Ross stated Items 32 for 04-26 & 04-27, which is part of the 'Consent Agenda' has a hearing date to be set on some assessment districts. Public Works has requested to withdraw the first two, which are the grading and graveling districts in the north/south alley, North 58th to Touzalin Avenue, Gladstone Street to Judson Street. Public Hearing on the remaining three items [04-31, 04-32 & 04-33] will be moved forward.

Mr. Cook stated in regards to Item 42 [Amending Title 12 of the Lincoln Municipal Code relating to Parks by adding a new Chapter 12.22, Enhanced Median, Roundabout, and Cul-de-sac Center Island Landscaping, to provide conditions for the placement of enhanced landscaping in median roundabout and cul-de-sac center island area by an abutting property owner] and Lynn Johnson indicated that he has a letter regarding this item. [Lynn Johnson handed out a memo to Council - RE: Request to Place Item #04-21 on the Pending List]. Mr. Johnson stated that he would like this item placed on Pending until April 5th to work out an administrative process to deal with the smaller landscape planting beds. He stated the ordinance was intended to apply to entire medians or sections of medians and not small landscaping planting beds which exist throughout the City. They don't want to require neighborhood organizations working on small planting beds to have to come to the City Council to get a permit to do it.

Mr. Cook noted the issue will be discussed at the next Parks & Recreation Advisory Board Meeting on April 1st. [Copy of the Memo is on file in the City Council Office.]

Mr. Cook referred to Item 20, which is the Charter Amendment Resolution. He stated that if the target is May 11th and the Council passes this, the Resolution needs to be signed by the Mayor today and taken over in person to the Election Commissioner. City Clerk Joan Ross commented that she hopes they can work out the logistic if it's a long meeting. She also wants to let them know that Teresa [Meier-Brock] is going to be taking the meeting today.

City Clerk Joan Ross stated that she does have a Motion-To-Amend on the claims report to hand out to them.

- **1. E-Mail from Rick Onnen, Engineering Design Consultants to City Clerk Joan Ross - brought into City Council Office by City Clerk Joan Ross - RE: Street Vacation #03019 - Item #20, 04-25. — Council discussed this item earlier under “II. City Clerk”. (See that discussion)
2. Letter from Danay Kalkowski, For the Firm, Seacrest & Kalkowski, P.C. to City Clerk Joan Ross - brought into City Council Office by City Clerk Joan Ross - RE: Item #26 - Impact Fee Notice of Appeal. — City Clerk Joan Ross mentioned this letter during her comments to Council under “II. City Clerk”. (See that discussion)

III. CORRESPONDENCE

A. COUNCIL REQUESTS

TERRY WERNER

1. OUTSTANDING Request to **Law Department** - RE: What can 9-11's role be in providing victims information as to where an AED might be located and how to use it? (RFI#114 - 10/17/03). — NO COMMENTS
2. OUTSTANDING Request to **Jack Moors, City Lobbyist** - RE: Support a requirement to have vendors of AEDs included in the registry (RFI#115 - 10/17/03). — NO COMMENTS
3. RFI #123 - Request to **Chief Spadt of the Fire Department** Questions RE: IAFF Staffing Rules For Safe Operation of Fire Engines (RFI #123 - Sent 02/03/04). — NO COMMENTS

4. Request to Darl Naumann, Mayor's Office - RE: Economic Development for Small Business (RFI#124 - 02/10/04). — NO COMMENTS
5. Request to Joel Pedersen, City Law Department - RE: Insurance for Small Businesses (RFI#125 - 02/10/04). — NO COMMENTS

ANNETTE McROY

1. Request to Roger Tederman, Public Works & Utilities Department - RE: The water problem they have in the drive on 25th Street entering the Tam O'Shanter (RFI#146 - 2/18/04). — NO COMMENTS

JON CAMP

1. Letter to Jon Camp, Chair from Joseph R. Hampton, Hampton Enterprises - RE: The Proposed Living Wage Ordinance - (Council received copies of this letter on 2/23/04)(Copy of this letter on file in the City Council Office). — NO COMMENTS
2. Response E-Mail from Jon Camp to Meredith Campbell - RE: The snow removal figures that were quoted last night. — NO COMMENTS
3. Response E-Mail from Jon Camp to Kent T. - RE: Living Wage. — NO COMMENTS

B. DIRECTORS AND DEPARTMENT HEADS

EMERGENCY MANAGEMENT

- *1. Material from Doug Ahlberg - RE: Homeland Security Funding 2004. — NO COMMENTS

Mr. Camp stated that they had an unusual situation last night with about five minutes of the storm and then it went on.

Ms. McRoy stated that last night after the storm at 27th & Vine, one of the stop lights were turned diagonal. Mayor Seng added that she saw LES out on about three different intersections because the lights were all turned.

FINANCE DEPARTMENT/CITY TREASURER

- **1. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer of Lincoln, Nebraska - Investments Purchased February 9, 2004 thru February 13, 2004. — NO COMMENTS
- 2. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer of Lincoln, Nebraska - Investments Purchased February 17, 2004 thru February 20, 2004. — NO COMMENTS

HEALTH DEPARTMENT

- **1. NEWS RELEASE - RE: Love Your Heart - February Is Heart Month. — NO COMMENTS

PARKS & RECREATION DEPARTMENT

- *1. Community Forestry Advisory Board - 2003 Annual Report - Prepared by Community Forestry Advisory Board Members & Steve Schwab, City Arborist.- (Copy of this Report on file in the City Council Office). — NO COMMENTS

PERSONNEL DEPARTMENT

- 1. InterDepartment Communication Memo from Don Taute - RE: Police & Fire Pension Investment Board Ordinance Revisions. — NO COMMENTS

PLANNING

- **1. Letter from Becky Horner to JD Burt, Design Associates - RE: Northview 6th Addition Administrative Final Plat #02080. — NO COMMENTS
- **2. Report - RE: City of Lincoln, Nebraska - Zoning - 11th & "O" Street, 1908 - Title 27 Lincoln Municipal Code - Amended to December, 2003. – (Council copies placed in their Thursday packets on 2/19/04). — NO COMMENTS
- **3. Letter from Royce A. Mueller, President, Country Meadows Home Owners Association to Marvin Krout - RE: Comprehensive Plan Amendment No. 04010. — NO COMMENTS
- 4. Planning Department Newsletter - Issue #7 - February 2004. — NO COMMENTS

5. Letter from Tom Cajka to Ken Rosburg - RE: Bethany Heights 2nd Addition Final Plat #03076. — NO COMMENTS
6. Letter from Tom Cajka to Richard P. Onnen, Engineering Design Consultants - RE: Old Mill Village 1st Addition Final Plat #03051. — NO COMMENTS
7. Memo & Material from Mike DeKalb - RE: Build-Through draft regs and Design Standards. — NO COMMENTS

PLANNING COMMISSION FINAL ACTION

- *1. Waiver No. 04001 (Reduction in lot depth - Bethany Heights 2nd Addition - N. 63rd & Colby Streets) Resolution No. PC-00846. — NO COMMENTS
- **2. Waiver No. 04002 (Dedication of street - West of S. 6th Street and Calvert Street) Resolution No. PC-00847. — NO COMMENTS

PUBLIC WORKS & UTILITIES DEPARTMENT

- *1. Letter from Allan Abbott to Richard Meginnis, NAI FMA Realty - RE: Article in February Strictly Business. — NO COMMENTS
- *2. Memo & Material from Margaret Remmenga - RE: Lincoln Water and Wastewater Systems - Fiscal Year 2002-2003 Audit - (Copy of the Audit Reports on file in the City Council Office). — NO COMMENTS
- **3. Memo & Material from Steve Masters - RE: Lancaster County Extension Biosolids Land Applications Program. — NO COMMENTS
- **4. Public Works & Utilities - ADVISORY - RE: Water Main Replacement Project 700255 -Madison; 59th - 61st — 61st; Madison - Baldwin. — NO COMMENTS
- **5. Response Letter from Allan Abbott to Jan & Bill Norris - RE: Your concerns about future traffic patterns in your area, associated with the Pine Lake Road widening project, 40th to 56th. — NO COMMENTS
6. Memo & Report from Allan Abbott - RE: Appeal by Seacrest & Kalkowski on behalf of Kelvin Korver, Andermatt L.L.C. and Eiger Corp. - (Copy of the Report on file in the City Council Office) (See attached Memo-Copy of full Report not included - will be on file in the City Council Office). — NO COMMENTS

PURCHASING DIVISION/FINANCE DEPARTMENT

1. RELEASE from Vince M. Mejer, Purchasing Agent - RE: New Vendor Contract For OffSet And Quick Copy Services - Contract Period: March 1, 2004 to February 28, 2005 with annual renewals for three additional one-year periods. — NO COMMENTS

STARTRAN

- *1. Memo from Larry Worth - RE: Summary of StarTran Town Hall Meeting, 1/24/04. — NO COMMENTS

C. MISCELLANEOUS

- *1. E-Mail from Joseph W. Cherner - RE: Talbot County (MD) Votes 4-1 for Smoke-free Workplace Law. — NO COMMENTS
- *2. E-Mail from Mr. Wolf - RE: Terry Werner's living wage. — NO COMMENTS
- *3. Letter from Polly McMullen, Downtown Lincoln Association - RE: Writing to express their appreciation for the excellent snow removal coverage in the downtown area following the recent heavy snowstorms. — NO COMMENTS
- *4. E-Mail from Jeremy Emerson, Senior Architecture Student-UNL - RE: Livable Wage Proposal. — NO COMMENTS
- **5. 1 - Format Note Card – RE: In Support of the Smoke Free Workplace Ordinance. — NO COMMENTS
- **6. E-Mail from Steve Ketelhut - RE: Lincoln continues to waste millions on an antiquated parks system. — NO COMMENTS
- **7. E-Mail from Ronald Case - RE: Strongly encourage all Council Members to support Councilman Werner's "Living Wage" ordinance. — NO COMMENTS
- **8. Letter from Kenneth W. Sherwood, for the owners - RE: City of Lincoln Right of Way Acquisitions. — NO COMMENTS
- **9. E-Mail from Joseph W. Cherner - RE: Election Board Approves Washington DC Ballot Initiative. — NO COMMENTS

- **10. Letter & pamphlet from Maggie McPherson, Wal-Mart 1943, Community Involvement Coordinator - RE: Wal-Mart Good! Works! Program. — NO COMMENTS

- 11. E-Mail from Jo Bunstock, Assistant Athletic Director, Senior Women's Administrator, Nebraska Wesleyan University - RE: It has come to her attention that the non-emergency transport portion of the ambulance service previously handled by the Lincoln Fire Department has been turned over to an independent ambulance contractor. — NO COMMENTS

- 12. E-Mail from Joseph W. Cherner - RE: Minnesota Introduces Smoke-free Workplace Legislation. — NO COMMENTS

- 13. Letter from Polly McMullen, DLA - RE: Request for continuance of Public Hearing on Living Wage Ordinance - (Council received copies of this letter on 2/23/04)(Copy of this Letter on file in the City Council Office). — NO COMMENTS

- 14. E-Mail from Dave Brady - RE: Truly amazed at the lengths you people will go to avoid actually taking care of this City. — NO COMMENTS

- 15. E-Mail from Alene Swinehart, Issues Chair, Irvingdale Neighborhood Association - RE: Liquor licenses. — NO COMMENTS

- 16. E-Mail from Tim K. Johnson - RE: The Living Wage Ordinance. — NO COMMENTS

- 17. E-Mail from Edward Patterson - RE: My Support for Change of Zone #04003. — NO COMMENTS

- 18. E-Mail from William Carver - RE: Change of Zone #04003. — NO COMMENTS

- 19. E-Mail from Peggy Struwe, Hawley Area Neighborhood Association - RE: Design Standards. — NO COMMENTS

- 20. E-Mail from Bob Valentine - RE: Killing Taxes Are Destroying Our Living Wages. — NO COMMENTS

- 21. Letter from Michelle Waite, DLA Chair & Polly McMullen, DLA President - RE: Thank you for extending the public hearing on the Living Wage Ordinance to allow businesses and organizations such as the Downtown Lincoln Association (DLA) the opportunity to study and provide input to you on the proposed legislation. — NO COMMENTS

22. Letter from Jennifer Brinkman, President, East Campus Community Organization - RE: On behalf of the ECCO Board of Directors writing to express our support for Change of Zone #04003. — NO COMMENTS
23. Letter from Dr. Donald Fricke - RE: Writing to you with extreme sadness for the families of the two young people who lost their lives on Pioneers Blvd. On December 27th. — Mr. Camp noted that he knows they'll be doing construction on this and had Public Works responded. Mr. Abbott stated that he thought they had, but he will check to make sure.
24. E-Mail from Sharon R. Nemeth - RE: Council salary. — NO COMMENTS
25. E-Mail from Barbara Francis - RE: Change of Zone #04003. — NO COMMENTS
26. E-Mail from Blake & Laura Edwards, Near South Neighborhood Residents - RE: Support Change of Zone #04003. — NO COMMENTS
27. E-Mail from John & Cheryl Stransky - RE: Opposed - ZKZ, Inc. Liquor License Application - City Council - March 1, 2004. — NO COMMENTS
28. E-Mail from Scott & Christie Bailey and Family, Residents of Yankee Hill Neighborhood - RE: Opposed - ZKZ Liquor Application. — NO COMMENTS

ADDENDUM - (For March 1st)

I. MAYOR

1. NEWS ADVISORY - RE: Mayor Coleen Seng and the Community Asthma Education Initiative will release the findings of the first study of the impact of asthma in the community at a news conference at 10:00 a.m. on Friday, February 27th in the Council Chambers. — NO COMMENTS
2. NEWS RELEASE - RE: South 14th Street To Close Monday For Construction. — NO COMMENTS
3. NEWS RELEASE - RE: Mayor Releases Findings From Community's First Asthma Study. — NO COMMENTS
4. Washington Report - February 27, 2004. — NO COMMENTS

II. CITY CLERK - NONE

III. CORRESPONDENCE

A. COUNCIL REQUESTS

JON CAMP

1. 10 E-Mail's from Jon Camp and to Jon Camp - RE: The Living Wage Ordinance - (See E-Mail's). — NO COMMENTS

B. DIRECTORS AND DEPARTMENT HEADS

FINANCE DEPARTMENT/CITY TREASURER

1. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer of Lincoln, Nebraska - Investments Purchased February 23, 2004 thru February 27, 2004. — NO COMMENTS

PLANNING

1. Letter from Brian Will to John Egger, HWS Consulting Group - RE: Appian Way 3rd Addition - Final Plat #03067. — NO COMMENTS

C. MISCELLANEOUS

1. E-Mail from Marvin Burbach - RE: Urging the Council to reject the "Living Wage" Ordinance. — NO COMMENTS
2. Letter from Kent Seacrest, For the Firm, Seacrest & Kalkowski, P.C. to Marvin Krout, Planning Director - RE: Amendment to 27.31 (B-2 Zone) and 27.37 (B-5 Zone) of the Lincoln Municipal Code. — NO COMMENTS
3. E-Mail from Charles Williams - RE: The Living Wage Ordinance. — NO COMMENTS
4. E-Mail from Jill Conner - RE: The Living Wage Ordinance. — NO COMMENTS
5. E-Mail from Rena Worth - RE: The Living Wage Ordinance. — NO COMMENTS

6. Fax Letter - RE: Spam Alert: Action Alert! “Living Wage Ordinance” Letter Campaign - Send a letter in Support of the Living Wage Ordinance! — NO COMMENTS
7. Fax Letter from Brian D. Carstens, Brian D. Carstens and Associates - RE: Aspen 3rd Addition - Requesting to place the following three items on Pending until further notice: – Change of Zone 3429, R-4 to R-T; Special Permit 1713B; and Use Permit 155. — City Clerk Joan Ross mentioned this letter during her comments to Council under “II. City Clerk”. (See that discussion)
8. Letter from James A. Baird, Executive Director, Cornhusker Place - RE: The Lincoln Living Wage Ordinance. — NO COMMENTS
9. Letter from Nick Cusick, Zoo Board Member, Bison - RE: The Living Wage Ordinance. — NO COMMENTS
10. 14 E-Mail’s - RE: The Living Wage Ordinance. — NO COMMENTS
11. E-Mail from The Arnold Heights Neighborhood Association - RE: Supports - the proposed Alcohol sales ordinance change which eliminates mitigation. — NO COMMENTS

Mr. Camp stated that he knows the Council had some difficulty with computers and asked if there was anything else in the virus in the City and if they’re okay now. Don Taute said there have been a lot of them and as far as he knows they’ve isolated them and made some changes. Don Herz noted if E-Mail’s are received from somebody they don’t know and that some how gets through their filtering system they might want to treat it cautiously. Ms. Newman stated that she got one from Glenn Friendt and the subject line said open immediately, but immediately was spelled wrong and she thought no-no and deleted it right away. Mr. Friendt commented that it wasn’t from him and she commented that she knows, but it was from Glenn’s city address. She knew that the next day Tammy’s [Grammer] computer crashed, so they got in some how. Mr. Herz commented to be careful of the attachments.

IV. DIRECTORS - NO COMMENTS

V. CITY COUNCIL MEMBERS

KEN SVOBODA - NO COMMENTS

ANNETTE McROY - NO COMMENTS

TERRY WERNER - NO COMMENTS

PATTE NEWMAN

Ms. Newman stated they got a list of suggestions from the StarTran Advisory Meeting and one of them was 'Restrict or eliminate smoking in bus shelters'. Larry's response to that was it's not covered under the Nebraska Clean Air Act. Ms. Newman asked if City Council would support a City Ordinance to post no smoking in bus shelters. Bruce Dart stated that they didn't include those in the original ordinances, but they're working on amendments now, so if that's something Council would like them to add they certainly can, originally it was not done because it didn't meet criteria. Ms. Newman commented that personally, she thinks it's important because some of those shelters are enclosed and like an elevator, it's disgusting. Mr. Cook thought the issue in many cases is whether or not people have choices, if it's a cold windy day people are using the bus shelter while they wait for the bus and it's beneficial if they don't have to also deal with the smoke. Ms. Newman agreed that someone who wants to smoke can still huddle smoke on the street outside, but shelters should be posted.

Ms. Newman referred to two Agenda items, vacating right-of-way alleys by "Runza" and an alley on 27th & "O" Street. Ms. Newman asked Allan [Abbott] when a business only pays 15¢ sq. ft. and if the City ever has to condemn it later, she knows chances are they're not going to get it back for 15¢ sq. ft. is there any way to put this in the condition of sale that if the City does need right-of-way in the future. Mr. Abbott replied that right now, they're vacating it the normal way keeping the easements and they don't believe that they're going to need it. Dana Roper stated there's a possibility, but he can't think of an incident where they have gone back and condemned something vacated. Mr. Abbott stated that he will take one more look at that particular area and he'll get an answer before the meeting.

Mr. Cook asked about the Public Works recommendation for denial on the "Runza" vacation. Nicole Fleck-Tooze said it stems from a different perspective, they have an alley that meets the standards that they have in place today. Mr. Abbott commented this example is different than what Patte asked, but she raised an interesting point at the intersection of those streets, so they'll take one more look at it.

Ms. Newman said the City is encouraging more residential property downtown and certain units like University Place, CenterStone and George Place have loading ramps in front of them or ways people can move in and out. There are other residential areas downtown where there are none. Her understanding is that hooding meters is only allowed if it's a construction project. She asked if it has ever been discussed in the City to allow a special permitting process to hood a meter for 4 hours in order for somebody to move in and out. Allan Abbott commented that Roger [Figard] was wrong, apologized. A person needs to contact Public Works and it costs \$3.00 per day-per meter. Ms. Newman replied that it's fine as long as there is a way for people to do it.

JONATHAN COOK

Mr. Cook asked about the rules for semi-trucks or the cabs parking on residential streets. Police Chief Casady stated that you can't park anything that's longer than 21 feet on a residential street and you can't park a trailer on a residential street. He said he would have to measure a cab to know. He confirmed that as long as a cab is under 21 feet, it's legal to park on a residential street applying the 24 hour rule and within one foot distance from the curb.

Mr. Cook commented that blinking light bulbs in Conference Room 113 should be put on the Public Building Commission Agenda. He commented that it's not blinking no more.

Mr. Cook stated that he read that in Omaha a few years ago they had a stricter building code regarding ice dam protection and the distance underneath the edge of the roof had to be waterproofed. They got rid of it a couple of years ago because the building industry said they didn't need ice dam protection and this year's storms came along. Mr. Cook wondered what Lincoln's code is regarding this issue. Mike Merwick stated that he doesn't think they have the code. He thought the price was about \$300 to \$600 add on so they just have the normal where you go back so many inches.

Mr. Cook stated that he would like to see Allan Abbott after the Directors' Meeting today.

GLENN FRIENDT - NO COMMENTS

JON CAMP

Mr. Camp talked about the Nate Thomas accident on denial under the claims. Mr. Thomas contacted him last Friday explaining that his 1991 Firebird hit a cruiser but the officer said he was sorry. Dana Roper indicated that as they looked at the report their thought was the officer was pulling out onto a street. It was a snowy-icy day and he could see a car coming over the hill going too fast for conditions. He attempted to speed up to get out of the way and fished tailed and this other car passed a witnesses car who was not going as fast and was able to avoid the accident. Mr. Roper commented that he thinks this is probably one the insurance companies can fight over. He thinks the officer was trying to be polite to him. They have visited with the officer since then and he thinks that there's a factual disagreement on what the officer said. Mr. Camp asked Mr. Roper if

that's something they want to fight about given the circumstances on the way he presented it. Mr. Cook commented that he thinks they should follow their City Attorney's advice at this point. Mr. Camp asked Police Chief Casady if he had any thoughts on the matter. Chief Casady stated that he's just now reading the report for the first time. Mr. Camp suggested they talk after the meeting.

Ms. McRoy asked the Finance Department about a newspaper report this weekend that a City credit card or pay card was stolen. Don Herz stated that he thinks they have only one credit card, so he's not sure if that's true. Ms. McRoy said it was in the Police report section. Mr. Herz indicated that they have one credit card they use for Information Services to buy computers over the internet and that's the only one that he's aware of. Police Chief Casady stated to Ms. McRoy that he can look it up for them. Ms. McRoy indicated that she will do it because she's not sure what newspaper it was in.

Mr. Camp adjourned the meeting at this time.

VI. MEETING ADJOURNED - Approximately at 11:38 a.m.

***HELD OVER FROM FEBRUARY 16, 2004.**

****HELD OVER FROM FEBRUARY 23, 2004.**