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City of Lincoln Appointment Application

The purpose of this form is to obtain general information for use in the nomination and confirmation process for appointments by the Mayor and to assist the Mayor in making inquiries concerning the qualifications of applicants for appointments. If you have recently prepared a biography or resume, PLEASE ATTACH IT TO THIS FORM.

Complete both sides and return to: Mayor's Office, 555 South 10th Street, Lincoln NE 68508. FAX: 441-7120

PERSONAL INFORMATION

NAME (please type or print last name, first name, and middle initial)

Mr. Ms. Miss. Mrs. FRANCIS, WENDY J.

3818 S. 16TH

LINCOLN
City

NE
State

68502
Zip

LINCASTER
County

Legal Residence Street

7100 S. 29TH

LINCOLN
City

NE
State

68516
Zip

LINCASTER
County

Business Address Street

Residence Telephone (402) 420-7611

Business Telephone (402) 580-7610

Applicant Occupation REALTOR®

Employer WOODS BROS

E-mail Address wfrancis@neb.rr.com

To assist in the selection, you are asked to voluntarily provide information which is necessary for statistical reporting purposes. Under State and Federal Law, this information may not be used to discriminate against you.

Affirmative Action Information: Sex Male Female Racial/Ethnic Background White

EDUCATION

Schools attended including High School

School	Location	Dates	Major/Degree
<u>NORTHEAST</u>	<u>LINCOLN</u>	<u>'79</u>	<u>Diploma</u>
<u>LADARDE School of RE</u>	<u>LINCOLN</u>	<u>'93</u>	<u>GRADUATED</u>

PRESENT OR PREVIOUS COMMUNITY/VOLUNTEER ACTIVITIES

CURRENT - 2003, REALTORS ASSOCIATION OF LINCOLN BOARD OF DIRECTORS

CURRENT - ON BALLOT FOR BOARD OF DIRECTORS FOR NE. A. CLU

PAST - BOARD OF DIRECTORS VNCA

PAST - PRESIDENT NEAR SOUTH NEIGHBORHOOD ASSOCIATION

PAST - BOARD OF DIRECTORS P.F.L.A.G.

EMPLOYMENT

WOODS BROS
Employer

LINCOLN
Location

94-CURRENT
Dates

Wendy J. Francis

3818 S. 16th Street, Lincoln, NE 68502

Professional Positions Held

- REALTORS® Association of Lincoln (RAL) – Director
- (RAL) – Affordable Housing Committee – Vice Chair
- Education Sub Committee of the Affordable Housing Committee ---
Develop and teach classes on behalf of RAL to educate First Time Homebuyers.
Develop and teach classes on behalf of RAL to REALTOR® members about
Affordable housing programs available in Lincoln.
- Problem Property Sub Committee of the Affordable Housing Committee --
Work with other agencies within Lincoln to develop options for
low and moderate income persons who do not qualify for current programs
within the City of Lincoln to broaden the opportunity for home ownership.
- Woods Bros Realty Advisory Committee (4 separate terms) --
This committee acts as liaison between Agents and Management,
Each term is a year in length
- Woods Bros Realty Mentor Program -- Mentor new agents
- Woods Bros Realty Training -- Teach courses for new agents
- Nebraska Realtors® Association - Equal Opportunity Cultural Diversity
Committee, Vice-Chair, 2006

Designations and Licenses

- Nebraska Real Estate Salesperson's License, March 1994
- Accredited Buyer Representative, February 1998
- Nebraska Real Estate Broker's License, October 1999
- Graduate, REALTORS® Institute, November 1999
- Quality Service Certification®, March 2001

Professional Awards

- Nebraska Investment Finance Authority Outstanding Real Estate Professional –
2005
- President's Achievement Award, Realtors® Association of Lincoln - 2005
- Woods Bros Realtor® Of The Year - 2005

Other Board Positions Held

- Lincoln YWCA Board Member and Executive Committee (2002 – 2004)
- Parents, Families and Friends of Lesbians and Gays (PFLAG) – Lincoln Chapter
Board Member and Executive Committee (Various Years from 1990 – 1997)
- Near South Neighborhood Association, Various Board and Executive positions
from '89 – '94