

GENERAL FACT SHEET

BILL NUMBER 12R-2

BRIEF TITLE	APPROVAL DEADLINE	REASON
Business Card and Letterhead Printing, Bid No. 09-219		Multiple Year Contract Renewal

DETAILS

POSITIONS/RECOMMENDATIONS

<p>Resolution to renew the contract for Business Card and Letterhead Printing, Bid No. 09-219 from Cornerstone Printing and Imaging, effective January 14, 2012 for a two (2) year period. This supply will be used by all City Departments for the acquisition of Business Cards and Letterhead as needed. The estimated cost for one (1) year is \$11,500.00/year for an estimated total of \$23,000.00 for two (2) years.</p>	Sponsor	Purchasing
	Program Departments, or Groups Affected	All City Departments
	Applicants/ Proponents	<p>Applicant: Purchasing</p> <p>City Department: Other</p>
<p>Discussion (Including Relationship to other Council Actions)</p>	Opponents	<p>Groups or Individuals</p> <p>Basis of Opposition</p>
	Staff Recommend.	<input type="checkbox"/> For <input type="checkbox"/> Against Reason Against
	Board or Commission Recommend.	<p>BY</p> <input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> No Action Taken <input type="checkbox"/> For with revisions or conditions (See Details column for conditions)
	<p>CITY COUNCIL ACTIONS (For Council Use Only)</p>	<input type="checkbox"/> Pass <input type="checkbox"/> Pass (As Amended) <input type="checkbox"/> Council Sub. <input type="checkbox"/> Without Recommendation <input type="checkbox"/> Hold <input type="checkbox"/> Do not Pass

DETAILS

POLICY/PROGRAM IMPACT

<p>Resolution to renew the contract for Business Card and Letterhead Printing, Bid No. 09-219 from Cornerstone Printing and Imaging, effective January 14, 2012 for a two (2) year period. This supply will be used by all City Departments for the acquisition of Business Cards and Letterhead as needed. The estimated cost for one (1) year is \$11,500.00/year for an estimated total of \$23,000.00 for two (2) years.</p>	POLICY OR PROGRAM CHANGE	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <hr/> <hr/> <hr/>
	OPERATIONAL IMPACT ASSESSMENT	<hr/> <hr/> <hr/>
	FINANCES	
	COST AND REVENUE PROJECTIONS	COST of total project: \$ COST of this Ordinance/Resolution \$
		RELATED annual operating Costs \$
		INCREASE REVENUE EXPECTED/YEAR \$
SOURCE OF FUNDS	CITY [Approximately]	
	_____ \$ _____ %	
	_____ \$ _____ %	
	_____ \$ _____ %	
	NON CITY [Approximately]	
	_____ \$ _____ %	
_____ \$ _____ %		
_____ \$ _____ %		
BENEFIT COST		
<input type="checkbox"/> Front Foot Assessment	Average	
<input type="checkbox"/> Square Foot	\$ _____ \$ _____	

APPLICABLE DATES:

FACT SHEET PREPARED BY: Bob Walla

REVIEW BY:

REFERENCE NUMBER