

DIRECTORS' MEETING
MONDAY, SEPTEMBER 16, 2013
555 SOUTH 10TH STREET
ROOM 113

I. CITY CLERK

II. MAYOR

1. NEWS RELEASE. City offers StarTran shuttle and parking options fo First arena concert.

III. DIRECTORS CORRESPONDENCE

CABLE ADVISORY BOARD

1. Cable Advisory Board updated contact list.

HEALTH DEPARTMENT

1. Health Department August, 2013 report.
2. Health Department meeting minutes of August 13, 2013.

PARKS AND RECREATION

1. Parks and Recreation Advisory Board meeting agenda for September 12, 2013.
 - a) Parks and Recreation Advisory Board meeting minutes of August 8, 2013;
 - b) Parks and Recreation Advisory Board action item fact sheet; and
 - c) Parks and Recreation Advisory Board aerial map.

PUBLIC WORKS AND UTILITIES/ENGINEERING

1. ADVISORY. Citywide Arterial Street Rehabilitation. North Cotner Boulevard; Adams Street - Leighton Avenue. State Project No. LCLC-5228(4), Control No. 13138, City Project No. 540022.

IV. COUNCIL MEMBERS

JON CAMP

1. Correspondence from Allen Eisenhower regarding 84th Street and Highway 2.
 - a) Request to Miki Esposito, Public Works & Utilities Director, for review and recommendations.

V. CORRESPONDENCE FROM CITIZENS

1. Email from Gail McNair stating the arena isn't competition, but another option for those often without many options.

URBAN DEVELOPMENT DEPARTMENT

Parking Services, 850 "Q" Street, Lincoln, NE 68508, 402-441-7275

PUBLIC WORKS AND UTILITIES DEPARTMENT

StarTran, 710 "J" Street, Lincoln, NE 68508, 402-441-7185

FOR IMMEDIATE RELEASE: September 10, 2013

FOR MORE INFORMATION: Wayne Mixdorf, Parking Manager, 402-441-6097

Michael Davis, Transit Manager, 402-441-8600

**CITY OFFERS STARTRAN SHUTTLE AND PARKING OPTIONS
FOR FIRST ARENA CONCERT**

StarTran will offer free shuttle bus service between the large festival parking area and Pinnacle Bank Arena for the first concert, Michael Buble, Friday, September 13. The parking lot north of the Arena can be accessed from Sun Valley Boulevard. The shuttle service will begin at 6 p.m., and will continue for one hour after the concert. The bus will drop off and pick up passengers at 8th and "R" streets.

The City will continue to offer the free StarTran service for Arena events until the pedestrian bridge between the festival parking area and the Arena is completed. Concert-goers can walk from the lot to the Haymarket using the Bereuter Pedestrian bridge from Haymarket Park.

The City offers pre-paid reserved parking for Arena events in the Red One garage just south of the Arena, but that garage is sold out for the Buble concert. The parking garage attached to the Arena also is full. Other parking options include:

- Haymarket Garage, 850 "Q" - \$8 event parking
- Market Place Garage, 925 "Q" - \$5 event parking
- West Depot lot, between Arena Drive and Canopy Street south of "O" - \$8 event parking

Those using City parking facilities must exit by 3 a.m. to allow for reserved parking for the Saturday Husker football game which begins at 11 a.m.

Beginning at about 5:30 p.m. Friday, "R" Street will be closed from 7th to the Red One garage, and Canopy Street will be closed from "R" to "Q."

For more information on StarTran, visit startran.lincoln.ne.gov or call 402-476-1234. For more information on City parking facilities, visit parkandgo.org or call 402-441-PARK (7275). For more information on Pinnacle Bank Arena, visit pinnaclebankarena.com.

Mary M. Meyer

From: Council Packet
Subject: contact list

The City Council approved John Neal's appointment to the Cable Board Monday, so have updated our contact list. Please let me know of any changes.

Diane

Diane Gonzolas
Manager, Citizen Information Center
Office of the Mayor
555 S. 10th Street
Lincoln, NE 68508
402-441-7831
cell 402-525-1520
dgonzolas@lincoln.ne.gov



CABLE ADVISORY BOARD

11-member board, 9 current members, quorum is one-half of current members
updated September 2013

MEMBERS:

Edward Hoffman, Chair

Term expires 7-1-15

Dara Troutman, Vice Chair

Term expires 7-1-15

Jim Johnson, Secretary

Term expires 7-1-16

Paul Barnett

Term expires 7-1-14 (replaced Jonathan Rehm)

Dr. Steve Egglund

Term expires 7-1-14 (replaced Shandi Petersen)

Matt Hansen

Term expires 7-1-16

Linda Jewson

Term expires 7-1-15

Dr. Laurie Thomas Lee

Term expires 7-1-15

John Neal

Term expires 7-1-14

CITY STAFF:

Citizen Information Center, 555 S. 10th St., 68508

- **Diane Gonzolas**, Manager, 402-441-7831, cell 402-525-1520, dgonzolas@lincoln.ne.gov
5 CITY-TV, 10 Health TV
 - Bill Luxford, Operations Manager, 402-441-6688, wluxford@lincoln.ne.gov
 - Beau Wolfe, 402-441-7432, bawolfe@lincoln.ne.gov
 - Melissa Fuller, 402-441-7599, mfuller@lincoln.ne.gov

City Attorney's Office, 555 S. 10th St., 68508

- **Steve Huggenberger**, 402-441-7286, shuggenberger@lincoln.ne.gov

TIME WARNER CABLE

5400 S. 16th, 68512, 402-421-0331

- **Ann Teget**, Vice President, Government Relations (Missouri, Nebraska, Kansas), 402-421-0378, cell 816-401-1751, ann.teget@twcable.com
- **Jamie Wenz**, Local Programming Manager, 402-421-0382, jamie.wenz@twcable.com
- **Douglas Bauch**, Executive Assistant, 402-421-0396, douglas.bauch@twcable.com

DEPARTMENT REPORT

AUGUST, 2013

DIRECTOR'S OFFICE

- The Health Director attended the Lancaster County Management Team's Legislative Retreat on August 8th. The Team met with Lancaster County Senators to preview legislation for the upcoming Legislative Session.
- The Health Director met with Public Works officials to preview Lincoln's Solid Waste Management Plan. An Open House was held on August 14th. City staff will complete their work on the proposed Plan and present it to elected officials.
- The Health Director serves on the Tabitha Foundation Board of Directors. The Health Director and Tabitha staff are reviewing grant proposals for future funding projects.
- The Health Director continues to serve on the Community Health Endowment Board's Funding Committee. The Committee completed their review of grant proposals.

The Health Director, Health Promotion & Outreach Manager and Administrative Aide attended the Untied Way Luncheon featuring United Way Worldwide US President Stacey Stewart. The Administrative Aide will serve as the City's Campaign Coordinator for the upcoming Combined Campaign in October and November.

- Employee of the Month - Jeri Stichka - Health Promotion & Outreach - Early Development Network

ANIMAL CONTROL

Animal Control Stats

| | Sep 10 - Jul 11 | Sep 11- Jul 12 | Sep 12 - Jul 13 |
|--------------------------------|--------------------|-------------------|--------------------|
| Pet Licenses Sold | 55996 | 56319 | 57136 |
| Cases Dispatched | 20686 | 21513 | 21493 |
| Investigation | 22624 | 23281 | 23141 |
| Animals Impounded | | | |
| Dogs | 1737 | 1508 | 1433 |
| Cats | 1454 | 1240 | 1064 |
| Court Citations Issued | 421 | 228 | 303 |
| Warnings/Defects Issued | 12062 | 12759 | 13886 |

| | | | |
|--|--------------|--------------|---------------|
| Bite Cases Reported | 456 | 443 | 428 |
| Attack Cases Reported | 73 | 57 | 46 |
| Dogs Declared (PPD, DD,V) | 144 | 80 | 78 |
| Animal Neglect Investigations | 715 | 652 | 682 |
| Injured Animal Rescue | 667 | 771 | 650 |
| Wildlife Removal | 466 | 458 | 376 |
| Dead Animal Pickup | 1789 | 2031 | 1821 |
| Lost and Found Reports | 2113 | 2184 | 2276 |
| Phone Calls | 42298 | 43747 | 4650 2 |
| Average Response Time (in mins) | 22 | 16 | 21 |

- Animal Control continues to see an increase in calls from the general public. This could be due to a variety of reasons including; increased license sales, increased number of visits to the Animal Control Website and a broader emphasis education and outreach.
- Animal Control has been invited by UN-L Veterinary Medicine to participate in an event on October 26, 2013 at East Campus. The event will include a micro chip clinic, demonstrations by dog trainers, bite prevention and animal safety, responsible pet ownership, a dress up your pet contest for kids and much more. The Capital Humane Society will partner with Animal Control on the micro chip clinic along with assistance from local veterinarians and vet students. The event is being made possible by the American Veterinary Medical Foundation and the Nebraska Veterinary Medical Association.
- The Animal Control Ordinances have been reviewed and recommendations have been made regarding some minor changes to a few ordinances. The Animal Control Advisory Committee will discuss the changes at an August 30th meeting.
- Sgt. Brian Agnew will join the Animal Control Advisory Committee representing the Lincoln Police Department and replacing Cpt. Kim Koluch.
- The Animal Control website continues to receive a fair number of visits. The numbers below reflect website views over the past 30 days.
 - #1. 2,360 purchase animal licenses (customers can also e-pay from the cities e-pay services).
 - #2. 1,419 views of the Animal Control main page.
 - #3. 1,102 views for permits
 - #4. 724 views to Frequently Asked Questions
 - #5. 698 lost and found views

COMMUNITY HEALTH SERVICES PREPARING FOR THE HEALTH INSURANCE MARKETPLACE

- The health insurance marketplace will be open for individuals to enroll as of October 1, 2013. Insurance coverage will begin on January 1, 2014 if the individual enrolls and makes her/his first premium payment by December 15, 2013. The open enrollment period ends on March 31, 2014, although there will be “special enrollment periods” after this time.
- CHS is working with key community partners to develop a plan for Lincoln/Lancaster County to assure that poor and uninsured adults are able to access the federally-facilitated health insurance marketplace. Community partners involved are experienced in the provision of services for our target population. They include; AARP, Aging Partners, Center for People in Need, Clinic With a Heart, Community Action Partnership of Lancaster & Saunders Counties, Enroll NE, Lancaster County Medical Society, Nebraska Appleseed, Nebraska Health & Human Services/Medicaid & Benefits, People’s Health Center, and the Ponca Tribe of NE.
- Our goal is to develop a local plan of action to provide and coordinate education, outreach and enrollment activities focused on poor and uninsured adults. Our approach is help individuals who are accustomed to using our services, i.e. “many doors”, “no wrong door”. Assistance will be provided via federally-defined roles including navigators, certified application counselors, insurance agents and brokers, champions, and in-person assistance personnel.
- Two agencies were recently awarded a total of \$600,000 of federal funds to serve as navigators for the State of Nebraska: Community Action Partnership of Nebraska and the Ponca Tribe of NE. Because Lancaster County alone has an estimated 35,400 adults ages 18 to 64 without health insurance, the amount awarded will not sufficiently cover the need. Supportive roles among community partners are critical.
- CHS sent three staff members to a regional training by the Centers for Medicare & Medicaid Services (CMS) on August 8th to learn more about the marketplace. Topics included:

An overview of the health insurance marketplace

Information on health insurance literacy

An overview of consumer assistance that will be available for people using the marketplace

The marketplace application process

An overview of Medicaid and the Children’s Health Insurance Program (CHIP)

- Other community partners attended the regional training as well. CHS staff are also preparing by participating in CMS webinars on the individual marketplace and the Small Business Health Options Program (SHOP). CHS applied to participate in the exchange as Certified Application Counselors (CACs). CACs are certified by the marketplace to educate individuals and help them complete an application for coverage. Training is required and we are awaiting approval of our CAC application from CMS.

DENTAL HEALTH & NUTRITION SERVICES

WIC

Caseload (Participation): (301 report)

| | |
|--------------------------|------|
| Total | 3582 |
| Main | 2639 |
| LMEP | 281 |
| Cornhusker Clinic | 662 |

Mentoring:

(Number and school)

| | |
|-------------------|---------------------|
| Students | |
| Interns | 2 – UNL RD, 1 - ISU |
| Volunteers | |

Dental Health

- During the month of July, dental staff provided 719 patients with 863 patient visits. For the FY 2012-2013 to-date, the clinic has provided 3,933 patients with 9,686. This compares to an added 24 patients for an additional 711 patient visits when compared to the prior FY to-date for the same time period.
- During the month of July, a Letter of Intent was submitted to the American Academy of Pediatric Dentistry for a grant of \$20,000 for 2014. The intent of the dental grant, “A Smile for the Onesies”, is the development of a community marketing campaign focusing on the importance of the age 1 dental visit for both families and providers.
- One dental student from the UNMC College of Dentistry rotated through the dental clinic for hands on experience.

ENVIRONMENTAL PUBLIC HEALTH

Food Safety: Food Establishments and Food Handler Training

Goals/Purpose: Protect human health by reducing the risk of foodborne illness.

Methods/Strategies (What we do):

- conduct uniform inspections of food establishments
- conduct new and remodeled facility plan review
- issue permits, collect fees
- provide compliance and foodborne illness prevention assistance
- investigate complaints and foodborne illness outbreaks
- take enforcement actions (NOVs, FENs, Court cases)
- provide food handler training in safe food preparation, hygiene, and sanitization

Indicator (How we measure success):

Maintain number of food safety complaints at less than 325 per year and food-borne illness reports at less than 50 per year.

Inspect 95% of food establishments within established risk based intervals.

Decrease the average number of critical item violations by 5%.

Decrease the average number of regular violations by 5%.

Funding/Source:

Fees, State Contract, City/County General Fund. Direct costs for the Food Safety and Food Handler program is about 85% fee funded.

Comparison:

- See chart below on complaints. In FY12, 344 complaints on food establishments were received, including 48 potential foodborne illness complaints. So far in FY13, 317 complaints have been received. Levels of complaints on food establishments and complaints on possible foodborne illness had been trending down in the last three years. The number of complaints is driven not only by local issues, but by highly publicized national outbreaks. For example, national outbreaks included: outbreaks of E. coli in spinach, Salmonella in peppers, and Salmonella in alfalfa sprouts originating in Nebraska in FY08; Salmonella in peanut butter in FY09; Salmonella in eggs in FY10; and Cyclospora in salad greens in 2013. Fewer large outbreaks may have once again resulted in fewer complaints on establishments and fewer reports of foodborne illness in FY11.

- Staff completed most inspections within risk-based intervals, but fell behind due to a position vacancy and transition to and implementation of the Accela software system. The Food Team is working together to eliminate a backlog of inspections.
- The average number of critical item violations in restaurants was 1.76, with non-critical violations averaging 5.0. This is similar to the last several years.

Description:

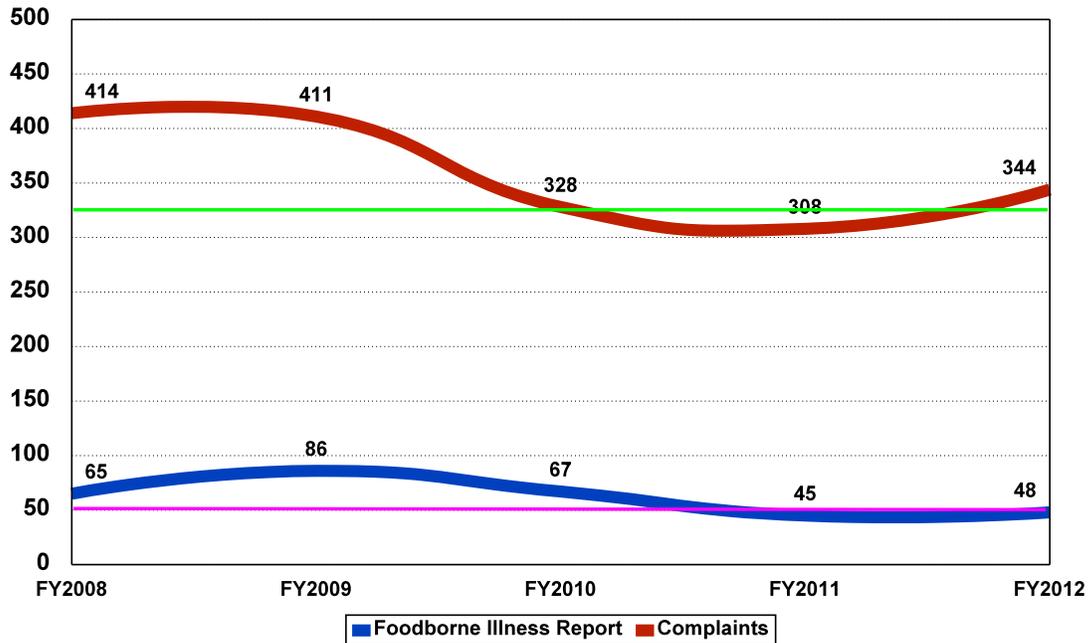
- The Food Safety Program permits and inspects about 1,300 food establishments in Lancaster County, including restaurants, grocery stores, temporary booths, events and farmers' markets. Lincoln has implemented the U.S. Food and Drug Administration (FDA) Voluntary National Retail Food Regulatory Program Standards. The standardized approach has improved food safety in Lancaster County by reducing food-borne illness. Inspection intervals are risk based and range from 1 to 3 times per year. In FY12, 2466 inspections were performed. Similar numbers are expected for FY13. Enforcement actions are taken when violations pose a risk to the public's health. In FY12, 59 Food Enforcement Notices (FENs) were issued, with one food establishment permit being suspended. So far in FY13, 72 FENs have been issued, with two being immediate permit suspensions. The inspection findings for those food establishments that have received FENs are now available to the public on the Internet. All food establishment employees must have food handler permits and each establishment must have a Food Manager in charge of the operation.

Food Handler and Food Manager Permits Issued

- Training food managers and food handlers in safe food handling practices, hygiene, and sanitization is critical to preventing foodborne illnesses in our community. In FY 12, 12,465 Food Handler permits and 723 Food Manager permits were issued and we expect similar numbers for FY13. In FY12, 302 Food Managers received continuing education through our Food Manager CEU classes. Food handler training and permits are available both on-line through an interactive training program developed with UNL and via in-person classes. About two thirds of the food handler permits were obtained on-line. Food Handler classes are offered at least twice a week and Spanish classes are offered twice per month.
- The Food Advisory Committee advises the Health Department on all food safety matters. Regulated sources must hold permits to sell food to the public. A large amount of technical assistance is provided to regulated sources.

INDICATORS:

Maintain Number of Food Safety Complaints at less than 325 per year and Foodborne Illness Report at less than 50 per year



Source: LLCHD (8/13)

HEALTH DATA & EVALUATION

- Flu season is not far away, and with the start of the school year the Communicable Disease staff will begin with active surveillance of schools within Lancaster County. The first weekly gathering of data will start on September 4th and continue throughout the school year. Later in September or early October, surveillance of cases being seen in clinics and doctor’s offices will begin and the influenza-like illness (ILI) information from physicians’ offices and death certificates (deaths caused by influenza and pneumonia) will be reported to the Centers for Disease Control and Prevention (CDC) for their weekly reports. Lincoln is one of 122 cities that report flu activity to the CDC each flu season.

- As a follow up to surveillance, this is a reminder that the best prevention against the flu is get vaccinated and seasonal flu immunizations (shots or nasal sprays) are available in the community now. Once again it’s a recommendation from the CDC that everyone six months of age or older get immunized against the flu. This year,

some of the available immunizations protect against four strains of the most likely circulating strains of flu rather than a vaccine that provides protection against three strains, which has been the norm in the past.

- On the personnel front, we are happy to have hired Randy Fischer as a Grant Coordinator II. Randy most recently worked for the Wyoming Department of Health and before that he worked at the Nebraska Department of Health and Human Services. Randy is working on a number of grants, but his primary responsibility is to work with the Lincoln hospitals and the Lancaster County coalition of emergency responders to plan and prepare for medical and public health emergencies. In other personnel matters, Eric Shanks, the Public Health Emergency Response Coordinator, has resigned and will begin work in the San Francisco/Oakland California on September 3rd in an emergency planning role. His exact title is unknown at this time.
- The Behavioral Risk Factor Surveillance System (BRFSS) dashboard on the HDE webpage now includes data from the 2012 BRFSS survey. In the Search box on InterLinc (www.lincoln.ne.gov) type “data” and then click on the Behavioral Risk Surveillance Portal to find the survey data results about adult behaviors and other conditions affecting health in the county. The direct link is <http://lincoln.ne.gov/city/health/data/brfss/index.htm>.

HEALTH PROMOTION & OUTREACH

- On August 23, Mayor Beutler held a press conference at the F Street Recreation Center to announce a five-year challenge to the community to make healthy living a top priority. He identified the problem of obesity as one that has huge ramifications for individuals and for society and called on young people and adults to improve their health with more physical activity and healthier food choices. Mayor Beutler also recognized that life expectancy in this country has increased to an all time high, but the quality of life has not increased along with the extended years, and chronic diseases are a major factor. Since chronic illnesses are often preventable or at least can be delayed by making healthier lifestyle choices, Mayor Beutler has chosen the following as 5 year community goals:
 - Decrease obesity among adults from 24.4% to 15%
 - Increase the percentage of youth (9th – 12th grade) at a healthy weight from 68.6% to 80%
 - Increase the percentage of adults that get at least 30 minutes per day of physical activity 5 or more days each week from 52.2% to 75%
 - Increase the percentage of youth (9th – 12th grade) who get 60 minutes of physical activity at least three days each week from 75.5% to 85%

- Increase the percentage of both adults and youth (9th – 12th grade) who consume at least five servings of fruits and vegetables each day from 15.9% and 16.2% respectively to 25%

- Our Health Director, Judy Halstead, assisted Mayor Beutler in the press conference by introducing the most current data for youth and adults in the areas of obesity, physical activity, and fruit and vegetable consumption. Anna Wishart, the Mayor's appointed representative for *Let's Move!* Cities and a member of the GO Team provided simple tips on incorporating more physical activity and fruits and vegetables into our daily routines, and Tom Kay, a heart attack survivor, talked about the lifestyle changes he has made. Many members of the GO Team attended the press conference. The press conference was covered by both TV stations and 5 City TV, the Lincoln Journal Star and Omaha World Herald, and KLIN and KFOR radio stations.

- Staff continue to work with filming of 54321 Go! segments with 10 Health and Go! Team partners. These segments highlight each of the numbers of 54321 Go!, highlight partners, and will be aired on Channel 10. Anna Wishart serves as the host for each of the segments. To date, the 5 (5 servings of fruits and vegetables) has been completed with Community Crops and the Fallbrook Farmer's Market; 1 (one hour or more of physical activity) with Northeast YMCA and with Body Works; 2 (2 hours or less of screen time) with Salvation Army and Gere Library; and 4 (4 servings or more of water) with Trinity Child Care Center and SuperSaver. In September, 3 (3 or more servings of low-fat dairy) will be completed with HyVee and Park Middle School Boys & Girls Club. This media work is being done to continue to expand the 54321 Go! message throughout the community.

- Staff worked with the YMCA as part of the Safe Kid's Water Safety Task Force to provide water safety education to children attending the Norwood Park Elementary summer program during Wonderful Water Week. More than 30 students moved through stations where they learned about the importance of supervision, proper pool etiquette, and the importance of learning how to swim.

- Staff presented child passenger education to the LPD/LFR chaplains, and discovered that most of the seats the chaplains were using were close to expiring. The crisis situations in which chaplains are involved often put them in positions to transport young children. Jennifer Brock from Aidan's Animals has graciously offered to provide four new seats to the chaplains. The organization, Aidan's Animals, was formed by Ms. Brock in honor of her seven year old son who was killed in a car crash. The organization provides stuffed animals to first responders to give to children in crisis situations. Recognizing an ever growing need for car seats, Ms. Brock has begun to dedicate some funds to assist with purchase of car seats for distribution to those in most need.

INFORMATION & FISCAL MANAGEMENT

- Division Manager participated in the first strategic planning session for the Electronic Behavioral Health Information Network (eBHIN) serving southeastern Nebraska agencies.
- August is the last month of the fiscal year. Fiscal Office staff are engaged in assuring that all the deadlines are met.
- Information Management staff have begun work with the State Health laboratory and our electronic medical record vendor to implement electronic exchange of information which will automate orders and results.

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT

Board of Health
August 13, 2013

I. ROLL CALL

The meeting of the Board of Health was called to order at 5:01 PM by Heidi Stark at the Lincoln-Lancaster County Health Department. Members Present: Roma Amundson, Alan Doster, Doug Emery, Karla Lester, Ed Schneider, Brittany Behrens (ex-officio), Tim Sieh (ex-officio) and Heidi Stark.

Members Absent: Nathan Haecker; Jacquelyn Miller, Marcia White and Trish Owen (ex-officio).

Staff Present: Judy Halstead, Charlotte Burke, Steve Frederick, Kathy Cook, Gwendy Meginnis, Steve Beal, Scott Holmes, Brian Baker, Andrea Haberman and Elaine Severe.

II. APPROVAL OF AGENDA

Dr. Stark asked if there were any additions or corrections to the Agenda.

Motion: Moved by Dr. Schneider that the Agenda be approved as mailed. Second by Dr. Doster. Motion carried by acclamation.

APPROVAL OF MINUTES

Dr. Stark asked if there were any additions or corrections to the Minutes. Ms. Halstead stated the # of bites in the Department's July Report/Animal Control should be 456.

Motion: Moved by Dr. Lester that the June 11, 2013 Minutes be approved. Second by Dr. Schneider. Motion carried by acclamation.

III. PUBLIC SESSION

DEPARTMENT REPORTS

A. Health Director Update

Ms. Halstead stated Dr. Nathan Haecker resigned his position at the UNL Student Health Center to accept a position at Creighton University and will relocate to Omaha, NE. The Lancaster County Medical Society will nominate Dr. Haecker's replacement to serve on the Board of Health. The nomination will be sent to the Mayor, Lincoln City Council and Lancaster County Board for approval.

Ms. Halstead stated Dr. Schneider resigned his position on the Board of Health. She thanked him for his service and dedication to the Board of Health and the

Department. She highlighted his efforts in seeing the smoking ban implemented, his efforts with land use planning and his service to the National Association of Local Boards of Health (NALBOH) and the State Association of Local Boards of Health (SALBOH). She presented him a plaque for his 13 years of service to the Board of Health and the Department.

Ms. Halstead stated the Solid Waste Management Plan Open House is tonight from 6:00-8:00 PM at the Health Department. She encouraged Board members to attend.

Ms. Halstead stated Hands Only CPR posters are available and asked Board members to take them to post at their worksites.

Ms. Halstead stated the Capital Humane Society's Annual Dinner will be October 18, 2013 at the Cornhusker Hotel. Invitations will be mailed in the near future. She serves on the Fundraising Committee for the Capital Humane Society. The Pieloch Adoption Center is now open and has been very successful. An Animal Control Officer will locate at the Capital Humane Society on Park Boulevard in August. Staff feel it will increase efficiencies, shorten dispatch times and provide Animal Control staff assistance at the Humane Society when needed.

Mr. Beal stated the "Tag It" public service announcements are now running on several Time Warner Cable channels and on 5 City TV and 10 Health.

Ms. Halstead thanked the Board of Health for their support and encouragement regarding the recent unexpected death of Health Department employee Rick Thorson.

Dr. Schneider asked Mr. Frederick and Ms. Haberman about the increase in Hepatitis C cases. Ms. Haberman stated providers in the community are doing more screening of individuals. Mr. Frederick stated there have been no outbreaks. Dr. Schneider also complimented Community Health Services for their efforts to address Sexually Transmitted Infections (STIs) in the community.

IV. CURRENT BUSINESS (Action items)

A. Proposed Fee Changes for FY2014 Budget - Environmental Health Division

Mr. Holmes stated the Department's approved two year budget for 2012-2014 included revenue projections dependent on increases in fees. Staff are proposing an average increase of 3% in fee charges. In the past, the Board of Health, City Council and County Commissioners have asked staff to increase fees on an annual basis. The fees impact both the City and County

Motion: Moved by Dr. Schneider that the Board of Health approve the fee increases for the Environmental Health Division and forward them to the Lincoln City Council and Lancaster County Board of Commissioners for approval. Second by Ms. Amundson. Motion carried by a 6-0 roll call vote.

B. SALBOH Representative

Ms. Halstead stated Dr. Schneider served as the Board of Health's representative to the State Association of Local Boards of Health (SALBOH). Due to Dr. Schneider's resignation from the Board, SALBOH has asked for a replacement member. Dr. Miller has indicated her willingness to serve as the Board of Health representative.

Motion: Moved by Ms. Amundson that the Board of Health appoint Dr. Miller as the Board of Health representative to SALBOH. Second by Mr. Emery. Motion carried by a 6-0 roll call vote.

V. CURRENT BUSINESS (Information Items)A. Smokefree Housing/Tobacco Free Campuses Update

Mr. Baker provided a presentation on the Tobacco program's efforts to promote smoke and tobacco free housing and business campuses in the community. He highlighted the mission statement, Lancaster County adult and youth smoking rates and the Tobacco Coalition Task Force's efforts regarding schools and businesses, and the Parks & Recreation Department's tobacco free playground policy. He stated there are currently 2,758 multi-family housing units registered as smoke/tobacco free. Staff are also working with Lincoln Fire & Rescue and Building and Safety on landlord training. There are currently 54 tobacco free business campuses in the community.

B. Employee Wellness Update

Ms. Burke provided an update on the City & County Wellness Programs. She stated Lancaster County recently implemented the Wellness Program for their employees. The City and County each have Employee Wellness Committees that meet on a monthly basis to identify health priorities and will create and implement a Wellness Plan for their respective employees. Both have or are completing the Health Risk Appraisal survey. Data will be reviewed and compared to previous appraisal information.

C. UNL Veterinary Diagnostic Center Site Visit

Ms. Halstead stated the first Site Visit for the Board of Health will be at the UNL Veterinary Diagnostic Center. Two dates/times were proposed. The Board selected the site visit to be Tuesday, September 17, 2013 at 11:00 AM. Dr. Doster will lead the tour with lunch provided.

VI. FUTURE BUSINESS

VII. ANNOUNCEMENTS

Next Meeting - September 10, 2013 - 5:00 PM

VIII. ADJOURNMENT

The meeting was adjourned at 6:03 PM.

Elaine Severe
Recording Secretary

Jacquelyn Miller
Vice-President

NOTICE OF ADVISORY BOARD MEETING

TO: Parks and Recreation Advisory Board, Mayor, City Council, City Clerk, Media
FROM: Lynn Johnson, Director, Lincoln Parks & Recreation Department
MEETING DATE: **September 12, 2013**
LOCATION: **2740 "A" Street – Parks & Recreation Dept. (Large Conference Room)**
TIME: **4:00 – 5:30 p.m.**
CHAIR: Anne Pagel

A G E N D A

1. **Call to Order and Recognition of 'Open Meetings Act'**
2. **Introduction of New Board Member: Kathi Wieskamp**
3. **Approval of Minutes:** * August 8, 2013
4. **Comments from Public for Items Not Listed on the Agenda**
5. **Committee Reports:**
 - A. **Fees & Facilities Committee – Susan Deitchler (Chair) 488-4224**
 - * Recommendation regarding proposed lease agreement to allow the property owner at 6800 Normal Boulevard to lease a portion of Holmes Lake Park at the northwest corner of Normal Boulevard and S. 70th Street
 - B. **Futures Committee – Bob Ripley (Chair) 471-0419 or 488-5131**
 - No report.
 - C. **Golf Report**
 - Rounds and Revenue Report – year end FY 2012-13
 - Report regarding Lincoln City Golf Program Sustainability Study prepared by the National Golf Foundation
 - D. **Executive Committee – Anne Pagel (Chair) 402-540-9194**
 - Discussion of Working Subcommittees
7. **Staff Report**
 - Presentation regarding organization and implementation of fundraising campaigns by Susan Larsen Rodenburg and Danielle Conrad
8. **Announcements:**
 - Party in the Parks at Union Plaza, 4:00 – 9:00 p.m. on Saturday, September 28th, including Volunteer Appreciation from 6:00 to 8:00 p.m., and receipt of Nebraskaland Foundation Rising Star Award for Union Plaza at 6:00 p.m.

*** Denotes Action Items**

MINUTES

Parks & Recreation Advisory Board Meeting

Pioneers Park Nature Center

Thursday, August 8, 2013 ~ 4:00 p.m.

Members Present:

Jonathan Cook
Kelly O'Hanlon
Joe Tidball

Jim Crook
Anne Pagel

Susan Deitchler
Bob Ripley

Todd Fitzgerald
Jeff Schwebke

Members Absent:

Molly Brommond
Cleo Mullison

Justin Carlson
Kathi Wieskamp

Larry Hudkins
Vacant Position

Peter Levitov

Staff Members Present:

Lynn Johnson, Director
Jerry Shorney, Asst. Director of Parks Operations
Jim Portis, NW Parks District Supervisor
Nicole Fleck-Tooze, Special Projects Administrator
Angela Chesnut, Executive Secretary

Recognition of 'Open Meetings Act': As per law, Chairperson Anne Pagel announced that the Board follows the regulations of the Open Meetings Act, and called the meeting to order.

Anne re-introduced the new student member Kelly O'Hanlon, attending her first 'official' meeting at the Lincoln Parks & Recreation Admin office.

* **APPROVAL OF MINUTES FOR JULY:** A motion was made by Bob Ripley and seconded by Susan Deitchler to approve the minutes of the July 11, 2013 meeting as written. ***Motion was approved by unanimous vote of members present.***

* **APPROVAL OF MINUTES FOR JUNE:** It was noted that Jim's last name should be corrected from Cook to Crook. A motion was made by Jim Crook and seconded by Bob Ripley to approve the minutes of the June 13, 2013 meeting as corrected. ***Motion was approved by unanimous vote of members present.***

PUBLIC COMMENTS FOR ITEMS (other than those listed on the current Agenda):

None.

PRESENTATION BY ANGLERS OF THE BLUE MOON:

Anne introduced Wes Sheets, representing Anglers of the Blue Moon, who reviewed the recent undertaking of the Bowling Lake fishing pier project for special needs individuals. The group worked with Lincoln Parks & Recreation, Lincoln Parks Foundation, and Nebraska Game & Parks Commission, and has conducted numerous fundraising events. They continue to move forward in an attempt to add picnic tables, restrooms, and perhaps a sunshade. The Anglers would like to coordinate a dedication at the area, possibly in October. Jerry Shorney agreed to work with the group to coordinate an event. He also noted that there have been pump issues that have now been remedied, so the water level in Bowling Lake should continue to be

maintained. Discussions also mentioned placement of picnic tables, signage, and oversight and maintenance.

COMMITTEE REPORTS:

*** Fees & Facilities Committee – Susan Deitchler (Chair) 488-4224**

Susan presented a recommendation from the Fees & Facilities Committee for proposed fee changes for Woods Tennis Center (attached to minutes). Kevin Heim from Woods Tennis gave explanation of the minimal increases, and reviewed specific increases with historical changes. Jim Crook asked when the last raises were made, with a response of two to three years. Susan Deitchler asked for a definition of “Passholder Special Drop-In”. Kevin explained that this is 11:00 a.m. to 3:00 p.m., Monday through Thursday, which is a down-time for the courts.

Kevin also gave an update on the Irvingdale Tennis Courts, noting the groundbreaking dedication ceremony held this morning, with professional tennis player Jack Sock from Lincoln in attendance. Lincoln was selected by American Express and the USTA, for resurfacing and restructuring of the Irvingdale courts for dedicated youth courts. Completion is anticipated this fall. The entire project is funded completely by American Express.

Returning to the Woods Tennis Center fee change proposal, Susan asked what the time frame was for the changes. Kevin explained that the fees are reviewed annually, in order to review expenses each year, specifically utility costs. A motion was made by Susan Deitchler and seconded by Jim Crook to approve the proposed fee structure at Woods Tennis Center for 2013-14, as presented. ***Motion was approved by unanimous vote of members present.***

Susan next presented a recommendation regarding a new model and categories for use of Parks & Recreation facilities, with proposed permits, fees, and insurance (attached to minutes). Nicole Fleck-Tooze with Parks & Recreation and Jocelyn Golden with City Law Department provided the purpose for the changes and updates, in order to simplify and streamline the use or rental process. The four types of uses are rentals, special use permits, licenses, and permit to conduct business on park property, which were reviewed by Nicole and Jocelyn, responding to Board member questions. Jocelyn explained that the next step, if approved by the PRAB, the recommendation would be presented to the City Council for approval. Lynn Johnson contributed that the new cost recovery system will lead to more fees for some events and less for others, but ultimately it will end up as a wash overall. The larger groups that use facilities have been contacted as a courtesy so that they are aware of the potential increases.

Todd Fitzgerald arrived at 4:55 p.m.

A motion was made by Susan Deitchler and seconded by Bob Ripley to approve the new rate structure for facility rentals, special use permits for parks and recreation facilities, licenses for use of parks and recreation facilities, and permits to conduct business on park property, as presented. ***Motion was approved by unanimous vote of member present – Jonathan Cook abstained from the vote, all others voted in favor.***

Susan then introduced a recommendation to amend the Lincoln Municipal Code proposing to allow alcoholic beverages to be served in conjunction with fundraising efforts in designated parks and recreation facilities to benefit any City Department, and not limit to only Parks & Recreation. Discussion revolved around past practices and current policies, and most recently changes with the expansion of the West Haymarket area. The Parks & Recreation designated parks and

facilities for this proposal would include Sunken Garden, The Haman Rose Garden, Hazel Abel, Pioneers Park Nature Center, and Pinewood Bowl.

The motion to approve the amendment to the Municipal Code was brought forth by the Fees & Facilities Committee. ***Motion was approved by unanimous vote of member present – Jonathan Cook abstained from the vote, all others voted in favor.***

Joe Tidball and Susan Deitchler left at 5:15 p.m.

Futures Committee – Bob Ripley (Chair) 471-0419 or 488-5131

Bob requested that Lynn provide the review of the proposed survey and public engagement for the 10-year facilities plan. Lynn reported that the survey would be posted on the website for on-line completion, with paper copies available at recreation centers and the admin office, as well as a news conference to promote the survey. Lynn distributed a copy of the survey for review (attached to minutes), and outlined the various sections. The community will be asked what their expectations are for repair and replacement of facilities and then how they feel the Department is doing. The survey will not be available publicly until September or October, in coordinating with other City department surveys being conducted. Toward the end of the survey period a public meeting would be conducted, with results returned to the PRAB for recommendation and approval. The intent is to update the 10-year facilities plan every two years. Lynn noted that this is a draft at this point, and if there are any suggestions or comments, to contact himself or Nicole Fleck-Tooze by the end of the month. The survey should be as clear and simple as possible.

Golf Report – Golf Administrator Dale Hardy

Dale Hardy provided rounds information for the month of June compared to the last fiscal year as being down 20%; comparing to two years ago it is down 3.9%, and three years ago, down 5.8%. Preliminary figures through July appear to be as 15% down, with anticipated numbers for August to be good as well. Dale also distributed graphs through the month of June for rounds, precipitation, and temperature comparisons.

A Golf Advisory Committee meeting was held the previous week. Landscaping around the new Holmes clubhouse is being planned for September 8th, with volunteers being recruited, beginning at 8:00 a.m. The week of September 22nd through 28th will be a 50th anniversary celebration at Holmes, with daily specials and drawings.

The golf sustainability study should be available within the next week. Lynn explained the process of the study being released. NGF representative Richard Singer will be in Lincoln for one day, and it is anticipated that he will give a presentation in the morning to the golf staff, Golf Advisory Committee, and the PRAB members if interested, then at Pre-Council in the afternoon, and a public presentation in the evening. The Golf Advisory Committee would then likely hold a public meeting perhaps a week later, for public comment. The Golf Advisory Committee will make a recommendation to the PRAB, who would then make a recommendation to the Mayor and City Council. The proposed public meeting was further discussed, regarding timing, location, who should be in attendance as far as the board, committees, staff, and NGF. The meeting will be well structured and centered around the NGF recommendations. It is intended that the study will be released to the PRAB, Golf Advisory Committee, staff, and on-line for public review all on the same day.

Executive Committee – Anne Pagel (Chair) 540-9194

Anne reviewed the various committees to the Parks and Recreation Advisory Board, with Lynn noting declining attendance. Anne observed that reminders in advance requesting RSVP's from the committee members may help with increased attendance. With recent turnover on the PRAB, there are also vacancies which need to be filled. Anne will contact individual Board members regarding their interest in serving on a committee. Meeting times were also discussed, and it was decided to move the committee meetings to 4:30 p.m., instead of 4:00 p.m.

STAFF REPORT:

Lynn provided additional information to the draft of the outcomes and indicators for the Community Forestry related items (attached to minutes). The tree pruning cycle changes were explained regarding size of trees, and time differences between smaller and larger trees, as well as the ratio of requests for service in relation to the number of trees. In response to questions, Lynn noted that 2010-11 had three back-to-back storms, which drove that number up. It was also suggested to segregate calls as to requests for trimming versus questions on planting.

Todd Fitzgerald left at 5:50 p.m.

With the sale of the maintenance facility at 21st & N Street which currently houses four maintenance divisions, Lynn explained that three of those divisions will be moving to the MSC by the first part of October. With the area of the majority of the Public Gardens section priority locations causing excessive travel time from the MSC, a closer facility option has been sought. The recommendation is a maintenance facility just south of the water reservoir on the west side of Antelope Park, which has an old metal storage building. The proposal is to construct a one story 4,500' square foot building, combining office space, staff area, restrooms, lockers, and indoor storage for trucks and equipment. Lynn provided an on-line GIS map for the board to view the specific location proposed, parallel to the Rock Island Trail. The old metal building will be removed, the fence line adjusted slightly, and an approximately 50' x 90' single story maintenance facility constructed, as well as a shade house structure that will need to be relocated from the current 21st & N location. The estimated cost of construction will be \$450,000, plus approximately \$50,000 to \$60,000 for the shade structure. With Public Gardens needing to be out of the 21st & N facility by the end of October, they will temporarily relocate to the house south of Auld Pavilion, previously used by the Child Advocacy Center, and then move to the new facility when finished. TIF funds are currently being generated from the proposed redevelopment project, so a majority of the funds for the new facility will be from TIF, and the shade structure is currently in the CIP funding.

Bob Ripley left at 6:00 p.m.

The meeting was adjourned at 6:05 p.m.

Parks & Recreation Advisory Board Action Item Fact Sheet

Meeting Date: September 12, 2013

Request: Discussion of proposed lease agreement to allow the property owner at 6800 Normal Boulevard to lease a portion of Holmes Lake Park.

Discussion: LPRD received a request from the owner of 6800 Normal Boulevard (see attached aerial photo) to lease 4,525 SF of Holmes Lake Park to accommodate an expansion of the parking for their office building. The lease area lies within an underutilized portion of Holmes Lake Park that is a triangular open space bounded by 70th Street on the east, Normal Boulevard on the south, and the businesses along Park Place Drive to the west and north. It will extend approximately 18 to 37 feet into the park, within a portion of the park that varies from about 196 to 303 feet wide. The applicant is proposing the removal of 3 evergreen trees and 1 Silver Maple within the park, and the planting of 6 Bald Cypress and 3 Swamp White Oaks that will screen the parking lot.

The proposed lease agreement has been developed to be consistent with a lease for parking that was approved in April 2012 with the property immediately adjacent to the north at 2855 S. 70th Street. The lease period is proposed to be 9 years ending on April 30, 2022 and the agreement includes the option to renew for 2 additional terms of 10 years, with flexibility to renegotiate the terms for each renewal. The rental rate calculation is based on a percentage of the assessed valuation per square foot of the adjoining land and the agreement contains requirements for the lessee to maintain General Liability insurance. It also explicitly includes requirements for erosion and sediment control measures based upon feedback from the Fees and Facilities Committee concerned about the steeper grades in this area.

Following action by the LPRD Advisory Board, the lease agreement will go to City Council for approval.

Conformance with Adopted Plans and Guidelines: The lease of this area is consistent with a policy of leasing underutilized portions of park land for private use, where appropriate and where no adverse impact is identified.

Staff Recommendation: Approval of the proposed lease agreement.

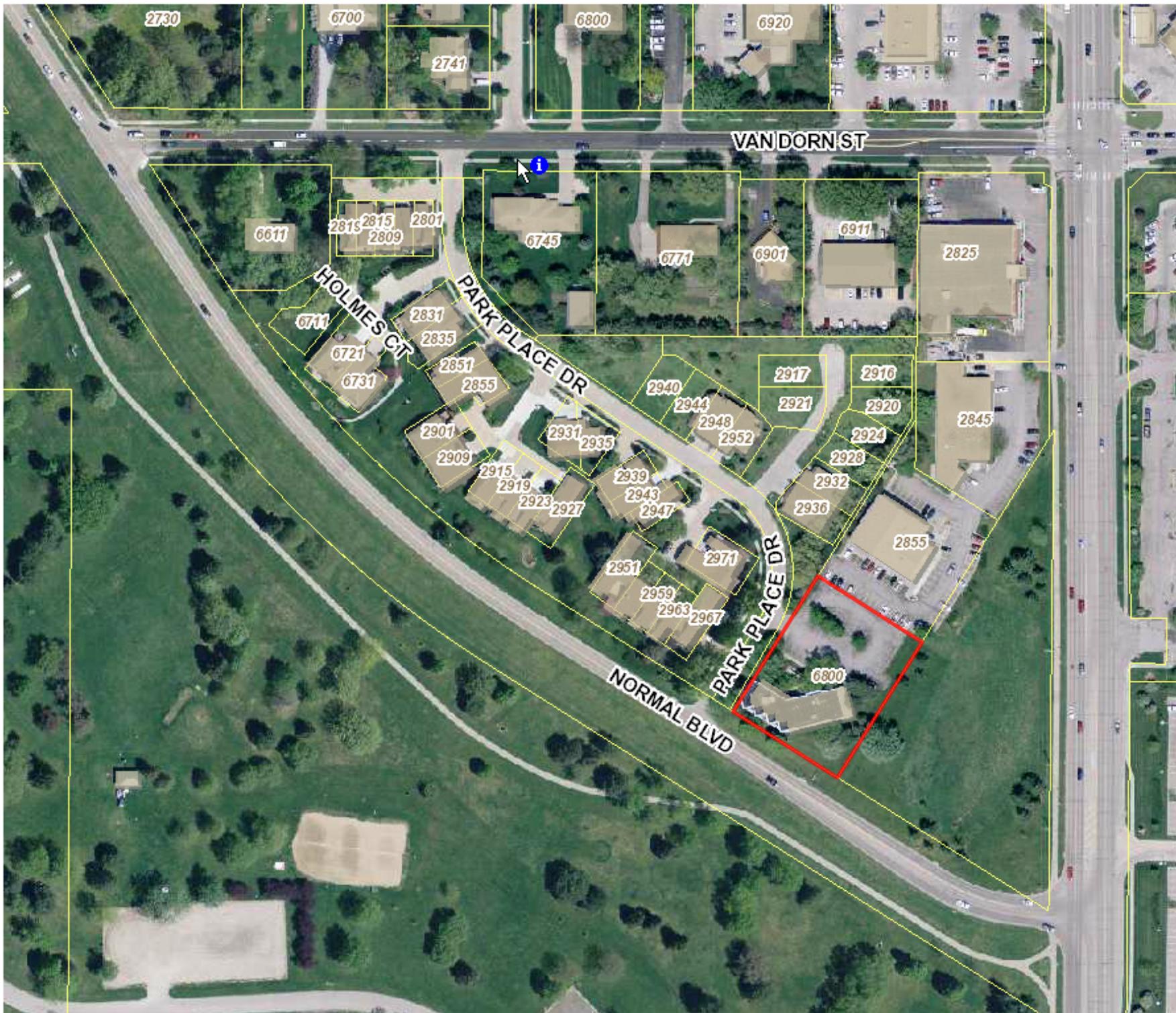
Committee Discussion and Recommendation: Approval of the lease agreement with the addition of language specifying the application of erosion and sediment control measures.

Committee: Fees and Facilities

Chair: Susan Deitchler, 402.488.4224

Date: _____

Parks & Recreation Advisory Board Action:



2730

6700

6800

6920

2741

VANDORN ST

6611

2815
2815
2809

2801

6745

6771

6901

6911

2825

HOLMES CT

PARK PLACE DR

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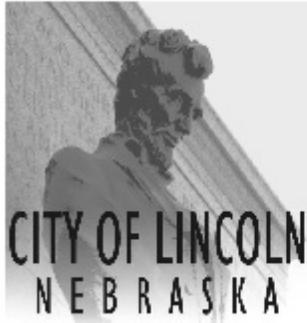
2845

2855

NORMAL BLVD

PARK PLACE DR

6800



PUBLIC WORKS & UTILITIES ADVISORY

MAYOR CHRIS BEUTLER

lincoln.ne.gov

September 11, 2013

**Citywide Arterial Street Rehabilitation
North Cotner Boulevard; Adams Street - Leighton Avenue
State Project No. LCLC-5228(4) Control No. 13138
City Project No. 540022**

The City of Lincoln proposes to mill and overlay North Cotner Boulevard from Adams Street to Leighton Avenue beginning on September 17, 2013, weather permitting. The existing asphalt pavement will be milled off and overlaid with new asphalt and pavement markings. Pedestrian curb ramps will be reconstructed to meet ADA standards.

Pavers Inc. will be the contractor. They propose to perform the work under lane closures. Access to businesses and driveways may be limited for short durations during the milling and asphalt operations. Pavers Inc. may elect to perform the milling and asphalt operations under a total street closure lasting no more than three days. If this should occur, the Contractor and the City will coordinate with local businesses and residences to maintain access as much as possible.

If a business or residence has a sprinkler system in close proximity to the existing curb ramps, they are asked to flag the sprinkler heads to aid the contractor in minimizing damage.

Information on the Lincoln Citywide Street Rehabilitation Project is available on the City's website at www.lincoln.ne.gov (keyword: projects). If you have questions or comments, please contact one of the following people:

Zach Becker, Project Manager
City of Lincoln - Engineering Services
(402) 613-3763
zbecker@lincoln.ne.gov

Mike Tidball, Project Manager
Pavers Inc.
(402) 875-1469

Mary M. Meyer

From: Allen Eisenhauer [jike6669@hotmail.com]
Sent: Tuesday, September 10, 2013 1:43 PM
To: Council Packet
Subject: 84th & hwy 2

Dear Mr. Camp,

I have spoken to the city streets department several times about the following issue to no avail, so I am asking for your help.

Headed west at 84th & hwy 2 the approach to the traffic light looks like the runway at an airport from the commercial trucks that have to lock their brakes up to get stopped for a red light.

Facts: Headed west, the light at 87th is on a slight uphill grade and has a flashing prepare to stop light in advance.

70th St on a good uphill grade has a prepare to stop light in advance.

Apples Way on level ground has a prepare to stop light even with no cross traffic from the north.

Old Cheney has a down hill grade but a reduce to 45 mph and a prepare to stop light.

Headed east the light at 84th on a severe uphill grade has a prepare to stop light.

Of all these intersections, the one that needs the prepare to stop light the most has nothing to warn drivers that the light is about to change. Add wet, snow or ice and this is a horrible place to get an auto stopped much less a tractor-trailer rig.

With no pedestrian traffic at 84th the do not walk signs never cycle with the traffic lights like most intersections. I have asked the street department to try one of three things: 1. Just set the do not walk signs to permanently cycle with the light even with no pedestrians tripping the signal. 2. Install the "seconds countdown" on the existing do not walk signals. 3. The best solution and what should have been done when the road was rebuilt, put a new prepare to stop flashing signal in advance.

Thank you for your attention in this matter. Hopefully something can get done here to maybe stop another bad accident or death.

Allen Eisenhauer
PO Box 6433
Lincoln, Ne 68506
402-432-6669

Mary M. Meyer

From: Council Packet
Subject: 84th & hwy 2

Miki
Please read emails below so we can discuss at directors' meeting next Monday
Thanks
Jon

On Sep 11, 2013, at 2:23 PM, "Council Packet" <CouncilPacket@Lincoln.ne.gov> wrote:

Jon,
Hopefully I did forward this to you.
He called today to make sure you received.
Mary

From: Allen Eisenhauer [<mailto:ike6669@hotmail.com>]
Subject: 84th & hwy 2

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Thank you for your attention in this matter. Hopefully something can get done here to maybe stop another bad accident or death.

Allen Eisenhauer
PO Box 6433
Lincoln, Ne 68506
402-432-6669

Mary M. Meyer

From: Gail McNair [mcnairg1@gmail.com]
Sent: Tuesday, September 10, 2013 8:42 AM
To: Council Packet
Subject: Arena

Dear Council Members,

I read with interest the discussions about the Arena being competition. I have been working on the Arena Event staff, and I have heard nothing but positive comments about the Arena, even from those who admitted they voted no. As for “competition,” if those who are complaining would have looked at the people who walked through and/or watched the games at the facility, they would have noticed that these were those without tickets, typically families with lots of children in tow, that would not have gone to a bar or a restaurant to watch the game in the first place. The people who came to the arena during the game, often because of the heat, were ones that typically would have gone home. The arena for these two games wasn’t competition, but **another option** for those often without many options.

As I walked to my car after the games, there were lines of people at every bar and restaurant that I passed waiting to get in. In addition, I didn’t read anything about the restaurants and bars complaining about the full reservation lists they have before the Buble’ concert. Most of those people wouldn’t be going to eat, but have decided to make a total evening of the experiencedinner at a restaurant and a concert. It’s also important to note, I feel, that a lot of those restaurants and bars wouldn’t be in existence without the arena and the anticipated visitors to Lincoln.

I heard people from Omaha to Scottsbluff comment on how beautiful the Arena was. It was a great idea to have it open and free, so people will visit the area and become familiar with it, so they will be comfortable buying tickets in the future, coming to Lincoln to eat, drink, be merry, and even spend a night in a hotel.

This is an exciting time for Lincoln. I understand that change is always scary, especially when the bottom line is potentially affected. However, the Arena is just getting started, so I would hesitate making too many rules and regulations until the dust...and the excitement ...settle. Good luck!

Gail McNair

1655 Dakota Circle

402-421-1740

**DIRECTORS' AGENDA
ADDENDUM
MONDAY, SEPTEMBER 16, 2013**

I. CITY CLERK

II. MAYOR & DIRECTORS' CORRESPONDENCE

MAYOR

1. NEWS ADVISORY. Mayor Beutler's public schedule for the week of September 14, 2013 through September 20, 2013.
2. NEWS RELEASE. Task Force deployed to Boulder, Colorado.
3. NEWS RELEASE. Improvements to begin on Cotner Boulevard.
4. NEWS RELEASE. Mayor presents August Award of Excellence to Information Services team.
5. NEWS RELEASE. DSC receives Customer Service Award.

III. DIRECTORS

WEST HAYMARKET JOINT PUBLIC AGENCY

1. The West Haymarket Joint Public Agency will meet on Thursday, September 19, 2013, 3:00 p.m., in the City Council Chambers, room 112. The agenda and attachments are posted online.

HEALTH DEPARTMENT

1. NEWS RELEASE. Three Household Hazardous Waste Collection Events remain in 2013.

PLANNING DEPARTMENT

1. The Historic Preservation Commission meeting agenda for Thursday, September 19, 2013, 1:30 p.m., 555 S. 10th Street, room 214 in the Development Services Center.

IV. COUNCIL MEMBERS

JON CAMP

1. Interline correspondence from Dawn regarding increasing the wheel tax and the condition of City streets.
2. Bernard Poison email asking how our wheel tax money is being spent. The wheel tax continues to raise.
3. Correspondence from Kenneth Broman stating although he is in support of the arena, he is not in support of a subsidized arena taking revenue from unsubsidized establishments.
4. Nancy Carr commenting on the vote to issue a special liquor license to the Arena management to sell beer on Nebraska's home game days.

V. CORRESPONDENCE FROM CITIZENS

1. LES Administrative Board meeting agenda for Friday, September 20, 2013. Full agenda and support materials posted online.

Date: September 13, 2013

Contact: Diane Gonzolas, Citizen Information Center, 402-441-7831

Mayor Beutler's Public Schedule
Week of September 14 - 20, 2013
Schedule subject to change

Sunday, September 15

- Dedication for Lincoln Public Schools District Office, remarks - 1 p.m., 5905 "O" Street
- Arts in the Plaza Community Supported Art event - 2 to 4 p.m., Union Plaza, area of 21st and "P" streets

Monday, September 16

- Proclamation signing for Employer Support for the Guard and Reserve - 1:30 p.m., Mayor's Conference Room, County-City Building, 555 S. 10th Street
- Mayor's Award of Excellence presentation - 3 p.m., City Council Chambers, County-City Building

Tuesday, September 17

- KLIN - 8:10 a.m.

Wednesday, September 18

- Community Conversations class for UNL's OLLI (Osher Lifelong Learning Institute), remarks - 9 a.m., Lincoln Community Playhouse, 2500 S. 56th Street

Thursday, September 19

- KFOR - 7:45 a.m.
- Lincoln Parks Foundation's Annual Trustee Appreciation Breakfast - 8 a.m., Jayne Snyder Trails Center, 21st and "Q" streets
- Better Business Bureau's Integrity Awards Luncheon - 11:30a .m., Embassy Suites, 1040 "P" Street
- West Haymarket Joint Public Agency (JPA) - 3 p.m., City Council Chambers

LINCOLN FIRE AND RESCUE

1801 "Q" Street, Lincoln, NE 68508, 402-441-7363

FOR IMMEDIATE RELEASE: September 13, 2013

FOR MORE INFORMATION: Assistant Fire Chief Pat Borer, 402-441-8351

TASK FORCE DEPLOYED TO BOULDER

Nebraska Task Force 1 (NETF1), the Urban Search and Rescue team based at Lincoln Fire and Rescue, has been deployed to Boulder, Colorado to respond to the flooding in that area. About 80 team members left at 8 a.m. this morning and are prepared to remain for 10 to 14 days.

The task force is comprised of firefighters from both Lincoln and Omaha Fire Departments, as well as civilians members in specialty areas. The group deployed to Boulder includes canine teams and personnel trained in water rescue. The Colorado team and a team from Utah also were activated.

NETF1 was last deployed to respond to the tornadoes in Moore, Oklahoma in May. NETF1 has responded to numerous natural and man-made disasters beginning with Hurricane Emily in 1993. More information on NETF1 and Lincoln Fire and Rescue is available at lincoln.ne.gov (keyword: fire).

PUBLIC WORKS AND UTILITIES DEPARTMENT

Engineering Services, 901 West Bond, Suite 100, Lincoln, NE 68521, 402-441-7711

FOR IMMEDIATE RELEASE: September 13, 2013

FOR MORE INFORMATION: Zach Becker, Engineering Services, 402-613-3763

Mike Tidball, Pavers, Inc., 402-875-1469

IMPROVEMENTS TO BEGIN ON COTNER BLVD.

Lane closures to begin Tuesday

The first phase of the Cotner Boulevard rehabilitation project will begin Tuesday, September 17, weather permitting. The work will result in lane closures from Adams Street to Leighton Avenue. The contractor, Pavers Inc., may elect to close the entire street during the milling and asphalt operation for no more than three days.

The project also includes the rehabilitation of Cotner Boulevard from Leighton to Fairfax following the completion of the first phase. Work on this portion of Cotner will require a total street closure. The entire project is expected to take six weeks to complete.

In addition to new asphalt and pavement markings, the project includes new pedestrian curb ramps to meet ADA standards. Access to businesses and driveways may be limited for short durations during milling and asphalt operations. If a total closure is needed, the contractor and City officials will coordinate with local businesses and residences to maintain access as much as possible.

Information on the street projects is available at lincoln.ne.gov (keyword: projects). For more information on the Cotner Blvd. project, contact Zach Becker, City Project Manager, at 402-613-3763 or Mike Tidball, Pavers Inc. Project Manager, at 402-875-1469.

OFFICE OF THE MAYOR

555 South 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: September 16, 2013

FOR MORE INFORMATION: Diane Gonzolas, Citizen Information Center, 402-441-7831

MAYOR PRESENTS AUGUST AWARD OF EXCELLENCE

Mayor Chris Beutler today will present the Mayor's Award of Excellence for August to a team from the Information Services division of the Finance Department:

- Jim Anderson, Technical Support Specialist II
- Chad Peters and Scott Zimmerman, both Systems Analysts/Programmers II
- Chris Plock and Nicholas Wemhoff, both Systems Software Integrators

The award will be presented at the beginning of today's City Council meeting, which starts at 3 p.m. in the County-City Building, 555 S. 10th Street. The monthly award recognizes City employees who consistently provide exemplary service and work that demonstrates personal commitment to the City.

Together, the team members have 92 years of service with the City. Lancaster County Treasurer Andy Stebbing nominated the team in the categories of customer relations and productivity for its work on an operating program that saved a great deal of money for the County.

In 2004, Lancaster County sold bonds and raised \$1.5 million for new computer systems for the Assessor and the Treasurer's offices. The Assessor's office purchased its computer system, and \$500,000 was held in a fund for the new system for the Treasurer's Office. When Andy Stebbing took office two years ago, a new tax roll software system was high on his priority list. Informal bids for the system were in the range of \$800,000, much more than the funds being held. Steve Henderson, Chief Information Officer for the City and County, and Terry Lowe, Systems Coordinator, offered to build the system for less than \$250,000.

Stebbing praised Henderson and his team of experts, saying, "In the end, they built a world-class system for a quarter of the cost, allowing me to return \$250,000 in unspent money. In addition, my annual budget is being reduced significantly due to decreased information technology operating costs. It is nice to know the individuals that built the system are one block away, as opposed to Boston or Dallas. This is an example of local government working together, and I appreciate the County Board endorsing the plan. We love the system, the customer service, the ongoing upgrades and suggestions."

The other categories in which employees can be nominated are valor, loss prevention and safety. Consideration also may be given to nominations that demonstrate self-initiated accomplishments or those completed outside of the nominee's job description. All City employees are eligible for the Mayor's Award of Excellence except for elected and appointed officials.

-more-

Award of Excellence
September 16, 2013
Page Two

The other categories in which employees can be nominated are valor, loss prevention and safety. Consideration also may be given to nominations that demonstrate self-initiated accomplishments or those completed outside of the nominee's job description. All City employees are eligible for the Mayor's Award of Excellence except for elected and appointed officials.

Individuals or teams can be nominated by supervisors, peers, subordinates and the general public. Nomination forms are available at lincoln.ne.gov (keyword: personnel) or from department heads, employee bulletin boards or the Personnel Department, which oversees the awards program.

All nominations are considered by the Mayor's Award of Excellence Committee, which includes a representative with each union and a non-union representative appointed by the Mayor. Award winners receive a \$50 gift certificate, a day off with pay and a plaque. All monthly winners and nominees are eligible to receive the annual award, which comes with a \$250 gift certificate, two days off with pay and a plaque.

OFFICE OF THE MAYOR

555 S. 10th Street, Lincoln, NE 68508, 402-441-7511

FOR IMMEDIATE RELEASE: September 16, 2013

FOR MORE INFORMATION: Fred Hoke, Development Services Center Manager, 402-441-7049

DSC RECEIVES CUSTOMER SERVICE AWARD

The City's Development Services Center (DSC) has received the Accela Customer Service Award for its successful implementation of Accela software to improve customer service to the local construction community. The DSC worked with Accela to upgrade its software system that maintains and manages plans, permits, inspections and approvals for four departments – the City's Building and Safety and Public Works and Utilities Departments and the Lincoln-Lancaster County Health and Planning Departments.

"I've supported the DSC from concept to completion, and we're now seeing the increased efficiency and effectiveness the new software has provided," said Mayor Chris Beutler. "I want to thank the DSC and Accela staff who worked on this project to make it easier for builders to do business with the City. We are seeing real economic benefits."

The use of Accela Automation, GIS, Mobile Office and Citizen Access software makes it possible for contractors to go online for permit applications, fee payments and approval information. DSC Manager Fred Hoke said the software reduces waiting time for developers and builders by speeding the inspection and approvals process. Hoke said the City's goal is to have over 50 percent of the service users to conduct business via computer, smart phone or iPad.

Jack Zohner of John Henry's Plumbing said the Accela software has had a positive impact on his daily operations. "The Accela software update has improved overall efficiency between the City and contractors and is helping us move toward our goal of becoming a paperless company," Zohner said. "It's exciting news that the biggest challenges with the software conversion are behind us, and we are now fine tuning. By working together, we will continue to be successful."

"The City completed extensive research prior to selecting our software in order to meet and exceed their objectives with the development community," said Angela Langston, Accela's Vice President of Sales and Account Management. "Now that they are reaching these goals, they continue to work in partnership with us to leverage their investment and maximize the use of our offerings so they are in a position to transform the way local government interacts with its constituents."

The City departments cited in the award have over 170 types of permits. They have issued 88,000 permits and conducted nearly 90,000 inspections over the past year.

For more information or to register an account, visit lincoln.ne.gov (keyword: building), then click on "Online Services."

Mary M. Meyer

From: Council Packet
Subject: West Haymarket JPA Meeting September 19, 2013

The West Haymarket Joint Public Agency will meet on Thursday, September 19, 2013 at 3:00 P.M. in the City Council Chambers Room 112.

The agenda and attachments are online at
<http://lincoln.ne.gov/city/finance/account/jpa-mtgs.htm>

Pam Gadeken
ADMINISTRATIVE AIDE II
CITY PUBLIC WORKS & UTILITIES | 555 So. 10TH, SUITE 203 | LINCOLN, NE 68508
P 402-441-7558 | F 402-441-8609 | pgadeken@lincoln.ne.gov

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT
3140 “N” Street, Lincoln, NE 68510, 402-441-8000

FOR IMMEDIATE RELEASE: September 13, 2013

FOR MORE INFORMATION: Dan King, Health Department, 402-441-8084

THREE HOUSEHOLD HAZARDOUS WASTE
COLLECTION EVENTS REMAIN IN 2013

Usable latex paint exchange also to be held Sept. 21

Lincoln and Lancaster County residents are encouraged to clean out unwanted chemicals by bringing their household hazardous waste to one of the year’s three remaining collection events:

- Saturday, Sept. 21 at Lincoln Industries, 600 West “E” St.
- Saturday, Oct. 19 at Woods Park, 31st and “J” streets
- Friday, Nov. 15 by appointment only. Call 402-441-8021 to schedule.

All collections are from 9 a.m. to 1 p.m. The events, sponsored by the Lincoln-Lancaster County Health Department (LLCHD), are for households only. Business waste will not be accepted.

Accepted items include pesticides, paint thinners, stains, polishes and waxes, turpentine, oil-based paint, pool cleaning chemicals, flea and tick powders, rodent poison, charcoal starter fluids, mixed or old gasoline, mercury-containing items, upholstery cleaners, CFLs, grease removers and brake or power steering fluids. A complete list of accepted items is available at lincoln.ne.gov (keyword: household).

Items NOT accepted include latex paint, motor oil, gas grill cylinders, pharmaceutical waste, electronics and batteries. For information on recycling these and other materials, check the “Guide to Recycling” at recycle.lincoln.ne.gov.

A usable latex paint exchange will be held from 9 a.m. to 2 p.m. Saturday, Sept. 21 at EcoStores Nebraska, 530 West “P” St. Households can donate paint in cans without rust or leaks. Paint from businesses will not be accepted. Households, businesses and community organizations can take free latex paint from the exchange. Donated paint cans must be at least half-full with intact, readable labels. The paint cannot be lumpy when stirred, and should not have been frozen. EcoStores will dispose of non-usable paint for \$2 per can. For more information, contact EcoStores at 402-477-3606 or ecostoresne.org.

LLCHD household hazardous waste collections are partially funded by a grant from the Nebraska Department of Environmental Quality.

Historic Preservation Commission

The City of Lincoln Historic Preservation Commission will hold a public meeting on Thursday, **September 19, 2013**. The meeting will convene at **1:30 p.m.** in Room 214 in Development Services Center, 2nd floor, **County-City Building**, 555 S. 10th Street, Lincoln, Nebraska, to consider the following agenda. For more information, contact the Planning Department at (402) 441-7491.

AGENDA September 19, 2013

1. Approval of meeting record of HPC meeting of August 15, 2013.
2. Opportunity for persons with limited time or with an item not appearing on the agenda to address the Commission.

HEARING AND ACTION

3. Application by “Sweep Left” for a Certificate of Appropriateness for work at the Pepperberg Building, 815 O Street in the Haymarket Landmark District.
4. Application by Bin 105 for a Certificate of Appropriateness for work at the Grainger Building, 105 N. 8th Street in the Haymarket Landmark District
5. Application by Michelle Penn for a Certificate of Appropriateness for work at 1849 C Street in the Mount Emerald Landmark District.
6. Application for a Certificate of Appropriateness for work at the Lewis-Syford House, 700 N. 16th Street.

DISCUSSION

7. Staff Report & Misc.: Update on “Gallery Alley” between O and P Streets in block between 7th & 8th Streets, etc.

The Historic Preservation Commission agenda may be accessed on the Internet at
<http://lincoln.ne.gov/city/plan/boards/hpc/hpc.htm>

For further information on Historic Preservation in Lincoln, visit
<http://lincoln.ne.gov/city/plan/long/hp/hp.htm>

Mary M. Meyer

From: Jon Camp
Sent: Friday, September 13, 2013 2:58 PM
To: Council Packet
Subject: FW: InterLinc: Council Feedback

-----Original Message-----

From: WebForm [<mailto:none@lincoln.ne.gov>]
Sent: Sunday, September 08, 2013 3:03 PM
To: Jon Camp
Subject: InterLinc: Council Feedback

InterLinc: City Council Feedback for
Jon Camp

Name: Dawn
Address: 4721 South 44th St.
City: Lincoln, NE 68516

Phone: 402 488-7088
Fax:
Email: bpolson@neb.rr.com

Comment or Question:

This is in regard to the City Council increasing the wheel tax. Apparently, this money is and has been used for other purposes, rather than our streets. I would suggest using this money for streets only and not increasing our tax. I have lived in Lincoln for 54 years and the streets are worse than I have ever seen and the wheel tax continues to increase.

Mary M. Meyer

From: Jon Camp
Sent: Friday, September 13, 2013 3:01 PM
To: Council Packet
Subject: FW: Wheel Tax

From: Bernard Polson [<mailto:bpolson@neb.rr.com>]
Sent: Sunday, September 08, 2013 7:00 PM
To: Jon Camp
Subject: Wheel Tax

Maybe, someone needs to take a look at how our wheel tax money is now being spent. Our streets are a mess and it doesn't seem to matter how much we pay for wheel tax. We keep paying more and more on the wheel tax and you people just keep raising the fee. And here we are again. Please take a look and get this under control.

Mary M. Meyer

Subject: Arena/Bar

From: Kenneth Broman [<mailto:ken@figadvisors.com>]

Sent: Tuesday, September 10, 2013 11:28 AM

To: Jon Camp

Subject: Arena/Bar

Dear Councilman Camp,

I want to begin by thanking you for your service to the City of Lincoln through the City Council.

I do understand that you abstained from the recent special permit liquor license vote for the Arena but I wanted to contact you as my representative regarding the use of the Arena as a bar/restaurant on Husker Game Day Saturdays. I am not a proprietor of any downtown establishment or any establishment that serves liquor or food in the city of Lincoln. I am just a concerned citizen. I am in support of having an Arena in downtown Lincoln for all of the great entertainment it can bring to Lincoln and I am happy to subsidize it through my tax dollars at restaurants, bars, etc. But I am not in support of a subsidized Arena taking revenue from unsubsidized establishments who in some way are helping to pay for the subsidized Arena by collecting taxes from patrons. If the city council is willing to use my (our) tax dollars to subsidize this type of bar/restaurant, they should do the same for other venues in downtown Lincoln by reducing their costs through property tax incentives that could be passed onto tenants in rent control initiatives. Just my thoughts on the issue.

Thank you for listening.

Kenneth Broman
(402) 488-1888

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Mary M. Meyer

Subject: SDL vote at Arena

From: Nancy Carr <nancyfcarr@yahoo.com>
Date: September 13, 2013, 8:45:02 AM PDT
To: Roy Christensen <roy@cahac.net>, Trent Fellers <tfellers@lincoln.ne.gov>
Cc: Jon Camp <joncamp@lincolnhaymarket.com>
Subject: **SDL vote at Arena**
Reply-To: Nancy Carr <nancyfcarr@yahoo.com>

Dear Councilmen Christensen and Fellers,

I saw that both of you voted against issuing a special liquor license to the Arena management to sell beer on Nebraska's home game days. I appreciate your stand and am in agreement with you. I am not in favor of allowing the Arena to sell beer by the drink and by the 12-pack-- I think this will only create problems in that area. Other areas where people tailgate are not permitted to have alcohol, and I think this is wise. I think this will be difficult and costly to enforce.

I was disappointed that my own Councilman Jon Camp chose to abstain on this vote. Was there any opportunity prior to your vote for a public hearing on the proposal, to give you an opportunity to hear from your constituents? I was not aware the issue had been brought to the Council until I saw the vote result in the paper.

Respectfully,
Nancy Carr

Home: 402-421-1570
Cell: 402-304-2769
6900 Ash Hollow Lane
Lincoln, NE 68516



1040 O Street, P.O. Box 80869
Lincoln, NE 68501-0869

AGENDA
LES ADMINISTRATIVE BOARD
Friday, September 20, 2013 – 9:30 A.M.
LES Board Room
1040 “O” Street

9:30 A.M.

- 1. Call to Order**
- 2. Approval of Minutes of the August 21, 2013 Regular Meeting of the LES Administrative Board**
- 3. Comments from Customers**
- 4. Committee Reports**
 - A. Finance & Audit Committee
 - B. Personnel & Organization Committee
 - C. Budget & Rates Committee
 - D. Operations & Power Supply Committee
- 5. Administrator & CEO Reports**
 - A. 2014 Proposed Budget Overview
 - B. Report on 2013 LES/IBEW 1536 United Way/Community Health Charities/
Community Services Fund Pacesetter Campaign
- 6. Chief Operating Officer’s Reports**
 - A. Transmission Project Update
 - B. Landfill Gas Project Update
 - C. Reliability Compliance Update
 - D. Automated Meter Reading Program
 - E. Wellness Program Update
- 7. Other Business**
 - A. Monthly Financial and Power Supply Reports
 - B. Miscellaneous Information

8. Adjournment

* Denotes Action Items

Next Regular Administrative Board meeting Friday, October 18, 2013.

MINUTES
DIRECTORS' MEETING
MONDAY, SEPTEMBER 16, 2013
555 SOUTH 10TH STREET
ROOM 113

Present: Carl Eskridge, Chair; Doug Emery, Vice Chair; Jon Camp; Roy Christensen; Trent Fellers; and Leirion Gaylor Baird

Absent: Jonathan Cook

Others: Teresa Meier, City Clerk; Rick Hoppe, Chief of Staff; Tom Casady, Public Safety Director; David Landis, Urban Development Director; and Mary Meyer, Council Secretary

Chair Eskridge opened the meeting at 2:06 p.m. and announced the location of the Open Meetings Act.

I. CITY CLERK

Meier stated for today's meeting she will not call any items together. Items introduced by Cook will need someone to move. Fellers volunteered. Eskridge added we do have the Mayor's Award today, but not open microphone.

II. MAYOR

1. NEWS RELEASE. City offers StarTran shuttle and parking options for first arena concert.

Hoppe introduced Tom Casady, Public Safety Director, to give an update on Colorado and the events this weekend regarding the Husker game and the arena opening.

Casady stated everyone heard our Search and Rescue Team and Nebraska Task Force 1 left for Colorado at midnight last Thursday. Their base of operation is the Boulder airport, and working northwest of Boulder, doing evacuations and checking structures. We have approximately 40 people and Lincoln Firefighters there, with the remainder being civilian staff.

The weekend in Lincoln saw the opening concert at the arena followed by the Nebraska-UNLA football game. All the fears about traffic, and parking, failed to materialize at the opening concert. With 12,000 attendees had ample parking, which was being underutilized. Captain Koluch coordinates downtown events, and has a plan in place to try and funnel more people towards parking which we thought was somewhat underutilized. Traffic after the concert, with everyone leaving, went very smoothly. He added, game day traffic the same, smooth and calm.

Christensen also attended Saturday's game and had crossed busy intersections where the police were very effective and professionally pleasant. Casady stated the number of officers has been reduced significantly. A retired Chief recently emailed and recalled in the 1970's had 120 Lincoln police officers on game days. Now we're down in the low 30's at the game, working traffic and crowd control. Remarkable the job the police are able to do on game days. Virtually everyone gets home within an hour after the game, if wanting to .

Eskridge noticed when he left the arena a couple of semi's coming from the post office. Don't know if there's a way to time their departure. Emery asked if coming off 8th Street? Eskridge replied yes, the same time the concert let out. Emery commented they could have gone to the left and to 9th Street, just a matter of knowing how to reroute, I'll do that.

Casady added if anyone is going to the JZ concert recommending the festival parking lot, which has capacity.

Hoppe then introduce David Landis, Urban Development Director. Landis stated the Havelock sign has been installed within the last couple of days. This is a gateway to a community which had a sign that was 20 to 25 years old. Replaced with a sign having LED lighting. This was the No. 1 interest and request of the Havelock Business Association. Now with a pleasant gateway into the community. Did take a rather long time as we had to deal with the fact we were on federally sensitive land, in its proximity to the railroad. We drew five parties together; LES, the State, Federal Government, City, and the Business and Neighborhood Association.

Emery added they believe the advertising from the sign will allow them to radically reduce, or possibly eliminate the BID due they pay. Not saying the other sign was old but it was a cloth background!

III. DIRECTORS CORRESPONDENCE

CABLE ADVISORY BOARD

1. Cable Advisory Board updated contact list.

No comment

HEALTH DEPARTMENT

1. Health Department August, 2013 report.
2. Health Department meeting minutes of August 13, 2013.

No comment

PARKS AND RECREATION

1. Parks and Recreation Advisory Board meeting agenda for September 12, 2013.
 - a) Parks and Recreation Advisory Board meeting minutes of August 8, 2013;
 - b) Parks and Recreation Advisory Board action item fact sheet; and
 - c) Parks and recreation Advisory Board aerial map.

No comment

PUBLIC WORKS AND UTILITIES/ENGINEERING

1. ADVISORY. Citywide Arterial Street Rehabilitation. North Cotner Boulevard; Adams Street - Leighton Avenue. State Project No. LCLC-5228(4), Control No. 13138; City Project No. 540022.

No comment

IV. COUNCIL MEMBERS

JON CAMP

1. Correspondence from Allen Eisenhauer regarding 84th Street and Highway 2.
 - a) Request to Miki Esposito, Public Works & Utilities Director, for review and recommendations.

No comment

V. CORRESPONDENCE FROM CITIZENS

1. Email from Gail McNair stating the arena isn't competition, but another option for those often without many options.

No comment

