

A G E N D A
CITY-COUNTY COMMON MEETING
Tuesday, July 9, 2002 - 4:00 to 8:30 p.m.
County-City Building - Room 113

I. MINUTES - Common Meeting on May 28, 2002

II. COMMON BUDGET HEARINGS

4:00 pm	Health
4:30 pm	Human Services & Justice Council
4:45 pm	Common Votes on Forwarding JBC Recommendations
5:00 pm	Special Needs
5:15 pm	Women's Commission
5:30 pm	Emergency Management
5:45 pm	Corrections
6:00 pm	BREAK
6:30 pm	Juvenile Diversion
6:45 pm	Aging
7:15 pm	Information Services
7:30 pm	Personnel (excluding Risk Management)
7:45 pm	Planning
8:00 pm	Public Building Commission
8:15 pm	Diversion Services

III. ADJOURNMENT

M I N U T E S
CITY-COUNTY COMMON BUDGET HEARINGS
Tuesday, July 9, 2002 - 4:00 p.m.
County-City Building, Room 113

County Commissioners Present: Bernie Heier, Common Chair; Kathy Campbell, Ray Stevens and Bob Workman

County Commissioner Absent: Larry Hudkins

City Council Members Present: Jon Camp, Jonathan Cook, Glenn Friendt, Annette McRoy, Coleen Seng and Terry Werner

City Council Member Absent: Ken Svoboda, Common Vice Chair

Others Present: Mayor Don Wesely, Dave Kroeker, County Budget Officer; Steve Hubka, City Budget Officer; Don Herz, City Finance Director; Sherry Wolf-Drbal and Jan Bolin, City Budget Office; Mark Bowen, Mayor's Office; Darrell Podany, City Council Aide; Nate Jenkins, Lincoln Journal Star and Cori Beattie, County Board Secretary

Chair Heier called the meeting to order at 4:05 p.m. He indicated today's hearings will begin ahead of schedule if time allows and no one objects. Approval of the minutes of the May 28, 2002 Common meeting was postponed until a quorum of the City Council was present.

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT - 4:05 p.m.

Steve Beal, Health Promotion & Outreach Manager, and Kathy Cook, Program Manager, attended as representatives of the Health Department. Beal said Bruce Dart, Health Director, was in Indiana working on a doctorate in public health. He thanked Dart for his leadership and vision with regard to the department's operation and budget preparation. Regardless of funding shortfalls, Beal was confident the department's proposed cuts will not jeopardize the health of the community

(Wesely and McRoy arrived at 4:12 p.m.)

With regard to proposed cuts, Beal discussed personnel elimination and reallocation as outlined in budget packets previously distributed to Common members. Copies of these packets are on file.

(Camp arrived at 4:14 p.m.)

Beal noted nuisance complaint calls are going to be better prioritized. Roughly 1,300 complaints per year are received with approximately 10% being serious. Responses will continue to go out either by letter or in person depending on the urgency.

Some minor fee increases for animal control services are being proposed but they would not

have a great impact on revenue.

Jonathan Cook questioned the proposed \$10 fee per encounter for childhood immunizations (as referenced on page 11 of the City budget packet). Kathy Cook said there is currently no fee but donations are suggested. She stressed service will not be denied as a result of inability to pay. It was estimated that nearly 25,000 childhood immunizations are performed each year. Fifty to sixty percent of people utilizing the service are considered mid to low income. The proposed revenue amount of \$45,000 is an estimate.

Campbell inquired about a set rate for adult immunizations. Kathy Cook said they do charge for the cost of the vaccine plus a small administration fee. Generally flu shots cost \$15 to \$20 depending on the Medicaid reimbursement rate.

Camp asked for comments regarding future space needs for the Health Department. Kathy Cook indicated that while the need is real, they were not prepared to respond on future space needs at this time.

HUMAN SERVICES & JUSTICE COUNCIL - 4:20 p.m.

(Friendt arrived at 4:20 p.m.)

Kit Boesch, Human Services Administrator, distributed the following handouts:

1. 2002-03 Joint Budget Committee (JBC) Recommendations (**see Exhibit A**); and
2. Summary Description of Special Projects (**see Exhibit B**).

Boesch stated her office of three is managing approximately \$3 million in grants this year with 89% of her department's budget being personnel costs. The increase in rent is attributed to the move to 900 "J" Street in the next few weeks. Space at this location will also be available for the juvenile and adult justice coordinators and two juvenile drug court staff. Campbell added the County picked up the cost of the juvenile justice coordinator.

JBC Recommendations

In regard to Exhibit A, Boesch noted funding is by program this year, not agency. The total amount requested is \$1,874,480 (\$1,432,730 - County; \$441,750 - City). It was pointed out that the County pays more in JBC dollars than the City because if the Health Department's budget was included on the City side, the total dollar distribution would be nearly equal.

Boesch said the set aside dollars on page two of Exhibit A are included in the total dollar recommendation but these agencies had some red flags which arose, therefore, the JBC will meet with them prior to contract approval.

With regard to the pending requests, Boesch said adult drug court should probably pay for the grants to LCAD Evaluation and Lutheran Family Services. Funding for the requests from LIC - Micro Centers and FSA - CLC/West Lincoln has been set aside pending further discussions between these agencies and JBC members. A revised version of the JBC recommendations will be forwarded to the City and County after completion of this meeting.

Wesely noted a concern with the Malone and Hispanic Centers receiving \$25,000 while the

Indian Center is only earmarked for \$10,000. Boesch said they only requested \$13,500 and are one of the focus agencies still up for discussion. There are some financial accountability concerns as brought up by the community review team. Wesely said he would like to see the Indian Center receive help with other special projects. Boesch said they turned down offers for assistance.

Campbell explained that the focus agency set aside stems from past issues with the Malone Center. The JBC realized the need to do something to help agencies with problems. Therefore, benchmarks and criteria will be set for certain agencies. If within a year the benchmarks and criteria are not met, then funding will discontinue.

Werner asked Boesch to elaborate on the three agencies in question. Boesch said Fresh Start is without an Executive Director and had difficulty with the County regarding fiscal accountability to the point where the legal department became involved. The Indian Center was discussed above. Daywatch's concerns deal with their planning, i.e., are other agencies doing similar functions and working with similar clients.

Werner inquired how agency evaluations are performed. Boesch said United Way does evaluations on behalf of the City and County and then provides feedback to the JBC.

Special Projects

Boesch briefly highlighted the special projects outlined in Exhibit B. They amount to \$139,895 (\$87,500 City; \$52,395 County). The total amount requested becomes \$2,014,375 (\$1,485,125 County; \$529,250 City). The County is also asked to match Region V funding in the amount of \$77,395. Boesch added she selected alcohol related agencies funded by the JBC to receive these funds. The breakdown is: Houses of Hope = \$45,000; Lincoln Council on Alcoholism and Drugs = \$5,000; and St. Monica's = \$27,395.

Wesely thanked Boesch and the JBC members for their hard work on the Malone Center situation last year. Seng added officials were caught shorthanded with regard to the Malone Center. Since then top notch strategic planning efforts have taken place in an attempt to improve the situation. She expects to see great things in the future.

McRoy asked if another agency can receive the help the Indian Center turned down. Boesch said Fresh Start may be an excellent candidate for assistance.

Werner questioned if agencies competed for the Malone Center's cut funding. Boesch said when money was on the table, there was a time period when agencies were asked to apply to United Way so services in the area could continue. In the meantime, JBC money was used to help strengthen the Malone Center's administration so it was not used for other agencies. United Way funding did go to other agencies to help provide transportation for some programs. This funding will return to the Malone Center.

Werner asked about unmet needs. Boesch indicated there are many, noting most agencies asked for more funding than was awarded. She referenced the following examples: Friendship Home has 11 beds they cannot afford to use but 50 people are on the waiting list; substance abuse issues in this community continue to escalate; and juvenile substance abuse dollars are available but all providers are full so kids are sitting in jail because they cannot get treatment.

Boesch added the events of September 11, 2001 have effected fundraising for agencies.

Corporations and individuals are not donating as much. Also, juvenile justice funding will have taken a hit of \$600,000 in the last two years from LB 640.

Friendt moved to forward the JBC recommendations to the City and County for approval; seconded by Seng. Roll call vote. Ayes: Cook, Werner, Seng, Camp, Campbell, Heier, Stevens, Friendt, McRoy, Workman and Wesely. Nays: None. Motion passed 11-0.

MINUTES

Seng moved approval of the minutes of the May 28, 2002 Common meeting; seconded by Workman. Roll call vote. Ayes: Wesely, Workman, McRoy, Friendt, Stevens, Cook, Werner, Seng, Camp, Campbell and Heier. Nays: None. Motion passed 11-0.

SPECIAL NEEDS - 4:53 p.m.

Dean Settle, Director of the Community Mental Health Center, distributed a data summary for the period of July 1, 2001 through May 31, 2002 (**see Exhibit C**). He noted he is speaking today on behalf of one FTE position which has historically been funded by the Common. This employee, in conjunction with the City-funded PATH Project, works with severe and persistent mentally ill homeless clients after all other avenues of assistance have been explored. They also work with those in jail needing mental health services. Settle noted the position is very essential to the community.

Camp questioned the increases in compensation and fringe benefits. Kroeker stated this increase is largely due to rising health insurance costs.

WOMEN'S COMMISSION - 5:00 p.m.

Bonnie Coffey, Executive Director, distributed a four-year budget comparison (**see Exhibit D**). She pointed out her department has maintained the same staffing level (three employees) since 1995 even though the number of projects supported by the Women's Commission has increased significantly.

Coffey noted the Child Care Advisory Committee is being transferred from the Health Department to the Women's Commission. The interlocal agreement will be updated to reflect this change.

McRoy thanked Coffey for her efforts with the Community Learning Centers. Coffey explained these wrap around services are being provided at sites such as schools and are intended to strengthen students' performances, as well as neighborhoods.

Werner questioned whether the Women's Commission receives grant funding. Coffey said her department operates off very little grant money. The current staffing level is not adequate enough to write grants, let alone absorb the extra work associated with grant awards.

EMERGENCY MANAGEMENT - 5:07 p.m.

Doug Ahlberg, Emergency Management Director, noted the Local Emergency Operations Plan has been completed and will be on the City Council's agenda in the next few weeks. Capital outlay has been decreased from \$118,000 to \$103,000. He said projects such as acquiring an aviation radio can wait until next year. The 10-year replacement schedule for new sirens will continue. The newer systems will be placed within the City of Lincoln; the present systems in the City will be relocated to County villages; and the present systems in the villages will be relocated to State recreation areas within the County.

(Don Herz arrived.)

Ahlberg commented that as the City grows in the future, he would like to see outside warning sirens become part of infrastructure costs for developers. He submitted the idea to the Planning Department two years ago and has not heard back. Campbell added the Common also discussed the issue two years ago at budget time. Sirens cost \$20,000 to \$22,000 each with an effective range of 5,280 feet. Workman noted the idea of cutting sirens came up, but instead Ahlberg chose to reduce funding for temporary help.

Ahlberg said Lancaster County will be receiving Hazard Mitigation funding in October through the Federal Emergency Management Agency. The total award could be nearly \$11 million.

Campbell and Heier thanked Ahlberg for all he does for Lincoln and Lancaster County.

Ahlberg said he will forward copies of the siren map to the Common. (Copies were distributed to the City Council, County Board and Mayor.)

PERSONNEL - 5:15 p.m.

Georgia Glass, Personnel Director, said her budget is largely people and paper. In an effort to reduce the latter, the City newsletter will be available online only. This will save approximately \$5,000.

Glass mentioned the County does help pay for some City departments and programs. NAGE made some very significant concessions, saving over \$800,000, when the Mayor approached them about the City budget situation. This will also save the County money in those departments such as the Health Department, Aging, Planning and even Personnel. NAGE negotiated a 4% raise but agreed to delay it for six months. A new pay plan was also introduced which added two steps to the pay grid but decreased the percentages between steps from 4.5% to 3.5%.

Camp said he is concerned that the Police and Fire pensions are still earning 7.5% on investments. He feels this percentage is quite aggressive for a municipal plan. He thought 4% to 5% would be much more in line. Glass said she would schedule a meeting with the City Council to further discuss this issue.

Wesely praised Glass for her efforts with regard to the budget situation as she helped reopen some union contracts in an attempt to achieve savings. Future labor negotiations will benefit from this year's experience. Heier agreed that Glass has done a great job. Campbell also thanked Glass for her efforts in finding a new planning director.

CORRECTIONS - 5:20 p.m.

Mike Thurber, Corrections Director, and Liz Thanel, Administrative Services Officer, attended the meeting. A budget summary was distributed (**see Exhibit E**). It was noted the average daily inmate population is 374; capacity is 373.

Thurber noted the number of city days served in FY 02 was 22,283. The increase is due in part to more DUIs, as well as the traditional cases of assault, driving under suspension, disturbing the peace, trespassing, resisting arrest, vandalism, larceny and outstanding warrants. The percentage breakdown of monthly bookings is: 64% - Lincoln Police Department (LPD); 20% - Lancaster County Sheriff; 16% - combination of UNL, State Patrol and federal agencies.

Thanel indicated the budget increases are primarily a result of merit raises, cost-of-living adjustments and increased health and dental insurance. In reference to a couple larger budget items, Thanel mentioned the jail's intercom system has become obsolete, therefore, \$30,000 has been budgeted for replacement parts. Repayment of a debt service to NACO in the amount of \$45,000 is also included. This was for the installation of a HVAC system at the Lincoln Correctional Facility.

Cook questioned the large increase in health and dental insurance as the City's rates didn't seem to be as high. Kroeker noted County agency budgets did not include increases last year. A contingency was available, if needed, and budgets amended accordingly. He added salary increases are also figured in this manner.

Friendt inquired about pooling the City and County health insurance plans. Wesely said a joint bid was released last year but did not prove to be advantageous. Glass added United Healthcare was not interested in covering one risk pool for reasons unknown. They remain very interested in covering both City and County employees and this year's nominal rate increases probably reflected that commitment.

Wesely said there has been preliminary discussions between the City and County regarding liability for prisoner health care costs. Thurber added pharmaceutical and hospitalization costs are quite concerning. The use of methamphetamine is causing many problems. Wesely stated if an offender is injured by LPD, there is a question of who is responsible for payment. The current interlocal agreement has the burden falling on the County. State law has since changed making this a jurisdictional obligation. Thanel added the cost of outside medical costs have not increased due to the jail's nurses remaining fully staffed.

Cook inquired if an offender has health insurance and is injured while being apprehended, who pays? Thurber said the order of coverage is the individual's policy, the apprehending agency then the incarcerated facility. Only 3 of 10,000 individuals in jail per year have health insurance. Wesely added LPD has a policy whereby they do not book a suspect into custody until after hospitalization. Campbell noted if a person is indigent, they become the County's responsibility through general assistance. She reaffirmed that methamphetamine is causing government a lot of dollars in both medical and dental care costs. Cook suggested holding a pre-council meeting regarding reasons for incarceration and length of stay for city offenders.

Wesely said Lancaster County Attorney Gary Lacey discussed with the City ways to save money in the police budget. He mentioned trying to reduce court delays which cost thousands of dollars in overtime for police officers. The Nebraska Supreme Court is willing to look at the issue as it is a concern across the State. Thurber noted delays also cost the County in terms

of length of stays. Wesely said improvements might take a legislative change, though, there are some administrative things which could also be done.

Wesely stated the video lottery proposal which may be on the ballot should be discussed at the Common level. If passed, money would come back to local municipalities. He noted the media is already asking him questions regarding usage of these dollars. Public safety would be high on his list. Campbell added Kit Boesch should also be invited to the meeting as she has statistics regarding the cost of gambling to human services. Friendt said studies in Iowa show a sizable net loss in gambling if human services and crime are factored in.

Wesely said he appreciated the great job Thurber and his staff have done with regard to the incarcerated population.

PROPERTY MANAGEMENT (PBC) - 5:50 p.m.

Don Killeen, County Property Manager, distributed budget information on the PBC (**see Exhibit F**), including a detailed account of property-by-property costs. He noted a decrease in dollars due to the sale of the Old Federal Building. A public hearing on the PBC budget will be on Tuesday, August 13, 2002 at noon at the County-City Building.

Rents will remain the same for the Hall of Justice and County-City Building, though, the security portion will increase by \$0.28/ft² for the Hall of Justice. Departments in the County-City Building will now be assessed \$1.00/ft² for security. The Downtown Senior Center shows a \$0.78/ft² increase due to additional operational costs. The Health Department's rent will increase \$1.11/ft² due to expanded square footage for new grant programs.

Friendt asked if the PBC's goal with regard to property costs is to break even. Killeen said rents are based on cost of operation. The goal this year was to hold costs of operation the same as last year. Cook inquired if private space is administered by the PBC. Killeen stated in some cases leases are directly with the City or County but the PBC takes care of administering services.

Campbell questioned if the levy is paying off the bonds without an infusion of additional dollars. Killeen said we are not quite there due to delinquencies. He estimated in a year the levy should solely be paying off the bonds. Campbell asked if an infusion of dollars will be necessary to complete the parking garage. Killeen said the intent is to keep things at \$.017 and make up any difference between the City and County.

In regard to Werner's inquiry on the status of Valentino's, Killeen said the lease will be terminated at the end of this year. Various options are being reviewed. Werner wondered if the cafeteria could be discontinued. Killeen said some type of vending area is needed as most employees only get thirty minutes for lunch.

BREAK - 6:00 to 6:30 p.m.

(Marc Wullschleger and Dallas McGee arrived.)

JUVENILE DIVERSION - 6:30 p.m.

Susan Wood and Sandra Miller from Cedars Youth Services were in attendance. Wood noted Cedars has budgeted \$85,000 for FY 03. This equates a \$10,000 increase for the County and \$5,000 increase for the City. She added in the last three years, the program has served 3,350 youth at with a success rate of 80%, i.e., the percentage of kids who do not commit additional crimes.

Werner questioned the impact of school resource officers. Wood said Cedars implemented a truancy intervention program three years ago. These officers work closely with those kids having truancy problems. The truancy officers also work closely with school resource officers. If the resource officers are no longer present, Wood said the truancy program will not be as successful. Currently 78% of kids are showing an increase in attendance and academic performance when working with truancy officers. Camp said he feels this program is great...probably the best \$5,000 the City could spend this budget cycle.

AGING - 6:40 p.m.

Gina Dunning, Director of Aging Services, noted the Department of Aging has been divided into four sections: administrative services, community activities and services, personal and family services and multi-county services. She stressed there are no City of Lincoln or Lancaster County funds in the multi-county budget. In addition to the budget, there are 32 programs and grants which provide \$2.8 million for services in all counties. The majority of this funding is coming from the Medicaid program.

Dunning said her department's budget is up 7.6% from last year. Without the moving cost due to the sale of the Old Federal Building, she noted the budget increase would be 1.6%. She detailed a number of proposed cuts in personnel, programs, one senior center and printing. Campbell asked if any additional cuts are anticipated with the special session. Dunning said while funding was spared the last two sessions, there is always the possibility it could be cut this session.

Werner noted the revenue summary only includes Lancaster County. He wondered where the other seven counties were listed. Dunning said they are included in the "other" category. State and federal dollars for counties are based on the number of seniors, the poverty rate, etc. It is really up to each individual county board to decide what level of services to include in their budget.

Lancaster County has thirteen senior centers with five being open full-time. Dunning said it is anticipated that the Antelope Center will be closed. It is a full-time center located in a church at 46th & "A" Street. The rationale for closing this center stems from a number of things - last year, the City decided not to cut the center at United Methodist Church; the downtown and northeast senior centers have the biggest attendance; Calvert and Belmont senior centers share space with Parks & Recreation which is a good working relationship that should continue; and the Lake Street Center also has good attendance and is the only one in the south part of Lincoln.

Camp requested statistics on attendance at all Lincoln Senior Centers. Dunning said she would forward that information to the Common. (Copies were distributed to the City Council, County Board and Mayor.) She believes there are too many senior centers in Lincoln and that more can be done with less. She would rather see dollars reallocated to counseling services. McRoy questioned the approximate attendance at the Antelope Senior Center. Dunning said 237

different people are served annually; roughly 29 unique individuals per day.

Camp asked about the proposed office space for the Aging Department. Dunning said employees are looking forward to the move. The proposed space is adjacent to the Downtown Senior Center. Over time, the department will become much more efficient as 55 staff and volunteers from Old Fed will be relocated to the 25-30 employees at the Downtown Senior Center. The rent is expected to increase \$119,000. Camp asked if a request for proposal (RFP) for space will be sought. Marc Wullschleger, Urban Development Director, said no as this project is being looked at as a redevelopment of the St. George the Dragon Building, a very important downtown building located at 1023 "O" Street. The addition of the building will allow completion of a skywalk connecting the Lincoln Building to the Centrum. The gross rental rate will be \$13.20/ft², which includes electricity, gas, taxes, insurance and building upkeep.

Camp said a number of people have contacted him who are concerned that the City will be paying a lot of money for a poor quality building. He added other properties in the area rent for \$10-\$12/ft². Wullschleger noted this will be the Aging Department's own dedicated space located next to the Downtown Senior Center but more importantly it is a redevelopment project. Also, parking for employees is not included in the rent and the lease would be for five years. Wullschleger added the public will have the opportunity to voice their opinions on this issue at a hearing before the City Council on Monday, July 15, 2002.

In reference to parking for employees and seniors, Dunning noted downtown parking is always a concern but, if the skywalk is completed, access to the Centrum parking garage will help. Fundraising efforts will also be instituted for a "trolley" to take seniors to their cars.

Campbell asked if listed expenses include any capital improvements. Wullschleger said the St. George Building does not have an elevator. The elevator in the Downtown Senior Center will serve both buildings. It was noted the PBC owns only the Downtown Senior Center.

Regarding the history of the Downtown Senior Center, Seng said the thought was to have a skywalk so people could better access the Center. It has been a long time coming but finally there is the chance to make it happen (by redeveloping the St. George Building). Campbell added the County already paid its share for the skywalk. Werner asked if purchasing the St. George Building was an option. Wullschleger said this was not explored.

INFORMATION SERVICES (IS) - 7:17 p.m.

Doug Thomas, IS Director, distributed a FY 03 budget handout (**see Exhibit G**) and a memo to Don Herz dated April 11, 2002 regarding standardized computer equipment vs. clone equipment (**see Exhibit H**). He noted the FY 03 operating budget is up \$7,849 or 0.17%. The FY 03 pass-through budget, by which all City and County agencies get computer hardware and software, increased \$191,129 or 52.58%. Also, \$50,000 is being reserved for a pilot voice study which could result in hundreds of thousands of dollars in annual savings as this technology could reduce payments to Alltel from each agency budget in the City and County. In response to Camp's inquiry regarding the life of a computer, Thomas said it is typically five years. Power users keep a computer two or three years before passing it on to a mid-user.

Cook questioned operating system upgrades. Thomas said a variety exists; it depends on the department. Some standardize all applications, others do not and he supports this approach. Friendt added it may be advantageous to only allow core applications to users unless there are

special circumstances. Doing so could reduce the internal support load. Thomas did note there are many more software than hardware problems.

Camp stated a constituent inquired about purchasing equipment locally as a way to save money in both hardware and staffing. Thomas indicated this was not an accurate statement as IS had bad experiences with clone equipment. Stevens said it seemed the problems experienced by IS with relation to clone equipment more than made up for any cost savings in buying local. He feels the total cost of ownership (hardware, staff support, etc.) is the key issue. When adding up this cost over the life of the machine, it seems the current approach by IS is the way to go. Thomas added clone equipment may be doable in a small operation but will not work with the number of City and County computers.

DIVERSION SERVICES - 7:42 p.m.

Eric McMasters, Director of Diversion Services, distributed a breakdown of 2001 costs and benefits (**see Exhibit I**). City and County funding for FY 03 remains at \$76,000. All existing programs offered by Diversion Services will continue. McMasters added Diversion Services would also have something to offer with regard to the implementation of the Lancaster County Corrections Needs Assessment.

McMasters noted the STOP Program has increased 40% during the first six months of 2002. A total of \$131,404 has been divided between the City, County, Equipment Fund and Crime Commission. Cook asked how the STOP fee is determined. McMasters said an eight-person committee, including reps from the City, County, Safety Council and State Patrol, set the fee.

PLANNING - 8:00 p.m.

Kent Morgan, Interim Planning Director; Jean Walker, Administrative Officer; and Mike DeKalb, Planner; were in attendance. Morgan discussed notable changes as outlined in the budget packet. He emphasized over 70% of the department's budget is personnel.

Projects for next year include revisions to zoning and development regulations and design standards. A new director will be coming on board in the near future. The department will also continue to process and develop applications.

Morgan noted a sizable increase to the budget is for contracted services. This includes funds for a rural development study, salt creek tiger beetle study and comprehensive plan implementation.

Cook asked if anything has changed with regard to notifying property owners of zoning changes. Walker said neighborhood organizations have been added and will receive all text amendments. Seng stressed the importance of keeping up with name changes. Walker said they use a mailing list provided by Urban Development. Seng said the Mayor's Neighborhood Roundtable may have a more updated list of contact names.

Stevens questioned the City/County general fund split for Planning. Morgan said it is 80% City; 20% County, though, some projects are 50/50.

In response to Werner's inquiry about copying expenses, Morgan noted the internet saved

thousands of dollars with regard to disseminating Comprehensive Plan information. CDs were also available at a minimal cost. Walker added this year people were also able to purchase copies of larger documents at Kinko's.

In closing, Heier thanked Steve Hubka, Dave Kroeker and staff for their efforts with this year's budget process.

There being no further business, the meeting adjourned at 8:20 p.m.

Submitted by,

Cori R. Beattie
County Board Secretary

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