

September 16, 2011



focus

Designed for all staff and departments who use Accela.

The Accela Land Management Software upgrade is based on an extensive development of the Statement of Work (SOW) first initiated by a number of internal committees and most recently finalized with Accela staff in Lincoln for two days to hammer out the details. Accela and the City will follow the 20 deliverables in the SOW to insure that the conversion over the next year follows the contracted guidelines.

The Accela Kickoff is scheduled for Monday, September 19th at 1:30 – 3:00 p.m. in Room 303. Mayor Beutler, Project Visionary Leader, will set the tone with an overview of his vision for the software conversion project. The Accela staff including Brenda Berens, Dan Kalt, and Matt Hart will provide the Accela overview, team and role overview, project overview and objectives, implementation methodology, timeframe and respond to questions. They also will demonstrate some of the features of the new software. The DSC Executive Management Team (EMT), the Subject Matter Experts (SMEs) from the departments and several key contractors will be attending.

The Accela “War Room” is in DSC 215. Jim Walkenhorst, our Project Manager has his office in DSC 202. Both rooms will serve the project for the next year before reverting back to DSC. Room 215 will be used to work with the SMEs and the workflow and process analysis to transfer that data from PermitsPlus to Accela Wireless.

The 80 permit types have been identified. Each department has selected its top permit types to be converted to Accela. We’ll have the opportunity to review workflows and processes from other jurisdictions to see if we can create more efficient systems for our work. However, we recognize that what’s good in one city may not work well in Lincoln.

Please print a copy of this newsletter for staff who do not have e-mail.

QUESTION OF THE WEEK: How do you want to celebrate our project successes?

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JIM WALKENHORST
PROJECT MANAGER

FRED A. HOKE
PROJECT SPONSOR

