



September 30, 2011



ACCELA
Government Software

focus

Designed for all staff and departments who use Accela.

The Accela Automation (AA) software installation was completed by Accela's Paul Rose. The AA system was installed with development, test and production environments. Included in the installation process are the software modules Accela Mobile Office (AMO), Accela GIS (AGIS) and Accela Citizen Access (ACA). When we go live with these systems the core AA system will be available for all participating departments, AMO will be used in the field, AGIS will be integrated into AA processes and ACA will be accessed by citizens simply using their Internet browser and typing in my.lincoln.ne.gov in the URL. Now that's personal!

It was a great first day of analysis sessions Tuesday. SMEs from the Health Department worked with Accela's Brenda Berens in the morning discussing property transfers and PW & U worked through the afternoon session discussing the details of sidewalk permitting. Each analysis session typically runs three-four hours. Brenda will handle the permit analysis for PW& U and Accela's Matt Hart will be involved with the permit analysis for Building & Safety and the Planning Department. Here we go!

Brenda's sessions covered the Health Department's Property Transfers, Water Wells/Sample Results, Pools/Spas and Pool Operators permits PW&U's Sidewalk, Waste Water and Water Connections.

Next week Matt Hart will be on-site. His sessions will cover Planning's Special permits (1) and (2) and Special Permits Amendments, B&S's Commercial, Residential and Electrical permitting processes

Here are a few of the larger open issues we are working to resolve:

- Determine a standard for populating addresses in the data system. Everyone wants to get this one right! Addresses are such a focal point of the system and how they are derived is an important issue.
- Determine the best possible solution to handle electronic documents and plan review (EDMS/EDR). We have many EDMS/EDR solutions that currently are in place. This project offers a great opportunity to consolidate to one solution and/or to determine an enterprise solution for the City.
- Establishing a parallel effort for ongoing permit type analysis. Accela is going to do analysis on 80 of our permit types. Our project team is responsible for the analysis of at least 60 others. We need to make a plan for getting all of these completed so other project targets can be met as well.

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- Integration and configuration of GIS. Central to addressing issues and a core part of the AA final product is the AGIS module. The configuration and set up of this important module needs to be determined as well as resolving some version issues.

Accela's Project Manager Rocky Copeland will be establishing access to Accela's SharePoint system for key project team members. SharePoint will be the common point of all project collaboration and document storage for the duration of the project.

We would like to thank those who are participating in answering the weekly questions - you make a difference!

QUESTION OF THE WEEK: Is there something that you would like to have incorporated into the newsletter each week?
E-mail: jwalkenhorst@lincoln.ne.gov



Left to Right - James Newman and Doug Smith – Health Department, Brenda Berens – Accela, and Mark Kenne – Health Department

JIM WALKENHORST
PROJECT MANAGER

FRED A. HOKE
PROJECT SPONSOR

Please print a copy of this newsletter for staff who do not have e-mail.