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ACCELA  
Government Software

focus

Designed for all staff and departments who use Accela

### **Project Status Report**

The first quarter of the project has come and gone. With the many months of work behind us, we have expended 25% of the activities on the project schedule. We are currently right on track with the work being performed and the hours available. To date, we have had no impediments to the baseline project schedule. We have been able to perform all of the work to date without additional funding. The Accela Analysis Center activities have been completed. Accela consulting staff are currently configuring and building the record types and workflow for the 80 record types. This work is being performed off site. The final analysis and review of the remaining Lincoln 60 permit types are still in progress and the bulk of these will be completed within the month. Our first training session for the core subject matter experts begins January 31 and completes February 2. This first training session, Administrative Usage, is a prerequisite for the remaining functional and technical training. Accela has been contracted to complete 30 batch scripts and 60 reports. The scripts and reports we choose to have Accela create will in turn become our baseline models to use in all of our future developments.

In addition to these core activities there are resources hard at work to resolve the open Crystal Reports licensing issues. We are also trying to take advantage of an opportunity to integrate Accela Automation with the State of Nebraska's On Base Electronic Document Management System. Primarily, the Planning Department along with Building and Safety are Project Dox users and we are exploring options for creating a point of integration for Project Dox to work with Accela Automation. Two key product modifications are being discussed with Accela. We have collaboration with Accela to hammer out the details for scanning documents "at-the point-of record" and for creating a contractor license renewal process.

All Subject Matter Experts, Accela consultants, and those of you who have become project participants for one reason or another have been working diligently to ensure that the work is being done to meet functional expectation, their project schedules, while also continuing to develop out-of-the-box solutions for the City. We are extremely proud of the results that we have produced thus far and look forward to the completion of the project work and implementation of the system this fall. In between, we still see many opportunities to make a difference.

If you ever have comments or questions or concerns about project-related activities, do not hesitate to contact me anytime ([jwalkenhorst@lincoln.ne.gov](mailto:jwalkenhorst@lincoln.ne.gov)). Happy New Year!

## One final word about the overview/product demo...



Here is one last comment regarding the overview sessions next Tuesday. The reason for the overview is twofold. Primarily, we are trying to keep our readership up to date by offering a firsthand look at Accela Automation. Also, we want to give you an opportunity to ask pertinent questions about how it will work with Accela Automation. There is no better time than now for you to ask “how are we going to ....?” Right now we have reached a very critical junction in the project. At this very moment, the Accela Automation software is being configured and built to our specifications. If you are wondering how something is going to be accomplished in the new environment now is the time to ask. Can you imagine the difficulty of trying to make something work which is identified in the eleventh hour? We obviously want to avoid this type of situation. Please know that every question about the product, processes, and project during these overview sessions is very important to us!

### Question of the Week

“In your opinion, what is the greatest communication gap we face?”

Send your replies to [jwalkenhorst@lincoln.ne.gov](mailto:jwalkenhorst@lincoln.ne.gov)

### **SOMETHING TO THINK ABOUT**

#### **Flower Power**

Minute by minute, hour by hour  
We watch a seed turn into a flower  
With the right seeds we become tall as a tower  
Then blossom and grow with additional power.

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←  
**JIM WALKENHORST**  
**PROJECT MANAGER**

→  
**FRED A. HOKE**  
**PROJECT SPONSOR**