

August 31, 2012

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*Designed for all staff and departments who use Accela*

## **PROJECT STATUS REPORT**

Last week we met internally and also with Accela resources to discuss several critical path issues.. These have been longstanding-unresolved issues over the course of the summer. The project team, Lincoln-Accela, have been working as a partner to find solutions. Today, we have major break-throughs in Accela/Crystal Reporting, the ProjectDox interface, and the OnBase electronic document management system interface.



Thanks to all the Lincoln and Accela resources for working together in strengthening our partnership and bringing closure to these critical project issues. We want to extend a special "Thank You" to our project manager, Accela's Rocky Copeland. Rocky put forth a tremendous effort this week to create solutions and to test them using Lincoln- and State-related resources. Rocky has been essential in bringing about many successes during the Lincoln project. We are proud of our Lincoln-Accela Team and look forward to continued success as we approach the project finish line.

Accela's Rocky Copeland

**Here are the breakthroughs and project status on current project challenges:**

### **Accela/Crystal Reporting**

Accela's Rocky Copeland has worked with Information Service's Bob Loos, to create a new Crystal environment and then with Accela's Paul Rose to reconfigure the Accela Adapter. At this time it appears that everything is working quite nicely. This is the environment that Accela Automation (AA) users and report developers will use until the next release of AA software becomes available. At that time the Accela Adapter for Crystal Reports 2011 will be supported and we will point the Accela Adapter to the City Enterprise Crystal solution. Also, special thanks to the fine resources (Mark Kenne and Brent Pavel) at the Health Department during all of the troubleshooting. They also have been instrumental in bringing this issue to closure.

### **ProjectDox**

This interface primarily is being constructed for the Planning Department and now has working parts. Rocky and Accela's Matt Hart have worked with Lincoln requirements and the current ProjectDox trigger to create a working solution between Accela Automation and ProjectDox. The trigger has been tested by the Planning Department. There may be some additional fine tuning; however at this time the interface is now operational.

## **OnBase**

The new OnBase electronic document management system is now connected to Accela Automation. Documents can now be shared between Accela Automation and On Base. Further testing will be necessary and additional document types will need to be configured. Rocky has worked with eDocument Resources and staff at the State to bring this document management interface alive.

## **Conversion**

The conversion effort continues, however, our Subject Matter Experts and Accela's Andy Winningham are making great progress. Each pass of the data conversion inches us closer to a working conversion mechanism that will be used during our future go-live activities.

## **Reports**

Now that we have a working adapter and better conversion data, we now can begin to test the reports that Accela have developed for Lincoln. We also can begin to develop reports ourselves and deploy them to Accela Automation. Also, Accela has a feature pack, functional software enhancements, which in Feature Pack 2 includes Accela's proprietary report writer. This is a nice bonus for users as reports, charts and graphs can be developed on the fly.

## **User Acceptance Testing**

We have reached a new place with UAT. Now that conversion data are much more complete and reporting capabilities are in place, we have the ability to test the system on a deeper level. The SME's will be working with those involved in UAT to ensure that business rules are being met, records are working well and reports are in place and are working. This is the only opportunity to exercise the system to ensure it offers a complete solution. We also are beginning to have one-on-one meetings with UAT staff to find out the comfort level they have in using the solution and to find out their confidence level in the solution design and how well it meets their needs.

## **Accela Mobile Office**

Purchasing has been giving the Tough Book order priority service. During the initial bids, Purchasing received some discontinuation notices from some vendors as well as replacement model suggestions. We still need to fast track this order for 22 Tough Books. Jerris Nider will need as much time as possible to set up each Tough Book and prepare it for use with AMO. At this time, we expect that the order will be filled and shipping/receiving may be completed by the first half of October.

## **Accela GIS**

We have been working to identify and create the layers required for Building & Safety with regards to AGIS Web Service creation. Some of the layers needed to be clarified and some even needed created. Planning has done a wonderful job assisting in the construction of additional layers required for Building & Safety! We have also created the Web Service for the Public Works Impact Fee Districts. We will add this web service so that it can be accessed through AGIS. We are meeting to identify the process used to update layers. We need to schedule the AGIS training session. Additional resources and cross training is being considered for AGIS.



**JIM WALKENHORST**  
**PROJECT MANAGER**

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**PROJECT SPONSOR**

Our Accela project newsletter now reaches **375** people!

*Watch as we expect this number to climb to over  
1,000 by the end of the summer!*