

FINANCE DEPARTMENT

DIRECTOR OF
FINANCE
Don Herz

ACCOUNTING

BUDGET
OFFICE

CITY
CLERK

PURCHASING

COPY
SERVICES

CITY
TREASURER

VIOLATIONS
PAYMENTS

COMMUNICATIONS

RADIO
MAINTENANCE

INFORMATION
SERVICES

FINANCE DEPARTMENT

	<u>Outcome/Program</u>	<u>Tier#/Goal#</u>	<u>2009-10 Budget Status/Impact</u>
	ACCOUNTABLE GOVERNMENT OUTCOME		
1.	City Treasurer	1/1	Included in 09-10 budget
2.	City Comptroller	1/1	A portion of the cost of processing payroll has been shifted to the Social Security Fund.
3	Budget Preparation	1/1	Included in 09-10 budget
4	Purchasing	1/1	A portion of the Purchasing agent and administrative staff have been moved the Copy Service Fund because of a one-time effort to rebid the contract and upgrade the service efforts to user departments. Impact - This allocation is a one-time shift that will need to be changed in the next budget period. The amount of the costs that have been shifted is \$25,069.
5	Information Services Internal	1/4	Terminal replacement program funds in the amount of \$3,500 eliminated.
6	City Council Preparation	1/5	Included in 09-10 budget
7	Permit Distribution & Fee Collection	2/1	Included in 09-10 budget
8	Information Services - Public	2/2	Funds for InterLinc sign purchases; software replacement and maintenance of approximately \$47,000 eliminated. Impact - The software replacement and maintenance should have minimal impact.
	SAFETY & SECURITY OUTCOME		
9	911 Center: Public safety call take and dispatch	1/1	Included in 09-10 budget
10	911 Center: Technology and 911 back-up	1/2	Included in 09-10 budget
11	911 Center: Evidence processing/audio & records requests	3/2	Included in 09-10 budget
12	911 Center: NG911/future technology planning	3/2	Included in 09-10 budget

	ACTUAL 2007-08	BUDGET 2008-09	MAYOR'S RECOMM. 2009-10	COUNCIL ADOPTED 2009-10
--	---------------------------	---------------------------	--	--

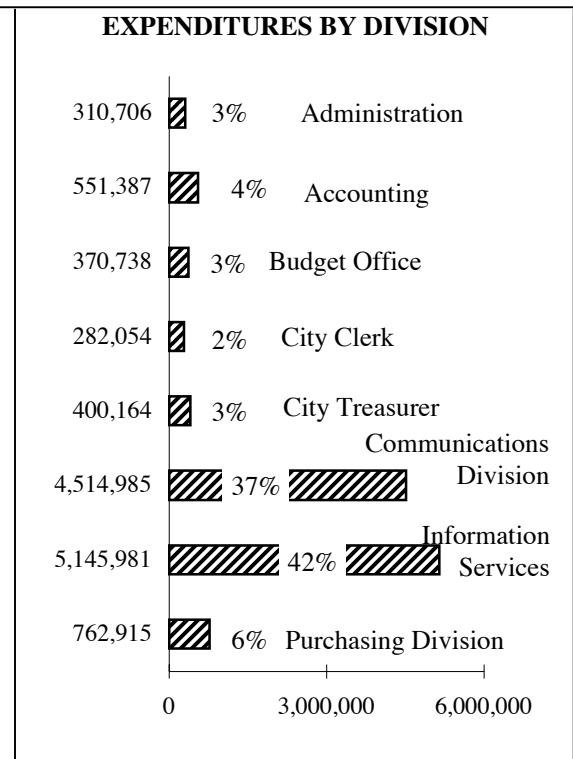
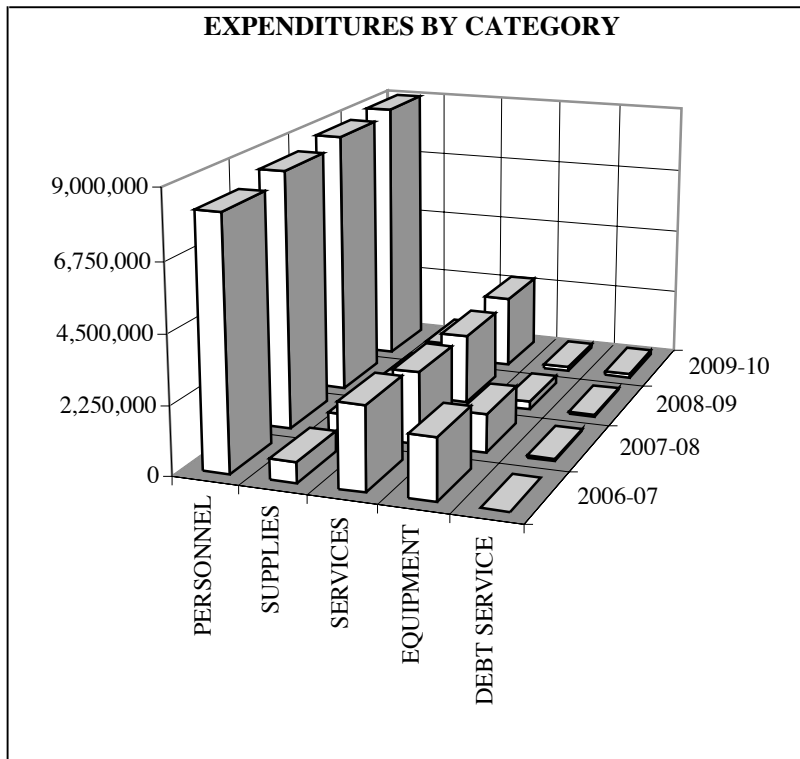
EXPENDITURE SUMMARY				
PERSONNEL	8,555,316	8,834,396	9,084,629	9,084,629
SUPPLIES	709,821	546,100	535,717	535,717
SERVICES	2,405,638	2,330,871	2,437,631	2,437,631
EQUIPMENT	1,274,033	270,944	150,953	150,953
DEBT SERVICE	73,680	71,995	130,000	130,000
	<u>13,018,488</u>	<u>12,054,306</u>	<u>12,338,930</u>	<u>12,338,930</u>

REVENUE SUMMARY				
GENERAL FUND		4,345,662	4,469,558	4,469,558
COUNTY		140,421	144,597	144,597
USER FEES		6,362,123	6,452,775	6,452,775
9-1-1 SURCHARGE/OTHER		1,206,100	1,272,000	1,272,000
		<u>12,054,306</u>	<u>12,338,930</u>	<u>12,338,930</u>

FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
ADMINISTRATION	2.00	2.00	2.00	2.00
ACCOUNTING	9.50	10.00	10.00	10.00
BUDGET OFFICE	4.00	4.00	4.00	4.00
CITY CLERK	4.00	4.00	4.00	4.00
CITY TREASURER	6.50	5.00	5.00	5.00
COMMUNICATIONS	44.50	47.02	47.50	47.50
INFO. SERVICES	37.00	37.00	37.00	37.00
PURCHASING	6.00	6.00	6.00	6.00
	<u>113.50</u>	<u>115.02</u>	<u>115.50</u>	<u>115.50</u>

**D
E
P
A
R
T
M
E
N
T

F
I
N
A
N
C
E**



FINANCE DEPARTMENT

GENERAL FUND

ADMINISTRATION DIVISION

COMMENTS:

1. There are no significant changes proposed in this budget.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2007-08	2008-09	2009-10	2009-10
	2009-10	2009-10				
None						
EXPENDITURE SUMMARY						
PERSONNEL			160,665	162,751	171,507	171,507
SUPPLIES			1,342	3,250	3,250	3,250
SERVICES			130,408	135,883	135,949	135,949
EQUIPMENT			0	0	0	0
TRANSFERS			0	0	0	0
TOTAL			292,415	301,884	310,706	310,706
REVENUE SUMMARY						
GENERAL FUND				301,884	310,706	310,706
TOTAL				301,884	310,706	310,706
SERVICES SUMMARY						
Contractual			1,741	531	530	530
Travel/Mileage			1,975	2,500	2,500	2,500
Print/Copying			295	550	550	550
Insurance			24,224	26,048	24,262	24,262
Utilities			12,219	14,500	14,500	14,500
Maint./Repair			0	0	0	0
Rentals			88,525	90,404	92,157	92,157
Miscellaneous			1,429	1,350	1,450	1,450
TOTAL			130,408	135,883	135,949	135,949
	<u>0</u>	<u>0</u>				

PERSONNEL DETAIL								
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL	
CODE	CLASS	PAY RANGE	08-09	09-10	2008-09	2009-10	2009-10	
D	1150	Finance Director	54,639-129,452	1.00	1.00	101,906	106,021	106,021
C	1630	Administrative Secretary	39,462-51,726	1.00	1.00	39,950	41,508	42,416
		Salary Adjustment					908	
		Vacancy/Turnover Savings				-1,419		
		Fringe Benefits (Workers' Compensation)				22,314	23,070	23,070
						<u>2.00</u>	<u>2.00</u>	<u>162,751</u>
								<u>171,507</u>
								<u>171,507</u>

FINANCE DEPARTMENT

GENERAL FUND

ACCOUNTING DIVISION

COMMENTS:

1. Funding for the payroll data processing costs has been reallocated to the Social Security Fund.

EQUIPMENT DETAIL	MAYOR	COUNCIL	ACTUAL	BUDGET
	2009-10	2009-10	2007-08	2008-09
2009-10	2009-10	2009-10	2009-10	2009-10
None				
EXPENDITURE SUMMARY				
PERSONNEL	466,433	476,298	515,377	515,377
SUPPLIES	14,901	16,925	15,925	15,925
SERVICES	66,056	79,066	20,085	20,085
EQUIPMENT	0	0	0	0
TRANSFERS	0	0	0	0
TOTAL	547,390	572,289	551,387	551,387
REVENUE SUMMARY				
GENERAL FUND		572,289	551,387	551,387
TOTAL		572,289	551,387	551,387
SERVICES SUMMARY				
Contractual	60,977	68,496	11,590	11,590
Travel/Mileage	722	625	775	775
Print/Copying	3,254	8,405	6,390	6,390
Insurance	0	0	0	0
Utilities	197	220	0	0
Maint./Repair	245	470	470	470
Rentals	0	0	0	0
Miscellaneous	662	850	860	860
TOTAL	66,056	79,066	20,085	20,085

				PERSONNEL DETAIL				
CLASS	CODE	CLASS	PAY RANGE	EMPLOYEES		BUDGET	MAYOR	COUNCIL
				08-09	09-10	2008-09	2009-10	2009-10
N	1032	Senior Office Assistant	28,609-37,697	1.00	1.00	30,745	29,338	29,851
N	1122	Account Clerk III	35,170-46,044	2.20	2.20	86,472	98,012	99,691
A	1125	Accountant	43,422-59,254	2.00	2.00	111,308	114,578	117,069
M	1127	City Controller	75,302-126,085	1.00	1.00	110,941	116,133	120,508
A	1128	Assistant City Auditor	52,788-71,745	1.00	1.00	67,308	70,230	71,745
A	1129	Financial Info System Coordinator	55,427-75,269	1.00	1.00	72,861	73,678	75,270
		Overtime				1,459	1,221	1,243
		Salary Adjustment					12,187	
		Vacancy/Turnover Savings				-4,796		
		Fringe Benefits (Workers Compensation)				0	0	0
		Total General Fund		8.20	8.20	476,298	515,377	515,377
SOCIAL SECURITY FUND:								
N	1122	Account Clerk III	35,170-46,044	0.80	0.80	27,406	32,031	32,589
E	1130	Payroll Supervisor	38,031-53,631	1.00	1.00	51,929	52,506	53,632
		Salary Adjustment					1,684	
		Fringe Benefits				33,276	32,433	32,433
		Total Social Security Fund		1.80	1.80	112,611	118,654	118,654
TOTAL				10.00	10.00	588,909	634,031	634,031

FINANCE DEPARTMENT

GENERAL FUND

BUDGET DIVISION

COMMENTS:

- There are no significant changes proposed in this budget.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2007-08	2008-09	2009-10	2009-10	
	<u>2009-10</u>	<u>2009-10</u>					
None			EXPENDITURE SUMMARY				
			PERSONNEL	334,054	343,714	362,255	362,255
			SUPPLIES	391	370	400	400
			SERVICES	6,503	8,867	8,083	8,083
			EQUIPMENT	0	0	0	0
			TRANSFERS	0	0	0	0
			TOTAL	340,948	352,951	370,738	370,738
			REVENUE SUMMARY				
			GENERAL FUND		352,951	370,738	370,738
			TOTAL		352,951	370,738	370,738
			SERVICES SUMMARY				
			Contractual	1,909	3,862	2,968	2,968
			Travel/Mileage	0	0	0	0
			Print/Copying	4,086	4,280	4,390	4,390
			Insurance	0	0	0	0
			Utilities	0	0	0	0
			Maint./Repair	0	200	200	200
			Rentals	0	0	0	0
			Miscellaneous	507	525	525	525
			TOTAL	6,503	8,867	8,083	8,083
	<u>0</u>	<u>0</u>					

PERSONNEL DETAIL							
CLASS		EMPLOYEES		BUDGET	MAYOR	COUNCIL	
CODE	CLASS	PAY RANGE	<u>08-09</u>	<u>09-10</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2009-10</u>
M 1166	Budget & Adm Analyst	50,128-83,934	2.00	2.00	159,252	161,813	166,240
M 1168	Grants Administrator	50,128-83,934	1.00	1.00	66,569	69,973	71,627
M 1169	Budget Officer	75,302-126,085	1.00	1.00	120,488	119,394	123,828
	Overtime				868	550	560
	Salary Adjustment					10,525	
	Vacancy/Turnover Savings				-3,463		
					0	0	0
	Fringe Benefits		4.00	4.00	343,714	362,255	362,255

FINANCE DEPARTMENT

GENERAL FUND

CITY CLERK DIVISION

COMMENTS:

1. There are no significant changes in this budget.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL
MAYOR	COUNCIL	2007-08	2008-09	2009-10	2009-10
<u>2009-10</u>	<u>2009-10</u>				
None		EXPENDITURE SUMMARY			
		PERSONNEL	209,626	217,684	233,539
		SUPPLIES	7,250	6,870	8,100
		SERVICES	32,145	31,475	40,415
		EQUIPMENT	0	0	0
		TRANSFERS	0	0	0
		TOTAL	249,020	256,029	282,054
		REVENUE SUMMARY			
		GENERAL FUND		256,029	282,054
		TOTAL		256,029	282,054
		SERVICES SUMMARY			
		Contractual	3,123	3,975	3,657
		Travel/Mileage	0	0	0
		Print/Copying	6,526	9,500	9,350
		Insurance	0	0	0
		Utilities	2,033	2,720	3,000
		Maint./Repair	178	200	250
		Rentals	0	0	0
		Miscellaneous	20,284	15,080	24,158
		TOTAL	32,145	31,475	40,415
	<u>0</u>				<u>0</u>

CLASS		EMPLOYEES		BUDGET	MAYOR	COUNCIL
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	<u>08-09</u>	<u>09-10</u>	<u>2008-09</u>	<u>2009-10</u>
N	1032 Senior Office Assistant	28,609-37,697	2.00	2.00	67,853	67,864
M	1131 City Clerk	62,277-104,276	1.00	1.00	91,710	96,385
A	1132 Assistant City Clerk	47,876-65,193	1.00	1.00	57,986	60,763
	Overtime				2,310	2,270
	Salary Adjustment					6,257
	Vacancy/Turnover Savings				-2,175	
	Fringe Benefits				0	0
	TOTAL		4.00	4.00	217,684	233,539

FINANCE DEPARTMENT

GENERAL FUND

CITY TREASURER DIVISION

COMMENTS:

- There are no significant changes proposed in this budget.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2007-08	2008-09	2009-10	2009-10	
	<u>2009-10</u>	<u>2009-10</u>	EXPENDITURE SUMMARY				
None			PERSONNEL	290,349	270,196	295,271	295,271
			SUPPLIES	13,682	15,700	15,700	15,700
			SERVICES	49,382	63,574	89,193	89,193
			EQUIPMENT	0	0	0	0
			TRANSFERS	0	0	0	0
			TOTAL	353,413	349,470	400,164	400,164
			REVENUE SUMMARY				
			GENERAL FUND	349,470	400,164	400,164	400,164
			TOTAL	349,470	400,164	400,164	400,164
			SERVICES SUMMARY				
			Contractual	34,008	43,724	69,343	69,343
			Travel/Mileage	0	0	0	0
			Print/Copying	193	1,700	1,700	1,700
			Insurance	1,500	1,950	1,950	1,950
			Utilities	9,801	10,000	10,000	10,000
			Maint./Repair	2,340	3,200	3,200	3,200
			Rentals	0	0	0	0
			Miscellaneous	1,539	3,000	3,000	3,000
	0	0	TOTAL	49,382	63,574	89,193	89,193

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	<u>08-09</u>	<u>09-10</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2009-10</u>
N	1121	Account Clerk II	1.00	1.00	28,139	33,001	33,575
N	1122	Account Clerk III	1.00	1.00	39,410	44,475	45,245
A	1139	Assistant City Treasurer	1.00	1.00	60,771	62,976	64,351
M	1140	City Treasurer	1.00	1.00	93,984	98,352	100,221
A	1631	Administrative Aide I	1.00	1.00	49,564	50,293	51,370
		Overtime			1,047	500	509
		Salary Adjustment				5,674	
		Vacancy/Turnover Savings			-2,719		
		Fringe Benefits			0	0	0
		TOTAL	5.00	5.00	270,196	295,271	295,271

	ACTUAL 2007-08	BUDGET 2008-09	MAYOR'S RECOMM. 2009-10	COUNCIL ADOPTED 2009-10
--	---------------------------	---------------------------	--	--

EXPENDITURE SUMMARY				
PERSONNEL	3,194,211	3,369,609	3,445,663	3,445,663
SUPPLIES	184,887	99,350	89,525	89,525
SERVICES	677,919	667,851	775,597	775,597
EQUIPMENT	426,582	99,200	74,200	74,200
DEBT SERVICE	73,680	71,995	130,000	130,000
	<u>4,557,281</u>	<u>4,308,005</u>	<u>4,514,985</u>	<u>4,514,985</u>

REVENUE SUMMARY				
GENERAL FUND		2,163,999	2,198,335	2,198,335
COUNTY		140,421	144,597	144,597
9-1-1 SURCHARGE/OTHER		1,206,100	1,272,000	1,272,000
USER FEES		797,485	900,053	900,053
		<u>4,308,005</u>	<u>4,514,985</u>	<u>4,514,985</u>

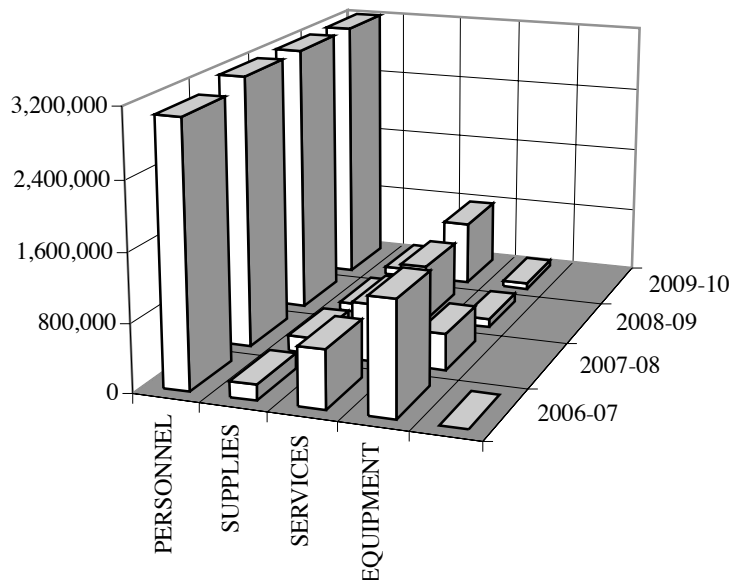
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
9-1-1 CENTER	38.50	41.02	41.50	41.50
RADIO MAINTENANCE	6.00	6.00	6.00	6.00
	<u>44.50</u>	<u>47.02</u>	<u>47.50</u>	<u>47.50</u>

**C
O
M
M
U
N
I
C
A
T
I
O
N
S

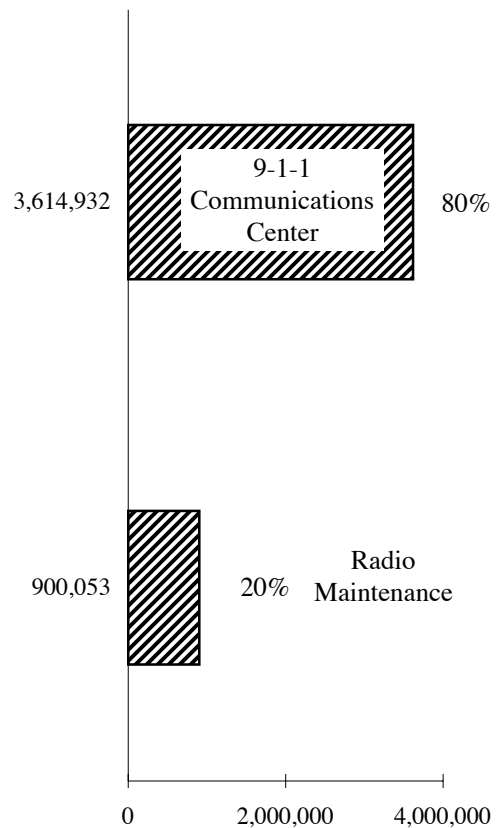
C
E
N
T
E
R

D
I
V
I
S
I
O
N**

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



FINANCE DEPARTMENT

COMMUNICATIONS CENTER DIVISION COMMUNICATIONS CENTER

9-1-1 COMMUNICATION FUND

COMMENTS:

- In FY 2008-09 three Emergency Service Dispatcher I position's were added with two of these positions starting mid-year. This budget reflects a full year of service for those two positions.

EQUIPMENT DETAIL	MAYOR	COUNCIL	ACTUAL	BUDGET	MAYOR	COUNCIL
	2009-10	2009-10	2007-08	2008-09	2009-10	2009-10
Replace computers	10,000	10,000				
Replace misc. equip.	5,000	5,000				
Lease phone system (Shown as Debt Service)	130,000	130,000				
TOTAL	145,000	145,000				

EXPENDITURE SUMMARY						
	ACTUAL	BUDGET	MAYOR	COUNCIL	ACTUAL	BUDGET
	2007-08	2008-09	2009-10	2009-10	2007-08	2008-09
PERSONNEL	2,697,486	2,909,485	2,960,109	2,960,109		
SUPPLIES	15,500	21,750	20,500	20,500		
SERVICES	492,097	484,290	489,323	489,323		
EQUIPMENT	10,129	23,000	15,000	15,000		
DEBT SERV.	73,680	71,995	130,000	130,000		
TOTAL	3,288,893	3,510,520	3,614,932	3,614,932		

REVENUE SUMMARY						
	ACTUAL	BUDGET	MAYOR	COUNCIL	ACTUAL	BUDGET
	2007-08	2008-09	2009-10	2009-10	2007-08	2008-09
GENERAL FUND		2,163,999	2,198,335	2,198,335		
LANCASTER COUNTY		140,421	144,597	144,597		
9-1-1 SURCHARGE/OTHER		1,206,100	1,272,000	1,272,000		
TOTAL		3,510,520	3,614,932	3,614,932		

SERVICES SUMMARY						
	ACTUAL	BUDGET	MAYOR	COUNCIL	ACTUAL	BUDGET
	2007-08	2008-09	2009-10	2009-10	2007-08	2008-09
Contractual	39,370	35,430	31,000	31,000		
Travel/Mileage	9,562	14,800	12,800	12,800		
Print/Copying	2,148	2,000	2,000	2,000		
Insurance	11,240	12,303	11,590	11,590		
Utilities	229,533	232,500	243,500	243,500		
Maint./Repair	117,070	102,500	102,500	102,500		
Rentals	63,585	64,757	66,233	66,233		
Miscellaneous	19,588	20,000	19,700	19,700		
TOTAL	492,097	484,290	489,323	489,323		

PERSONNEL DETAIL							
CLASS	EMPLOYEES	BUDGET	MAYOR	COUNCIL	EMPLOYEES	BUDGET	MAYOR
CODE CLASS	PAY RANGE	08-09	09-10	2008-09	2009-10	2009-10	2009-10
C 1512 Systems Specialist I	38,548-50,564	1.00	1.00	38,643	40,120	41,003	
C 3102 ESD II/Technology Support	39,462-51,726	1.00	2.00	49,803	94,168	96,211	
A 3103 Operations Training Coordinator	47,876-65,193	1.00	1.00	59,167	61,162	62,496	
A 3104 Oper Quality Assurance Coordinator	45,601-62,162	1.00	1.00	44,117	47,718	48,762	
C 3105 Emergency Service Dispatcher I	34,024-44,786	12.02	10.50	428,664	380,880	389,213	
C 3106 Emergency Service Dispatcher II	39,462-51,726	20.00	21.00	903,355	946,888	967,509	
C 3107 Emergency Service Dispatcher III	45,559-59,515	3.00	3.00	155,103	160,890	164,372	
M 3161 Communications Coordinator	62,277-104,276	1.00	1.00	100,313	99,570	103,537	
A 3162 Communications Supervisor	50,265-68,384	1.00	1.00	65,675	66,415	67,858	
Holiday Pay				71,113	73,113	74,722	
Standby Pay				27,216	27,216	27,814	
Trainer Pay				5,000	5,000	5,000	
Overtime				167,623	167,623	171,310	
Salary Adjustment					49,044		
Vacancy/Turnover Savings				-18,448			
Fringe Benefits				812,141	740,302	740,302	
TOTAL		41.02	41.50	2,909,485	2,960,109	2,960,109	

FINANCE DEPARTMENT

COMMUNICATIONS CENTER DIVISION RADIO MAINTENANCE

RADIO MAINTENANCE FUND

COMMENTS:

1. Added funding for the Lincoln Fire & Rescue mobile data on-air cards that have been converted to use the cell phone system rather than the radio system. This adds telephone charges but allows for more data to be transferred at a faster rate.
2. Added funding for software maintenance for the LPD mobile data network. This is for mobile data for the Lincoln Police Department's radio system.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2007-08	2008-09	2009-10	2009-10	
	2009-10	2009-10	EXPENDITURE SUMMARY				
Replace computers	4,200	4,200	PERSONNEL	496,725	460,124	485,554	485,554
Replace equipment	30,000	30,000	SUPPLIES	169,387	77,600	69,025	69,025
Replace service monitor	25,000	25,000	SERVICES	185,823	183,561	286,274	286,274
			EQUIPMENT	416,453	76,200	59,200	59,200
			TRANSFERS	0	0	0	0
			TOTAL	1,268,388	797,485	900,053	900,053
			REVENUE SUMMARY				
			USER FEES		797,485	900,053	900,053
			TOTAL		797,485	900,053	900,053
			SERVICES SUMMARY				
			Contractual	19,092	16,487	16,736	16,736
			Travel/Mileage	31,010	31,985	33,200	33,200
			Print/Copying	1,060	700	700	700
			Insurance	8,426	8,584	8,358	8,358
			Utilities	33,739	28,985	60,065	60,065
			Maint./Repair	77,187	83,020	153,415	153,415
			Rentals	10,000	10,000	10,000	10,000
			Miscellaneous	5,308	3,800	3,800	3,800
	<u>59,200</u>	<u>59,200</u>	TOTAL	185,823	183,561	286,274	286,274

PERSONNEL DETAIL								
CLASS		EMPLOYEES		BUDGET	MAYOR	COUNCIL		
CODE	CLASS	PAY RANGE	08-09	09-10	2008-09	2009-10	2009-10	
N	1307	Stores Clerk II	32,829-43,071	1.00	1.00	40,210	42,353	43,071
N	3163	Radio System Technician	40,357-52,645	3.00	3.00	144,574	152,858	155,507
N	3164	Radio System Lead Tech	41,771-54,440	1.00	1.00	50,258	52,981	53,895
C	3165	Radio System Supervisor	49,034-63,954	1.00	1.00	61,390	62,080	63,428
		Standby Pay				19,113	20,629	20,990
		Overtime				14,385	15,300	15,568
		Salary Adjustment					6,258	
		Fringe Benefits				130,194	133,095	133,095
		TOTAL		6.00	6.00	460,124	485,554	485,554

FINANCE DEPARTMENT

INFORMATION SERVICES FUND

INFORMATION SERVICES DIVISION

COMMENTS:

1. Eliminated funding for the purchase of signs on buses to advertise InterLinc project partners.
2. Eliminated some software replacement and maintenance costs.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2007-08	2008-09	2009-10	2009-10	
	2009-10	2009-10	EXPENDITURE SUMMARY				
Lease/purchase of mainframe	47,753	47,753	PERSONNEL	3,546,989	3,635,106	3,673,432	3,673,432
Replace network switches	25,000	25,000	SUPPLIES	169,223	79,135	78,317	78,317
Net Flow software	4,000	4,000	SERVICES	1,381,115	1,298,437	1,317,479	1,317,479
			EQUIPMENT	847,451	171,744	76,753	76,753
			TRANSFERS	0	0	0	0
			TOTAL	5,944,779	5,184,422	5,145,981	5,145,981
			REVENUE SUMMARY				
			USER FEES		5,184,422	5,145,981	5,145,981
			TOTAL		5,184,422	5,145,981	5,145,981
			SERVICES SUMMARY				
			Contractual	157,719	31,571	30,060	30,060
			Travel/Mileage	20,034	25,150	24,250	24,250
			Print/Copying	2,244	5,000	0	0
			Insurance	19,169	20,717	18,781	18,781
			Utilities	104,990	121,232	103,170	103,170
			Maint./Repair	702,896	629,425	656,833	656,833
			Rentals	298,687	394,342	414,997	414,997
			Miscellaneous	75,377	71,000	69,388	69,388
	76,753	76,753	TOTAL	1,381,115	1,298,437	1,317,479	1,317,479

			PERSONNEL DETAIL					
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL	
CODE	CLASS	PAY RANGE	08-09	09-10	2008-09	2009-10	2009-10	
N	1032	Senior Office Assistant	28,609-37,697	1.00	1.00	36,820	36,272	36,898
M	1450	Information Services Manager	71,325-119,425	1.00	1.00	120,753	119,394	121,172
M	1451	Systems Coordinator	71,325-119,425	1.00	1.00	104,768	109,342	112,491
M	1452	Microcomput/Network Support Coord.	71,325-119,425	1.00	1.00	108,454	112,485	115,768
A	1460	Operations Supervisor	45,601-62,162	1.00	1.00	60,181	60,853	62,162
N	1463	Computer Operator I	30,647-40,292	2.00	2.00	56,436	64,162	65,285
N	1464	Computer Operator II	35,170-46,044	1.00	1.00	37,466	38,139	38,802
M	1471	Technical Support/Operations Coord.	71,325-119,425	1.00	1.00	110,907	104,257	110,408
M	1472	Technical Support Specialist II	62,277-104,276	5.00	4.00	464,887	376,856	387,685
A	1473	Technical Support Specialist I	50,265-68,384		1.00		49,184	50,266
A	1479	Systems Analyst/Programmer II	55,427-75,269	6.00	6.00	401,090	418,330	427,442
M	1480	Systems Project Supervisor	62,277-104,276	2.00	2.00	196,406	199,140	209,608
A	1481	System Software Integrator	55,427-75,269	2.00	2.00	136,317	139,876	142,930
A	1485	Network Specialist II	50,265-68,384	2.00	2.00	118,439	121,415	124,050
M	1486	Network Supervisor	62,277-104,276	1.00	1.00	91,253	95,532	96,581
C	1495	Microcomputer Support Specialist I	44,509-58,176	1.00		47,113		
C	1496	Microcomputer Support Specialist II	51,502-67,106	8.00	9.00	503,601	567,267	579,604
A	1631	Administrative Aide I	37,511-51,369	1.00	1.00	48,802	50,293	51,370
		Overtime				16,973	10,805	11,039
		Standby Pay				34,034	33,122	33,806
		Salary Adjustment					70,643	
		Fringe Benefits				940,406	896,065	896,065
		TOTAL		37.00	37.00	3,635,106	3,673,432	3,673,432

	ACTUAL 2007-08	BUDGET 2008-09	MAYOR'S RECOMM. 2009-10	COUNCIL ADOPTED 2009-10
--	---------------------------	---------------------------	--	--

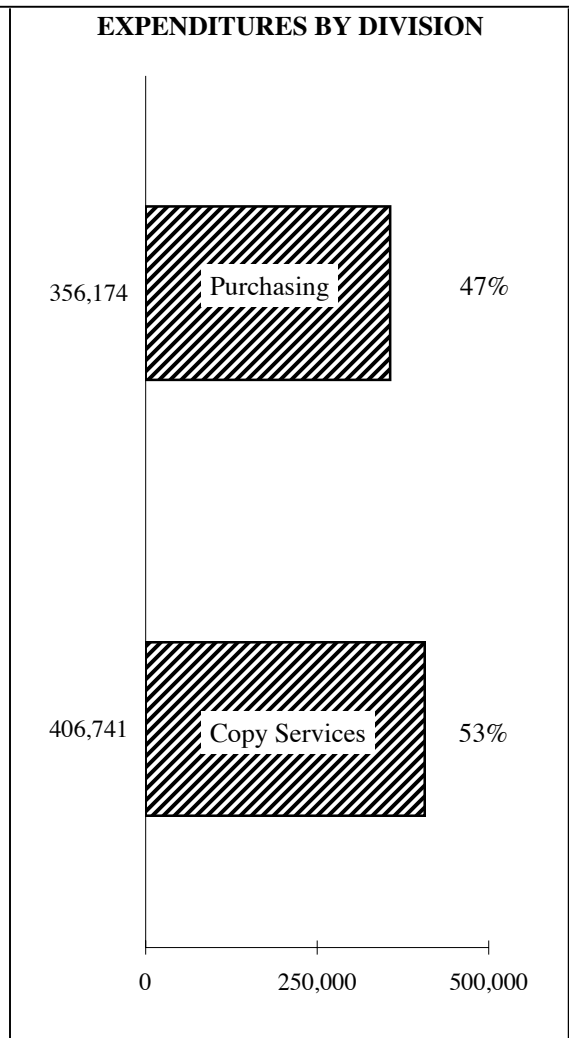
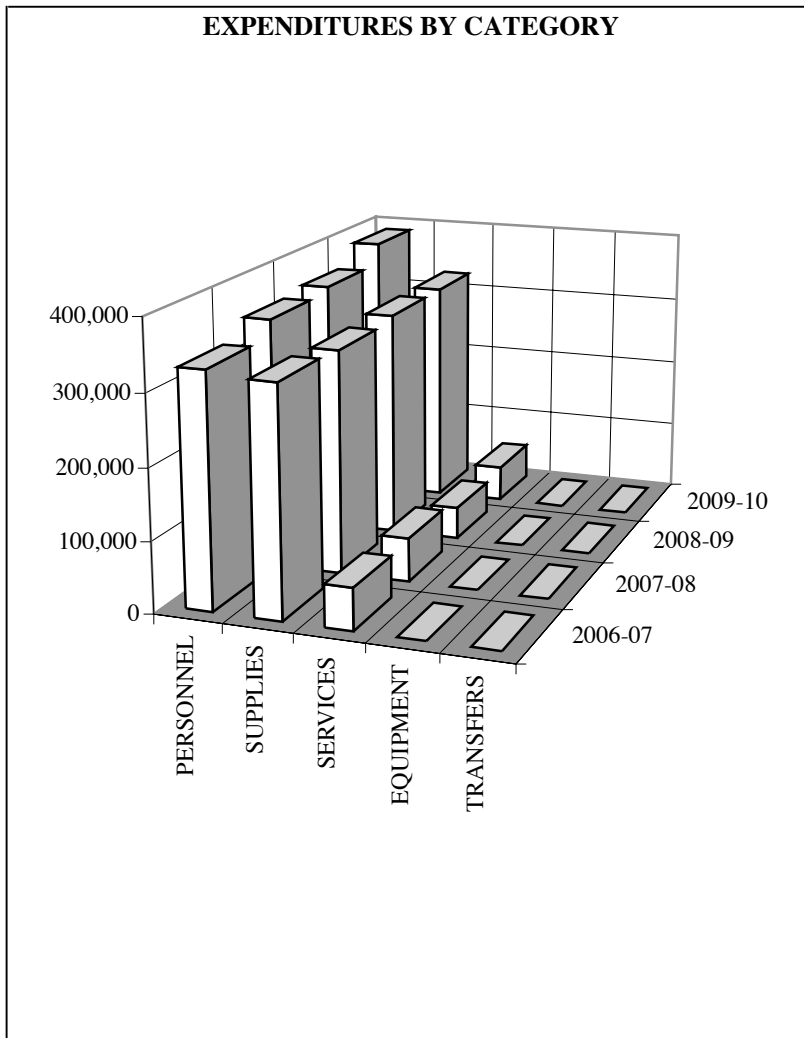
EXPENDITURE SUMMARY				
PERSONNEL	352,988	359,038	387,585	387,585
SUPPLIES	318,146	324,500	324,500	324,500
SERVICES	62,109	45,718	50,830	50,830
EQUIPMENT	0	0	0	0
TRANSFERS	0	0	0	0
	<u>733,243</u>	<u>729,256</u>	<u>762,915</u>	<u>762,915</u>

REVENUE SUMMARY				
GENERAL FUND		349,040	356,174	356,174
COPY SERVICES USER FEES		380,216	406,741	406,741
		<u>729,256</u>	<u>762,915</u>	<u>762,915</u>

FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
PURCHASING	4.95	4.95	4.65	4.65
COPY SERVICES	1.05	1.05	1.35	1.35
	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

**P
U
R
C
H
A
S
I
N
G

D
I
V
I
S
I
O
N**



FINANCE DEPARTMENT

**PURCHASING DIVISION
CITY PURCHASING**

GENERAL FUND

COMMENTS:

- Funding for .05 Purchasing Agent and .25 Buyer has been reallocated to the Copy Services Fund.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	2007-08	2008-09	2009-10	2009-10	
	2009-10					
None						
		EXPENDITURE SUMMARY				
		PERSONNEL	305,732	309,138	311,351	311,351
		SUPPLIES	4,168	4,500	4,500	4,500
		SERVICES	52,447	35,402	40,323	40,323
		EQUIPMENT	0	0	0	0
		TRANSFERS	0	0	0	0
		TOTAL	362,347	349,040	356,174	356,174
		REVENUE SUMMARY				
		GENERAL FUND		349,040	356,174	356,174
		TOTAL		349,040	356,174	356,174
		SERVICES SUMMARY				
		Contractual	20,530	1,340	6,873	6,873
		Travel/Mileage	196	0	200	200
		Print/Copying	2,297	4,200	2,720	2,720
		Insurance	0	0	0	0
		Utilities	132	320	300	300
		Maint./Repair	124	0	0	0
		Rentals	27,942	27,942	28,623	28,623
		Miscellaneous	1,226	1,600	1,607	1,607
		TOTAL	52,447	35,402	40,323	40,323
			0			0

PERSONNEL DETAIL			EMPLOYEES		BUDGET	MAYOR	COUNCIL	
CLASS	CODE	CLASS	PAY RANGE	08-09	09-10	2008-09	2009-10	
							2009-10	
M	1310	Purchasing Agent	71,325-119,425	0.95	0.90	104,764	103,983	106,022
A	1311	Assistant Purchasing Agent	47,876-65,193	2.00	2.00	112,531	115,474	118,008
A	1314	Buyer	43,422-59,254	1.00	0.75	46,006	35,974	36,757
C	1512	Systems Specialist I	38,548-50,564	1.00	1.00	48,960	49,505	50,564
		Salary Adjustment					6,415	
		Vacancy/Turnover Savings				-3,123		
		Fringe Benefits						
		TOTAL				0	0	0
				4.95	4.65	309,138	311,351	311,351

FINANCE DEPARTMENT

**PURCHASING DIVISION
COPY SERVICES**

COPY SERVICES FUND

COMMENTS:

- Funding for .05 Purchasing Agent and .25 Buyer has been reallocated from Purchasing.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2007-08	2008-09	2009-10	2009-10	
	2009-10	2009-10					
None							
EXPENDITURE SUMMARY							
			PERSONNEL	47,256	49,900	76,234	76,234
			SUPPLIES	313,978	320,000	320,000	320,000
			SERVICES	9,662	10,316	10,507	10,507
			EQUIPMENT	0	0	0	0
			TRANSFERS	0	0	0	0
			TOTAL	370,896	380,216	406,741	406,741
REVENUE SUMMARY							
			COPY SERVICES		380,216	406,741	406,741
			TOTAL		380,216	406,741	406,741
SERVICES SUMMARY							
			Contractual	0	0	0	0
			Travel/Mileage	0	0	0	0
			Print/Copying	0	0	0	0
			Insurance	0	0	0	0
			Utilities	0	0	0	0
			Maint./Repair	0	0	0	0
			Rentals	0	0	0	0
			Miscellaneous	9,662	10,316	10,507	10,507
			TOTAL	9,662	10,316	10,507	10,507
						0	0

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	08-09	09-10	2008-09	2009-10	2009-10
N	1032 Senior Office Assistant	28,609-37,697	1.00	1.00	30,910	31,509	32,060
M	1310 Purchasing Agent	71,325-119,425	0.05	0.10	5,514	11,554	11,780
A	1314 Buyer	43,422-59,254		0.25		11,992	12,253
	Salary Adjustment					1,038	
	Fringe Benefits				13,476	20,141	20,141
	TOTAL		1.05	1.35	49,900	76,234	76,234