

12-17-15

(Date)

City of Lincoln
Attn: City Clerk
555 S. 10th Street, Room 103
Lincoln, NE 68508

RE: Administrative Regulation No. 37 Nepotism Written Disclosure

Dear City Clerk:

To be in compliance with Administrative Regulation No. 37, I am providing the following information as requested in paragraph 7 of the Nepotism Policy:

Newly Hired Employee (Please Print)

Name: Elva Martinez

Department: PW # 21 - water

Division: water

Class Title: Office Specialist

Existing Employee (Please Print)

Name: Gerardo Martinez

Department: PW 4

Division: compliance

Class Title: Utilities Safety & Training Specialist

Neither employee has direct or indirect supervisory responsibility for the other nor will they ever have supervisory responsibility in the absence of the primary supervisor.

Sincerely,

Elva Martinez
(Signature)