

Information Services Policy Committee

Thursday, March 12, 2015, 1:00 PM

Room 214, City County Building

Meeting Minutes

ISPC members in attendance: Trent Fellers, Rick Hoppe, Dennis Meyer and Todd Wiltgen.
Information Services staff members in attendance: Steve Henderson, Jim Anderson and Jeff McReynolds.

Fellers called the meeting to order at 1:10. He called attention to the Open Meeting Act information posted in the room.

There was no public comment.

Fellers sought approval of the December 11, 2014 minutes (the ISPC did not meet in January or February of 2015). The minutes were unanimously approved (3-0) on a voice vote.

Wiltgen joined the meeting in progress. Other attendees introduced themselves to Todd.

Henderson reported that the Information Services fund balance was \$839,789.36 as of approximately 11:00 this morning. A graph of the recent fund balance history is included later in these minutes.

Henderson informed the ISPC members that it is his intention to work with the ISPC to develop and adopt appropriate technology policies in support of normal Information Service operations. He cited a recent audit comment (not described as a material defect) that suggested the adoption of a more formal password management policy. Such a password policy may indeed be the first example to be brought forward for consideration by the ISPC.

Henderson mentioned that as of January 12, 2015, the City Council and the Mayor have approved a new Interlocal Agreement between Information Services and the Office of the CIO at the State of Nebraska. This agreement arises out of the fact that the two technology organizations are now exchanging more services, and more formal documentation of that relationship seemed appropriate.

Anderson discussed the Systems Development status reports. A copy of his report is included later in these minutes.

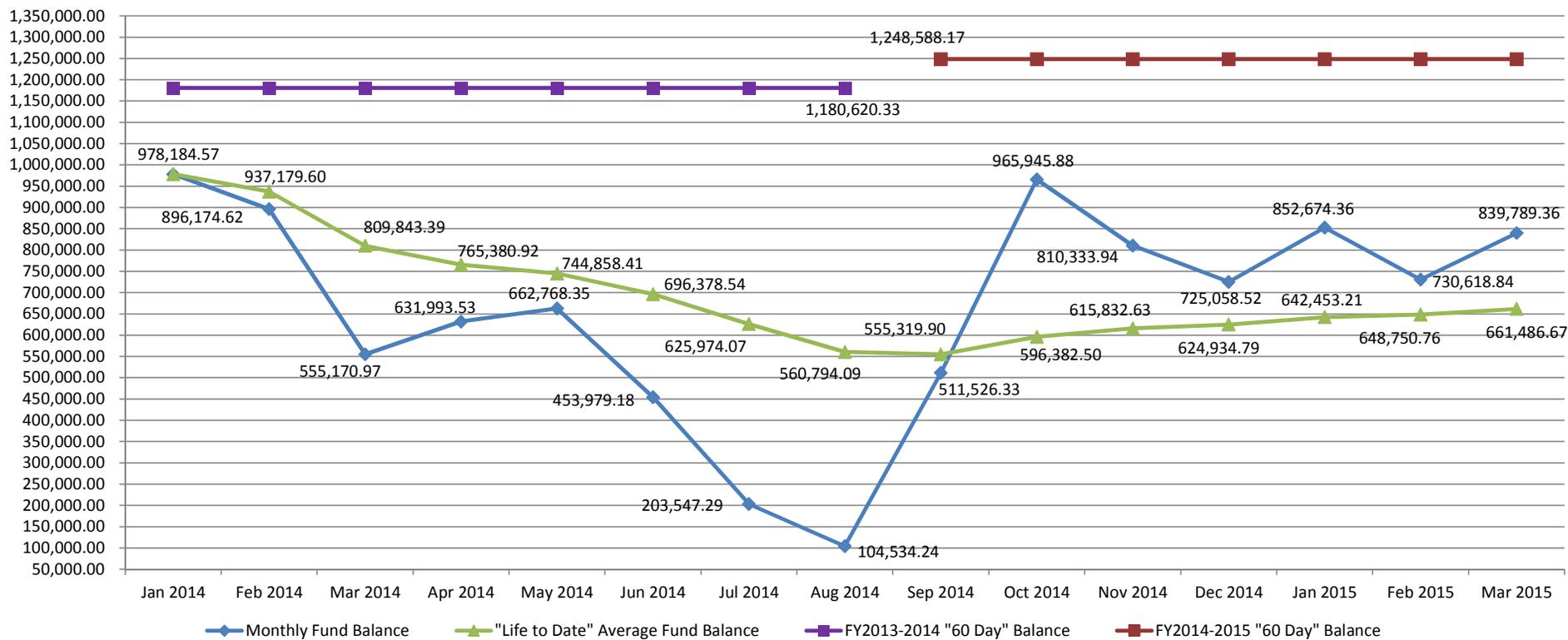
Henderson reviewed the highlights listed under the Network and Infrastructure status reports. Regarding the Novell conversion, about 55% of the agencies/departments are migrated, about 77% percent of the Active Directory users are migrated, and about 92% of the storage consumed by Novell is now migrated. The recent fire at the Karma nightclub triggered a rather substantial conversation about the inevitable fact that Information Services will likely need to move from its current location to some other facility. In February, Information Services hosted a presentation

by Microsoft regarding Office 365. There are widely ranging opinions and perspectives about the Office 365 environment, so Information Services will continue judicious collection of background information and facts about the product for further consideration in the future. Finally, there was some discussion about video conferencing for courtrooms gradually being transitioned to the State of Nebraska's system, as the state has more robust operational features and support mechanisms. As many as 14 additional courtrooms may be added to this system in the future.

McReynolds discussed various GIS activities in his status report. Highlights include discussion of the draft charter being formulated by the GIS advisory group for eventual approval by the ISPC; the current status of AVL (automated vehicle location) activities; the Clip-Zip-Ship project being addressed by ESRI; and the use of GIS HR classifications throughout the county and the city.

With no further business to conduct, Fellers adjourned the meeting at approximately 1:52.

Information Services Fund Balance - January, 2014 to Present



INTER-OFFICE MEMO

TO: Information Services Policy Committee
FROM: Jim Anderson, Systems Coordinator, Information Services
DATE: March 12, 2015
SUBJECT: Monthly Report

SYSTEMS DEVELOPMENT PROJECTS

1. **EmpowerTime System** - The initial configuration has been completed and testing is underway. A subset of County employees has been loaded into the system for testing purposes. A few issues remain to be worked out, one of which is out-of-grade pay.
2. **Jury Management** – Migration of the Jury Management application from the State mainframe to the environment hosted at Information Services has been completed. The system contains enhancements that result in time savings to the Elections office.
3. **County Corrections STOP application** - Information Services will be hosting the statewide database that is currently hosted by the Nebraska Safety Council. The new system will allow real-time inquiry into eligibility for STOP enrollment. The project is 80% complete.
4. **Oracle Application/Database Conversion** - Production Oracle applications and databases are being migrated to a Microsoft environment, which is now the primary development environment in Systems Development. All production applications have been migrated and a few systems will remain in read-only mode for a few months.
5. **JDE World** - Work continues on the clean-up items identified during the JDE 9.3 upgrade.
6. **Accela Automation** - The Accela Automation software will be upgraded from version 7.3.1 to 7.3.3, mainly to resolve a problem in inspection scheduling that is fixed in 7.3.3. The upgrade was delayed for further investigation into additional problems discovered, but the decision has been made to proceed with the upgrade.