

**Information Services Policy Committee**  
**Thursday, August 11, 2016, 1:30 PM**  
**Room 214, City County Building**

**Meeting Minutes**

ISPC members in attendance: Rick Hoppe, Steve Hubka, Dennis Meyer, Jane Raybould and Todd Wiltgen. Information Services staff members in attendance: Steve Henderson, Jim Anderson, Craig Gifford and Jeff McReynolds.

Wiltgen called the meeting to order at approximately 1:31.

Wiltgen called attention to the Open Meeting Act information posted in the room.

There was no public comment.

Raybould moved approval of the July 14, 2016 minutes; Hubka seconded. Minutes approved on a voice vote.

Henderson reported that the current Information Services fund balance was \$981,720. While a little lower, the balance is still more than reasonable, especially when compared to previous years.

Henderson reviewed several aspects of the Information Services equipment move. Some of the topics included the move of some equipment to Nebraska Hall and some to the State's Office of the CIO; potential for connectivity to Omaha was another topic; connecting the city's libraries was another; and finally, there was discussion about the upcoming change in Internet Service Provider, moving to Network Nebraska for internet services. The Network Nebraska service will be an improvement, in that it includes two actual internet providers, plus significantly reduced unit pricing. Overall internet capacity will increase to one gigabit per second.

Anderson discussed the Systems Development status report. A copy of his report is included later in these minutes. Anderson noted that Kronos and JDE payroll demos had occurred. Kronos is working on additional details to present further information regarding "retro" pay capabilities. He also mentioned the conversations that have occurred with Gartner to discuss both Kronos and JDE, as well as other possible providers. Henderson did offer to Wiltgen and Meyer that he would be happy to brief the County Board about these payroll activities at a county staff meeting. There was some discussion about when and how a decision will be made as to whether a RFP will be conducted for this application. Finally, Anderson described the situation where the Sheriff is considering some web enablement within CJIS similar to what Corrections has already completed. There are also some general conversations about the future direction of the overall CJIS environment being held, with a particular focus on the best support options over the next few years.

Meyer and Hubka departed for other obligations during Anderson's remarks.

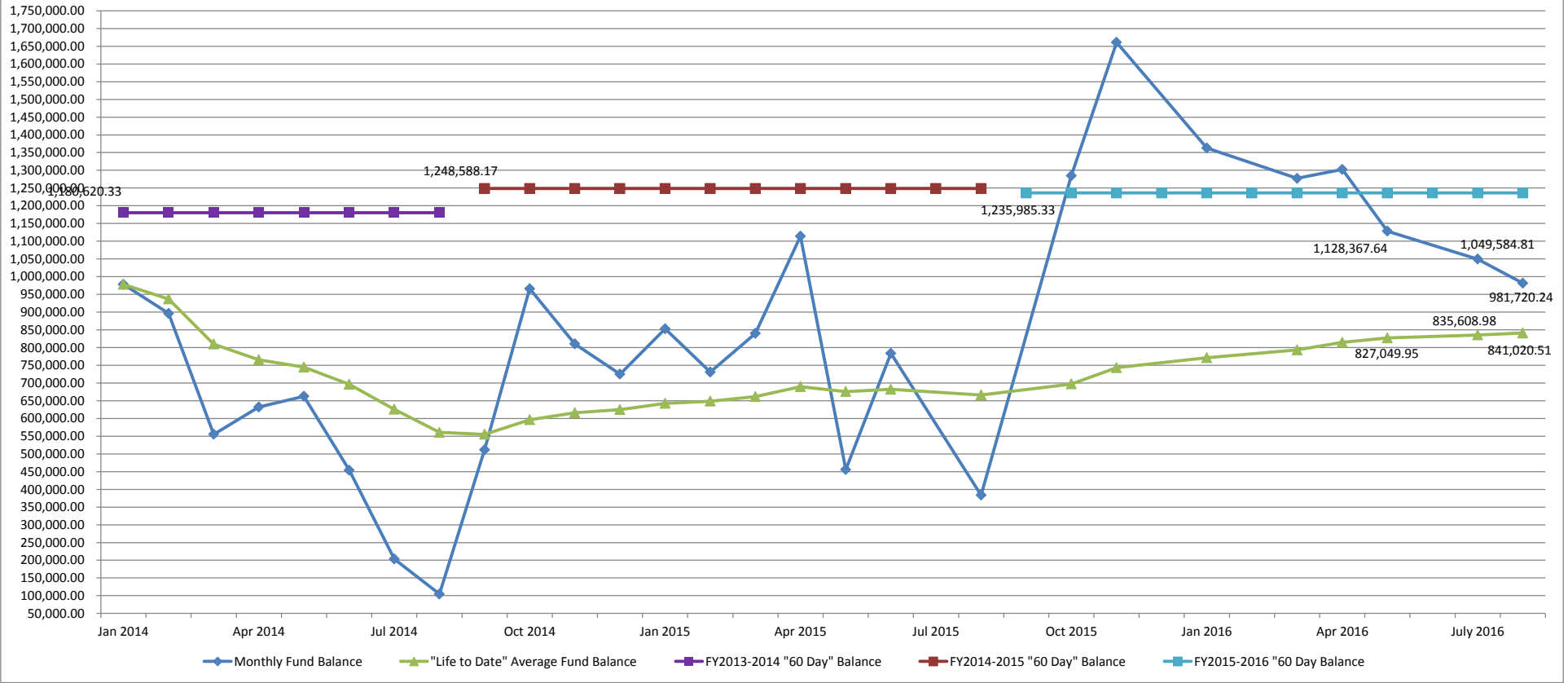
Gifford touched on some of the current networking activities, including changes for the radio system, the VOIP system, and connectivity with the libraries. He mentioned some recent conversations with the Law Department that explored possible new approaches to retention schedules as it pertains to backups. He mentioned that the new security team, described last month, has now been formed and has conducted an initial meeting. Finally, Gifford discussed HP Records Manager and the fact that some county organizations are inclined to remove documents from HPRM and store them elsewhere. After some extended conversation, Wiltgen said he would pursue further discussion with the county organizations involved with the issue.

McReynolds discussed the GIS status report. A copy of his report is included later in these minutes. He mentioned that aerial imagery data is now available, with building footprints scheduled for December. He discussed the enterprise architecture effort, working on the contract for services. McReynolds described some ongoing efforts to refine land records data among several city and county organizations. He mentioned the LiGO AVL contract which will be available to all city and county organizations for a three year period. He touched on the LIDAR project, with acquisition occurring from late this year through March of next year, with first delivery by June and final delivery by mid-December, 2017. Finally, he mentioned the White Spaces effort with Lincoln Public Schools for possible wi-fi access.

Hoppe touched briefly on the ongoing Open Data initiative underway within the city.

With no further business to conduct, Wiltgen adjourned the meeting at approximately 2:23.

### Information Services Fund Balance - January, 2014 to Present



# INTER-OFFICE MEMO

**TO:** Information Services Policy Committee  
**FROM:** Jim Anderson, Systems Coordinator, Information Services  
**DATE:** August 11, 2016  
**SUBJECT:** Monthly Report

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## SYSTEMS DEVELOPMENT PROJECTS

1. **City/County Payroll/HR –**

**Kronos** - Empower Software was purchased by Kronos software, which would make the Kronos payroll software the direct upgrade path for the County and City.

**April** – Based on the demo of the Kronos Workforce Ready software, it was determined that the Workforce Central software provides the functionality required by the County and City, specifically retroactive pay functionality. A demo of Workforce Ready is scheduled for June 9<sup>th</sup>. In addition, a demo of JDE payroll/HR options will be held on that day.

**May** – Reviewing the retroactive pay capabilities available in both Kronos Workforce Central and JDE World and EnterpriseOne as this will be an important feature in both systems.

**August** – Demonstrations of both Kronos Workforce Central and JDE EnterpriseOne were held in June. Additional reviews of the Workforce Central retro pay functionality are being conducted.

2. **Criminal Justice Information System (CJIS) –**

**August** – A request was received from the Lancaster County Sheriff's office to web-enable their CJIS character-based applications. The initial estimate to complete the project is 600-700 hours. Initial project coordination meetings are currently taking place.

# M E M O R A N D U M

**To:** I.S.P.C. Chair  
**From:** Jeff McReynolds, GIS Program Manager  
**Date:** August 11, 2016  
**Subject:** GIS Report to I.S.P.C

## Ongoing Efforts

- 2016 Aerial Flights
  - Imagery updated on GIS websites
  - Accessibility through online presence at;
    - <https://explorer.pictometry.com>
    - Please email me for username\password
  - Building footprint information 'scheduled' for delivery in December
  - Distributed to partner network
    - UNLPD
    - Beehive (for inclusion in PW Asset Mgmt.)
- Enterprise System Architecture
  - Continue work on getting contract in place
- Enterprise Land Records
  - Working with ESRI credits on City\County effort
- Automated Vehicle Location (AVL)
  - MarshallGIS Master License Agreement and Service Agreement
  - 3-yr agreement for single platform for AVL
- USGS LiDAR Project
  - Project Proposal Draft distributed
    - Acquisition between Dec. 15, 2016 – Mar. 15, 2017
    - Pilot delivery by May 30, 2017
    - Final Delivery by Dec. 15, 2017