

Information Services Policy Committee

Thursday, May 11, 2017, 1:30 PM

Room 214, City County Building

Meeting Minutes

ISPC members in attendance: Todd Wiltgen, Rick Hoppe (delayed arrival) and Dennis Meyer. Information Services staff members in attendance: Steve Henderson, James Anderson, Craig Gifford and Jeff McReynolds.

Wiltgen called the meeting to order at approximately 1:39. When the meeting was convened, there were not enough ISPC members present to form a quorum, so the meeting proceeded with only the ability to receive status reports – no decisions or actions could be transacted.

Wiltgen called attention to the Open Meeting Act information posted in the room.

There was no public comment.

Henderson reported that the current Information Services fund balance was \$1,101,663.48. He mentioned that Information Services is working to reconcile some Accounts Receivable issues with Public Works, but that there was nothing else unusual about the current balance.

Henderson stated that the discussion about comments received on the draft Security Policy would be best addressed when the ISPC had a quorum present, so the conversation will be held at that time.

There was some discussion about rethinking the membership for the HR/Payroll Steering Committee in light of the ISPC designating the project as an Enterprise Project.

Anderson mentioned that the first CJIS prototype was demonstrated to Police, Corrections and Sheriff. He mentioned that a high-level estimate for converting Corrections to this type of new environment would be about 3,350 hours. Wiltgen put forth some conversation points about whether it would be advisable to more thoroughly review external packages, or at least to conduct an external assessment of the CJIS system. Henderson commented that in his opinion, a fundamental decision on this issue is the question of whether the system remains integrated across all of the current department and agencies. There was discussion about having some of the subject matter experts on CJIS come and do a demonstration and discussion with ISPC members. A copy of the Systems Development status report is included later in these minutes.

Gifford deferred on any additional network/infrastructure issues. A copy of the Infrastructure status report is included later in these minutes.

McReynolds commented about the ongoing docket issue at the state's Public Service Commission about NG911 addressing and a possible addressing standard. McReynolds will be

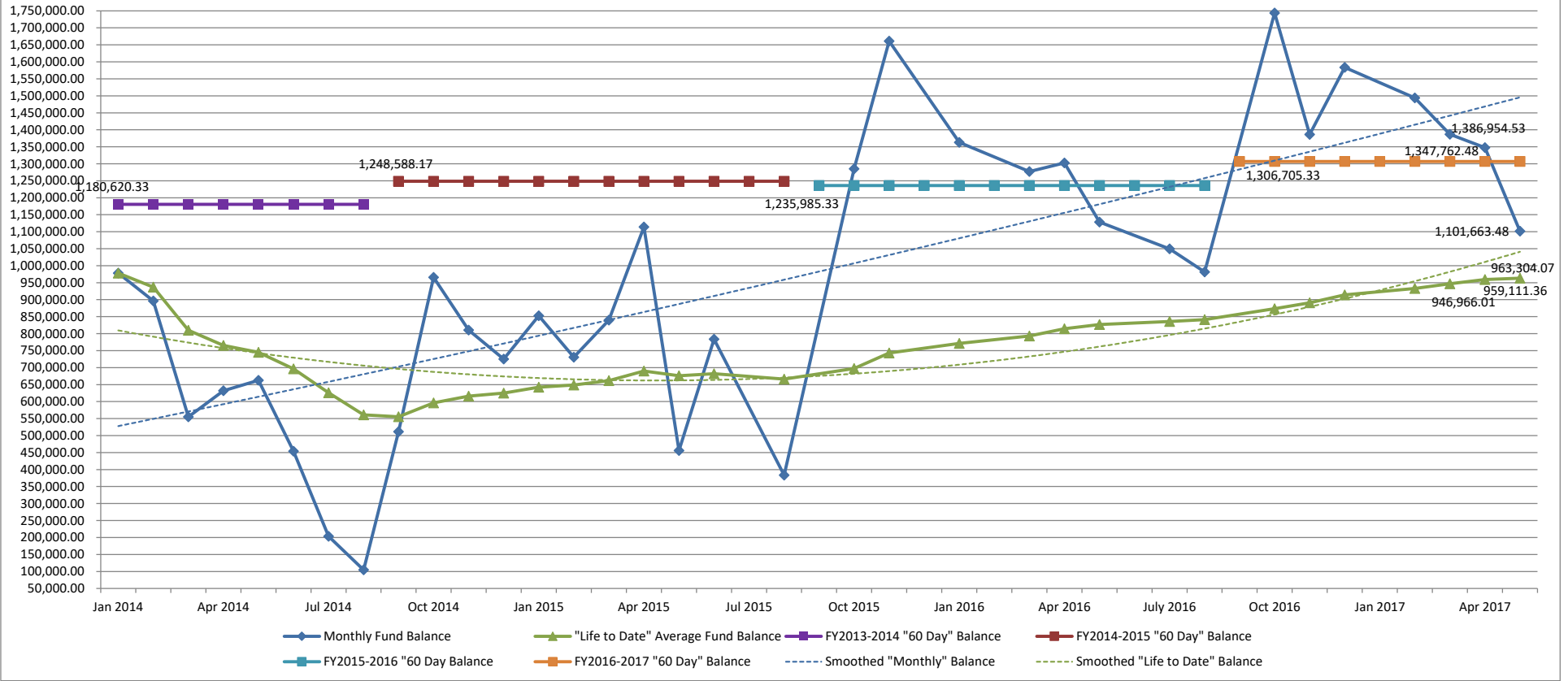
attending a conference in San Antonio to learn more about these 911 issues and related GIS topics. A copy of the GIS status report is included later in these minutes.

Hoppe arrived during McReynolds comments.

With a quorum now present, Wiltgen asked to approve the minutes. Meyer moved approval of the April 13, 2017 minutes; Hoppe seconded. Minutes approved 3-0.

With no further business to conduct, Wiltgen adjourned the meeting at approximately 2:03.

Information Services Fund Balance - January, 2014 to Present



INTER-OFFICE MEMO

TO: Information Services Policy Committee
FROM: Jim Anderson, Systems Coordinator, Information Services
DATE: May 11th, 2017
SUBJECT: Monthly Report

SYSTEMS DEVELOPMENT PROJECTS

1. City/County Payroll/HR Upgrade –

May – No activity.

April – Workday demonstration.

March – Coordination of additional meeting with Kronos.

February – Discussions on status of upgrade.

December – Conference call with Dodge County, WI to discuss Workforce Central questions. Dodge County was able to provide details on many of the outstanding functionality questions from Lincoln/Lancaster County staff. They did not have direct experience with a couple of questions, but felt that Workforce Central would meet the requirements as the software has been able to meet all of their needs.

November – Conference call with Champaign County, IL. City/County staff were able to gather more information on Kronos operations in a production environment. Champaign County is currently on an older version of the Kronos software, so Information Services is in the process of contacting a reference working in an environment similar to the one in which Lincoln/Lancaster County would be operating.

October – Arranging conference calls with current Kronos local government accounts in order to discuss more-detailed implementation questions.

August – Demonstrations of both Kronos Workforce Central and JDE EnterpriseOne were held in June. Additional reviews of the Workforce Central retro pay functionality are being conducted.

May – Reviewing the retroactive pay capabilities available in both Kronos Workforce Central and JDE World and EnterpriseOne as this will be an important feature in both systems.

April – Based on the demo of the Kronos Workforce Ready software, it was determined that the Workforce Central software provides the functionality required by the County and City, specifically retroactive pay functionality. A demo of Workforce Ready is scheduled for June 9th. In addition, a demo of JDE payroll/HR options will be held on that day.

2. Criminal Justice Information System (CJIS) –

May – The decision was made to forego the second prototype and demonstrate the completed prototype to the full CJIS group. In addition, an initial estimate to convert County Corrections to .NET was made, which was approximately 3,350 hours. After allowing time for internal discussion in LPD, an estimate will be generated to convert LPD and LSO.

April – The first of two prototype applications has been completed and was reviewed with Lancaster County Sheriff's Office. An evaluation will be made of the time requirements for the second prototype. If more than a couple weeks, it will not be developed and the full CJIS evaluation group will be shown only the first prototype.

March – Work on .NET CJIS prototype started. Data conversion complete and application design underway.

February – IS will develop prototype CJIS applications using the .NET application development environment. These will be used to determine the feasibility of rewriting the CJIS system in the .NET environment, as well as projecting costs and timeframe.

December – The ADMINS on-site visit provided more details on the Windows version of the

ADMINS software. Additional meetings will be scheduled to discuss the information presented during the visit.

November – An on-site visit by ADMINS scheduled for November 9-10. Demonstrations of the Windows version of ADMINS will be provided during this time.

October – Discussions regarding the future direction of the CJIS system have started. Initial discussions have been focused on whether to continue to develop applications in the current development environment or re-write the system in another development environment.

3. **vCISO (virtual Chief Information Security Officer) Services –**

May – Further review of the Acceptable Use policy and initial review of the Media Protection and Identity and Access Management policies.

April – Review of Systems Management and Operations policy. Review of four additional policies scheduled for late April.

March – Due to weather and illness, no vCISO activity in February.

February – Review of the policies by a wider audience. Discussions on moving the policies through the approval process.

December – Security policy development will continue during the month of December.

November – Initial work has focused on development of the base security policies, including Information Security, Acceptable Use, and Email Use. These will serve as a foundation for future activities.

October – following a security assessment earlier in the year, Information Services has initiated an effort to establish a more formalized security program. This will be accomplished in part by utilizing virtual CISO services from Sirius Computer Solutions and consists of a six-month effort to implement a program based on ISO 27000 standards.

4. **Development Projects –**

General Assistance: A rewrite of the current mainframe application to the .NET environment.

May – Work completed on two of the three initial application requirements. Meeting on 5/10 to discuss the billing requirements.

April – Work continued on the three application requirements. User testing started.

March – Work started on three application requirements. Review and discussion with users scheduled for 3/9.

February – Preliminary discussions have taken place. Work is scheduled to begin in February.

INTER-OFFICE MEMO

TO: Information Services Policy Committee
FROM: Craig Gifford, Technical Support/Operations Coordinator, Information Services
DATE: May 11, 2017
SUBJECT: Monthly Report

ENTERPRISE SERVICES PROJECTS

Nebraska Hall Data Center

CJIS System from 233 Building Data Center will move here May 15-19
IBM i-Series - City Financial System will move here on May 20th

State Data Center

VMware Virtual Environment from 233 Building Data Center will move here on May 13th
Dell Compellent SAN from 233 Building Data Center will move here on May 13th
CJIS System from L.E.S. Data Center will move here in May

AWS - Amazon Web Services

Police Watchguard Video - Body Cam video archive storage

Microsoft Office 365

Restarting work to build new tenant and delete current tenant.

Office Moves to 605 Building

Library VoIP

Migrated DID's with Windstream on May 1

M E M O R A N D U M

To: I.S.P.C. Chair
From: Jeff McReynolds, GIS Program Manager
Date: May 11, 2017
Subject: GIS Report to I.S.P.C

Ongoing GIS Efforts

- Enterprise System Architecture
 - 100% completed on server buildout
 - 8% completed on data migration (1 of 13 databases)
 - Web Service\Web Application stats coming next month
- USGS LiDAR project
 - Pilot data to be delivered before the end of May, 2017
 - Around Branched Oak Lake – project for the Army Corps of Engineers
 - Expected final delivery – December, 2017
- Imagery
 - Investigating\evaluating costs for future aerial imagery flights
 - Current schedule is every 3 yrs
- NG911 Addressing
 - State Public Service Commission docket for comments regard GIS, Address Data, Funding
 - Possible NENA (National Emergency Number Assoc.) conference attendance
 - Starting discussions regarding County-wide Addressing standardization