

**Lincoln Municipal Code, 8.20.262
Food Establishment, Food Pro-
cessing Plant, or Salvage Opera-
tion; Construction, Conversion, or
Remodeling; Plans and Specifica-
tions; Requirements.**

Prior to construction of, conversion to, or remodeling of a food establishment, food processing plant, or salvage operation, properly prepared plans and specifications for such construction, conversion, or remodeling shall be submitted to the Health Director for review and approval. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, type and model of proposed fixed equipment and facilities, and description of the type of food to be served or sold. (Ord. 19225 §22; March 23, 2009)

**Nebraska Pure Food Act, 81-2,268.
Food establishment, food pro-
cessing plant, or salvage opera-
tion facilities and equipment;
design and fabrication require-
ments.**

A food establishment, food processing plant, or salvage operation which has a change of ownership or extensive remodeling after September 13, 1997, shall comply with all applicable facility and equipment requirements of the act.

CHECKLIST TO LICENSE A FOOD ESTABLISHMENT

- Obtain a Food Protection Manager Permit (required prior to opening)
- Check zoning & submit plans (to Building & Safety and/or LLCHD)
- Obtain a Plan Review Guide and checklist from LLCHD
- Submit sample menu, and checklist to LLCHD
- Obtain building permit(s)
- Begin building or remodeling
- Schedule a preliminary inspection with LLCHD
- Obtain final approvals and issuance of Occupancy Permit from Building & Safety
- Schedule and pass an inspection by LLCHD
- Submit fees and applications for food licenses
- Begin operating your food establishment
- Make sure that all employees have proper food handler permits at time of hire and keep them current during employment..

FOOD ESTABLISHMENT REQUIREMENTS



Important information for building or remodeling a commercial kitchen, restaurant, bar, convenience store, grocery store, bakery, food processing plant, food warehouse, institutional kitchen, catering kitchen or commissary.



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Why should you contact the Lincoln-Lancaster County Health Department (LLCHD)?

- It's the law. State and local laws require food facility plan review.
- Many design and construction requirements for food service establishments exceed local building codes.
- Establishment design requirements vary with the types and volumes of food prepared.
- Construction and equipment installations may have to be removed if done improperly. Major appliances shall be NSF approved.
- If changes are required, it's easier and less costly to change items on paper, before construction.
- Environmental Health Specialists can assist with the process.
- There is no cost for the LLCHD plan review.



What are the Permit Requirements?

- Permits or licenses are required prior to opening food establishments.
- All food establishments in Lancaster County are required to have a Nebraska Department of Agriculture license through LLCHD.
- Most food establishments in the City of Lincoln will also need LLCHD permits.
- Permit types and required fees are determined by the type of establishment and number of facilities.
- Food establishment permits are not transferable from owner to owner, or location to location.
- Must install and use only commercial-grade equipment.

What are the Worker Requirements?

- All food service establishments licensed by LLCHD are required to employ at least one person with a current Food Protection Manager permit.
- All other food handlers must obtain food handler permits before they begin working.
- Contact LLCHD for more information and class schedules.



More information can be found in the *Guide to Food Establishment Design* available on the Internet at the Environmental Public Health / Disease Prevention page at:

<http://www.lincoln.ne.gov>

Key word: "Food"