

PUBLIC SAFETY DISPATCHER
CITY OF LINCOLN POLICE DEPARTMENT
(911 CENTER)
TESTING INFORMATION
REQUISITION #201600440

WRITTEN EXAM

All applicants are required to take the National Dispatcher Selection Test (NDST) which is divided into the following components:

- ❖ **Reading Comprehension** – Measures a person’s ability to read and understand written information.
- ❖ **Listening** – Measures a person’s ability to listen and recall spoken information.
- ❖ **Problem Solving** – Measures a person’s ability to evaluate information and assign units to emergency calls.
- ❖ **Prioritizing** – Measures a person’s ability to evaluate information and prioritize response calls.
- ❖ **Multi-tasking** – Measures a person’s ability to maintain accuracy while simultaneously attending to information presented in writing and via audio.
- ❖ **Predictive Index Survey** – Measures an individual’s natural behavior and predictable traits associated with job performance.

TEST DATE

MONDAY, DECEMBER 5, 2016.

TEST TIME

- ❖ **8:30 a.m.** (Applicants whose last name begins with letters **A-L**.)
- ❖ **1:30 p.m.** (Applicants whose last name begins with letters **M-Z**.)

Testing will begin promptly at the above scheduled hours and will take up to TWO (2) hours. Arrive *at least* 15 minutes prior to sign in.

LOCATION

The written exam will be held at the **Lincoln Police Department, Hall of Justice.** (See the map to the Hall of Justice at <http://lincoln.ne.gov/maps/index.htm>.)

TEST SCORES

Applicants will be contacted with test results.

INTERVIEWS

Interviews will be scheduled on **December 13, 14 or 15, 2016** between 8:00 a.m. and 6:00 p.m.

TYPING TESTS

For applicants moving forward to the interview, a typing and alpha-numeric data entry test will be required. Tests may be taken prior to your scheduled interview at the Human Resources Department, 555 South 10th Street, Room 302, between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday. No appointment is necessary.

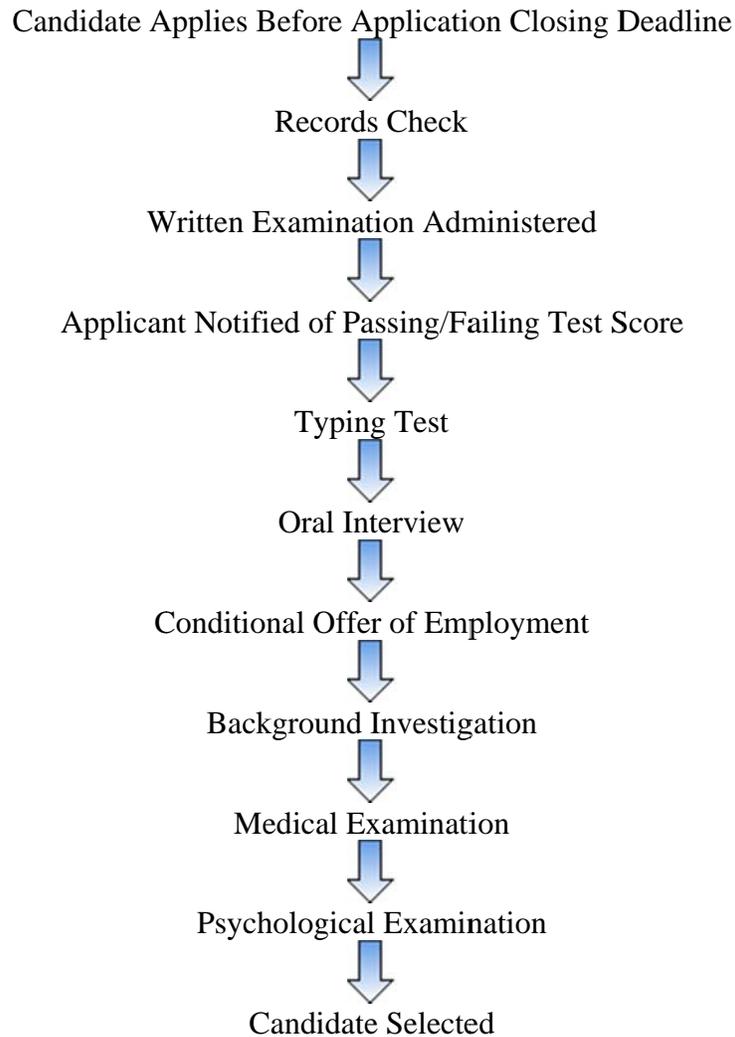
AMERICANS WITH DISABILITIES

In accordance with the Americans with Disabilities Act (ADA), should you require a form of reasonable accommodation in order to complete the written exams, please advise Human Resources, 555 S. 10th St., Room 302, Lincoln, NE 68508 with a hand-written request *no later than ten (10) business days prior to your scheduled exam.* This written request must include documentation of the need for said reasonable accommodation (i.e. written note from a doctor, psychologist, rehabilitation counselor, occupational or physical therapist, or other professional). Upon receipt and review of the written request and supporting written documentation, a staff member will be in contact to discuss testing options.

ADDITIONAL INFORMATION

Watch for testing information that will be sent to applicants via email .For any additional questions please call: 402-441-7597 or email jobs@lincoln.ne.gov

Employment Selection Process Flowchart



- Candidates must be successful in each phase of the selection process.
- Candidates may be eliminated or disqualified at any point in the process for failure to meet the criteria.
- Process from application deadline typically takes 60 to 120 days.

Candidates who fail the written exam may re-apply when the position is re-opened. Candidates who fail the oral interview, background investigation, medical exam, or psychological screening portion of the process shall be notified in writing.