CITY OF LINCOLN NEBRASKA

LINCOLN-LANCASTER COUNTY
HUMAN RESOURCES DEPARTMENT
555 South 10th Street Room 302 Lincoln, NE 68508
402-441-7597 fax: 402-441-8748 lincoln.ne.gov

LANCASTER COUNTY NEBRASKA

WELCOME TO EMPLOYMENT WITH THE CITY OF LINCOLN!

We are confident that you will find your work here both challenging and rewarding. The **Human Resources Department** is here to assist you in any and all matters concerning your employment.

Rules that are to be followed by the City of Lincoln in administration of its personnel program are set forth in the Lincoln Municipal Code, Title Two-Chapter 2.76, "Personnel System." Labor union contracts also speak to some of these same matters.

It is the employee's responsibility to become familiar with the general provisions of the code and the contract. **Information can be accessed by logging on to the City's website at:** www.lincoln.ne.gov - key word search: Human Resources/Personnel Policy. This site is designed to give you current information on *all* policies. Your department's hiring official can access the Municipal Code Book and provide union representative information. Union representatives have a copy of the labor contract available for your review.

Learn more about your insurance benefits

Eligible employees may enroll in the following: ***(First of month after sixty (60) days of employment)***

➢ Health	Blue Cross Blue Shield of Nebraska
➢ Dental	Ameritas
➢ Vision	EyeMed/Ameritas
➢ Flexible Spending Account	Payflex
➢ Voluntary Insurance	Allstate

Eligible employees may enroll in the following: ***(First of month after six (6) months of employment)***

➢ 401A Civilian Retirement Plan	Ameritas
➢ Life Insurance	Hartford
➢ Post Employment Health Plan (PEHP)	Nationwide
➢ 457 Deferred Compensation Plan	Ameritas ICMA RC & Nationwide
➢ Civilian Long Term Disability Plan	City of Lincoln

For further employment or benefits information, contact the Human Resources Department at 555 South 10th Street, Room 302, or call (402) 441-7597.

We wish you every success in your new career!

Douglas J. McDaniel, MBA, SPHR
Human Resources Director

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