

## FIRE CAPTAIN

### NATURE OF WORK

This is technical work supporting fire department programs and projects, as assigned, within the Fire Department.

Work involves assisting the Chief Officers of the department in the planning and development of programs, and projects including: conducting fire department and urban search and rescue training at training sites and fire stations, urban search and rescue equipment management, geographic information system management, and other assigned projects. Work also involves evaluating fire department personnel in the performance of drills; assisting in the administration of examinations to fire department personnel; maintaining daily training records and examination scores reflecting each employee's individual performance; and coordinating a variety of public awareness and public education programs. Supervision is received from a Chief Officer with work being reviewed in the form of the overall effectiveness of the delivery of firefighting, medical emergency services, ambulance services, and other services as assigned.

### EXAMPLES OF WORK PERFORMED

Assists a Chief Officer in the planning and development of the overall fire department and urban search and rescue training program.

Assists in researching, developing and implementing curriculum for desired training programs; conducts research on assigned subjects and prepares reports based on findings.

Conducts classroom training and simulated drill activities at training sites and fire stations.

Assists in the development of public awareness and public educational programs; assists in the research and development of educational and informational materials.

Assists in evaluating fire department and urban search and rescue personnel in the performance of drills; assists in administering examinations to fire department personnel.

Maintains daily training records and examination scores for each member of the Fire Department and urban search and rescue.

Maintains urban search and rescue equipment and assets and documents for ongoing readiness of a FEMA task force.

Develops GIS data and maps as directed to support the mission of the department.

Performs related work as assigned and required.

### DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Considerable knowledge of firefighting methods, fire equipment and fire prevention.

Considerable knowledge of the use and maintenance of modern firefighting equipment.

Considerable knowledge of departmental policies and regulations, as well as the laws and ordinances affecting fire department operations.

Considerable knowledge of Geographic Information Systems and supporting data bases.

Considerable knowledge of the operation and responsibilities as a member of a FEMA US&R task force team.

Considerable knowledge of fire prevention codes, policies and practices.

Considerable knowledge of emergency medical treatment as well as skill in its application.

Knowledge of modern educational, training and research techniques, methods and procedures.

Ability to analyze and interpret data and to submit and review reports upon analysis.

Ability to communicate effectively both orally and in writing.

Ability to establish and maintain effective working relationships with supervisors, co-workers and the general public.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from an accredited four year college or university with major course work in fire science, fire technology, education, public administration, business administration or related field and considerable experience performing firefighting activities at a level above that of a firefighter. Experience as a member of a FEMA US&R task force. Experience with data bases and geographic information systems.

MINIMUM QUALIFICATIONS

Graduation from an accredited vocational or technical college with an associate degree in fire science or technology, and experience performing firefighting activities; or any equivalent combination of training and experience which provides the desirable knowledge, abilities and skills. Candidates must also meet such specific physical requirements as well as length and type of fire service requirements as are established by the City.

NECESSARY SPECIAL REQUIREMENTS

Possession of a valid driver's license when operating a vehicle is necessary to the satisfactory performance of assigned duties.

Possession of a valid Nebraska Emergency Medical Technician or Paramedic certification at time of appointment is necessary to the satisfactory performance of assigned duties.

Possession of a valid Nebraska Instructor's Certificate, or equivalent certification, within six (6) months of appointment.

Approved by: \_\_\_\_\_  
Department Head

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Personnel Director

Revised: 03/2010

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