

MINUTES
STARTRAN ADVISORY BOARD MEETING
StarTran Conference Room 2
June 27, 2013

Members Present: Mike DeKalb, Don Herz, Kim Phelps, Beatty Brasch, Linda Carter, Stephen Speicher

Members Absent: John Baylor

Staff Present: Mike Davis, Mike Weston, Brian Praeuner, Scott Tharnish, Glenn Knust, Kitty Elliott, Connie Thoreson

I. REGULAR BOARD MEETING

Chairman Mike DeKalb opened the meeting, noting the Open Meetings Act and Patron Conduct Notice posted on the north wall.

A. Patrons to be Heard

None

B. Financial Information Overview

- Scott Tharnish summarized StarTran's financial overview per attachment.

C. Review/Action Items

- May 30, 2013 StarTran Advisory Board Meeting Minutes – A motion for approval was made by Ms. Carter and seconded by Mr. Phelps. The 5/30/13 StarTran Advisory Board Minutes were approved 6-0 (Speicher, Phelps, Carter, DeKalb, Herz and Brasch all voted “aye”).
- June 6, 2013 StarTran Advisory Board Special Meeting Minutes – A motion for approval was made by Mr. DeKalb and seconded by Mr. Phelps. The 6/6/13 StarTran Advisory Board Minutes were approved 6-0 (Speicher, Phelps, Carter, DeKalb, Herz and Brasch all voted “aye”).
- Title VI Program – Brian Praeuner summarized the process of the Title VI Program, in which the StarTran Advisory Board will review and make recommendations with the final approval coming from the Lincoln City Council. Mr. Praeuner will submit the program to the Federal Transit Administration (FTA) by the deadline in August, 2013.

It was noted that the Title VI Program is updated every three years and pertains to compliance with provisions of the 1964 Civil Rights Act which states, “No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participating in, or denied the benefits of, or be subject to discrimination under any program, or activity receiving federal financial assistance.”

June 27, 2013 StarTran Advisory Board Meeting Minutes - Page 2

It was noted that the Limited English Proficiency Plan (LEP) is a big portion of the Title VI Report. Mr. Praeuner reviewed the plan noting that the Federal Transit Administration (FTA) leaves it up to the recipient (StarTran) to determine the programs to be implemented in order to reach out to patrons in this segment of the population. He noted that Spanish is the most utilized language in Lincoln after English with Vietnamese being third. StarTran has implemented the utilization of a translation company (ICI) when working with LEP individuals over the telephone. The StarTran Ride Guide has been translated into several other languages. StarTran staff utilize a quick reference guide for Spanish speaking individuals. Mr. Praeuner also noted that StarTran presentations are given at centers that work with individuals from other countries.

Mr. Praeuner summarized the StarTran Advisory Board members recommendation for the Title VI Report per the handout.

It was moved by Mr. Herz and seconded by Mr. Speicher to approve the StarTran Title VI Report as amended to include Board suggestions. Motion was approved 6-0 (Speicher, Phelps, Carter, DeKalb, Herz and Brasch all voted "aye").

- Belmont Route Change – Mike Weston reviewed the change to the Belmont route, which changed the current inbound portion of this route to utilize the traffic light at N 14th St & Fletcher Ave instead of trying to turn southbound from Hilltop Rd at N 14th St. During the six month trial of the change, StarTran received only one complaint, and asks the Board for approval to make this change permanent. A motion was made by Mr. Herz to approve the permanent Belmont route change, seconded by Ms. Carter. Motion was approved 6-0 (Speicher, Phelps, Carter, DeKalb, Herz and Brasch all voted "aye").

D. Operations Report

- Mike Davis reviewed current StarTran promotion, ridership, and bike rack usage per the Board Report.

It was noted that bus operators utilize a special button on the farebox to count utilization of bike racks. The process for a forgotten bike is that LPD picks it up and takes it to the City impound lot.

E. Other Business

- Poverty in Lincoln Report - Beatty Brasch noted that the Lincoln Poverty Report is on her website for all to review. She will present the report at the July 25th Advisory Board meeting, if there is an interest. She also stated that she would take suggested questions for future surveys of individuals utilizing her center.

F. Patrons to be Heard

None

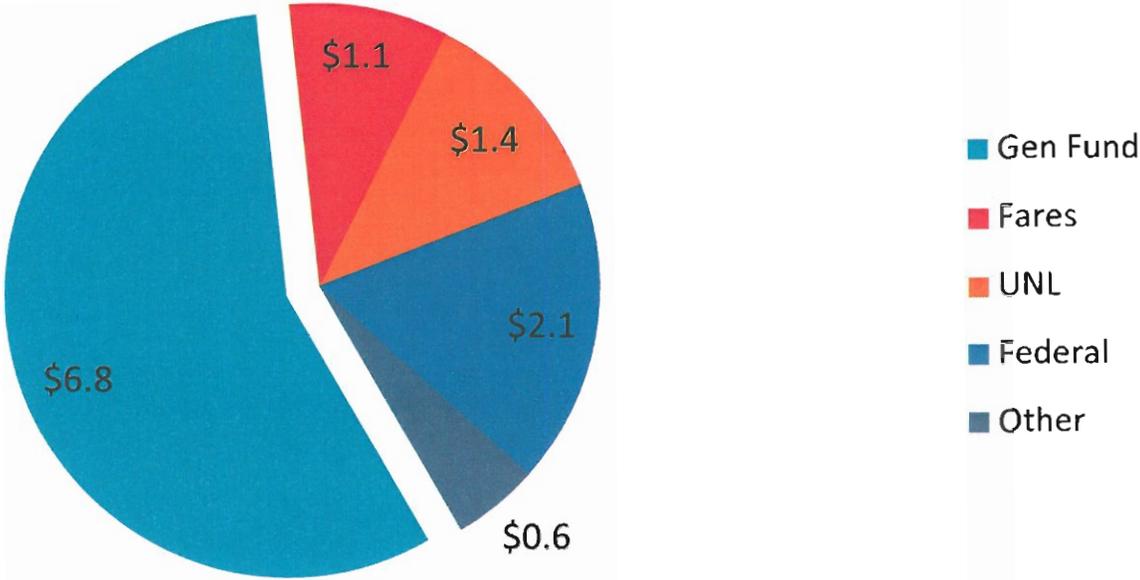
G. Adjournment

The meeting was adjourned.

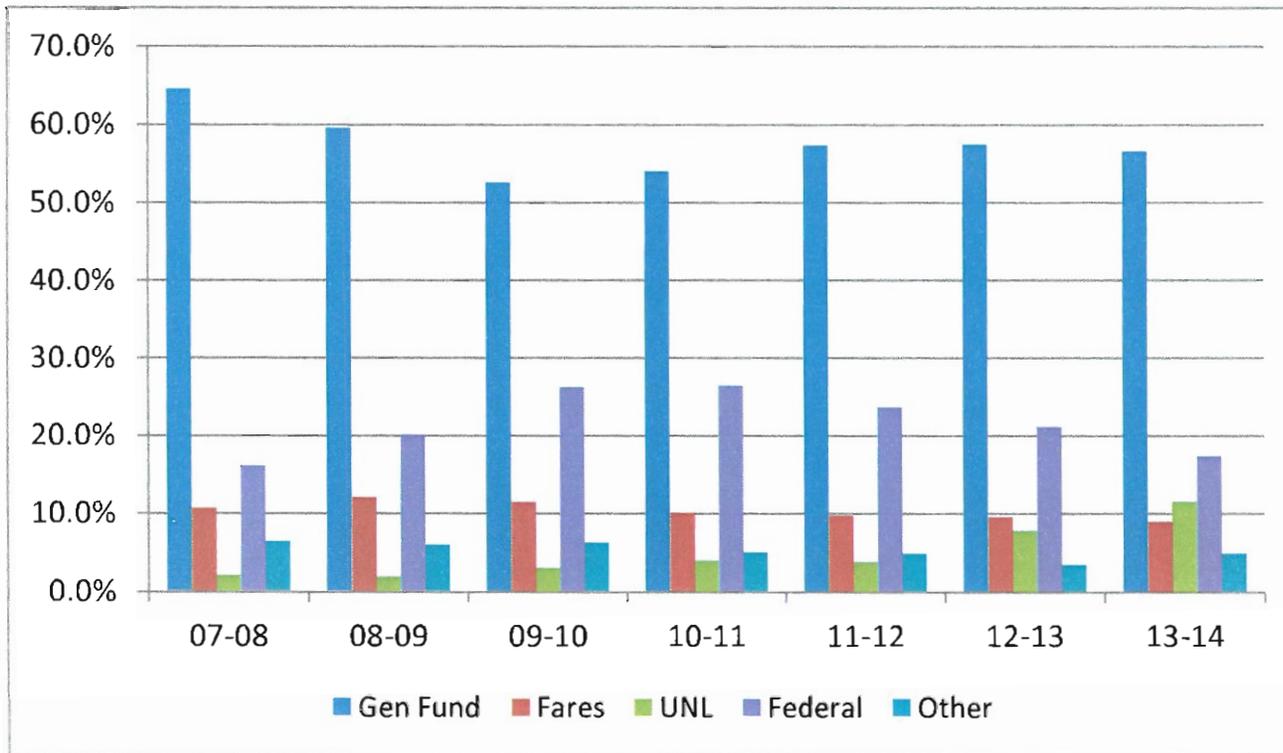
The next meeting is scheduled for July 25, 2013, 8:00 a.m. in the StarTran Conference Room #2.

STARTRAN FUNDING SOURCES

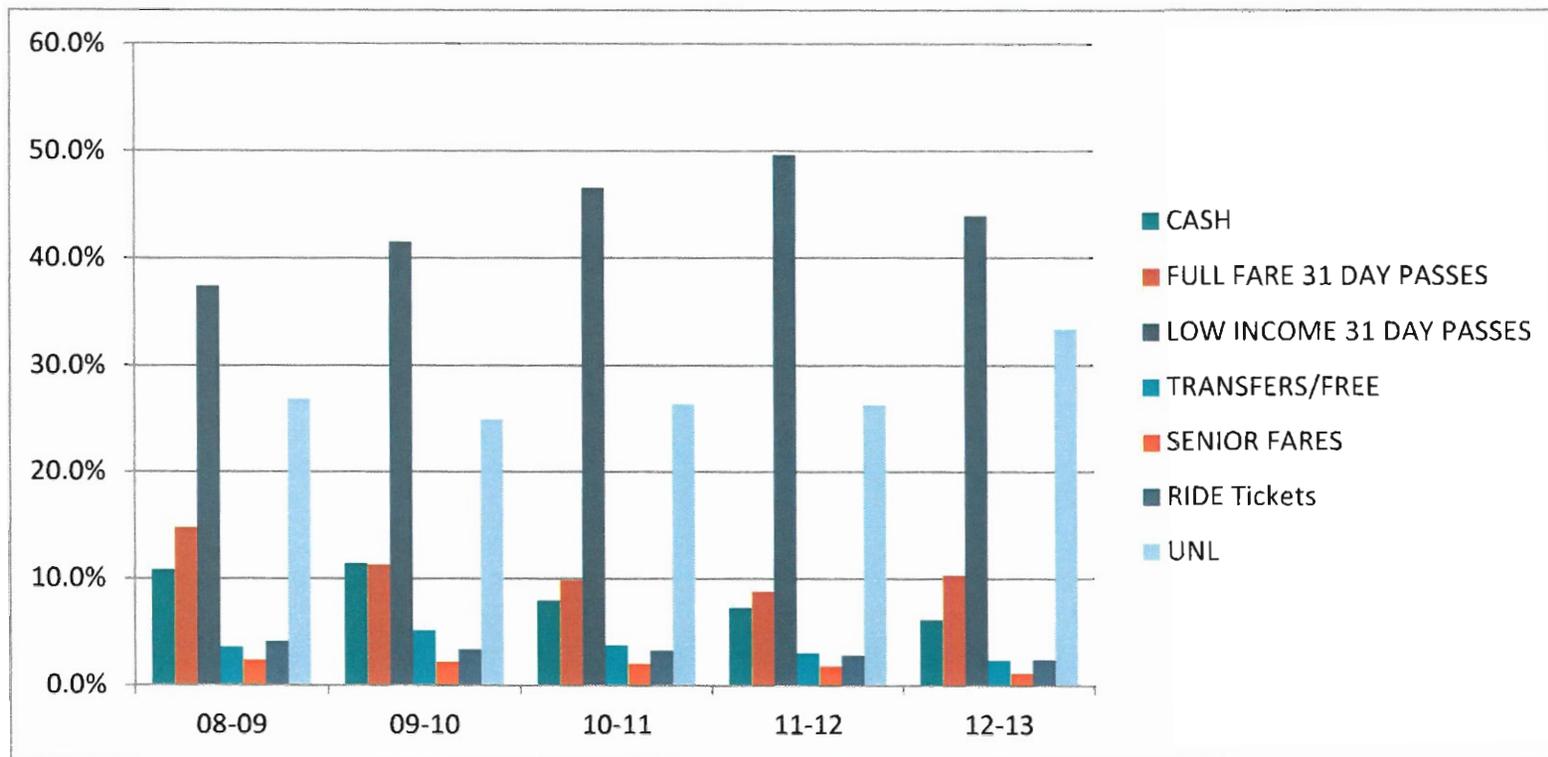
13-14 Budget (\$12 Million)



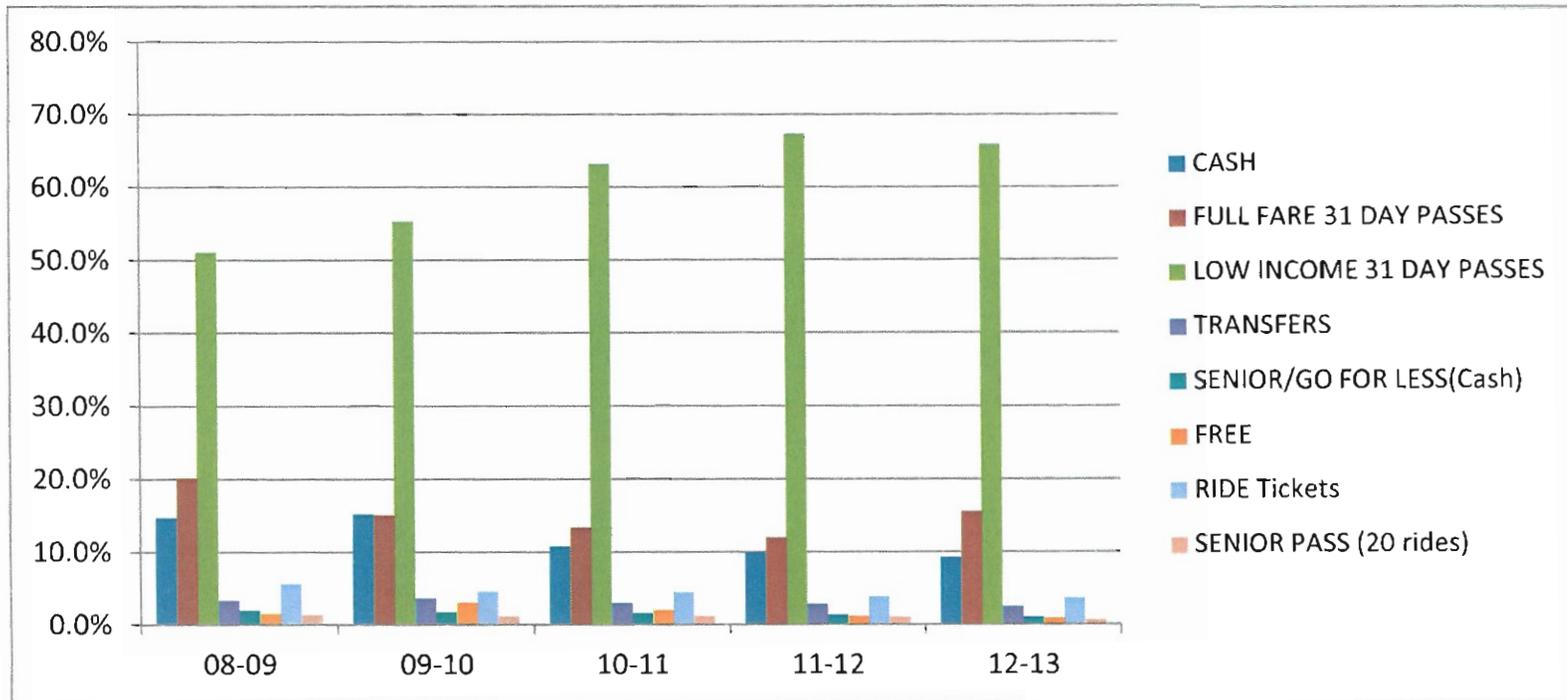
% FUNDING SOURCES FOR STARTRAN TOTAL BUDGET



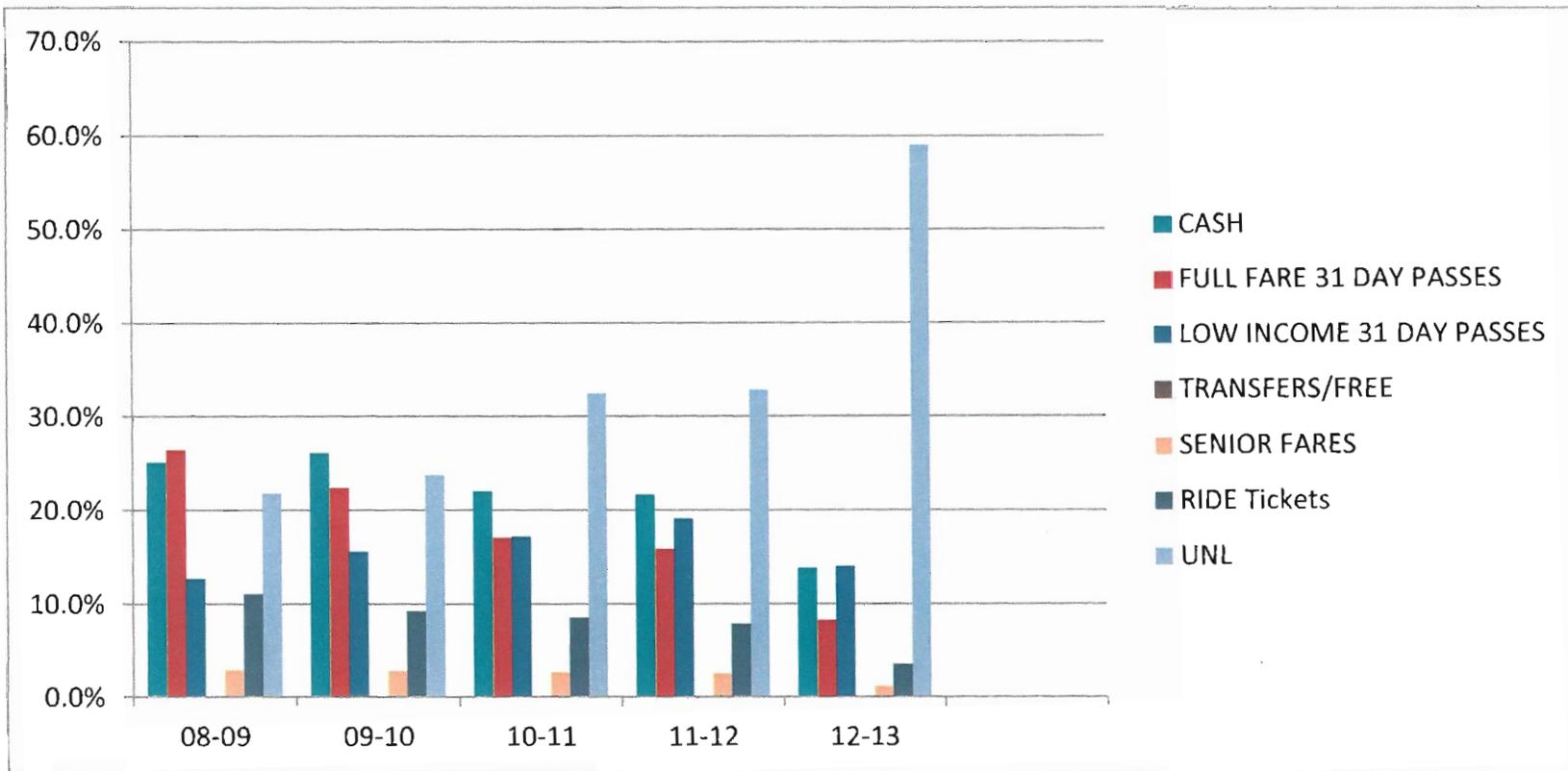
BOARDINGS BY FARE TYPE (Fixed Route including UNL)



BOARDINGS BY FARE TYPE (Fixed Route excluding UNL)



REVENUE BY FARE TYPE (Fixed Route including UNL)



REVENUE BY FARE TYPE (Fixed Route excluding UNL)

