

**MAYOR'S NEIGHBORHOOD ROUNDTABLE SUMMARY**  
**October 8, 2012**

Tracy Corr started the meeting at 5:33 P.M. Monday, October 8, 2012, in the Mayor's Conference Room, County/City Building, Lincoln, Nebraska.

Ten citizens and four staff attended:

Tracy Corr	40 <sup>th</sup> & A St NA	Jeff Schwebke	Arnold Heights NA
Bob Reeves	Clinton NA	Sue VanHorn	Country Club NA
Ann Bleed	East Campus CO	Carolyn Brandle	Eastridge NA
Myrna Coleman	Highlands NA	Larry Evermann	Irvingdale NA
Dennis Hecht	Meadowlane Area	Bill Vocasek	West A NA
Lin Quenzer	Mayor's Office	Jon Carlson	Mayor's Office
Meghan Sullivan	Stronger, Safer, Neighborhoods	Wynn Hjermsstad	Urban Development
Sarah Erdlen	reEnergize Program	Mayor Beutler	

**WELCOME AND INTRODUCTIONS**

Tracy Corr opened the meeting and asked participants to introduce themselves. Attendees checked in on the sign-in sheet.

**MAYOR'S COMMENTS**

Mayor Beutler distributed a handout with announcements pertaining to voter registration and national Fire Prevention Week (see handout) and then fielded questions. Roundtable participants discussed water restrictions with the Mayor and asked about the status of the Pershing proposals including time line.

**STREET ART/PAINTED INTERSECTIONS**

Tracy Corr reviewed the application process and the street art experience of the 40<sup>th</sup> and A Neighborhood. The application (see attached) is not difficult but does need at least one month lead time to get through the City's approval process that includes Urban Development, Health, Planning and Public Works and Utilities. Painting has to be completed within a certain temperature range; the best time is late spring or early summer. Projects are limited to local streets. Designs can be simple or complex but cannot be a distraction to drivers. Costs are minimal and include the \$50 City permit fee. Tracy's neighborhood got materials donated including paint, brushes, rags and buckets. There must be approval from all property owners adjacent to the street art location and 60% of property owners along the street frontage within 300 feet must also approve. Tracy stated that there have been many positive benefits including traffic slowing down, the involvement of neighbors, decrease in graffiti and vandalism, building neighborhood pride, and involvement of students at Randolph School. The application is available on the City's website: [www.lincoln.ne.gov](http://www.lincoln.ne.gov) keyword: street art.

David Landis, Urban Development Department Director, described how street art became a reality in Lincoln. Projects had been seen in the northwest part of the country; it was suggested to Mayor Beutler who liked the idea, and the City Council passed an ordinance establishing the process. Designs are a concern: we do not want it too realistic, nor do we want distracted drivers trying to read text or study the design. The pay-off is what goes into making the art happen: communities coming together to work on the project and building pride in their neighborhood. Dave reminded Roundtable members about Urban Development's Neighborhood Mini-Grant Program for low- and moderate-income neighborhoods. Up to \$1,500 is available for projects resulting in a lasting visual effect. Painted street art projects are a good use of these funds.

Discussion followed regarding a renewal process for touching up completed projects. No renewal process currently exists. It was suggested that a renewal process be established and that it include the safety and environmental requirements but not the neighborhood approval process since that was completed for the original application.

### **MAYOR'S NEIGHBORHOOD ROUNDTABLE MINUTES**

Tracy announced that Urban Development staff are no longer available to take monthly Roundtable minutes. Discussion followed pertaining to the need for minutes since Roundtable is not a decision-making body. Participants agreed minutes are nice to have for those unable to attend a meeting. The group decided: 1) agendas will have contact information included for any guest speakers so Roundtable members unable to attend will know who to contact for more information; and 2) each month, a Roundtable attendee will volunteer to take notes. Notes will be brief and in the form of bullet points. Members agreed to give this process a try and see how it works.

### **ANNOUNCEMENTS**

Sarah Erdlen with the reEnergize program announced a new fundraising opportunity through reEnergize. The program will pay neighborhood associations \$100 for every household that the association refers to reEnergize and that completes an energy conservation upgrade (see attached information). Neighborhood associations are required to obtain a DUNS number, complete a w-9 and a Memorandum of Understanding with reEnergize. For assistance or for more information, contact Sarah at 402-441-7658 or [sarah@reenergizeprogram.org](mailto:sarah@reenergizeprogram.org).

Jeff Schwebke with the Arnold Heights Neighborhood Association announced the 2012 Scrap Tire Collection event Saturday, October 13, 2012 from 7:00 a.m. to 6:00 p.m. at the Lincoln Airport (see handout).

### **SET NOVEMBER AGENDA**

The next meeting of the Mayor's Neighborhood Roundtable is Monday, November 5, 2012, 5:30 P.M., in the Mayor's Conference Room, County/City Building, 555 South 10th Street, 3<sup>rd</sup> floor. Tracy noted that this is a week earlier than usual due to the Veteran's Day holiday on November 12<sup>th</sup>. Tracy will work on the agenda.

### **ADJOURN**

The meeting adjourned at 6.42 P.M.

# Attachment 1

- **Register to Vote**

Election is November 6, 2012. Be sure you are registered to vote – especially if you have moved. Also, some polling places have been changed due to redistricting, so please double check where you go to vote. You can find voter information at the Election Commissioner website. Go to [lincoln.ne.gov](http://lincoln.ne.gov) and enter keyword “vote”. You can also call them at (402) 441-7311.

- **This is national Fire Prevention Week**

This year’s theme, “Have 2 Ways Out!”, focuses on the importance of fire escape planning and practice. **The reality is that when fire strikes, your home could be engulfed in smoke and flames in just a few minutes.** Fire is not like in the movies. It is quiet, dark, and fast-moving. Have a home fire escape plan that prepares your family to think fast and get out quickly when the smoke alarm sounds. What if your first escape route is blocked by smoke or flames? That's why having two ways out is such a key part of your plan.

Also, please remember, **a non-working smoke alarm cannot save you and your family.** You wouldn't leave poison or a loaded gun lying around your house. Going to sleep without a working smoke alarm is just that dangerous. 80% of fire deaths and injuries happen in homes without a working smoke alarm. When you go home tonight, please test your smoke alarms and change the batteries, if they don't beep. If you do not have smoke alarms, please install them. If you need help, contact any fire station.

More fire safety information at: [www.fpw.org](http://www.fpw.org)

LOCAL STREET PAINTED ART APPLICATION  
FEE: \$50.00 (due when filing application - check only)

**RETURN TO:**

Engineering Services **FILE AT LEAST FOUR WEEKS IN ADVANCE OF EVENT!**  
901 West Bond Street  
Suite 100  
Lincoln, NE 68521

LMC Chapter 14.42

*Please PRINT using blue or black ink only*

APPLICANT'S INFORMATION			
NAME:			
ADDRESS:			
ZIP:		DAYTIME PHONE #:	

RESPONSIBLE PARTY CONTACT INFORMATION			
NAME:			
ADDRESS:			
ZIP:		PHONE #:	
CONTACT PERSON:		DAYTIME PHONE #:	

**EXACT PURPOSE** of the proposed use (i.e., beautify the neighborhood, promote public health):

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**EXACT LOCATION** for which the use is requested (i.e., intersection of 15<sup>th</sup> St. & "B" St.)

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**Applicant's Relationship** to the painted street location (i.e., a neighborhood resident, the artist):

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**Estimated Date (s) for Artwork Placement:** \_\_\_\_\_ to \_\_\_\_\_, \_\_\_\_\_

\*\*\*\* An exact date for artwork placement will be established upon completion and final approvals of the permit process. The applicant will contact the Public Works Dept. @ # 441-7701 to reserve a placement date.

\*\*\*\* Roadway closures will be allowed during daylight hours only, and may begin no earlier than 7:00 A.M. on date of installation and must be reopened by 10:00 P.M. on date of completion. Barricades and street closed, signs will be provided by the Department of Public Works and Utilities at no additional cost.

\*\*\*\* Applicants will be responsible for all appropriate safety measures to insure the personal safety and well being of designers, workers, volunteers and spectators associated with the street art painting project.

## LOCAL STREET PAINTING PROJECTS ATTACHMENT ITEMS

### THE FOLLOWING ITEMS MUST BE PRESENTED AT TIME OF APPLICATION

#### Initial

- \_\_\_\_\_ I, the applicants have attached a detailed description of the proposed design to be painted which shall include a diagram, photograph or sketch of the design to be painted.
- \_\_\_\_\_ I, the applicants have attached a detailed drawing of the exact location of the proposed artwork in relationship to the street location. Only streets within a zoned residential area will be allowed. (Drawing shall include Street Names, addresses of adjacent properties and properties within 300 feet of design, roadway dimensions, driveway locations. Pertinent items such as fire hydrants, manholes, storm drain inlets, utility valves, road signs, utility poles, shall not be painted or altered at anytime.)
- \_\_\_\_\_ I, the applicants have attached a petition of support for the proposed local street painting, which bears the owner's signature of an approval and street address of all properties adjacent to the area to be painted, and will include signatures of approval at least (60%) of the remaining owners of property along the street frontages within 300 feet or the distance to the nearest intersection in all directions of area to be painted.
- \_\_\_\_\_ I, the applicants have attached a description of measures to be taken to prevent paint materials and other foreign objects from entering the city's storm drain system during painting, cleanup activities and artwork removal operations. I the applicants have taken measures and provided materials to protect all storm drain inlets to which the local street drains toward and will remove said materials within 48 Hrs.
- \_\_\_\_\_ I, the applicants have provided a detailed description of all acrylic waterborne or chalk paint materials to be used. Paints shall not contain lead or chromium and shall have a Volatile Organic Compound (VOC) content of less than 1.25 lbs/gal. Paint shall be suitable for use on a portland cement concrete or asphaltic concrete pavement when applied at temperatures of 50 - 150 degrees Fahrenheit. Product information shall include product names, manufacturers of said products, chemical makeup of said product, name, address and current phone number of vendor or supplier of said products.
- \_\_\_\_\_ I, the applicant will provide notice to all households and businesses within the project area at least 14 days prior to the paint date. I also understand that no excavations will be allowed under this permit.
- \_\_\_\_\_ I, the applicant will be responsible for all costs associated with the painting of the local street including, but not limited to, costs of labor, paint, other materials, cleanups of the local street area, and when deemed necessary by the Director of Public Works and Utilities all associated costs of paint removal, roadway surface restoration and any repair to public property. I the applicant and artist also understand that the use of the city street is to be temporary; that the applicant or artist will not acquire any right, title, or interest in the local street space; and that the applicant may be required by the City at any time to remove the painted design placed upon the local street by such applicants, or to reimburse the City for the cost of removing such painted design; and that the applicant will have no recourse against either the City or its officers or agents for any loss or damage occasioned by the applicant being required to remove the painted design from the local street which the applicant is granted permission to use.
- \_\_\_\_\_ I, the applicants understand that this permit is a personal privilege and may not be transferred or alienated voluntarily or involuntarily. This permit will expire upon completion of the project and that a new permit will be required to repaint, alter or remove the previously applied painted design. I the applicants assume all risks in placing the painted design on the local street including any damages, vandalism and / or destruction of the painted design.

**HOLD HARMLESS AGREEMENT**

*The applicant, in consideration of the permit being granted for the painting of a local street, agrees to release the City of Lincoln and its officers and employees for any loss or damage which may be caused by them to the painted street design and further agrees to hold harmless the City of Lincoln and its officers and employees for all claims, demands, suits, actions, payments, liability and judgments for damages arising out of the use of the local street space or the discontinuance thereof as they may relate to the application of a painted design to a local City street.*

*The applicant, in further consideration of the permit being granted, agrees to reimburse the City of Lincoln for all damages to or loss of City property in the applicant's possession or control for use pursuant to this permit. The applicant agrees to prevent paint materials from entering the City's storm drain system during the painting of the local street and during any clean-up activities occurring after completion of the painting project.*

*I, the applicant, also certify that I have contacted all residents affected by the application of a painted design to a local street as required by the provisions of Chapter 14.42 of the Lincoln Municipal Code.*

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature of Applicant

NOTE: If approved, Applicant will receive a permit by mail. Responsible party shall make a copy of the approved permit & material use documents available at all times while Roadways are Closed to Thru traffic.

If approved, Engineering Services will send copies to the Street Maintenance Division of Public Works & Utilities for barricade delivery in advance of the arranged date and to the specified artwork location.

\*\*\*\*\*

**FOR CITY USE ONLY**

\*\*\*\*\*

Fee: \$50.00    Date Paid: \_\_\_\_\_    Check #: \_\_\_\_\_

Approval?	Agency	Signature	Date:
Y / N	Urban Development Department	_____	
Y / N	Urban Design Committee	_____	
Y / N	Health Department	_____	
Y / N	Historic Preservation Commission	_____	
Y / N	Capitol Environs Commission	_____	
Y / N	Public Works Department	_____	

Agency Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# Local Street Painting Art Permit; Petition of Support

I, \_\_\_\_\_ have requested a Permit to Place Painted Artwork on the roadway surfacing of \_\_\_\_\_ (Street, Road, Circle, Etc.)

Form \_\_\_\_\_ to \_\_\_\_\_ (Street, Road, Circle, Etc.)

The painted artwork shall be placed for the purpose of \_\_\_\_\_.

The approximate date for artwork placement shall be \_\_\_\_\_ (date), and the artwork

shall remain in place for \_\_\_\_\_ (# days, months). Roadways will be closed for

\_\_\_\_\_ days to allow for area preparation, artwork placement and cleanup.

I, \_\_\_\_\_ being the responsible party for said artwork, agree to the conditions established by the City of Lincoln for issuance of this permit and agree to be deemed responsible for all associated costs to said project including, but not limited to, costs of labor, paint, other materials, cleanups of the local street, and painted artwork removals from the street.

\*\*\*\*\*100% approval of all adjoining property owners is required for the granting of this permit by the Public Works and Utilities Department.

\*\*\*\*\* By granting approval, I hereby accept the placement of this painted artwork design to be painted upon the local street directly adjacent to my property, and I shall be in agreement of said artwork to be placed within 14 days of the specified date and acknowledge that it shall remain in place for the given time period stated.

Adjacent Property Owner Name	Address	Phone Number	Approval Yes / No	Date



## Paint Products Data Sheet:

Product Name / Brand	Manufacturer Name address phone	Chemical Makeup of Paint product.	Color Choice (s) Selected for this design.	Name of Paint Supplier address phone

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# Attachment 3

October 8, 2012

Dear Neighborhood Association Presidents:

Lincoln neighborhood associations have a new fundraising opportunity through the **reEnergize Program**. For a limited time, the **reEnergize Program** will pay your neighborhood association **\$100** for every neighborhood household that your organization refers to **reEnergize**, and that completes an energy conservation upgrade.

This is a multiple-win opportunity for neighborhood associations to:

1. help your neighborhood association raise money for future projects;
2. help your neighbors save money on their utility bills;
3. promote investment in your neighborhood's housing stock;
4. help stimulate jobs in the energy conservation industry in Lincoln; and
5. help reduce environmental pollution from the burning of fossil fuels.

This opportunity is made possible through an economic stimulus grant to the cities of Omaha and Lincoln from the U.S. Department of Energy's Better Buildings Program. Our goal at **reEnergize** is to increase the energy efficiency of over 2,000 homes in Lincoln and Omaha.

All Lincoln residents who live in a single-family dwelling or duplex can qualify for financial incentives for energy conservation upgrades. Through the Market Rate path, homeowners can receive a discounted professional energy evaluation plus up to 50% off the total project cost of installing the recommended upgrades. However, if a household's income is under 80% of the median income for Lincoln, that household may qualify for up to \$3,000 in energy conservation upgrades for just a \$100 investment in an abbreviated home energy evaluation.

We can help you reach out to the residents in your neighborhood by speaking at a board meeting, helping host a house party, or attending other events in your neighborhood. Representatives from the **reEnergize Lincoln Office** will be present at the Mayor's Neighborhood Roundtable on October 8 at 5:30pm to formally present this opportunity and discuss administrative details.

We look forward to working with you and your neighborhood association! If you would like to learn more about this opportunity, call **reEnergize Lincoln** at [\(402\) 441-7658](tel:4024417658) or visit our office at 2143 O Street.

Best regards,

**The reEnergize Program Lincoln Team**

**Willa Tharnish**

Program Navigator

**Steve Larrick**

Program Navigator

**Sarah Erdlen**

Community Outreach Specialist



## Ten-Step Guide

### Low to Moderate Income Path:

1. Sign up for reEnergize online or by phone! [www.reenergizeprogram.org](http://www.reenergizeprogram.org) or 402-441-7658
2. Send income verification and utility authorization form to: [willa@reenergizeprogram.org](mailto:willa@reenergizeprogram.org).
3. Schedule and complete an in-home energy evaluation.
4. Energy Evaluator, with the participant, selects Contractor.
5. Receive a workbook from Energy Evaluator that outlines recommended upgrades.
6. Schedule a time for work to be completed with Contractor.
7. Work will proceed as outlined in the workbook.
8. Contractor schedules the Energy Evaluator to return on final day of work.
9. Energy Evaluator, Contractor and Participant do triple sign out upon successful completion of project.
10. Start saving **money** and **energy** in your home right away!

2143 O Street | Lincoln, NE 68510 | (402) 441-7658  
[www.reenergizeprogram.org](http://www.reenergizeprogram.org)



## Ten-Step Guide

### Market Rate Path:

1. Sign up for reEnergize online or by phone! [www.reenergizeprogram.org](http://www.reenergizeprogram.org) or 402-441-7658
1. Send utility authorization form to: [willa@reenergizeprogram.org](mailto:willa@reenergizeprogram.org).
2. Get bid(s) from Energy Evaluator(s), then schedule and complete an in-home energy evaluation.
3. Receive a workbook from Energy Evaluator and select desired upgrades.
4. Call Contractors for bids OR ask reEnergize to bid to all approved Contractors.
5. Select Contractor and pay participant portion of reEnergize upgrade.
6. Work begins, as scheduled by Contractor and participant.
7. Contractor schedules the Energy Evaluator to return on final day of work.
8. Evaluator, Contractor and Participant do triple sign out upon successful completion of project.
9. Start saving **money** and **energy** in your home right away!

2143 O Street | Lincoln, NE 68510 | (402) 441-7658  
[www.reenergizeprogram.org](http://www.reenergizeprogram.org)

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____  <input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

# 2012 Scrap Tire Collection

This is the only Event of this kind Scheduled in Lancaster County for 2012

Held at the Lincoln Airport (Airpark Industrial Area)  
See Map Below for Instructions

