

## Chapter 2.30

### PLANNING DEPARTMENT

#### Sections:

- 2.30.010 Director; Appointment; Duties Generally.
- 2.30.020 Office; Custody of Documents.
- 2.30.030 Reports to Council.

#### **2.30.010 Director; Appointment; Duties Generally.**

There shall be a Planning Director who shall be appointed by the Mayor with the approval of the Council and upon the affirmative vote of a majority of the County Board of Commissioners, who shall be a member of the unclassified service of the city. The Planning Director shall serve as secretary of the commission and as administrative head of the Planning Department. The Planning Director shall be responsible for the preparation of a comprehensive plan and all amendments thereto, a zoning ordinance and regulations and all amendments thereto for the City of Lincoln for the area within three miles of the City of Lincoln, and outside of any incorporated village, and for all of the other areas in Lancaster County not within the limits of any incorporated village. The Planning Director shall submit these plans, ordinances, and regulations to the commission for its consideration and action. (Ord. 15390 §1; January 8, 1990; P.C. §2.40.060: Ord. 6969 §6; July 27, 1959).

#### **2.30.020 Office; Custody of Documents.**

The Planning Director shall keep an office in the rooms provided by the City Council which shall be kept open to the public during usual business hours. The Planning Director shall have charge and control of all the necessary public charts, graphs, plans, books, documents, and other records pertaining to the office which shall be carefully preserved in the director's office as the property of the city. (Ord. 15390 §2; January 8, 1990).

#### **2.30.030 Reports to Council.**

The Planning Director shall furnish the City Council with such reports as it may from time to time request. (Ord. 15390 §3; January 8, 1990).