

LANCASTER COUNTY WEED CONTROL SUPERINTENDENT

NATURE OF WORK

This is responsible supervisory work coordinating Lancaster County's noxious weed control program and ensuring compliance with all local, State and Federal rules, regulations and requirements.

Work involves developing and implementing a plan of action to increase public awareness and voluntary compliance with weed laws and ordinances; consultation with property owners concerning proper weed control techniques; inspection of properties to ensure weed control compliance and, if necessary, contracting for control of noxious weeds or cutting overgrown weeds. Work also involves responsibility for associated administrative and management functions including work documentation and record keeping operations, computer system designations and information/education activities. General supervision is received from the Weed Control Authority Board with work being reviewed through annual work plan and budget review, approval and compliance. An employee in this class is expected to exercise considerable independent judgment and personal initiative within the framework of established policies and guidelines. Supervision is exercised over subordinate staff members as well as seasonal employees hired to work during peak weed infestation periods.

EXAMPLES OF WORK PERFORMED

Utilize news media, letters, posters, brochures, exhibits, meetings and other informational tools to educate and inform property owners of the benefits and requirements of controlling noxious weeds and performing weed abatement activities; assist property owners in developing and implementing weed control and weed abatement plans.

Inspect properties for compliance with noxious weed rules, regulations and requirements; utilize computerized systems to identify and notify property owners regarding violation of weed control statutes; prepare annual work plan and budget documents and monitor ongoing budgetary expenditures.

Coordinate annual bidding process for contracted weed control services; maintain records of noxious weed locations and intervention tactics implemented/completed.

Attend and participate in Weed Control Authority Board meetings and appropriate local, state and regional meetings related to weed control; evaluate and implement innovative techniques and technology to improve operational efficiency and effectiveness.

DESIRABLE KNOWLEDGE, ABILITIES, AND SKILLS

Thorough knowledge of local, State and Federal noxious weed control rules, regulations and statutes.

Considerable knowledge of noxious weed identification as well as materials, methods and techniques used in their control.

Knowledge of the hazards and safety precautions associated with the application of pesticides and use of spraying equipment.

Knowledge of computer systems and common software applications.

Ability to plan, assign and supervise the work of subordinate staff members engaged in weed control and weed abatement activities.

Ability to interpret and explain local, State and Federal rules, regulations and requirements.

Ability to research and interpret legal descriptions, plat book and aerial photographs in locating property ownership.

Ability to establish and maintain effective working relationships with the public, governmental and educational agency representatives and co-workers.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from an accredited four year college or university with major coursework in agriculture, weed science, business administration or related field, and considerable experience providing weed control services.

MINIMUM QUALIFICATIONS

Graduation from an accredited four year college or university with major coursework in agriculture, weed science, business administration or related field and experience in providing weed control services; or any equivalent combination of training and experience which provides the required knowledge, abilities and skills.

NECESSARY SPECIAL REQUIREMENT

Possession of a Commercial Pesticide Applicator Certificate in agriculture, plant and right-of-way pest control categories upon appointment or within six months of initial appointment.

Possession of a valid driver's license when operating a vehicle is necessary in the satisfactory performance of assigned duties.