



# Memorandum

**Date:** ♦ December 24, 2013  
**To:** ♦ City Clerk  
**From:** ♦ Jean Preister, Planning Dept.  
**Re:** ♦ Administrative Approvals  
**cc:** ♦ Teresa McKinstry

This is a list of the administrative approvals by the Planning Director from December 17, 2013, through December 23, 2013:

**Administrative Amendment No. 13061** to Change of Zone No. 3134D, Willow Springs PUD, requested by Engineering Design Consultants and approved by the Planning Director on December 20, 2013, increasing the floor area on Lot 12, Block 1, from 12,000 sq. ft. of medical office to 11,850 sq. ft. of medical office and 900 sq. ft. of office, for a total of 12,750 sq. ft. of floor area, on property generally located near South 78<sup>th</sup> Street and Pioneers Blvd.

**Administrative Amendment No. 13082** to Change of Zone No. 04075D, Village Gardens PUD, requested by Olsson Associations and approved by the Planning Director on December 20, 2013, adjusting the minimum lot width from 35' to 33' for the Type C - Small Single-Family dwelling type on Page 21 of the Development Plan, on property generally located near South 56<sup>th</sup> Street and Pine Lake Road.

Q:\SHARED\WP\Teresa\AA weekly approvals.wpd