

City Council Introduction: January 5, 2015
Public Hearing: January 12, 2015
Date Factsheet Prepared: December 19, 2014

BILL NUMBER: 15R-5

FACTSHEET

Instructions: If a question does not apply, just put "NA". Please try to keep it to **ONE** page only. Submit **one original**, with your Request Form, to City Clerk.

<u>TITLE:</u>	SirsiDynix Multi Year Contract	<u>BOARD/COMMITTEE:</u>	Library Board
<u>APPLICANT:</u>	Pat Leach, Library Director	<u>RECOMMENDATION:</u>	Authorize contract
<u>STAFF RECOMMENDATION:</u>	Approval	<u>OTHER DEPARTMENTS AFFECTED:</u>	None
<u>SPONSOR:</u>	NA	<u>OPPONENTS:</u>	NA

REASON FOR LEGISLATION

Authorize multi-year contract (four years with option for an additional year) with SirsiDynix for Library's new Integrated Library System (ILS).

DISCUSSION / FINDINGS OF FACT:

The ILS is the software system that is used by library staff to checkout, check in, order, receive, and create records for materials. It is also used to track statistical information and financial transactions. This single software system is used every day by library staff and is used in different ways by all locations and divisions of the Library. In addition the software allows Library customers to search for materials, place holds, etc. themselves via the Internet.

POLICY OR PROGRAM CHANGE: _____ Yes No

OPERATIONAL IMPACT ASSESSMENT: ILS is required for efficient, cost effective operation of Library.

COST OF TOTAL PROJECT: \$39,000 per year (\$40,000 first year migration cost is being paid with private funds).

RELATED ANNUAL OPERATING COSTS: \$0

SOURCE OF FUNDS: Library Fund

CITY:

NON CITY:

FACTSHEET PREPARED BY: Barbara Hansen

DATE: December 19, 2014

REVIEWED BY:

DATE: