

City Council Introduction: August 1, 2016

BILL NUMBER: *16R-166*

Public Hearing: August 8, 2016

Date Factsheet Prepared: July 6, 2016

## FACTSHEET

**Instructions:** If a question does not apply, just put "NA". Please try to keep it to **ONE** page only. Submit **one original**, with your Request Form, to City Clerk.

**TITLE:** Regulation of Property  
Transfers with Onsite  
Systems Code Fee  
Resolution

**BOARD/COMMITTEE:** Board of Health

**APPLICANT:** Health

**RECOMMENDATION:** For

**STAFF RECOMMENDATION:** For

**OTHER DEPARTMENTS AFFECTED:** None

**SPONSOR:** Health

**OPPONENTS:** None specifically  
identified

### REASON FOR LEGISLATION

Resolution updating fees associated with LMC 24.42 Regulation of Property Transfers with Onsite Systems Code, including: evaluation and review of property transfer inspector reports, property transfer inspector permit fees which includes: onsite wastewater treatment system property transfer inspector (OWWTS), onsite waste supply system property transfer inspector (OWSS) or both the OWWTS and OWSS permits.

### DISCUSSION / FINDINGS OF FACT:

Incremental fee increases are proposed for evaluation and review of Property Transfer Inspector reports and Property Transfer Inspector permit fees, which address operational costs. This revenue will allow the Department to provide required services, including reviews, inspections, education, and investigations to the property transfer industry, and to protect the public from illness. This revenue is incorporated in the FY17 and FY18 proposed budgets.

**POLICY OR PROGRAM CHANGE:** \_\_\_ Yes      X No

**OPERATIONAL IMPACT ASSESSMENT:** N/A

**COST OF TOTAL PROJECT:** Projected revenue change will be a total of \$1,000 for the biennium budget.

**RELATED ANNUAL OPERATING COSTS:** N/A

**SOURCE OF FUNDS:** User Fees

**CITY:** N/A

**NON CITY:** User Fees

**FACTSHEET PREPARED BY:** Scott E. Holmes, REHS, MS, Division Manager

**DATE:** July 6, 2016

**REVIEWED BY:** Judith A. Halstead, MS, Health Director

**DATE:**