

MINUTES
DIRECTORS' MEETING
Monday, July 9, 2018

Present: Roy Christensen, Carl Eskridge, Bennie Shobe, Cyndi Lamm, Jon Camp, Jane Raybould, and Leirion Gaylor Baird

Others Present: Rick Hoppe, Mayor's Office. Teresa Meier, City Clerk, Jeff Kirkpatrick, City Attorney. Other department Directors'

Chair, Bennie Shobe opened the meeting at 2:00 p.m.

I. MINUTES

Directors' minutes from June 18, 2018 approved and adopted (6-0).

II. ADJUSTMENTS TO AGENDA

None

III. CITY CLERK

Under Public Hearing Resolutions – 2nd Reading - Item 5.b. has a Motion to Amend No. 1, Item 5.e. has a request to delay Public Hearing to August 6, 2018, and Item 5.h. has a Motion to Amend No. 1

IV. MAYOR'S OFFICE

Rick Hoppe advised Council there has been a request for a Pre-Council to discuss City Parking Negotiations.

Discussion was had on televising the upcoming Budget Work Session scheduled for Thursday, July 12, 2018. It was decided that the meeting should be televised and made available for the public.

A reminder was given that Budget proposals and tentative changes need to be submitted by 3:00 p.m. on Wednesday, July 11, 2018.

V. BOARDS/COMMITTEES/COMMISSION REPORTS

1. MAC – Shobe (06.12.18)

Shobe reported discussion was had on the upcoming retreat which is scheduled for September. There was also discussion on the agenda items for the upcoming year.

2. BOH – Shobe (06.12.18)

Shobe reported a presentation was given on the Quality Improvement Plan. The presentation included information on post-partum. There is a 13% increase in completed mental health referrals of clients with a positive depression screen. An update on the WIC Program was provided by Nicole Engelbart MS, RD, LMNT, CLC, LLCHD WIC Program Supervisor.

3. ISPC – Gaylor Baird (06.14.18)

Gaylor Baird reported a review of on-going projects was done, such as the Payroll System and NCJIS. Discussion was had on the possibility of developing guidelines in regards to the type of PC's being used and making things uniform for all departments.

4. Parks & Rec – Gaylor Baird (06.14.18)

Gaylor Baird reported the committee approved the list of community events that will be taking place throughout the City. The golf reports were reviewed and they will be implementing a replay fee for golfers – Golfers will get a discounted rate for same day golfing at any course.

5. DLA – Eskridge, Gaylor Baird (06.26.18)

Eskridge reported that a presentation was provided on the driverless shuttle. An update on the Downtown Master Plan were given, revisions for the Downtown Master Plan are due in August.

6. WHJPA – Eskridge (06.28.18)

Eskridge reported the WHJPA did not meet due to a lack of Agenda items.

7. PRT – Lamm (06.28.18)

Lamm reported there are currently 7 open cases, 1 closed and 1 property was added to the list. There has been an influx of pending properties.

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8. **ILC** – Christensen, Eskridge, Shobe (06.25.18)
Christensen advised the committee held an Executive session at the request of a bar owner. An update was given on the Bridge, with the current Federal funding challenges they are facing they are working on a plan going forward as the deadline for funding is in the next few months.
9. **PAC** – Lamm, Shobe, Raybould (06.28.18)
Lamm reported the committee is reaching the end of the directive for the fiscal year. Building & Safety have not yet provided their report. An email was sent to Council members with attachments of all the reports the committee has received, no feed-back has been received from any Councilmember. A drafted report and recommendations will be sent to Councilmembers in the coming weeks.

VI. COUNCIL MEMBERS

A brief discussion was had regarding retention of records and the use cell phones. A request was made for the City Council Secretary to research the cost of purchasing City issued cell phones for each Council member.

VII. ADJOURNMENT

Vice-Chair, Raybould adjourned the meeting at 2:38 p.m.