

DIRECTORS' ORGANIZATIONAL MEETING

Monday, June 3, 2019

555 S. 10TH STREET

BILL LUXFORD STUDIO

I. MINUTES

1. Approval of Directors' minutes from May 13, 2019

II. ADJUSTMENTS TO AGENDA

III. CITY CLERK

IV. MAYOR'S OFFICE

1. Fiscal Impact Statement, Lincoln Fire & Rescue/SAFER Grant dated May 10, 2019
2. Fiscal Impact Statement, Mayor/City Communications dated February 22, 2019
3. Fiscal Impact Statement, Library/Buildings & Grounds dated May 23, 2019

V. DIRECTORS CORRESPONDENCE

PLANNING

1. Annexation by Ordinance, Grandview Estates 2nd Addition, S 70th Street and Rokeby Road
2. Administrative Approvals from May 14, 2019 through May 20, 2019
3. Administrative Approvals from May 21, 2019 through May 27, 2019
4. Action dated Wednesday, May 29, 2019
5. Final Action dated Wednesday, May 29, 2019

CITY LIBRARIES

1. Library Board vacancy memo, Pat Leach

URBAN DEVELOPMENT

1. Street & Alley Vacation No. 19005

VI. BOARDS/COMMITTEES/COMMISSION REPORTS

1. BOH - Shobe (05.14.19)
2. MAC - Shobe (05.14.19)
3. PBC - Raybould (05.14.19)

VII. CONSTITUENT CORRESPONDENCE

1. Vacant Council Seat - Jamanda Wolfe
2. Vacant Council Seat - Keith J. Peterson
3. Vacant Council Seat - Kyle Cartwright
4. Vacant Council Seat - Jordan Gonzales
5. Quarter Cent Sales Tax - Paula Baker, Everett Neighborhood Association
6. Claim Against the City - Drew Caskey
7. Claim Against the City - Nicole Taylor
8. Vacant Council Seat - Judith Gibson

VIII. MEETINGS/INVITATIONS

See invitation list.

IX. ADJOURNMENT

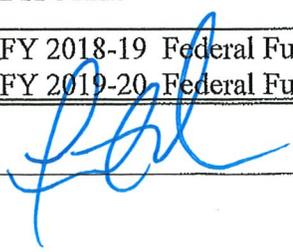
FISCAL IMPACT STATEMENT

DEPARTMENT/DIVISION: Lincoln Fire & Rescue/SAFER Grant

DATE: 5/10/19

<p>NEED On 5/7/18, per Resolution A-91014 the City Council approved the grant application to the Federal Emergency Management Agency (FEMA) for additional staffing to provide for adequate Fire and Emergency Response (SAFER) grant that would provide match-based funding for the Lincoln Fire & Rescue Department. FEMA approved this grant application for an addition of 15 Firefighter positions (2/18/19 to 2/17/22) - funded for year 1 & 2 with 75% Federal funding and 25% City local match, year 3 was approved at 35% Federal funding and 65% City local match. This Fiscal Impact Statement will establish a budget in FY 18-19 and FY 19-20 and add the 15 firefighter positions to the Lincoln Fire & Rescue Department grant budget. The local match was approved in LFR's Operating Budget.</p>			
FUTURE IMPACT:	<input type="checkbox"/> Ongoing <input checked="" type="checkbox"/> Limited	Projected Completion Date	SAFER Grant Ends February 2022
REVENUES GENERATED		LEGISLATIVE CHANGES	
		City	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
		County	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
		State	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
IMPACT		Current Fiscal Year	Next Fiscal Year Annualized
PERSONNEL (full time equivalents)		7.5 FTE	15 FTE
PERSONNEL (cost) business unit: 227152			
object code	description		
5021	Regular Salaries	356,963	713,925
5081	Health Insurance	239,614	479,227
5082	Dental Insurance	10,036	20,072
5083	Life Insurance	176	351
5086	FICA	5,176	10,352
5091	PEHP	1,078	2,158
SUPPLIES business unit:			
object code	description		
OTHER SERVICES & CHARGES business unit:			
object code	description		
EQUIPMENT business unit:			
object code	description		
TOTAL EXPENDITURES		613,043	1,226,085
SOURCE OF REVENUES			
FY 2018-19 Federal Funding is \$459,782 (75%) City Funding is \$153,261 (25%)			
FY 2019-20 Federal Funding is \$919,564 (75%) City Funding is \$306,521 (25%)			

DIRECTOR _____



DATE _____

May 10, 2019

FINANCE DEPARTMENT COMMENTS	Availability of Appropriations: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	BUDGET OFFICER: <u>Sherry Wolf Dehal</u>
	PURCHASING AGENT _____
FINANCE DIRECTOR <u>[Signature]</u>	DATE <u>5/10/19</u>

APPROVED: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	MAYOR <u>[Signature]</u>
	DATE <u>5/23/19</u>

WHEN TO USE FISCAL IMPACT STATEMENT

1. Requesting transfer of operating appropriations.
2. Requesting increase in personnel (full time equivalents) appropriations.
3. Requesting transfer of capital improvement appropriations.
4. Requesting operational change not authorized during the budget process.
5. Requesting appropriations based on receipt of additional funds from outside sources.
6. Requesting use of Contingency funds.

HOW TO USE FISCAL IMPACT STATEMENT

NEED: There should be a detailed explanation of why a change to the previously approved budget is necessary. If the change will have any impact beyond the current fiscal year, it should also be noted.

FUTURE IMPACT: One of the boxes should be checked. An example of an item with ongoing impact would be a request for additional fte authorization that will also be requested in upcoming budgets. This would necessitate filling out the "Next Fiscal Year Annualized" column. An example of an item with limited impact would be asking for authorization to use salary savings for the one time purchase of equipment. If "Projected Completion Date" applies, please fill in.

REVENUES GENERATED: Please note if the request will affect current and future revenues.

LEGISLATIVE CHANGES: These boxes should be marked yes or no. Some of the actions this form is used for (transfer of capital improvement appropriations, Contingency Funds) require a City Council ordinance.

PERSONNEL (full time equivalents): Please note the number of fte's the request involves, if applicable.

PERSONNEL (cost), SUPPLIES, OTHER SERVICES AND CHARGES, EQUIPMENT: All entries in these boxes must have the business unit, object code, and object code description along with the dollar amount. Negative amounts must be indicated by brackets.

TOTAL EXPENDITURES: This box should contain the sum of the dollar amounts in the various expenditure categories.

SOURCE OF REVENUES: This box should contain the name of the fund the action is required for.

LFR SAFER Grant BU 227152

Budget Approved with Grant Application for 15 Firefighters

	First 12-Month Period 2/18/19 - 2/17/20	Second 12-Month Period 2/18/20 - 2/17/21	Third 12-Month Period 2/18/21 - 2/17/22	% Funding Split	% Funding Split	TOTAL
Personnel	\$ 713,925	\$ 713,925	\$ 713,925			\$ 2,141,775
Benefits	\$ 512,160	\$ 512,160	\$ 512,160			\$ 1,536,480
Total Expense	\$ 1,226,085	\$ 1,226,085	\$ 1,226,085			\$ 3,678,255
City Share	\$ 306,521	\$ 306,521	\$ 796,955	25%	65%	\$ 1,409,998
Federal Share	\$ 919,564	\$ 919,564	\$ 429,130	75%	35%	\$ 2,268,257
Total Revenue	\$ 1,226,085	\$ 1,226,085	\$ 1,226,085			\$ 3,678,255

Budget for City By Fiscal Year for 15 Firefighters

	FY 2018-19 6 Months	FY 2019-20 12 Months	FY 2020-21 12 Months	FY 2021022 6 Months	% Funding Split	% Funding Split	TOTAL
Personnel	\$ 356,963	\$ 713,925	\$ 713,925	\$ 356,963			\$ 2,141,775
Benefits	\$ 256,080	\$ 512,160	\$ 512,160	\$ 256,080			\$ 1,536,480
Total Expense	\$ 613,043	\$ 1,226,085	\$ 1,226,085	\$ 613,043			\$ 3,678,255
City Share	\$ 153,261	\$ 306,521	\$ 153,261	\$ 398,478	25%	65%	\$ 1,011,520
Federal Share	\$ 459,782	\$ 919,564	\$ 459,782	\$ 214,565	75%	35%	\$ 2,053,692
Total Revenue	\$ 613,043	\$ 1,226,085	\$ 1,226,085	\$ 613,043			\$ 3,678,255

<p>annual costs" include base salary and the typical benefits package offered to a first-year firefighter.</p> <p>What costs are included in the typical benefits package your department provides to first-year firefighters? Please provide details on the dollar amounts or percentages for each benefit being provided. (2000 characters)</p>	<p>Benefits:</p> <p>LF&R Request: 15 Firefighter-Paramedics (2,912 hours/year) at \$25.759 per hour for the 1st year salary cost of \$75,012. Total Salary for 15 FF-Medics for 1st year: \$1,125,180.</p> <p>FF-Medic Benefits: FICA (Social Security) 1.45% of salary for \$1,088, Health Insurance (2/4Party Is average) \$23,132, Dental Insurance \$858, Life Insurance \$88, Post Employment Health Plan (PEHP) \$1,300, Pension 16.97% of salary for \$12,731. Total Benefits per FF-Medic: \$39,197. Total Benefits for 15 FF-Medics for 1st Year: \$587,955.</p> <p>Total Cost for 15 FF-Medics for 1st Year: \$1,713,135.</p>
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FEMA Form 080-0-4a

Budget

Hiring of Firefighters:

There is a three-year period of performance for grants awarded under the Hiring of Firefighters Activity. The amount of Federal funding provided to a recipient for hiring a firefighter in any fiscal year may not exceed -

- Year One: 75 percent of the usual annual costs of a first-year firefighter as provided in the Request Details section;
- Year Two: 75 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section;
- Year Three: 35 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section.

The additional funds requested for training are not subject to the funding limitations above. However, the costs may only be used to provide training and cannot be used toward the salary and benefits of requested firefighters. Costs for training must be expended within the three-year period of performance.

Review and confirm the budget information below. If you need to change any of the budget amounts on the matrix, you will need to update the information on the previous Request Details screen.

When you are finished, press the *Save and Continue* button below.

Budget Matrix				
	First 12-Month Period	Second 12-Month Period	Third 12-Month Period	Total
Personnel	713,925	713,925	713,925	2,141,775
Benefits	512,160	512,160	512,160	1,536,480
Other - Additional Funding	0	0	0	0
Total:	1,226,085	1,226,085	1,226,085	3,678,255
Total Applicant Share	306,521	306,521	796,955	1,409,997
Total Federal Share	919,564	919,564	429,130	2,268,258

FEMA Form 080-0-4a

Narrative Statement for Hiring of FireFighters

* Element #1 - Project Description (30%):



FEMA

Ms. Barbara Baier
Lincoln Fire and Rescue
1801 Q Street
Lincoln, Nebraska 68508-1746

Re: Award No. EMW-2017-FH-00486

Dear Ms. Baier:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant has been approved in the amount of \$3,678,255.00. As a condition of this award, you are required to contribute a cost match in the amount of \$1,409,997.00 of non-Federal funds. The Federal share is \$2,268,258.00 of the approved total project cost of \$3,678,255.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Notice of Funding Opportunity

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your recruitment period has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and keep the original form in your grant files. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read "C. J. [unclear]".

Summary Award Memo

INSTRUMENT: GRANT
AGREEMENT NUMBER: EMW-2017-FH-00486
GRANTEE: Lincoln Fire and Rescue
DUNS NUMBER: 051259786
AMOUNT: \$3,678,255.00, Hiring

Project Description

The purpose of the Staffing for Adequate Fire and Emergency Response Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Staffing for Adequate Fire and Emergency Response Grant program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application - along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

Period of Performance

18-FEB-19 to 17-FEB-22

Amount Awarded

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel:	\$3,375,540.00
Fringe Benefits	\$1,763,865.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$3,678,255.00

NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)

The Program Office has made the following reductions to your grant: The base salary will be \$47,595, not \$75,012; benefits will be \$34,144, not \$39,197; total adjustments will be \$3,678,255, not \$5,139,405. Therefore, they have recommended the award at this level: Total budget \$3,678,255 Federal share \$2,268,258 Applicant share \$1,409,997 Any questions pertaining to your award package, please contact your GPD Grants Management Specialist Armena Springs at armena.springs@fema.dhs.gov.

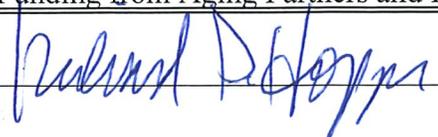
FEMA Officials

Program Officer: The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

FISCAL IMPACT STATEMENT

DEPARTMENT/DIVISION: Mayor/City Communications _____ DATE: 2/22/19 _____

NEED			
<p>The Public Info. Specialist for LNKTV Health has expanded duties for Aging Partners and Health Department services that have created a need to increase her hours from 30 to 32 hours per week. Since City Communications staff are now funded thru the General Fund they are no longer billing LNKTV Health for video services. The funding budgeted for video service is available to cover the additional salary and fringe benefit costs.</p>			
FUTURE IMPACT:	<input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> Limited	Projected Completion Date _____	
REVENUES GENERATED		LEGISLATIVE CHANGES	
		City	Yes <input type="checkbox"/> No <input type="checkbox"/>
		County	Yes <input type="checkbox"/> No <input type="checkbox"/>
		State	Yes <input type="checkbox"/> No <input type="checkbox"/>
IMPACT		Current Fiscal Year	Next Fiscal Year Annualized
PERSONNEL (full time equivalents)			
PERSONNEL (cost) business unit: object code description			
295088.5021 LNKTV Health/salaries		\$568	\$3,777
SUPPLIES business unit: object code description			
OTHER SERVICES & CHARGES business unit: object code description			
295088.5766 LNKTV Health/Video Services		-\$568	-\$3,777
EQUIPMENT business unit: object code description			
TOTAL EXPENDITURES		\$0	\$0
SOURCE OF REVENUES Funding from Aging Partners and Health Department			

DIRECTOR  DATE 5-14-19

FINANCE DEPARTMENT COMMENTS	Availability of Appropriations: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	BUDGET OFFICER: <u>Sherry Welf Dntal</u>
	PURCHASING AGENT _____
FINANCE DIRECTOR <u>[Signature]</u> DATE <u>5/16/17</u>	

APPROVED: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	MAYOR <u>[Signature]</u>
	DATE <u>5-16-17</u>

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REVENUES GENERATED: Please note if the request will affect current and future revenues.

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PERSONNEL (full time equivalents): Please note the number of fte's the request involves, if applicable.

PERSONNEL (cost), SUPPLIES, OTHER SERVICES AND CHARGES, EQUIPMENT: All entries in these boxes must have the business unit, object code, and object code description along with the dollar amount. Negative amounts must be indicated by brackets.

TOTAL EXPENDITURES: This box should contain the sum of the dollar amounts in the various expenditure categories.

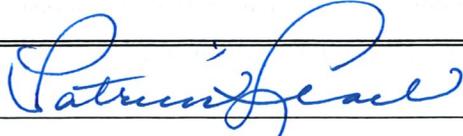
SOURCE OF REVENUES: This box should contain the name of the fund the action is required for.

FISCAL IMPACT STATEMENT

DEPARTMENT/DIVISION: Library/Buildings & Grounds

DATE: 5/23/19

NEED			
The Bethany Branch Library roof project required change orders for roof insulation adhesive and fascia board replacement that was not included in the original quote. Request to transfer Library operational budget appropriations to the roof replacement project as follows:			
From: Other Building Maintenance (14010.5870) \$4,625.96			
To: Bethany Roof Replacement Building Improvements (414121.6132) \$4,625.96			
FUTURE IMPACT:	<input type="checkbox"/> Ongoing	Projected Completion Date: <u>Spring 2019</u>	
	<input checked="" type="checkbox"/> Limited		
REVENUES GENERATED		LEGISLATIVE CHANGES	
		City	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
		County	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
		State	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
IMPACT		Current Fiscal Year	Next Fiscal Year Annualized
PERSONNEL (full time equivalents)			
PERSONNEL (cost) business unit: object code description			
SUPPLIES business unit: object code description			
OTHER SERVICES & CHARGES business unit: 14010 object code description 14010.5870 Library/Buildings & Grounds/Other Building Maintenance		(4,625.96)	
EQUIPMENT business unit: 414121 object code description 414121.6132 Bethany Roof Replacement/Building Improvements		4,625.96	
TOTAL EXPENDITURES		-0-	
SOURCE OF REVENUES			

DIRECTOR 

DATE 5-23-19

FINANCE DEPARTMENT COMMENTS	Availability of Appropriations: Yes <input type="checkbox"/> No <input type="checkbox"/> BUDGET OFFICER <u>Sherry Wolf Orbal</u> <hr/> PURCHASING AGENT _____
FINANCE DIRECTOR <u>[Signature]</u>	DATE <u>6/23/19</u>

APPROVED: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	MAYOR MAYOR <u>Simon Gaylor Baird</u>
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REVENUES GENERATED: Please note if the request will affect current and future revenues.

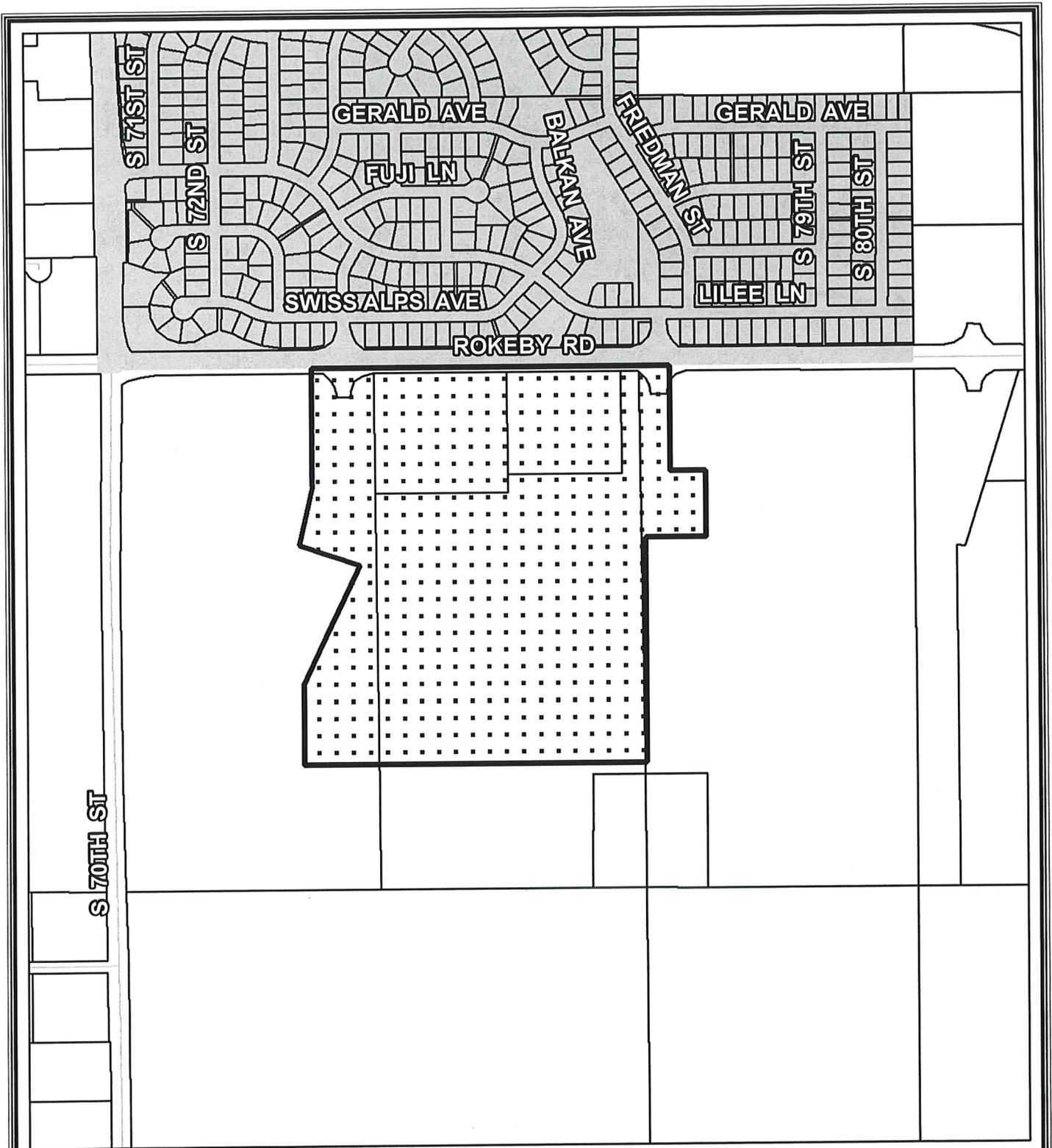
LEGISLATIVE CHANGES: These boxes should be marked yes or no. Some of the actions this form is used for (transfer of capital improvement appropriations, Contingency Funds) require a City Council ordinance.

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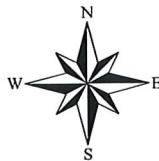
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TOTAL EXPENDITURES: This box should contain the sum of the dollar amounts in the various expenditure categories.

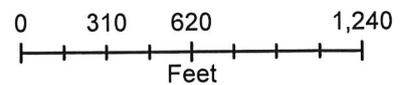
SOURCE OF REVENUES: This box should contain the name of the fund the action is required for.



**Annexation by Ordinance
 Grandview Estates 2nd Addition
 S 70th St & Rokeby Rd
 Effective: May 28, 2019**



-  Area of Annexation
-  City Limits Before Annexation





Memorandum

Date: ♦ May 21, 2019
To: ♦ City Clerk
From: ♦ Teresa McKinstry, Planning Dept.
Re: ♦ Administrative Approvals
cc: ♦ Geri Rorabaugh, Planning Dept.

This is a list of City administrative approvals by the Planning Director from May 14, 2019 through May 20, 2019:

Administrative Amendment 19014 to Change of Zone 05068E, The Woodlands at Yankee Hill Community Unit Plan, approved by the Planning Director on May 15, 2019, to revise the lot layout for Blocks 11 and 33, to exchange floor area between Blocks 11 and 33, to show an early childhood care facility on Lot 1, Block 11, to extend the public sanitary sewer in S. 81st St. to Hayek Dr. and to convert Lots 6-8, Block 35 to Lots 6 and 7, Block 35, generally located at S. 70th St. and Yankee Hill Rd.



Memorandum

Date: ♦ May 28, 2019
To: ♦ City Clerk
From: ♦ Teresa McKinstry, Planning Dept.
Re: ♦ Administrative Approvals
cc: ♦ Geri Rorabaugh, Planning Dept.

This is a list of City administrative approvals by the Planning Director from May 21, 2019 through May 27, 2019:

Administrative Amendment 19025 to Change of Zone 15016A, Wilderness Creek Planned Unit Development, approved by the Planning Director on May 23, 2019, to relocate the water quality structure from Outlot E to Outlot D and to increase the total allowed building square footage for the H-4 area from 247,000 square feet to 259,000 square feet, generally located at S 40th St. and Yankee Hill Rd.

****ACTION BY PLANNING COMMISSION****

NOTICE: The Lincoln/Lancaster County Planning Commission will hold a public hearing on Wednesday, May 29, 2019, at 1:00 p.m. in Hearing Room 112 on the first floor of the County-City Building, 555 S. 10th St., Lincoln, Nebraska. For more information, call the Planning Department, (402) 441-7491.

The Lincoln/Lancaster County Planning Commission will meet on Wednesday, May 29, 2019, from 12:15 p.m. to 1:00 p.m. in Studio Room 113 on the first floor of the County-City Building, 555 S. 10th St., Lincoln, Nebraska, to for a briefing on Community Indicators by Planning staff.

****PLEASE NOTE:** The Planning Commission action is final action on any item with a notation of "FINAL ACTION". Any aggrieved person may appeal Final Action of the Planning Commission to the City Council or County Board by filing a Notice of Appeal with the City Clerk or County Clerk within 14 days following the action of the Planning Commission.

The Planning Commission action on all other items is a recommendation to the City Council or County Board.

AGENDA

WEDNESDAY, MAY 29, 2019

[Commissioners Finnegan and Washington absent]

Approval of minutes of the regular meeting held May 15, 2019. ****APPROVED: 7-0; (Finnegan and Washington absent)****

- 1. CONSENT AGENDA**
(Public Hearing and Administrative Action):

ANNEXATION WITH RELATED ITEMS:

- 1.1a Annexation 19006, to annex approximately 9.30 acres, more or less, on property generally located at South 33rd Street and Rokeby Road.

Page
01

Staff recommendation: Conditional Approval

Staff Planner: Dessie Redmond, 402-441-6373, dredmond@lincoln.ne.gov

Planning Commission recommendation: CONDITIONAL APPROVAL, as set forth in the conditions of the staff report dated May 21, 2019: 6-0 (Finnegan, Scheer, and Washington absent). Public hearing before the City Council is currently pending.

Page 01 1.1b Change of Zone 19015, from AG (Agricultural District) to R-3 (Residential District), on property generally located at South 33rd Street and Rokeby Road.
Staff recommendation: Approval
Staff Planner: Dessie Redmond, 402-441-6373, dredmond@lincoln.ne.gov
Planning Commission recommendation: APPROVAL: 6-0 (Finnegan, Scheer, and Washington absent). Public hearing before the City Council is currently pending.

Page 15 1.1c Special Permit 19024, to allow for the development of a CUP (Community Unit Plan), consisting of 16 single-family lots, 1 lot for a future club house and 6 outlots, on property generally located at South 33rd Street and Rokeby Road. *** FINAL ACTION ***
Staff recommendation: Conditional Approval
Staff Planner: Dessie Redmond, 402-441-6373, dredmond@lincoln.ne.gov
Planning Commission 'final action': CONDITIONAL APPROVAL, as set forth in the revised staff report dated May 21, 2019: 6-0 (Finnegan, Scheer, and Washington absent). Resolution No. PC-01653.

CHANGE OF ZONE:

Page 35 1.2 Change of Zone 19013, from P (Public Use District) to R-4 (Residential District), on property, generally located at 3600 R Street.
Staff recommendation: Approval
Staff Planner: George Wesselhoft, 402-441-6366, gwesselhoft@lincoln.ne.gov
Planning Commission recommendation: APPROVAL: 6-0 (Finnegan, Scheer, and Washington absent). Public hearing before the City Council is tentatively scheduled for Monday, June 17, 2019, 3:00 p.m.

SPECIAL PERMIT:

Page 41 1.3 Special Permit/Use Permit 19C, to allow for the enclosure of an existing walkway for storage, and the addition of an emergency generator and trash compactor, along with a revision to plan notes allowing minor increases up to 3,000 square feet by Administrative Amendment, on property generally located at 1710 South 70th Street. *** FINAL ACTION ***
Staff recommendation: Conditional Approval
Staff Planner: George Wesselhoft, 402-441-6366, gwesselhoft@lincoln.ne.gov
Planning Commission 'final action': CONDITIONAL APPROVAL, as set forth in the staff report dated May 16, 2019: 6-0 (Finnegan, Scheer, and Washington absent). Resolution No. PC-01654.

Page 51 1.4 Special Permit 19026, to allow outdoor seasonal sales, on property generally located at 5555 Roose Street. *** FINAL ACTION ***
Staff recommendation: Conditional Approval
Staff Planner: George Wesselhoft, 402-441-6366, gwesselhoft@lincoln.ne.gov
Planning Commission ‘final action’: CONDITIONAL APPROVAL, as set forth in the staff report dated May 16, 2019: 6-0 (Finnegan, Scheer, and Washington absent). Resolution No. PC-01655.

SPECIAL PERMIT WITH RELATED ITEMS:

Page 61 1.5a Special Permit 1960B, to amend the plan to show the proposed vacation of the western portion of Hilltop Road and construction of a new public cul-de-sac near North 14th Street, with waivers to the subdivision improvement requirements and Chapter 2.15 of the Lincoln Design Standards for Urban Public Streets, generally located at North 14th and Superior Streets.
*** FINAL ACTION ***

Staff recommendation: Conditional Approval
Staff Planner: Rachel Jones, 402-441-7603, rjones@lincoln.ne.gov
Planning Commission ‘final action’: CONDITIONAL APPROVAL, as set forth in the staff report dated May 23, 2019: 6-0 (Scheer declared a conflict of interest; Finnegan and Washington absent). Resolution No. PC-01656.

Page 77 1.5b Street and Alley Vacation 19005, to vacate a portion of Hilltop Road west of North 14th Street, located in the SE 1/4 of Section 2-10-6, Lincoln, Lancaster County, Nebraska, generally located at North 14th and Superior Streets.
Staff recommendation: Conforms to the Comprehensive Plan
Staff Planner: Rachel Jones, 402-441-7603, rjones@lincoln.ne.gov
Planning Commission recommendation: FINDING OF CONFORMANCE TO THE COMPREHENSIVE PLAN: 6-0 (Scheer declared a conflict of interest; Finnegan and Washington absent). Public hearing before the City Council will be scheduled when the provisions of Chapter 14.20 of the Lincoln Municipal Code have been satisfied.

2. REQUESTS FOR DEFERRAL:

PLATS:

Page 85 2.1 Preliminary Plat 18002, to add 430 residential lots on approximately 152.1 acres, more or less, on property generally located at the SW corner of West Old Cheney Road and South Folsom Street. *** FINAL ACTION ***
Staff recommendation: 2 week deferral
Staff Planner: Dessie Redmond, 402-441-6373, dredmond@lincoln.ne.gov
Planning Commission granted the applicant’s request for an additional 4-week deferral, with CONTINUED PUBLIC HEARING AND ACTION scheduled for June 26, 2019.

3. **ITEMS REMOVED FROM CONSENT AGENDA:** **None.**

4. **PUBLIC HEARING AND ADMINISTRATIVE ACTION:**

CHANGE OF ZONE WITH RELATED ITEMS:

Page 87 4.1a Change of Zone 19016, from R-2 (Residential District) to a R-2 (Residential District) with landmark overlay (Historic Preservation District), on property generally located at 3422 Grimsby Lane.

Staff recommendation: Approval

Staff Planner: Ed Zimmer, 402-441-6370, ezimmer@lincoln.ne.gov

Planning Commission recommendation: APPROVAL: 7-0 (Finnegan and Washington absent). Public hearing before the City Council is tentatively scheduled for Monday, June 17, 2019, 3:00 p.m.

Page 111 4.1b Special Permit 19027, to allow for the construction of a detached garage, with waivers regarding height, lot and area, and other zoning restrictions, on a newly designated historic landmark, being property generally located at 3422 Grimsby Lane.

Staff recommendation: Conditional Approval

Staff Planner: Ed Zimmer, 402-441-6370, ezimmer@lincoln.ne.gov

Planning Commission recommendation: CONDITIONAL APPROVAL, as set forth in the staff report dated May 17, 2019: 7-0 (Finnegan and Washington absent). Public hearing before the City Council is tentatively scheduled for Monday, June 17, 2019, 3:00 p.m.

AT THIS TIME, ANYONE WISHING TO SPEAK ON AN ITEM NOT ON THE AGENDA, MAY DO SO

Adjournment 1:20 p.m.

PENDING LIST: *Special Permit 18045, to allow for a County AG (Agricultural District) CUP (Community Unit Plan), consisting of 148.49 acres, more or less, for 9 single family acreage lots on property generally located at North 14th Street and Rock Creek Road.*

Annexation No. 18003, to annex approximately 24.1 acres, more or less, on property generally located at 7420 Yankee Hill Road.

Change of Zone No. 18015, from AGR (Agricultural Residential District) to R-3 (Residential District), on property generally located at 7420 Yankee Hill Road.

*Special Permit No. 18022, for a 55 lot CUP (Community Unit Plan), with waivers to allow sanitary sewer to flow opposite street grades, block length, pedestrian easements, lot lines radial to streets, 2 to 1 side slope for detention embankments, and sidewalks along one side of a street, on property generally located at 7420 Yankee Hill Road. *** FINAL ACTION ****

PLANNING COMMISSION FINAL ACTION NOTIFICATION

TO: Mayor Leirion Gaylor Baird
Lincoln City Council

FROM: Geri Rorabaugh, Planning

DATE: May 29, 2019

RE: Notice of final action by Planning Commission: May 29, 2019

Please be advised that on May 29, 2019, the Lincoln City-Lancaster County Planning Commission adopted the following resolution:

Resolution No. PC-01653, approving SPECIAL PERMIT 19024, to allow for the development of a CUP (Community Unit Plan), consisting of 16 single-family lots, 1 lot for a future club house and 6 outlots, on property legally described as a part of Lot 36, I.T., located in the NE 1/4 of Section 31-9-7, Lincoln, Lancaster County, Nebraska, generally located at South 33rd Street and Rokeby Road;

Resolution No. PC-01654, approving SPECIAL PERMIT USE PERMIT 19C, to allow for the enclosure of an existing walkway for storage, and the addition of an emergency generator and trash compactor, along with a revision to plan notes allowing minor increases up to 3,000 square feet by Administrative Amendment, on property legally described as a portion of Lot 8, Lincolnshire Square, Lot 93, I.T., and a portion of Lot 94, I.T., located in the NW 1/4 of Section 34-10-7, Lancaster County, Nebraska, generally located at 1710 South 70th Street;

Resolution No. PC-01655, approving SPECIAL PERMIT 19026, to allow outdoor seasonal sales, on property legally described as Lot 1, Harvest Acres 1st Addition, located in the SE 1/4 of Section 32-10-7 and the NE 1/4 of Section 5-9-7, Lincoln, Lancaster County, Nebraska, generally located at 5555 Roose Street; and

Resolution No. PC-01656, approving SPECIAL PERMIT 1960B, to reflect the proposed vacation of the western portion of Hilltop Road and construction of a new public cul-de-sac near North 14th Street, with waivers to the subdivision improvement requirements and Chapter 2.15 of the Lincoln Design Standards for Urban Public Streets, on property legally described as the remaining portion of Lot A, Lots B, C, D, and a portion of Lot E, Replat of Lots 4-5 Grandview Heights; a portion of Lot 2, Grandview Heights; and adjacent vacated Stanton Street, all located in the SE 1/4 of Section 2-10-6, Lincoln, Lancaster County, Nebraska, generally located at North 14th and Superior Streets.

The Planning Commission action on this application is final, unless appealed to the City Council by filing a notice of appeal with the Planning Department within 14 days of the action by the Planning Commission.

The Planning Commission Resolution may be accessed on the internet at www.lincoln.ne.gov (Keyword = PATS). Use the "Search Selection" screen and search by application number (i.e. SP19024, SPUP19C, SP19026, SP1960B). The Resolution and Planning Department staff report are in the "Related Documents" under the application number.



LINCOLN CITY LIBRARIES

136 South 14th Street, Lincoln, NE 68508-1899
402-441-8500

lincolnlibraries.org

May 23, 2019

Jane Raybould, Chair
Lincoln City Council
555 So. 10th Street
Lincoln, NE 68508

Dear Ms. Raybould:

As of September 1, 2019, a vacancy will exist on the Library Board due to the expiration of Carol Speicher's seven-year term. An appointment is needed for the term 2019 through 2026.

The City Council is responsible for the appointment of Library Board members. In the past, the Council has asked the Library Board to collect and review the resumes of interested individuals. All submissions are then forwarded to the Council with any recommendations the Library Board may have of candidates whose qualifications and experience best meet the needs of the Library Board at this time. I am writing to ask if the City Council would like the Library Board to continue this past practice.

If we do follow that practice, we would again contact individuals who expressed interest last year as well as publicizing the vacancy through library locations, website, and local media.

Please let me know if you wish us to begin the application process following these procedures.

Sincerely,

A handwritten signature in blue ink that reads "Pat Leach". The signature is fluid and cursive, with a large initial "P" and "L".

Pat Leach
Library Director

cc: Donna Marvin, Library Board President
Jennifer Brinkman, Mayor's Office

INTEROFFICE MEMORANDUM

TO: Mayor Gaylor Baird
& City Council Members

FROM: Michelle R. Backemeyer
Real Estate & Relocation
Assistance Agent

DEPARTMENT: City Council Office

DEPARTMENT: Urban Development

ATTENTION:

DATE: May 30, 2019

COPIES TO: Teresa J. Meier
David Cary, Planning
Jeff Kirkpatrick, City Attorney
Byron Blum, Transportation
Geri Rorabaugh, Planning
Soulinnee Phan, City Clerk's Office
Jamie Phillips, Mayor's Office

SUBJECT: Street & Alley Vacation No.19005
Hilltop Road, West of North 14th Street

A request has been made to vacate Hilltop Road, west of 14th Street approximately 1/4 of a mile in length. The roadway when viewed by the writer, consists of concrete for the first 100+ feet followed by asphalt for the remaining distance. The cul-de-sac is platted at the west end but does not currently exist. Volunteer trees and overhead electrical lines are located within the southern edge of the ROW with grass on the north side. There are three driveway stubs also located within the ROW on the south side, two of which lead to residential homes. According to staff comments, there are water, sewer, electrical, gas and ALLO lines in the area and all have made requests to retain easements.

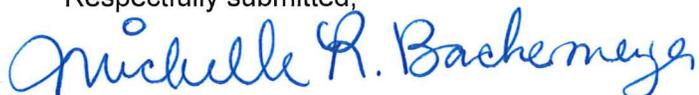
The area to be vacated is approximately 60 feet in width and 1,100 feet in length and including the cul-de-sac is 69,079 square feet or 1.59 acres in size. The entire area will be incorporated into a proposed plan for acreage type lots and is required to be final platted so that each lot will have access via an internal road. With the removal of Hilltop Road and as part of the Grandview Heights Community Plan, a cul-de-sac will be required to be constructed at the east end of the vacation near 14th Street.

Since the vacated ROW will be incorporated into the larger acreage lots which are currently zoned R-1, the market shows lots such as these generally sell in the vicinity of \$60,000 to \$70,000 per acre or \$1.38 to \$1.61 per square foot with the median being \$1.50. As such, it is expected that any purchaser would only be willing to pay a nominal amount for assemblage as the ROW is unbuildable on its own especially with the number of utilities located in the roadway corridor. Using \$1.50/sf, and with the imposition of the various public and private easements, 10% of the underlying value is considered appropriate for valuation purposes and is calculated as follows:

$$69,079 \text{ sf} \times \$1.50 \times 10\% = \$10,362, \text{ rounded to } \$10,400$$

Therefore, if the area is to be vacated, it is recommended that the area be sold to the applicants for \$10,400.

Respectfully submitted,



Michelle R. Backemeyer
Real Estate & Relocation
Assistance Agent

Angela M. Birkett

From: Jamanda Wolfe <wolfe.jamanda@gmail.com>
Sent: Wednesday, May 29, 2019 10:52 AM
To: Council Packet
Subject: Tom Beckius for City Council

Good morning,

I am writing to recommend Tom Beckius for the Lincoln City Council position recently vacated by Leirion Gaylor Baird. I have seen the list of excellent people who have applied for the position and I wholeheartedly believe Tom is the best candidate.

Tom is a very well qualified individual who has Lincoln's best interests top of mind. I have known him for many years and even in high school, he was active in the Lincoln community by participating in Lincoln's YAC (Youth Advisory Council) a group of high school kids developing programming for Lincoln's Youth. From those days to serving on a variety of boards, committees, and councils throughout Lincoln over many years he has developed extensive knowledge of our community. He is open to conversation and honest about his views. He asks questions and listens.

I believe in him.

Thank you for your time and consideration.

Please feel free to contact me if you have any questions.

Jamanda Wolfe
3412 Frost CT.
Lincoln, NE 68510
wolfe.jamanda@gmail.com
(402) 560-6277

Angela M. Birkett

From: Keith Peterson <kpeterson4@gmail.com>
Sent: Wednesday, May 29, 2019 11:14 AM
To: Council Packet
Subject: Open Council Seat

Hello,

My name is Keith Peterson and I've been a Lincoln resident ever since coming to college at UNL in 2008, currently residing at [9915 Blue Water Circle in Lincoln](#). I'm reaching out to respectfully recommend Tom Beckius for the open City Council seat. Tom's vast experience in civic service to Lincoln would be a wonderful asset to the council. His experience on the Planning Commission, the Community Health Endowment, Lincoln Chamber of Commerce, and Lincoln's Young Professionals Group make for an impressive resume, and combined with his undeniable love for Lincoln, he would be a councilman that Lincoln would be proud of. You will undoubtedly have a long list of qualified applicants to sort through, but I imagine it will be difficult to find an applicant that has put in more time and has more applicable experience for this position than Tom. Thank you for your consideration!

Keith J. Peterson

Angela M. Birkett

From: Kyle Cartwright <kylericartwright@gmail.com>
Sent: Wednesday, May 29, 2019 11:18 AM
To: Council Packet
Subject: Recommendation for Mr. Thomas Beckius

Dear Lincoln City Councilmembers,

My name is Kyle Cartwright and I live at 4100 Washington St, Lincoln, although I will soon be moving in two weeks to 1644 Woodsvie St, Lincoln. I would like to recommend Mr. Thomas Beckius to serve in the seat vacated by now Mayor Leirion Gaylor Baird.

In addition to his service in the public sector, Tom has served on a number of community boards with which I have also been involved. He helped to found, and was the first chair of, the NextGen Giving Circle which worked with the Lincoln Community Foundation to engage Lincoln's young professionals in local philanthropy. He also chaired the Young Professionals Group, which seeks to make Lincoln the best place to live, work and play in order to attract and retain young talented professionals for our workforce. He has stayed actively involved with both of these groups outside of his elected service.

Tom exhibits character, drive and compassion in all my dealings with him. He has demonstrated a strong desire to serve his community's best interests, and I believe he would bring great passion, connection, empathy and expertise to his service on the Lincoln City Council.

Thank you for your consideration of this recommendation,
Kyle Cartwright

Angela M. Birkett

From: Jordan Gonzales <jgonzales@huskeralum.org>
Sent: Wednesday, May 29, 2019 1:43 PM
To: Council Packet
Cc: Jane Raybould; Richard W. Meginnis; James M. Bowers; Tammy J. Ward; Roy A. Christensen; Bennie R. Shobe
Subject: Tom Beckius City Council Recommendation & Nomination
Attachments: Resume - Tom Beckius.pdf

Distinguished City Council Members:

When I read the Lincoln Journal Star article calling for City Council nominations to fill the vacated seat, I immediately thought of **Tom Beckius**. Thus, it is with great enthusiasm that I nominate and share my highest recommendation for Tom to serve on Lincoln City Council's open at-large seat.

I have known Tom for five years, including one year of directly reporting to him as a member of the Lincoln Young Professionals Group Leadership Council. I have seen firsthand Tom's passion for the Lincoln community as a two-term chair of the Lincoln YPG Leadership Council and as a commissioner for the Lincoln/Lancaster County Planning Commission. I have the utmost confidence he would be an invaluable resource to the City Council.

Tom is the kind of person whom you want thinking critically and deeply about the city's short and long-term issues. He is reliable, thoughtful, discerning, and is intentionally inclusive – making certain various viewpoints are heard at the decision-making table. Tom's aforementioned qualities are affirmed by his peers, being elected to various community leadership roles over an experienced 10-year period. I've attached Tom's resume to highlight his evident and diverse community involvement.

My job at the alumni association is to help alums become ambassadors, advocates, and champions for the University of Nebraska-Lincoln. A handful of names come to my mind when I think about who embodies all three characteristics. Without question, Tom is an ardent ambassador, advocate, and champion for the City of Lincoln and its residents. He'd be the first person I'd go to regarding a community engagement or policy question.

I give my highest recommendation to Tom Beckius, and ask that he be considered to serve on Lincoln City Council's open at-large seat. As the current vice chair – and soon-to-be chair – of the 1,700-member Lincoln Young Professionals Group, I can think of no one better to represent Lincoln's diverse young professionals and the community's expansive generational range of residents. Please contact me if you have additional questions regarding this remarkable individual.

All my best,

Jordan



Jordan Gonzales, M.A.

Director, Alumni Engagement

Vice Chair, Lincoln YPG

Nebraska Alumni Association

Wick Alumni Center | 1520 R Street

Lincoln, NE 68508-1651

Phone: (402) 472-4219

Twitter: @Jordan_Nebraska

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EVERETT
NEIGHBORHOOD
ASSOCIATION

May 21, 2019

RE: ENA Representative for Street Advisory Board

Dear Mayor and City Council,

I am writing on behalf of the Everett Neighborhood Association (ENA). We are pleased that the quarter cent sales tax passed with a focus on road improvement within Lincoln. We believe that streets in the Everett neighborhood will benefit due to their age and poor condition. Since 70 to 75% of the tax revenue will go to existing streets, it is critical that the Advisory Board reflect 70 to 75% representation by citizens from neighborhoods like ours where the work is to be done. It is especially important that those areas that contain a large number of streets that need work should have representation on this Advisory Board.

ENA met yesterday and we are pleased to present Micheal Thompson to be considered for a member of the Street Advisory Council.

Micheal Q. Thompson

1207 B. Street #3

Lincoln, NE 68502

402-770-0511

mthompso@nebrwesleyan.edu

We look forward to working with the city in addressing our streets. Please consider including Micheal Thompson for the Streets Advisory Committee.

Thank you,

A handwritten signature in cursive script that reads "Paula Baker".

Paula Baker

President, Everett Neighborhood Association

Angela M. Birkett

From: Drew Caskey <drewcaskey@hotmail.com>
Sent: Wednesday, May 29, 2019 2:01 PM
To: Council Packet
Subject: Drew Caskey - Claim Against the City of Lincoln

Hello - Thank you for sending the letter regarding my pothole claim.

The letter incorrectly listed that the damage to my vehicle occurred on March 13, 2019. The damage to my vehicle occurred on March 12, 2019 and my vehicle was repaired at Baxter Toyota in Lincoln on March 13, 2019.

I reported the damage on March 13, 2019 to SeeClickFix once I discovered what SeeClickFix was.

Thank you,

Drew Caskey

May 29, 2019

To Whom It May Concern:

Earlier this year, I had submitted a claim to the City Attorney's office requesting a reimbursement for the damage done to my car due to potholes. My husband and I had purchased this vehicle February 2, 2019, on February 28, 2019, there was a massive pot hole in the east turn lane into South Pointe Mall (27th & Southridge). In attempt to avoid hitting the pothole and ruining my suspension, blow a tire, etc. rather than steer left into moving traffic, I reactively steered to the right and the right front end of my car hit a frozen snow pack and cracked the front bumper. I had yet even made the first payment on my vehicle and already had an \$850 repair that needed to be done. Unfortunately, my claim was denied by the City Attorney for the state reason that the City was unaware of the pothole in this location and couldn't have prevented it. While I'm sure the Attorney's office can sympathize, this doesn't fix my vehicle.

I work for Nebraska Dept. of Transportation as an engineer. I worked in Materials & Research, I've taken the courses in pavement design. I understand that pavement can be unpredictable and failures will occur due to the climate we live in. However, I also know that areas with previous failures, need to be monitored. Even now looking at Google Earth images from July 2018, you can see that the existing patch is beginning to deteriorate (photos below).

I urge the Council to consider reimbursing the citizens of Lincoln for damage to their vehicles due to the abundance of potholes on Lincoln roads and make things right like Omaha has.

Sincerely

A handwritten signature in cursive script that reads "Nicole Taylor".

Nicole Taylor



Dear City Council Member,

I am writing in support of Sandra Washington for the City Council seat you will be filling.

I know there are several very qualified candidates for that seat, but I think Sandra Washington is the best one of them. She is experienced as a planner, is warm and interested in folks, has chosen to live and participate in Lincoln for at least 25 years, is very bright, thoughtful and wise and, thus, is able to consider issues from many perspectives. And she is a musician!

I appreciate your care in making this really important decision. Thank you.

Judith M. Gibson
1045 N. 41st St.
Lincoln 68503