

**IN LIEU OF
DIRECTORS' ORGANIZATIONAL MEETING
Monday, February 24, 2020**

I. MAYORS OFFICE

1. Fiscal Impact Statement - Finance/Human Resources dated February 6, 2020

**II. DIRECTORS CORRESPONDENCE
PLANNING**

1. Administrative Approvals from February 3, 2020 through February 10, 2020
2. Administrative Approvals from February 11, 2020 through February 17, 2020

III. CONSTITUENT CORRESPONDENCE

1. Neighborhood Forum - Pat Anderson

FISCAL IMPACT STATEMENT

DEPARTMENT/DIVISION: Finance/Human Resources _____

DATE: 02/06/20

NEED

Tesseract is the current mainframe human resources/payroll system which was implemented for the City/County in 1992. The City/County is currently one of a remaining few customers on the system, which there is a high chance it will not be supported soon. Currently, time collection is a paper-based process that is a highly manual process. Every 2 weeks a department employee inputs the biweekly hours for each employee into an in-house built system that inputs the hours into our payroll system. Once in the system, 2 employees in Finance, audit and process payments for all City employees. This is a labor-intensive process that can lead to potential human error based on the amount of involvement in collecting, tracking and computing pay.

The new payroll system will allow for a fully automated system that will incorporate rules based upon union contracts. In addition, it will allow employees to process forms online for onboarding of benefits, renewals, address changes, etc. Time devices can be utilized to collect employee leave time, through multiple methods such as time clocks, computer work stations, mobile applications and telephonic entry.

Selection Process

A selection process was utilized that included a significant amount of City/County staff involved in HR and the payroll process. That project team recommended Oracle as the software and Denovo as the implementation partner who Oracle partnered with for the implementation. Two separate contracts were approved by the City Council in May of 2018: 1) for the Oracle software and 2) for Denovo to implement the software.

Vendor Implementation Issues

The total costs for the implementation was approximately \$639,199 for the City and County of which 70% was the City's costs and 30% was the County share. Denovo started the project with a significant delay, failed to provide knowledgeable implementation staff, and have continually missed deadlines. The project team for the City/County sent Denovo a cure notice outlining the performance issues and because of failure to perform according to expectations, the contract was cancelled.

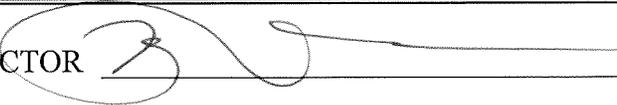
New Vendor

The City/County project team identified two potential vendors with significant experience in HR/Payroll software for Oracle at the municipal level. Those two were KPMG and Everge. KPMG estimated for them to complete the City/County implementation it would be approximately \$5 million. The City/County team at that point stopped discussions with KPMG and continued discussions with Everge. After significant interviews and reference checks the project team recommended a contract with Everge. The original contract for Everge was be \$2,591,920 of which the City share is \$1,814,344.

In October of 2019 the steering committee was informed that the project would not be able to go live by the April 1 contract date. This was due to multiple reasons including strained staffing resources, delays in documentation sign off, 4-week delay in the project start, and a mass conversion of moving everything from paper based to online. In order to complete the project, eVerge proposed an extension for a go live date of October 1, 2020. The proposed extension of the project would cost the City/County \$934,515. A phased in approach is being recommended that will result in an extension and scope changes of \$561,836. The City would need an additional \$225,100 to pay for the implementation of the system.

FUTURE IMPACT:	<input type="checkbox"/> Ongoing <input type="checkbox"/> Limited	Projected Completion Date October 2020
REVENUES GENERATED		LEGISLATIVE CHANGES

SEE ATTACHMENT	City	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	County	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	State	Yes <input type="checkbox"/>	No <input type="checkbox"/>
IMPACT	Current Fiscal Year	Next Fiscal Year Annualized	
PERSONNEL (full time equivalents)			
PERSONNEL (cost) business unit: 18002 object code description 5081 pension savings	(\$225,100)		
SUPPLIES business unit: object code description			
OTHER SERVICES & CHARGES business unit: 18002 object code description 5658 City-wide payroll system	\$225,100		
EQUIPMENT business unit: object code description			
TOTAL EXPENDITURES	\$0		
SOURCE OF REVENUES			

DIRECTOR  DATE 2/6/2020

FINANCE DEPARTMENT COMMENTS	Availability of Appropriations: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	BUDGET OFFICER <u>Sherry Wolf Orban</u>
	PURCHASING AGENT _____
FINANCE DIRECTOR <u>[Signature]</u>	DATE <u>2/6/2020</u>

APPROVED: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	MAYOR <u>Seamus Taylor Baird</u>
	DATE <u>2/14/20</u>

WHEN TO USE FISCAL IMPACT STATEMENT

1. Requesting transfer of operating appropriations.
2. Requesting increase in personnel (full time equivalents) appropriations.
3. Requesting transfer of capital improvement appropriations.
4. Requesting operational change not authorized during the budget process.
5. Requesting appropriations based on receipt of additional funds from outside sources.
6. Requesting use of Contingency funds.

HOW TO USE FISCAL IMPACT STATEMENT

NEED: There should be a detailed explanation of why a change to the previously approved budget is necessary. If the change will have any impact beyond the current fiscal year, it should also be noted.

FUTURE IMPACT: One of the boxes should be checked. An example of an item with ongoing impact would be a request for additional fte authorization that will also be requested in upcoming budgets. This would necessitate filling out the "Next Fiscal Year Annualized" column. An example of an item with limited impact would be asking for authorization to use salary savings for the one time purchase of equipment. If "Projected Completion Date" applies, please fill in.

REVENUES GENERATED: Please note if the request will affect current and future revenues.

LEGISLATIVE CHANGES: These boxes should be marked yes or no. Some of the actions this form is used for (transfer of capital improvement appropriations, Contingency Funds) require a City Council ordinance.

PERSONNEL (full time equivalents): Please note the number of fte's the request involves, if applicable.

PERSONNEL (cost), SUPPLIES, OTHER SERVICES AND CHARGES, EQUIPMENT: All entries in these boxes must have the business unit, object code, and object code description along with the dollar amount. Negative amounts must be indicated by brackets.

TOTAL EXPENDITURES: This box should contain the sum of the dollar amounts in the various expenditure categories.

SOURCE OF REVENUES: This box should contain the name of the fund the action is required for.



Memorandum

Date: ◆ February 12, 2020

To: ◆ City Clerk

From: ◆ Rhonda Haas, Planning Dept.

Re: ◆ Administrative Approvals

cc: ◆ Geri Rorabaugh, Planning Dept.

This is a list of City administrative approvals by the Planning Director from February 3, 2020 through February 10, 2020:

Administrative Amendment 19076 to the Edgewood Pre-existing Use Permit No. 9U, approved by the Planning Director on February 3, 2020, to revise the site layout and Land Use/Parking Table by splitting Area F to add two new Areas G and H and creating a new pad site on Area H, and dividing Area B into three Subareas B1, B2 and B3, and reallocating floor area and parking in the Table accordingly, generally located at South 56th Street and Highway 2.

Administrative Amendment 19037 for Administrative Final Plat 19056, Williamsburg Village North 28th Addition, approved by the Planning Director on February 6, 2020, to allow for a Two-Year Time Extension Waiver for Required Sidewalks, generally located at Plantation Drive & Union Drive.



Memorandum

Date: ♦ February 18, 2020
To: ♦ City Clerk
From: ♦ Rhonda Haas, Planning Dept.
Re: ♦ Administrative Approvals
cc: ♦ Geri Rorabaugh, Planning Dept.

This is a list of City administrative approvals by the Planning Director from February 11, 2020 through February 17, 2020:

Administrative Amendment 20005 to Special Permit/Use Permit 19, approved by the Planning Director on February 10, 2020, to eliminate 8 parking stalls on the east side of the property and create 3 new parallel parking stalls to allow for a mobile cath lab trailer to be parked parallel to the existing building, generally located at 70th & Lincolnshire Road.

Administrative Amendment 20001 to Special Permit 1473, Lair Community Unit Plan, approved by the Planning Director on February 12, 2020, to add a General Note, "The front yard setback is 22 feet, all other setbacks are per the zoning ordinance. The building envelopes are for illustrative purposes only, generally located at SW 10th Street & Donnie Court.

Angela M. Birkett

From: Pat Anderson <panderson@nwlincoln.org>
Sent: Tuesday, February 11, 2020 2:30 PM
To: Council Packet; Planning
Subject: Fwd: minutes for Forum
Attachments: Urban Development.docx; POLICE.docx; PLANNING.docx; Parks.docx; RESILIENCY.docx; Lincoln Lancaster County Health Dept.docx; Street Advisory w. emails.pdf

City Council and Planning Commissioners,

I thought you may be interested in the priorities set forth from the Jan. 25th Neighborhood Forum. Jon Carlson provided the group with a brief overview of the city budget, then participants met with City directors in small break-out sessions. We gathered together at the end to debrief and identify priorities. My apologies to those of you that are receiving this twice.

Pat Anderson

+++++

Dear NEIGHBORHOOD FORUM ATTENDEES,

Thank you all for attending the Jan. 25th Neighborhood Forum. Between icy streets and the flu season, attendance was a bit smaller than previous years but attendees were fully engaged. City Directors discussed project priorities and participants had the opportunity to respond and voice any concerns or ideas. Participants said the morning activities were valuable in learning more about what goes on in the city. Directors were appreciative of the residents input/insight.

4 TOP PRIORITIES / RESOURCES / OPPORTUNITIES FOR INPUT:

1. Fixing streets, including arterials - Contact the Streets Advisory Task Force (attached) with concerns; for street updates visit: <https://lincoln.ne.gov/city/ltu/index.htm>
2. More funding for Parks and Police - Voice your priorities to elected officials, email: council@lincoln.ne.gov
3. Code enforcement / affordable housing - A Housing Plan soon to be released and will go before the City Council
4. Climate Resiliency needs to happen now, it affects all other areas - The Climate Resiliency Plan will soon be completed. If interested, the Mayor's Environmental Task Force meets the first Thursday of the month at noon, City County building, rm 303

MORE:

Don't forget to complete the Mayor's satisfaction survey at: go.unl.edu/LNK2020

Visit- lincoln.ne.gov It has a wealth of information.

Lincoln Neighborhoods United (LNU) will host quarterly meetings. Focus of meetings will include one of the 4 priorities listed above and more!

Mini-Grants:

One thing I forgot to mention is 2-4 mini grant applications which are available to Forum participants on behalf of their neighborhood or school. Grant projects should engage people in some type of project or activity.

Contact Pat Anderson at 402-477-7181 ext. 106 or pat.anderson@nwlincoln.org if you have a project for which you would like to submit a grant.

--

Pat Anderson-Sifuentez
Community Engagement
NeighborWorks Lincoln
2530 Q Street
Lincoln, NE 68503
402-477-7181, ext. 106
panderson@nwlincoln.org
www.nwlincoln.org



NeighborWorks Lincoln's mission is to keep Lincoln a safe and prosperous community by revitalizing neighborhoods and promoting homeownership

JANUARY 25, 2020 - NEIGHBORHOOD FORUM MINUTES

Urban Development – Dir. Dan Marvin

***Most Discussed**

- Rental housing – need rehab improvements, more affordable units
- Quality and Condition of housing- need more code enforcement, esp. rentals
- Non-conforming lots – city should allow smaller setbacks, smaller houses, missed opportunity to utilize vacant lots

Rental Housing:

- Need decent, affordable housing
- Need more code enforcement
- Quality rentals = expensive
- Poor quality apartments are energy inefficient
- Large complexes (12 plexes) have litter and poor maintenance problems
- Help landlords with rehab funding but no rent increase
- Educate landlords
- Educate tenants on tenant rights, vouchers
- Hold landlords accountable – run down conditions, absentee landlords
- So much student housing – need more senior housing, something between single family and assisted living

Affordable Housing:

- There is an ownership gap near downtown- lacking affordable, quality housing
- Need to increase the supply of affordable rental and single family housing all over the city
- Difficult for first time homebuyers to enter home ownership with high rehab costs, high costs
- Allow housing development on non-conforming lots, adjust zoning for smaller set-backs, houses
- Pre-fab and modular housing should be allowed, mobile homes can be affordable option
- Need LB86 up front (increases funding for the Affordable Housing Trust Fund setting aside a percentage of funds for projects in extremely blighted areas)
- Small lots - need standards, interiors durable not luxury
- Education about housing options
- Zoning changes – allow more density
- Banks need to be more creative in financing tools-
- Education on finance, for those not ready for NeighborWorks' classes
- Need more housing options

Issues/Concerns/Observations:

- What can neighborhoods do to improve areas?
- Improved housing helps nearby businesses

- Density—good if there is transportation, services and food nearby
- Density – should not be in the middle of neighborhoods, build more 2-4plexes
- Demo dilapidated properties and replace with well-planned/designed 2- 4plex
- Build for mixed income
- Affordable housing and density needed across the city, not just south of downtown
- Need to consider infrastructure needs – water, sewer, streets
- Zoning – review
- Quality of new construction is a concern – fire a concern
- Set aside land for gardens- should be included in new affordable housing projects
- Set aside land for growing food all over the city
- Encourage performance based zoning – energy efficiency, green/garden space, instead of design guidelines
- Trees are a valuable resource and need to be maintained, educate public why important
- Neglected houses – safety of occupants a concern
- Need accessible housing – zero entry
- Bring back PRIDE!

JANUARY 25, 2020 - NEIGHBORHOOD FORUM MINUTES

Police Department - Chief Bliemeister and Cpt. Brian Jackson

Positives

- 5 new officers per training class. Staff has increased incrementally since 2016
- 6 new SROs (school resource officers)
- 10 minute response time
- Technology has helped in solving crime
 - Body cameras
 - Video, traffic cameras
 - Cell phones
 - LNK reporting
- Substations - helps with relationships, partnering and response time
 - F St. Community Center
 - Downtown
 - 27th & Holdrege 48th & Huntington
 - 66th & Pine Lake
 - 14th & Adams
 - Union College
- There is public trust –
 - LPD provides an overall sense of safety
 - Prevention through work with schools
 - Work with social service agencies
 - LPD gets help from Lincoln residents (more so than Omaha)
 - LPD is proactive rather than reactive

CHALLENGES

- 353 officers (understaffed compared to population)
- Lincoln is spreading, SE is growing, NW covers a lot of distance including Arnold Hts.
- Uptick in drugs
- Pan handling /aggressive
- Gangs
- Sex trafficking
- Increase in mental health issues
- Disproportionate contacts such as traffic stops, missing persons, mental health

EDUCATION/INFORMATION IS VITAL TO COMMUNITY SAFETY

JANUARY 25, 2020 - NEIGHBORHOOD FORUM MINUTES

PLANNING Department-Dir. David Cary

IMPROVEMENTS NEEDED:

Address demographic changes

Deal with deserts- food, health, transportation

Need local food supply

Address existing infrastructure- water, roads advances

Climate change and its impact on Lincoln's future development

Test soil for fertility, so good agricultural land is not built on

Creative housing solutions

Road planning- 14th & Warlick needs to be raised

Growth in dense area-- need infill, utilize small lots, inclusionary zoning

Look for private investment in old commercial areas

Improve new development by reducing flood risks

Revitalization needed in established neighborhoods

Enforce no parking on front lawns

UPCOMING:

COMPREHENSIVE PLAN UPDATE 2050 – The Comprehensive Plan will be updated in the next year. For more information visit: <https://lincoln.ne.gov/city/plan/forward/>

SHORT TERM RENTALS (STRs) - To learn more and see a draft of proposed regulations: <https://www.lincoln.ne.gov/city/plan/dev/shortterm/shortterm.htm>

JANUARY 25, 2020 - NEIGHBORHOOD FORUM MINUTES

PARKS & REC - Dir. Lynn Johnson

ASH TREES

- A \$225 voucher is available upon request to be used at a participating nursery for the purchase of the tree and planting cost. \$225 covers the tree cost, planting costs are the responsibility of the owner.
- Adopt an ash tree - citizens can adopt an ash tree to treat for the life of the tree in lieu of removing the tree. To date, 180 trees have been adopted.
- Sustainability- would like to see local mills use ash wood
- Education is needed on all fronts- disease, treatment, what to do after removal, mulch. Is mulch 'quarantined'?
- Hope Enterprises
- Owners of rentals are not interested in replacing trees, so Parks will replace trees in some high rental areas
- There is funding for the replacement of 60% of the ash trees in public spaces

SUGGESTIONS:

***** *The need for annual maintenance expenses is \$3.4 Million, only \$2.1M is available***

- The life cycle of a playground is 25yrs.
- Cooper Park – (future) planned soccer fields
- Downtown – need more green space
- F St. Rec – the 2nd floor should be converted into neighborhood space/services
- Lintel Park- only community parks are now equipped with accessible playgrounds, neighborhood parks would benefit also
- Peter Pan Park – (future) planned soccer fields
- Wilderness Park – improve management; need a kiosk and better signage; bridges/stream crossings need a professional engineer
- Woods Park – more outdoor & indoor tennis courts; parking is an issue when swim meets and tennis tournaments occur at the same time.

JANUARY 25, 2020 - NEIGHBORHOOD FORUM MINUTES

Climate Resiliency - Kim Morrow

What is it? The ability to bounce back and capacity to adapt to change.

Lincoln's climate- temperature and precipitation.

- There has been a 2° average increase in temperature in Lincoln since 1973 with the winter season being more affected than other seasons
- There is more risk of flooding
- The clay and levee system is inadequate
- There is Public Health Risk- mold, walking in flood water
- There are warmer winters and hotter summers.

Climate Action Plan- draft goals by 2050:

- Transition to low carbon energy
- Adopt strategic climate directions within city codes
- Build a decarbonized transportation system
- Promote an equitable and resilient work force
- Improve protections for and with residents (esp. more vulnerable populations)
- Build a resilient local food system
- Maximize natural climate solutions
- Reduce emissions from waste
- Engage residents in co-creating climate smart future

Climate Action Plan issues:

- Observing changes in local weather
- Building codes to encourage smaller houses? urban sprawl, energy inefficiencies
- Farms/local food supply and the pressure created by urban sprawl
- Past/current priority on profit in housing development; need to set parameters and prioritize other needs
- Cultural shift required – planning for climate change vs. responding to crisis
- Transportation systems -- need for bike lanes, good public transport and walkability
- Pride in ethnic grocery stores – they serve a niche especially in healthy food challenged areas
- Politics of implementing- challenge is not good ideas- it is implementing and convincing conservative members/companies about the need for sustainable strategies.
- Requiring energy efficient buildings can create new jobs, like installing solar panels, which will benefit low-income people.

JAN. 25, 2020 NEIGHBORHOOD FORUM

Lincoln Lancaster County Health Dept.-- Dir. Pat Lopez, Presenters- Raju Kakarlapudi, Jesse Davy

1. Overview:

LLCHealth Department tracks and monitors health trends and works with quality assurance. This is accomplished by:

- Working in conjunction with partners – ie. Hospital systems
- Conducting the Community Health Assessment every 5 yrs., currently working on a process that will be done annually
- Mapping demographics- poverty, insured/uninsured, life expectancy, chronic disease -- discussion of “Place Matters 2019” a mapping project with Community Health Endowment and LLCHealth Dept.
- Tracking trends, demographics helps to determine where services are needed
- Immunization rates are pretty good in Lincoln due to LLCHD work with schools and medical offices

2. The Health Dept. will be conducting a survey in Clinton and Woods Park and with focus groups.

The survey will--

- Be conducted randomly- every 7 households- and at the same time as the Census
- provide an opportunity for the public to speak personally about their health and their experience in accessing care
- will identify current conditions/changes in resident’s mental/healthcare
- will help with planning for the future

3. Questions on Place Matters mapping:

- What affect will Medicaid expansion have?
- Life expectancy- (retirement centers are not included in the mapping) How does crime-ie. Homicide- impact longevity?
- Healthy Food access- how does Planning/LLCHealth Dept. use this info?
- Smoking- observation- HyVee sells to 21+yrs, Russ’s sells to 18+yrs

For more information on health, the Lancaster County Community Health Profile is available on line at:
<https://lincoln.ne.gov/city/health/PHIP/PHIP/pdf/CommunityHealthProfile.pdf>



ACT

Advisory Committee on Transportation

Name	Affiliation	Phone Number	Email
Shannon Harner	<i>Co-Chair</i>	402-730-6787	Shannon.Harner@homeservicesne.com
Mike DeKalb	<i>Co-Chair</i>	402-466-6357	midekalb@aol.com
Ken Cooper	NE Neighborhood Quadrant Resident	402-570-2149	mrkecooper@gmail.com
Megan Stock	SE Neighborhood Quadrant Resident	402-380-0740	meganstock06@gmail.com
Genelle Moore	SW Neighborhood Quadrant Resident	402-430-1821	gmoore@lps.org
Brett Ebert	NW Neighborhood Quadrant Resident	308-325-5204	bebert@baylorenven.com
Russell Miller	At-Large Community Resident	402-499-2611	neb31340@twc.com
Pablo Cervantes	At-Large Community Resident		pablo@lincolncasa.com
Amy Eidenmiller	At-Large Community Resident	402-450-1816	amy.eidenmiller@gmail.com
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Rick Krueger	Homebuilders Representative	402-423-7377	amigo1@ix.netcom.com
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Barb Fraser	Transportation Advocate	402-580-4144	bfraser@neb.rr.com
Jeanne McClure	Engineering Industry Representative	402-432-6252	jeanne@acecnebraska.org