

DIRECTORS' ORGANIZATIONAL MEETING

Monday, April 13, 2020

2:30 p.m.

<https://www.youtube.com/lnkcity> or <https://facebook.com/LNKTVcity>

I. MINUTES

1. Approval of Directors' minutes from April 6, 2020

II. ADJUSTMENTS TO AGENDA

III. CITY CLERK

IV. MAYOR'S OFFICE

V. DIRECTORS CORRESPONDENCE

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT

1. Public Health Update provided by Pat Lopez, Interim Director, Lincoln-Lancaster County Health Department

PURCHASING DEPARTMENT

1. Civil Engineer Pre-Qualification Application

PARKS & RECREATION DEPARTMENT

1. Childcare for Essential Employees

URBAN DEVELOPMENT

1. Resources for Coping with COVID-19

VI. BOARDS/COMMITTEES/COMMISSION REPORTS

1. DLA - Ward, Meginnis (03.24.20) *carry over from April 6, 2020*
2. PRT - Bowers (03.26.20) *carry over from April 6, 2020*
3. Safe & Successful Kids Inter-Local - Shobe, Meginnis (03.26.20) *carry over from April 6, 2020*
4. PBC - Meginnis, Raybould (03.23.20) *carry over from April 6, 2020*

VII. CONSTITUENT CORRESPONDENCE

1. Proposed Tax Suspension - Jim Frohman
Staff response provided by Councilwoman Washington
2. Proposed Affordable Housing Action Plan - Bob and Mary Lou Reeves
3. Translation/Interpreting - Nora Peterson
4. Parking - John
5. Essential Services - Rob Hobelman, Supreme Pool & Spa

VIII. COUNCIL MEMBERS

Discuss teleconferencing Council Directors' meetings and City Council meetings starting Monday, April 13, 2020, through the end of April, 2020. The Public will still be allowed to participate in the main chamber where a laptop will be made available at the podium for public hearing testimony. Hosts for the Zoom event will be Jamie Wenz, City TV; and Jane Raybould, City Council-Chair.

IX. MEETINGS/INVITATIONS

See invitation list.

X. ADJOURNMENT

Angela M. Birkett

From: Robert L. Walla
Sent: Monday, April 06, 2020 8:20 PM
To: Council Packet; Jennifer J. Brinkman
Subject: Civil Eng. Pre Qual App

Good Evening,

The company R.O. Youker has applied for pre-qualification for Civil Engineering for the City. We have reviewed their references and found them acceptable. I recommend the company be added to the pre-qualified list for Civil Engineering. If you have any questions regarding this application or recommendation please contact me. Thank you

Bob Walla

*Robert Walla - CPPB
City of Lincoln/Lancaster County Purchasing Agent
402-441-8309
440 So. 8th Street, Suite 200
Lincoln, NE 68508*

Angela M. Birkett

From: Lynn Johnson
Sent: Tuesday, April 07, 2020 10:51 AM
To: Jennifer J. Brinkman; Chad E. Blahak; Jeff R. Kirkpatrick; Randall S. Jones; Brandon A. Kauffman; Patrick V. Borer; Pat Leach; Jeffrey Bliemeister; Elizabeth D. Elliott; Daniel K. Marvin; Pat D. Lopez; Doug J. McDaniel; David R. Cary; Angela M. Birkett
Cc: Holly L. Lewis; Denise K. Pearce
Subject: RE: Childcare for Essential Employees

Good morning Colleagues.

Please find following the link to the childcare resources/capacity in our community: [Covid 19 child care openings](#).

Please forward this link on to your essential employees. The link is a “real time” list—childcare providers have been asked to update it as their capacity changes.

At this point, it appears that there are a number of openings at various locations. We recognize, however, that this will likely change as our local COVID-19 numbers increase.

Please also remind your essential employees in need of additional childcare option as a result of COVID-19 to complete the survey I forwarded last Friday (see below for email of last Friday and survey link). The survey deadline is Wednesday, April 8 at 5pm.

Thank you!
Lynn

Email message from Friday, April 3 follows:
Colleagues,

Below is a link to the survey that we discussed at the Cabinet meeting on Wednesday. **Per our discussion, please forward it to those in your department who you deem “essential employees.” Ultimately, our goal is to have only those essential employees in need of additional childcare options as a result of COVID-19 to complete the survey.** In other words, if an essential employee does not anticipate needing such a service now or in the future, we do not need them to complete the survey. We will keep an eye out for responses submitted after the April 8/5pm deadline, but having as much information as we can as quickly as possible will help guide next steps.

Please share the information below with your essential employees, along with the survey link and anything else you wish to add:

The City of Lincoln is currently gathering information regarding whether there is a need for additional childcare options as a result of COVID-19. As a part of that effort, the City is also contacting local, licensed child care providers to determine their capacity to serve additional children.

If you anticipate needing additional childcare options as a result of COVID-19, I ask you to complete the survey at the link below by Wednesday, April 8 at 5 pm. Please think about this question in terms of what your childcare needs are now as well as what your childcare needs could be in the upcoming

months if the current Health Directives continue and/or if your current work schedule is changed because of COVID-19. **Please do not forward the survey on to others.**

Survey responses are due by Wednesday, April 8 at 5pm.

The survey can be taken here: <https://www.surveymonkey.com/r/PPP2Q8M>

Thank you, in advance, for taking the time to provide this information. Please also let me know if you have any questions.

[Director Signature]

If you have questions regarding this effort, please reach out to Holly Lewis. Holly can be reached at hlewis@lincoln.ne.gov or at 441.7939.

Thank you all for your help in making sure our essential employees can continue serving our community during these challenging times.

Lynn

Angela M. Birkett

From: Opal G. Doerr
Sent: Wednesday, April 08, 2020 12:51 PM
To: Opal G. Doerr
Subject: Resources for coping with COVID-19

Good afternoon:

In response to the coronavirus, the City is sharing three, one-page information sheets. Each sheet tells you about resources that may help you get through this critical time:

- [Unemployment benefits](#)
- [Health care insurance](#)
- [Tenant assistance](#)

The City doesn't offer these resources, but it does want to you to know they are available to you. Don't hesitate to reach out to the contacts listed on the information sheets. For resources offered by the City, visit the special City website: COVID19.lincoln.ne.gov.

Please share this message, with the links to the City website and information sheets, with your family, friends, neighbors, contacts, organizations, and associations. If you can, put it on websites, on Facebook pages, and in newsletters. The City appreciates anything you can do to help spread the word to Lincoln residents that there is help in this difficult time. Thank you and stay safe!

Sent by the Urban Development Department on behalf of the City of Lincoln.

Some of you will receive this message more than once. Sorry! We hope any inconvenience is outweighed by the benefits of getting the message to as many people as possible.

Opal G. Doerr
Planning Assistant
402-441-7852
Urban Development Dept.

Angela M. Birkett

From: Jim Frohman <jimfrohman@outlook.com>
Sent: Monday, April 06, 2020 4:26 PM
To: Council Packet
Subject: Fw: Vote No on Tax Suspension

CAUTION: This email comes from a sender outside your organization.

I just finished watching the public testimony on this amendment. I did not hear one single benefit that will come from the passage of this amendment.

It was implied that it would help cash flow, it will not.

If a business owner uses the taxes they have collected for cash flow they are gambling that they will have the money when it comes due in June. NO legitimate business would do this! Taxes are not part of operating cash flow. Taxes are a legal cash pass through that should never be used for operations. The only way this amendment helps with cash flow is by encouraging businesses to abandon their principals and gamble on future earnings in the most uncertain earnings environment they have ever seen.

As I feared the only justification for this amendment is political. Look I did something. Please reelect me.

If you want to do something here is what would really help, start immediately reducing your spending!

The last six months of this budget will see a huge drop in sales tax revenue. What are you going to do about it? So far the answer appears to be nothing. It is time to start reducing spending in any way possible. A few numbers, the budget shows that 83.6 million dollars of sales tax revenue, 38.8% of the budget, were planned for this year. My guess is that the roughly 40 million dollars expected from March through August will be more like 20 million dollars, and that is being optimistic. You need to start plugging this leak, NOW!

Ideally, you should cut spending enough that you could support some of the programs that those most in need will use; city mission, food bank, other critical charities, etc. This is what would really help Lincoln.

Finally, in case, I haven't ruined your day yet, this economic disaster is going to have a huge impact on at least the first year of the upcoming budget. Also most likely on the second year. So forget all of those grand plans you have. The next 30 months are going to be about survival.

Please vote no on this worthless amendment and start to do something that will really help Lincoln.

Jim Frohman
7335 Pioneers Blvd
Apt. 212
Lincoln, NE 68506
402.617.2484
jimfrohman@outlook.com

From: Sandra J. Washington <SWashington@lincoln.ne.gov>

Sent: Saturday, April 4, 2020 8:34 PM

To: Jim Frohman <jimfrohman@outlook.com>

Subject: RE: Vote No on Tax Suspension

Mr. Frohman: Your email stating your opposition to Ordinance Amendment to Chapter 3.30 has been received and will be noted as "on the record" as testimony, so you do not need to attend Monday afternoon's Council session to testify.

Thank you for posting your comments for our consideration. –Sandra Washington

Sent from [Mail](#) for Windows 10

From: [Angela M. Birkett](#)

Sent: Friday, April 3, 2020 9:37 AM

To: [Richard W. Meginnis](#); 'royforlincoln@gmail.com'; [Bennie R. Shobe](#); [Tammy J. Ward](#); [James M. Bowers](#); [Jane Raybould](#); [Sandra J. Washington](#); '[Richard Meginnis](#)'; [Roy A. Christensen](#)

Subject: FW: Vote No on Tax Suspension

Please see the email below received through Council email. Thanks.

Angie Birkett

Administrative Secretary

Lincoln City Council

555 South 10th St., Ste 111

Lincoln, NE 68508

Phone 402-441-6867

Fax 402-441-6533

abirkett@lincoln.ne.gov



From: Jim Frohman [mailto:jimfrohman@outlook.com]

Sent: Friday, April 03, 2020 9:25 AM

To: Council Packet <CouncilPacket@lincoln.ne.gov>

Subject: Vote No on Tax Suspension

The ordinance amendment to Chapter 3.30 of the Lincoln Municipal Code should not be approved.

The proposed change does nothing. It provides no benefit to businesses or consumers. In fact, the proposed changes would require extra work by the businesses to properly manage the occupation tax revenue during the suspension.

This appears to be a political ploy by some of you so that you can tell voters that you are helping local businesses when in fact you would be imposing additional financial management issues and work on the businesses.

Please trash this bad amendment. It provides no benefits to anyone while adding additional work on local businesses.

3.30.120 Temporary Suspension of Tax. 10

The occupation tax imposed by Chapter 3.30 upon restaurants and drinking places shall be 11 modified in the following manner:

- a. The submission of the tax shall be suspended beginning March 1, 2020.
- b. The amount of taxes that are imposed during the suspension shall be due and payable on the 25th day of June 2020.

c. The filing of the returns and reports required by LMC Section 3.30.040 shall not be suspended and shall be prepared and filed pursuant to the requirements of LMC Section 17 3.30.040.

d. Interest and penalties shall not be imposed on any taxes imposed during this suspension if such taxes are paid by the 25th 19 day of June 2020.

Jim Frohman
7335 Pioneers Blvd
Apt. 212
Lincoln, NE 68506
402.617.2484

jimfrohman@outlook.com

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Angela M. Birkett

From: Bob Reeves <bobreeves63@gmail.com>
Sent: Tuesday, April 07, 2020 5:48 AM
To: Council Packet; Council Packet
Subject: affordable housing

CAUTION: This email comes from a sender outside your organization.

To all city council members:

My wife and I recently read a summary of the affordable housing action plan, and have these reactions. We agree with most of the recommendations of the report, but most important are those relating to better code enforcement. The report stresses enforcing property maintenance, both interior and exterior. That means properties need to be regularly inspected to be sure they are up to code. Specifically, codes for interiors of residential property need to be created to ensure that properties meet the needs of all people. The summary also says that all policies and codes should support the goal of good-quality affordable housing. We need to encourage developers to provide a wide range of housing choices, including for the low income. This may involve some special funding or assistance. Code enforcement should not just be punitive, but should involve working with property owners to help them keep them safe, healthy and in good condition. Many home owners on limited incomes can't afford to do the needed maintenance and repairs. Some source of funding is needed--especially for major projects like a new roof, furnace, basement wall repairs, etc. When landlords are required to make repairs to bring properties to code, they should not be allowed to raise tenants' rents to cover those expenses. Here, too, some source of funding may be needed to be sure the maintenance occurs.

Sincerely,

Bob and Mary Lou Reeves
3236 Dudley St.
Lincoln, NE 68503
402-464-1803

Angela M. Birkett

From: Nora Peterson <npeterson10@unl.edu>
Sent: Tuesday, April 07, 2020 2:11 PM
To: Council Packet
Subject: Help with translation/interpreting

Follow Up Flag: Follow up
Flag Status: Completed

CAUTION: This email comes from a sender outside your organization.

To Whom it May Concern,

My name is Nora Peterson, and I'm the Chair of the Modern Languages and Literatures department at UNL. I am writing with what I hope will be a proposal that could be of mutual benefit to our community and to our graduate students during this time of crisis. I am sure that the City of Lincoln is facing a vast number of challenges during the pandemic. If there's any need for translating and interpreting, our graduate students are in the process of forming a Community translator and interpreter corps, and would be very eager to help with translating documents, interpreting for meetings or phone calls, developing written documents, etc. The languages represented by our graduate students are Spanish, French, Arabic, German, and Russian; additionally, we have lecturers and faculty who speak Chinese and Japanese, and I have a community contact with Korean. I do not know what your current needs might be, but if there's any chance that our services might be helpful, please don't hesitate to get in touch.

Many of our graduate students are facing financial vulnerability during the time of pandemic, so at this time, they would need to receive monetary compensation for their work. If you'd like to discuss this further, please don't hesitate to email me, or call my cell at 402-840-0312.

Best wishes,
Nora Peterson

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Nora Martin Peterson
Associate Professor of French
Chair, Department of Modern Languages and Literatures
University of Nebraska-Lincoln

Zoom office hours (beginning March 30):

Mondays 2-3; Wednesdays 12-1 (use Zoom meeting ID: 663 008 7681)

COVID-19 Resources for DMLL:

<https://unl.app.box.com/folder/106538530292>

Hello

my name is John , i am writing complaint ,

, my neighbor parking his commercial heavy truck in residential area....and blocking sidewalk for people to walk ,

I am not happy of the sidewalk always blocked , and we worry that for our safety and our children don't hurt themselves while playing or walking on sidewalk

at address 2311 SW Craig Dodge Rd, Lincoln NE 68522.

Aleksandr Nastin, 402-730-6461

For such commercial vehicle there is designated areas in Lincoln where this vehicle can be parked...

pictures of that truck is attached in this mail

Thank you

2311 S.W. Craig Dodge Rd., Lincoln, NE 68522.





Supreme Spa & Pool
5046 Rentworth Ct.
Lincoln, NE 68516
402-328-0085 Office
402-327-1133 Fax
www.SupremeSpaPool.com

To Whom it May Concern,

My name is Rob Hobelman and my company, RLH Enterprises, Inc. DBA Supreme Spa & Pool, provides the sales and services to maintain safe water conditions in Lincoln, Nebraska and surrounding areas. I am requesting the consideration of our industry to be designated as "Essential Services" for the continued preservation of public health during the COVID-19 response. Please see the attached memo and federal guidance for why this is critical for your constituents.

The pool and hot tub industry professionals are responding to the dynamic situation and aggressively moving to ensure that the business of maintaining clean, safe and healthy recreational bodies of water does not enable the spread of COVID-19 or waterborne pathogens such as Pseudomonas, Cryptosporidium, E. Coli, Shigella, etc. as well as ancillary diseases (Zika Virus, West Nile Virus, etc.).

We firmly believe the companies that supply pool sanitization and disinfection materials (through manufacturing, distribution or retail stores), the companies that manage the maintenance of swimming pools, hot tubs and other artificial bodies of water and the companies currently constructing inground pools and spas are essential to preventing the transmission of infectious diseases, helping maintain community health, and ensuring public safety. These efforts will avoid creating additional vectors for the spread of this virus and/or other complicating diseases which might compound the challenges currently facing our health care infrastructure.

More than ever, we appreciate your leadership and cooperation during these trying times. Thank you for your consideration of the attached documents and the following language:

Recommended Language for any Shelter in Place Order

For purposes of this Order, individuals may leave their residence to provide any service or perform any work deemed essential for public health and safety including, but not limited to the manufacturing, distribution, transportation and application of chemicals used in the cleaning and maintenance of recreational bodies of water, including pools, spas and hot tubs, and to finish any active pool and spa construction site.

Respectfully Submitted,

Rob Hobelman, Owner, Supreme Spa & Pool