

**WEST HAYMARKET JOINT PUBLIC AGENCY (JPA)**  
**Board Meeting**  
**September 9, 2010**

Meeting Began At: 3:03 P.M.

Meeting Ended At: 3:12 P.M.

Members Present: Chris Beutler, Tim Clare, Jayne Snyder

**Item 1 - Introductions and Notice of Open Meetings Law Posted by Door**

Chair Snyder opened the meeting and introduced herself, Mayor Chris Beutler and Regent Tim Clare.

The open meetings law is in effect and is posted in the back of the room.

**Item 2 – Approval of the Minutes of the JPA Meeting August 27, 2010**

Snyder asked for any corrections or changes to the minutes from the JPA meeting on August 27, 2010. Hearing none, Beutler motioned for approval of the minutes. Clare seconded the motion. The motion passed 3-0.

**Item 3 – Public Comment and Time Limit Notification**

Snyder stated that individuals from the audience will be given a total of five minutes to speak on specific items listed on today's agenda. Those testifying should identify themselves for the official record and sign in.

**Item 4 – Approval of Payment Registers (Herz)**

Don Herz explained that the City writes checks once a week and at that time the payment register is printed out. There are two registers to be approved, one for the period from August 18, 2010 to August 25, 2010 and the other for the period from August 26, 2010 through September 1, 2010.

On the first register, several checks were written to the City of Lincoln for items that the City paid prior to the JPA having available funds. Herz reviewed the list with the Board. The reimbursement to the City for the Assistant Controller and Purchasing Agent will be reoccurring because the payroll is run through the City. Payments to the Journal Star were for advertisements for RFP's and the Budget Hearing. Payments of \$1,000 each were made to Madge Franssen and Noohznik for right of entry agreements. A payment was made to the Nebraska Department of Environmental Quality for reports. Two payments were made to

Midwest ROW for Right-of-Way acquisitions. Two payments were made to Olsson Associates for professional services for stormwater mitigation. A payment was made on August 25, 2010 to Aon for the Public Liability insurance policy. The final entry on the list was the first payment to the Project Manager, Dan Marvin.

Clare asked for clarification regarding Dan Marvin's position because the Board had decided not to bring on an Arena Project Manager. Herz explained that Dan Marvin is the internal Project Manager, not the Arena Project Manager. Marvin's position is a part of the operating budget that the Board approved. Clare suggested identifying the line item differently so it did not cause confusion with the public. Herz agreed and will try to be as clear as possible.

The second payment register contains items with relatively modest amounts. The first four items were paid to the Journal Star for advertising for various RFP's. Also included on this register were reimbursements to Rick Peo and Miki Esposito for a trip to Dallas to work with Burlington Northern. The remaining item is a payment to Midwest for relocation services.

Herz has also developed some monthly reports that will show the approved budgets and the actual cumulative expenditures. There will be a separate report for the construction and operating budgets so that the Board can monitor those. The first report prepared was for the month ending August 28<sup>th</sup> and will be in the Board's next packet. Herz will review it with the Board at the next meeting.

Clare asked why the Journal Star Budget Hearing advertisement was ten times more than the other ads. Herz explained that it was a much larger ad as they published the proposed budget. If there was another reason, Herz will let the Board know.

Beutler moved for approval of the registers dated August 19, 2010 to August 25, 2010 and August 26, 2010 to September 1, 2010. Clare seconded the motion. Motion approved 3-0.

**Item 5 – Set Next Meeting Date: Thursday September 23, 2010 3:00 P.M.**

The next JPA Board meeting is scheduled for September 23, 2010 at 3:00 P.M.

**Item 6 – Motion to Adjourn**

Beutler motioned to adjourn. Clare seconded the motion. Meeting adjourned at 3:12.

**Prepared by: Melissa Ramos-Lammler, Engineering Services**