

The Minutes of the City Audit Advisory Board held Wednesday, August 8, 2012 at 2pm

Call to Order

The meeting of the Audit Advisory Board was called to order by Michael Justus, Board Chair, at 2pm. This meeting was held in Conference Room 303, which is located on the third floor of the City/County Building.

Attendance

Present: Peggy Tharnish, City Controller; Jamie Phillips, Assistant to Steve Hubka; Board Chair: Michael Justus; Board Members: Barbara Arendt, Jim Mastera, Gerry Finnegan, Todd Blome and Jason Christenson.

Absent: Marcee Brownlee, Assistant City Attorney

Note Open Meetings Law

Michael made note of the Open Meetings Act posted on the wall of the conference room.

I. Approval of June 27th and July 11th board minutes

Michael asked for approval of the June 27th and the July 11th meeting minutes. Gerry moved approval, which was seconded by Todd. AYES: Barbara, Todd, Jason, Gerry, Jim. NAYS: None. ABSTAIN: Michael. Motion carried, 5-0.

II. Discussion on Engineering Services Audit

The group agreed that there were no new developments on this subject and that they should table the item until the next meeting. Todd made a motion to table Item 2, which was seconded by Gerry. AYES: Jim, Todd, Jason, Gerry, Michael, Barbara. NAYS: None. Motion carried, 6-0.

Peggy told the group that there is currently \$65,907 in their budget. Todd asked if that was for the next two years, in which she replied yes. She explained that this is the first year that the City has gone to a biennial budget.

III. Review Proposed City Code Revisions

The group decided to continue their discussion on their suggestions of City Code Revisions at the next meeting so that Marcee could be present.

Michael made a motion to table Item 3. Todd moved approval, which was seconded by Jim. AYES: Jim, Todd, Jason, Gerry, Michael, Barbara. NAYS: None. Motion carried, 6-0.

IV. Set the next Audit Advisory Board meeting

The next board meeting was scheduled for the second Wednesday of the month, which is September 12th at 2pm in Conference Room 303.

V. Adjournment

Michael called for a motion to adjourn. Todd moved approval, which was seconded by Jim. AYES: Barbara, Todd, Jason, Gerry, Michael, and Jim. NAYS: None. Motion carried, 6-0.

The meeting was adjourned at 2:10pm.

Minutes submitted by: Jamie Phillips