

FINANCE DEPARTMENT

DIRECTOR OF
FINANCE
Don Herz

ACCOUNTING

BUDGET
OFFICE

CITY
CLERK

PURCHASING

CITY
TREASURER

COPY
SERVICES

VIOLATIONS
PAYMENTS

COMMUNICATIONS

INFORMATION
SERVICES

RADIO
MAINTENANCE

	ACTUAL 2008-09	BUDGET 2009-10	MAYOR'S RECOMM. 2010-11	COUNCIL ADOPTED 2010-11
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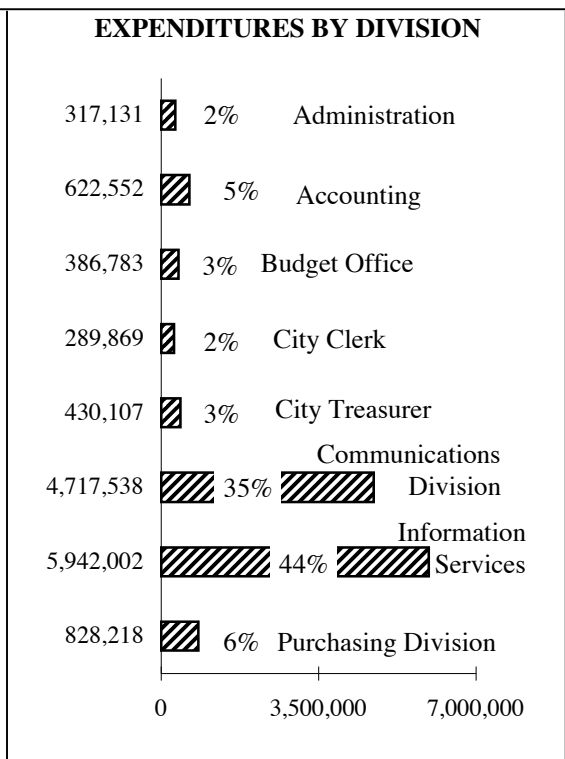
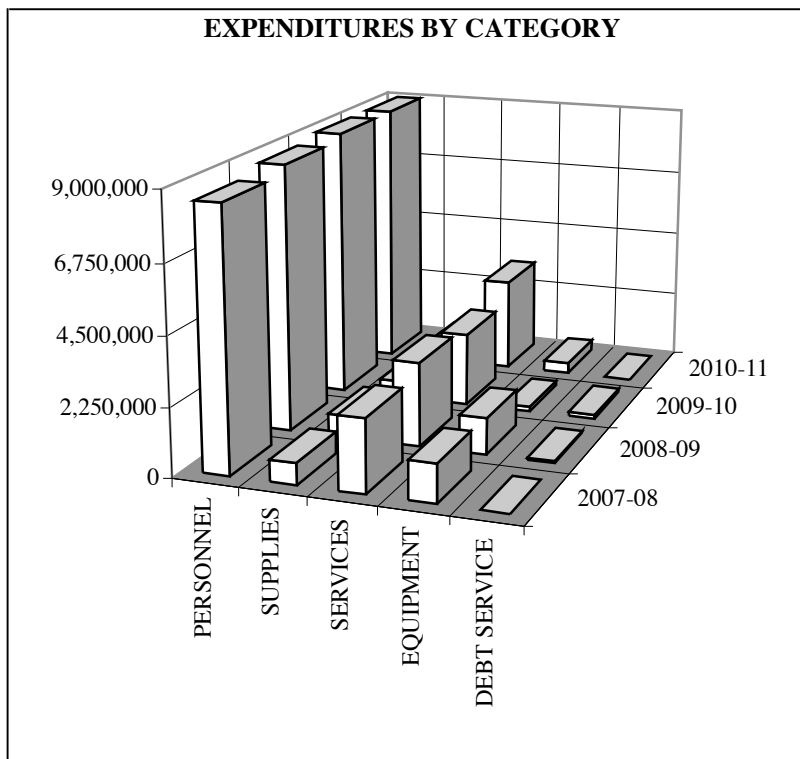
EXPENDITURE SUMMARY				
PERSONNEL	8,822,962	9,084,629	9,520,272	0
SUPPLIES	721,017	535,717	530,699	0
SERVICES	2,772,917	2,437,631	3,123,574	0
EQUIPMENT	1,206,376	150,953	359,655	0
DEBT SERVICE	71,995	130,000	0	0
	<u>13,595,267</u>	<u>12,338,930</u>	<u>13,534,200</u>	<u>0</u>

REVENUE SUMMARY				
GENERAL FUND		4,469,558	4,845,514	0
COUNTY		144,597	148,062	0
USER FEES		6,452,775	7,310,903	0
9-1-1 SURCHARGE/OTHER		1,272,000	1,229,721	0
		<u>12,338,930</u>	<u>13,534,200</u>	<u>0</u>

FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
ADMINISTRATION	2.00	2.00	2.00	0.00
ACCOUNTING	9.20	10.00	11.00	0.00
BUDGET OFFICE	4.00	4.00	4.00	0.00
CITY CLERK	4.00	4.00	4.00	0.00
CITY TREASURER	5.00	5.00	6.00	0.00
COMMUNICATIONS	47.02	47.50	47.50	0.00
INFO. SERVICES	37.00	37.00	37.00	0.00
PURCHASING	6.00	6.00	7.00	0.00
	<u>114.22</u>	<u>115.50</u>	<u>118.50</u>	<u>0.00</u>

F I N A N C E

D E P A R T M E N T



FINANCE DEPARTMENT

GENERAL FUND

ADMINISTRATION DIVISION

COMMENTS:

1. There are no significant changes proposed in this budget.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL	
MAYOR	COUNCIL	2008-09	2009-10	2010-11	2010-11	
2010-11	2010-11					
None		EXPENDITURE SUMMARY				
		PERSONNEL	158,705	171,507	177,817	0
		SUPPLIES	1,353	3,250	3,250	0
		SERVICES	139,077	135,949	136,064	0
		EQUIPMENT	273	0	0	0
		TRANSFERS	0	0	0	0
		TOTAL	299,409	310,706	317,131	0
		REVENUE SUMMARY				
		GENERAL FUND		310,706	317,131	0
		TOTAL		310,706	317,131	0
		SERVICES SUMMARY				
		Contractual	9,711	530	902	0
		Travel/Mileage	2,859	2,500	2,500	0
		Print/Copying	127	550	550	0
		Insurance	24,548	24,262	21,320	0
		Utilities	11,758	14,500	13,200	0
		Maint./Repair	0	0	0	0
		Rentals	88,525	92,157	96,042	0
		Miscellaneous	1,549	1,450	1,550	0
		TOTAL	139,077	135,949	136,064	0
	0					0

PERSONNEL DETAIL		EMPLOYEES	BUDGET	MAYOR	COUNCIL	
CLASS	PAY RANGE	09-10	10-11	2009-10	2010-11	
CODE	CLASS					
D	1150 Finance Director	55,950-132,559	1.00	1.00	106,021	106,022
C	1630 Administrative Secretary	39,461-51,726	1.00	1.00	42,416	43,303
	Salary Adjustment				2,119	
	Fringe Benefits (Workers' Compensation)			23,070	26,373	
		2.00	2.00	171,507	177,817	0

FINANCE DEPARTMENT

GENERAL FUND

ACCOUNTING DIVISION

COMMENTS:

- The West Haymarket Arena Joint Public Agency will reimburse the City General Fund for the cost of the new Assistant City Auditor.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2008-09	2009-10	2010-11	2010-11	
	2010-11	2010-11	EXPENDITURE SUMMARY				
Furniture & Fixtures	3,000		PERSONNEL	469,490	515,377	582,354	0
Computer Equipment	1,500		SUPPLIES	14,168	15,925	16,600	0
			SERVICES	88,494	20,085	19,098	0
			EQUIPMENT	0	0	4,500	0
			TRANSFERS	0	0	0	0
			TOTAL	572,152	551,387	622,552	0
			REVENUE SUMMARY				
			GENERAL FUND		551,387	622,552	0
			TOTAL		551,387	622,552	0
			SERVICES SUMMARY				
			Contractual	83,386	11,590	11,498	0
			Travel/Mileage	610	775	725	0
			Print/Copying	4,256	6,390	5,545	0
			Insurance	0	0	0	0
			Utilities	0	0	0	0
			Maint./Repair	0	470	470	0
			Rentals	0	0	0	0
			Miscellaneous	242	860	860	0
	<u>4,500</u>	<u>0</u>	TOTAL	88,494	20,085	19,098	0

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	09-10	10-11	2009-10	2010-11	2010-11
N	1032 Senior Office Assistant	28,610-37,697	1.00	1.00	29,851	29,732	
N	1122 Account Clerk III	35,170-46,044	2.20	2.20	99,691	99,980	
A	1125 Accountant	43,422-59,253	2.00	2.00	117,069	117,139	
M	1127 City Controller	71,325-121,483	1.00	1.00	120,508	120,748	
A	1128 Assistant City Auditor	52,788-71,746	1.00	2.00	71,745	136,750	
A	1129 Financial Info System Coordinator	55,427-75,269	1.00	1.00	75,270	75,270	
	Overtime				1,243	1,243	
	Salary Adjustment					1,492	
	Fringe Benefits (Workers Compensation)				0	0	0
	Total General Fund		8.20	9.20	515,377	582,354	0
SOCIAL SECURITY FUND:							
N	1122 Account Clerk III	35,170-46,044	0.80	0.80	32,589	33,701	
E	1130 Payroll Supervisor	40,832-53,464	1.00	1.00	53,632	53,465	
	Salary Adjustment						
	Fringe Benefits				32,433	33,297	
	Total Social Security Fund		1.80	1.80	118,654	120,463	0
TOTAL			10.00	11.00	634,031	702,817	0

FINANCE DEPARTMENT

GENERAL FUND

BUDGET DIVISION

COMMENTS:

1. There are no significant changes proposed in this budget.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	2008-09	2009-10	2010-11	2010-11	
	COUNCIL					
	2010-11					
2010-11	2010-11	EXPENDITURE SUMMARY				
None		PERSONNEL	345,036	362,255	378,269	0
		SUPPLIES	294	400	390	0
		SERVICES	11,946	8,083	8,124	0
		EQUIPMENT	0	0	0	0
		TRANSFERS	0	0	0	0
		TOTAL	357,275	370,738	386,783	0
		REVENUE SUMMARY				
		GENERAL FUND	370,738	386,783	0	0
		TOTAL	370,738	386,783	0	0
		SERVICES SUMMARY				
		Contractual	7,664	2,968	3,684	0
		Travel/Mileage	0	0	0	0
		Print/Copying	3,479	4,390	3,840	0
		Insurance	0	0	0	0
		Utilities	166	0	0	0
		Maint./Repair	388	200	100	0
		Rentals	0	0	0	0
		Miscellaneous	249	525	500	0
		TOTAL	11,946	8,083	8,124	0
	0					0

PERSONNEL DETAIL							
CLASS		EMPLOYEES		BUDGET	MAYOR	COUNCIL	
CODE	CLASS	PAY RANGE	09-10	10-11	2009-10	2010-11	2010-11
M	1166	Budget & Adm Analyst	2.00	2.00	166,240	171,269	
M	1168	Grants Administrator	1.00	1.00	71,627	74,142	
M	1169	Budget Officer	1.00	1.00	123,828	127,711	
		Overtime			560	560	
		Salary Adjustment				4,587	
					0	0	0
		Fringe Benefits	4.00	4.00	362,255	378,269	0

FINANCE DEPARTMENT

GENERAL FUND

CITY CLERK DIVISION

COMMENTS:

- There are no significant changes in this budget.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL	
MAYOR	COUNCIL	2008-09	2009-10	2010-11	2010-11	
2010-11	2010-11					
None		EXPENDITURE SUMMARY				
		PERSONNEL	218,254	233,539	241,362	0
		SUPPLIES	4,385	8,100	8,170	0
		SERVICES	33,138	40,415	40,337	0
		EQUIPMENT	0	0	0	0
		TRANSFERS	0	0	0	0
		TOTAL	255,776	282,054	289,869	0
		REVENUE SUMMARY				
		GENERAL FUND	282,054	289,869	0	0
		TOTAL	282,054	289,869	0	0
		SERVICES SUMMARY				
		Contractual	2,268	3,657	3,282	0
		Travel/Mileage	0	0	0	0
		Print/Copying	4,737	9,350	9,675	0
		Insurance	0	0	0	0
		Utilities	2,114	3,000	2,300	0
		Maint./Repair	85	250	500	0
		Rentals	0	0	0	0
		Miscellaneous	23,934	24,158	24,580	0
		TOTAL	33,138	40,415	40,337	0
0	0					

PERSONNEL DETAIL		EMPLOYEES		BUDGET	MAYOR	COUNCIL	
CLASS	PAY RANGE	09-10	10-11	2009-10	2010-11	2010-11	
CODE	CLASS						
N	1032 Senior Office Assistant	28,610-37,697	2.00	2.00	69,044	70,421	
M	1131 City Clerk	62,279-106,330	1.00	1.00	100,109	103,118	
A	1132 Assistant City Clerk	47,875-65,194	1.00	1.00	62,076	64,060	
	Overtime				2,310	2,500	
	Salary Adjustment					1,263	
	Fringe Benefits				0	0	0
	TOTAL		4.00	4.00	233,539	241,362	0

FINANCE DEPARTMENT

GENERAL FUND

CITY TREASURER DIVISION

COMMENTS:

1. Eliminated the contractual services cost in the City Treasurer's Violations Bureau and add a Senior Office Assistant to perform those duties.
2. Added \$16,110 for additional data processing costs associated with the Violations Bureau.
3. \$44,626 will be reimbursed to the General fund from the Parking Fund for parking related services.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2008-09	2009-10	2010-11	2010-11	
	<u>2010-11</u>	<u>2010-11</u>					
None			EXPENDITURE SUMMARY				
			PERSONNEL	280,512	295,271	338,450	0
			SUPPLIES	13,804	15,700	16,200	0
			SERVICES	61,491	89,193	75,457	0
			EQUIPMENT	0	0	0	0
			TRANSFERS	0	0	0	0
			TOTAL	355,806	400,164	430,107	0
			REVENUE SUMMARY				
			GENERAL FUND		400,164	430,107	0
			TOTAL		400,164	430,107	0
			SERVICES SUMMARY				
			Contractual	49,247	69,343	55,953	0
			Travel/Mileage	0	0	0	0
			Print/Copying	85	1,700	1,700	0
			Insurance	1,500	1,950	1,950	0
			Utilities	8,399	10,000	10,000	0
			Maint./Repair	657	3,200	3,200	0
			Rentals	0	0	0	0
			Miscellaneous	1,604	3,000	2,654	0
			TOTAL	61,491	89,193	75,457	0
	0	0					

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	<u>09-10</u>	<u>10-11</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2010-11</u>
N 1032	Senior Office Assistant	28,610-37,697		1.00		36,642	
N 1121	Account Clerk II	31,717-41,658	1.00	1.00	33,575	34,773	
N 1122	Account Clerk III	35,170-46,044	1.00	1.00	45,245	45,509	
A 1139	Assistant City Treasurer	47,875-65,194	1.00	1.00	64,351	64,351	
M 1140	City Treasurer	71,325-121,483	1.00	1.00	100,221	104,014	
A 1631	Administrative Aide I	37,510-51,370	1.00	1.00	51,370	51,370	
	Overtime				509	509	
	Salary Adjustment					1,282	
	Fringe Benefits				0	0	0
	TOTAL		5.00	6.00	295,271	338,450	0

	ACTUAL 2008-09	BUDGET 2009-10	MAYOR'S RECOMM. 2010-11	COUNCIL ADOPTED 2010-11
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EXPENDITURE SUMMARY				
PERSONNEL	3,331,678	3,445,663	3,519,883	0
SUPPLIES	173,219	89,525	89,150	0
SERVICES	777,870	775,597	872,305	0
EQUIPMENT	235,298	74,200	236,200	0
DEBT SERVICE	71,995	130,000	0	0
	4,590,061	4,514,985	4,717,538	0

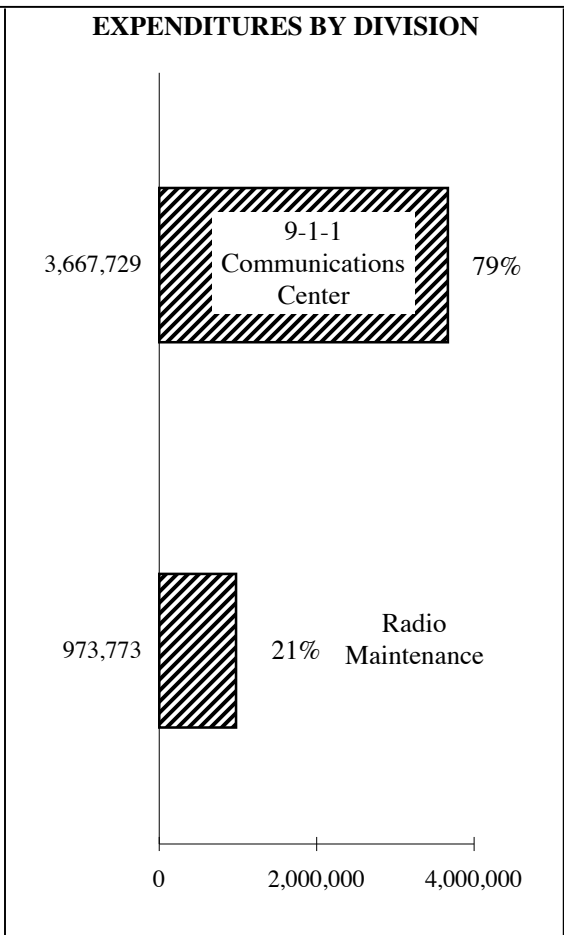
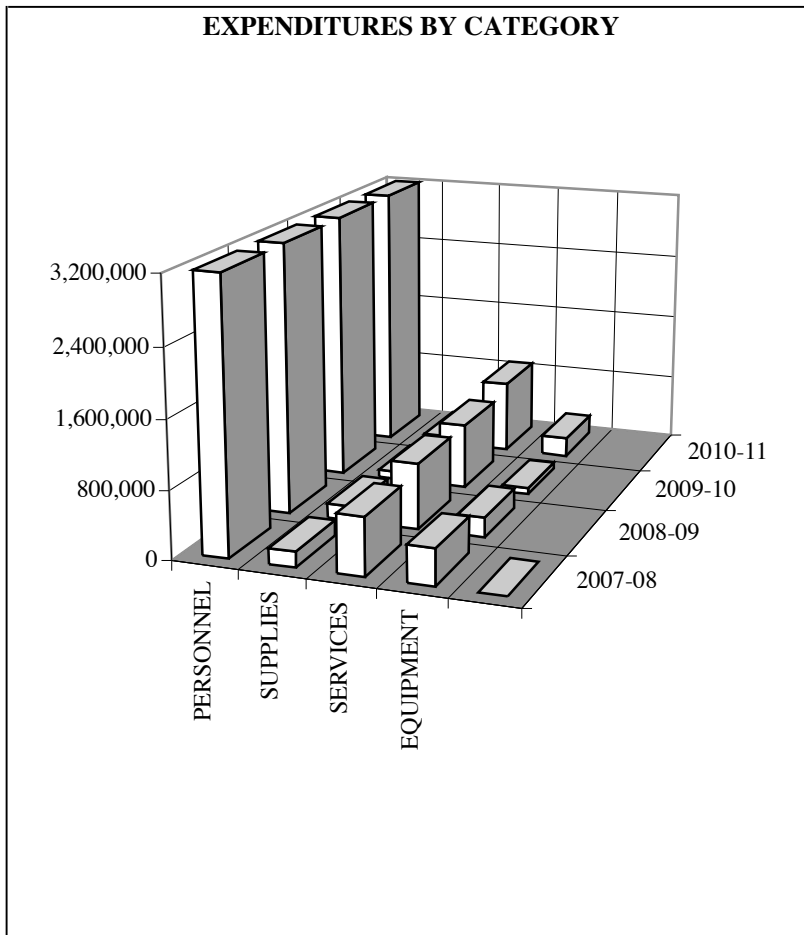
REVENUE SUMMARY				
GENERAL FUND		2,198,335	2,365,982	0
COUNTY		144,597	148,062	0
9-1-1 SURCHARGE/OTHER		1,272,000	1,229,721	0
USER FEES		900,053	973,773	0
		4,514,985	4,717,538	0

FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
9-1-1 CENTER	41.02	41.50	41.50	0.00
RADIO MAINTENANCE	6.00	6.00	6.00	0.00
	47.02	47.50	47.50	0.00

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FINANCE DEPARTMENT

**COMMUNICATIONS CENTER DIVISION
COMMUNICATIONS CENTER**

9-1-1 COMMUNICATION FUND

COMMENTS:

1. \$42,222 of new revenue will be received from the State Wireless Fund.
2. By August 2011, there will be \$126,666 set aside at the State for a future phone system.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2008-09	2009-10	2010-11	2010-11	
	2010-11	2010-11	EXPENDITURE SUMMARY				
Phone System Local			PERSONNEL	2,840,629	2,960,109	3,008,960	0
Match	130,000		SUPPLIES	27,402	20,500	20,600	0
Replace Chairs	3,000		SERVICES	558,747	489,323	559,205	0
Replace Computers	20,000		EQUIPMENT	16,235	15,000	155,000	0
Misc Equipment	2,000		DEBT SERV.	71,995	130,000	0	0
			TOTAL	3,515,008	3,614,932	3,743,765	0
			REVENUE SUMMARY				
			GENERAL FUND	2,198,335	2,365,982		0
			LANCASTER COUNTY	144,597	148,062		0
			9-1-1 SURCHARGE/OTHER	1,272,000	1,229,721		0
			TOTAL	3,614,932	3,743,765		0
			SERVICES SUMMARY				
			Contractual	23,509	31,000	35,500	0
			Travel/Mileage	24,421	12,800	14,800	0
			Print/Copying	1,303	2,000	2,000	0
			Insurance	12,303	11,590	9,790	0
			Utilities	252,619	243,500	243,500	0
			Maint./Repair	153,348	102,500	149,000	0
			Rentals	64,758	66,233	79,915	0
			Miscellaneous	26,486	19,700	24,700	0
			TOTAL	558,747	489,323	559,205	0
	155,000	0					

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	09-10	10-11	2009-10	2010-11	2010-11
C	1512 Systems Specialist I	38,548-50,563	1.00	1.00	41,003	42,134	
C	3102 ESD II/Technology Support	39,461-51,726	2.00	2.00	96,211	97,436	
A	3103 Operations Training Coordinator	47,875-65,194	1.00	1.00	62,496	64,668	
A	3104 Oper Quality Assurance Coordinator	45,601-62,161	1.00	1.00	48,762	50,343	
C	3105 Emergency Service Dispatcher I	34,024-44,787	10.50	11.50	389,213	429,016	
C	3106 Emergency Service Dispatcher II	39,461-51,726	21.00	19.00	967,509	889,916	
C	3107 Emergency Service Dispatcher III	45,560-59,515	3.00	4.00	164,372	221,740	
M	3161 Communications Coordinator	62,279-106,330	1.00	1.00	103,537	106,331	
A	3162 Communications Supervisor	50,265-68,384	1.00	1.00	67,858	68,101	
	Holiday Pay				74,722	74,722	
	Standby Pay				27,814	27,814	
	Trainer Pay				5,000	5,000	
	Overtime				171,310	167,456	
	Salary Adjustment					1,303	
	Fringe Benefits				740,302	762,980	762,980
	TOTAL		41.50	41.50	2,960,109	3,008,960	762,980

FINANCE DEPARTMENT

**COMMUNICATIONS CENTER DIVISION
RADIO MAINTENANCE**

RADIO MAINTENANCE FUND

COMMENTS:

- Added funding to replace obsolete radio equipment at the tower sites and 9-1-1.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2008-09	2009-10	2010-11	2010-11	
	2010-11	2010-11	EXPENDITURE SUMMARY				
Replace Service Van	17,000		PERSONNEL	491,049	485,554	510,923	0
Replace Computer	4,200		SUPPLIES	145,817	69,025	68,550	0
Replace Service Monitor	30,000		SERVICES	219,123	286,274	313,100	0
Replace Tower Site Radio Equipment	30,000		EQUIPMENT	219,064	59,200	81,200	0
			TRANSFERS	0	0	0	0
			TOTAL	1,075,052	900,053	973,773	0
			REVENUE SUMMARY				
			USER FEES		900,053	973,773	0
			TOTAL		900,053	973,773	0
			SERVICES SUMMARY				
			Contractual	16,097	16,736	17,508	0
			Travel/Mileage	23,980	33,200	33,900	0
			Print/Copying	449	700	670	0
			Insurance	8,584	8,358	9,482	0
			Utilities	57,522	60,065	65,140	0
			Maint./Repair	98,110	153,415	168,100	0
			Rentals	10,000	10,000	10,000	0
			Miscellaneous	4,380	3,800	8,300	0
			TOTAL	219,123	286,274	313,100	0
	81,200	0					

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	09-10	10-11	2009-10	2010-11	2010-11
N	1307 Stores Clerk II	32,828-43,070	1.00	1.00	43,071	43,071	
N	3163 Radio System Specialist	41,394-54,199	3.00	3.00	155,507	160,385	
N	3164 Lead Radio System Specialist	42,465-55,561	1.00	1.00	53,895	55,036	
C	3165 Radio System Supervisor	49,033-63,954	1.00	1.00	63,428	63,670	
	Standby Pay				20,990	22,296	
	Overtime				15,568	19,860	
	Salary Adjustment					11,530	
	Fringe Benefits				133,095	135,075	
	TOTAL		6.00	6.00	485,554	510,923	0

FINANCE DEPARTMENT

INFORMATION SERVICES FUND

INFORMATION SERVICES DIVISION

COMMENTS:

1. Added funding to replace network switches that fail. These new switches provide additional capabilities and higher speed.
2. Added funding for the Data Duplication & Archiving software Fund for Microsoft Email application.
3. Added for the first time, \$349,800 for the cost of GIS activities.

EQUIPMENT DETAIL	MAYOR	COUNCIL	ACTUAL	BUDGET	MAYOR	COUNCIL
	2010-11	2010-11	2008-09	2009-10	2010-11	2010-11
PC's, monitors, dual video cards	6,725					
HUB expansion/replacement	32,000					
Switches	68,000					
Hard Drive For E-Discovery	350					
Backup Tapes	780					
Email Server Fund	3,000					
	110,855	0				
EXPENDITURE SUMMARY						
PERSONNEL			3,657,586	3,673,432	3,830,349	0
SUPPLIES			204,237	78,317	91,439	0
SERVICES			1,585,230	1,317,479	1,909,359	0
EQUIPMENT			970,805	76,753	110,855	0
TRANSFERS			0	0	0	0
TOTAL			6,417,858	5,145,981	5,942,002	0
REVENUE SUMMARY						
USER FEES				5,145,981	5,942,002	0
TOTAL				5,145,981	5,942,002	0
SERVICES SUMMARY						
Contractual			94,182	30,060	256,718	0
Travel/Mileage			9,801	24,250	22,500	0
Print/Copying			1,690	0	5,000	0
Insurance			20,717	18,781	16,488	0
Utilities			102,340	103,170	106,332	0
Maint./Repair			887,438	656,833	1,003,207	0
Rentals			400,197	414,997	429,726	0
Miscellaneous			68,865	69,388	69,388	0
TOTAL			1,585,230	1,317,479	1,909,359	0

			PERSONNEL DETAIL				
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	09-10	10-11	2009-10	2010-11	2010-11
N	1032 Senior Office Assistant	28,610-37,697	1.00	1.00	36,898	36,905	
M	1450 Information Services Manager	75,302-128,141	1.00	1.00	121,172	115,973	
M	1451 Systems Coordinator	71,325-121,483	1.00	1.00	112,491	115,490	
M	1452 Microcomput/Network Support Coord.	71,325-121,483	1.00	1.00	115,768	121,484	
A	1460 Operations Supervisor	45,601-62,161	1.00	1.00	62,162	62,161	
N	1463 Computer Operator I	30,646-40,291	2.00	2.00	65,285	67,815	
N	1464 Computer Operator II	35,170-46,044	1.00	1.00	38,802	40,182	
M	1471 Technical Support/Operations Coord.	71,325-121,483	1.00	1.00	110,408	112,995	
M	1472 Technical Support Specialist II	62,279-106,330	4.00	4.00	387,685	391,930	
A	1473 Technical Support Specialist I	50,265-68,384	1.00	1.00	50,266	52,744	
A	1479 Systems Analyst/Programmer II	55,427-75,269	6.00	6.00	427,442	441,357	
M	1480 Systems Project Supervisor	62,279-106,330	2.00	2.00	209,608	210,916	
A	1481 System Software Integrator	55,427-75,269	2.00	2.00	142,930	145,367	
A	1485 Network Specialist II	50,265-68,384	2.00	2.00	124,050	125,852	
M	1486 Network Supervisor	62,279-106,330	1.00	1.00	96,581	100,508	
C	1496 Microcomputer Support Specialist II	51,502-67,107	9.00	9.00	579,604	584,249	
A	1631 Administrative Aide I	37,510-51,370	1.00	1.00	51,370	51,370	
	Overtime				11,039	29,087	
	Standby Pay				33,806	35,893	
	Salary Adjustment					67,148	
	Fringe Benefits				896,065	920,923	0
	TOTAL		37.00	37.00	3,673,432	3,830,349	0

	ACTUAL 2008-09	BUDGET 2009-10	MAYOR'S RECOMM. 2010-11	COUNCIL ADOPTED 2010-11
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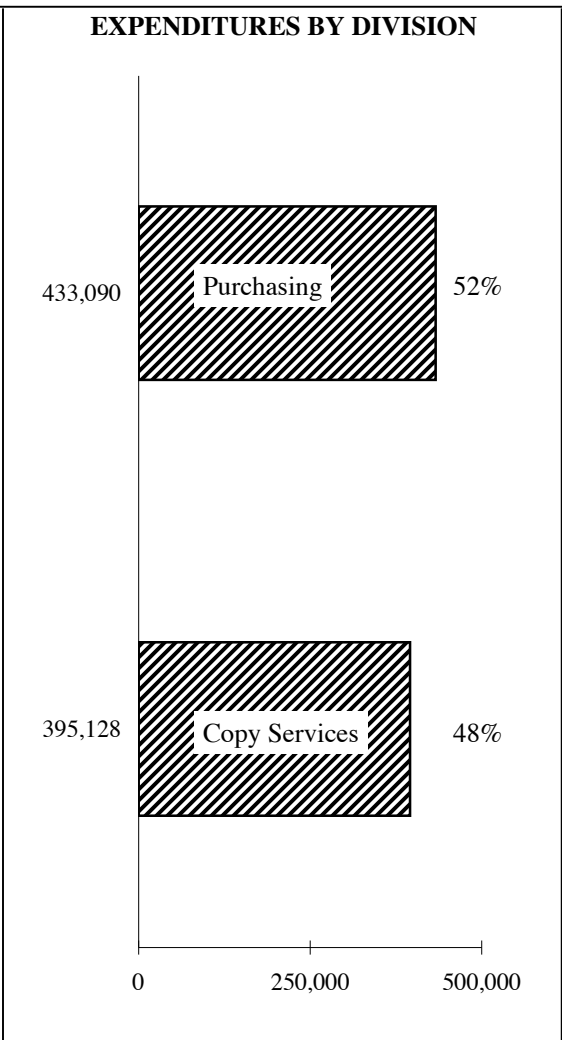
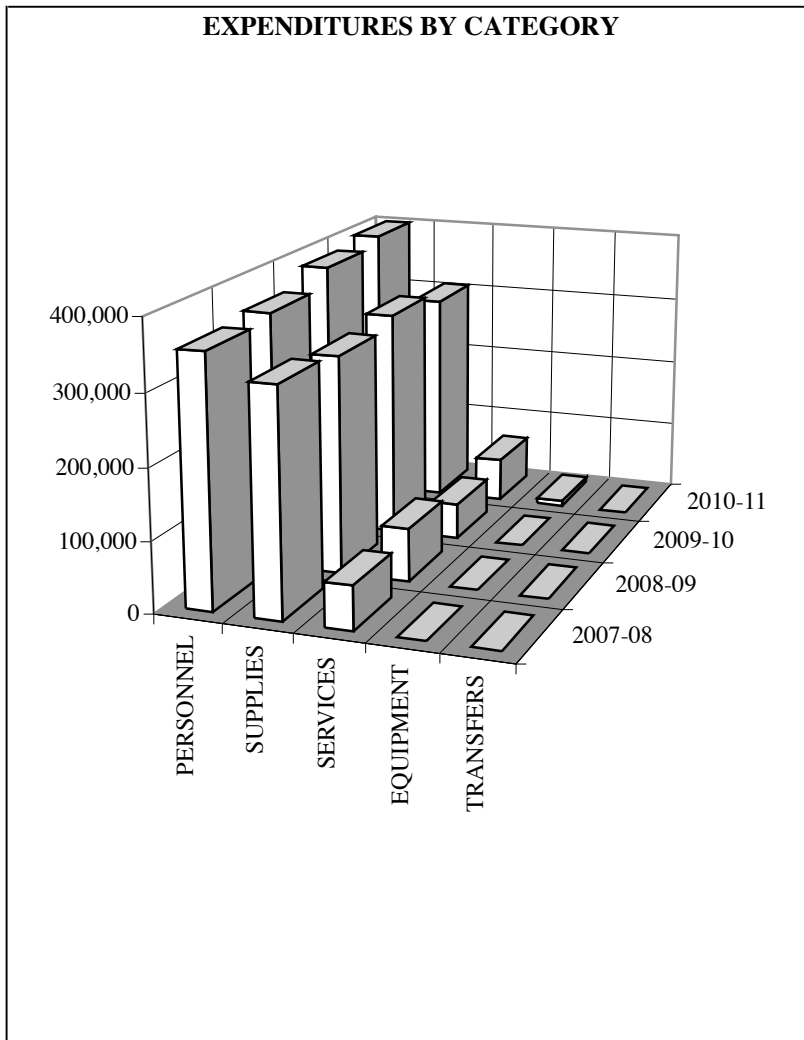
EXPENDITURE SUMMARY				
PERSONNEL	361,701	387,585	451,788	0
SUPPLIES	309,557	324,500	305,500	0
SERVICES	75,672	50,830	62,830	0
EQUIPMENT	0	0	8,100	0
TRANSFERS	0	0	0	0
	<u>746,930</u>	<u>762,915</u>	<u>828,218</u>	<u>0</u>

REVENUE SUMMARY				
GENERAL FUND		356,174	433,090	0
COPY SERVICES USER FEES		406,741	395,128	0
		<u>762,915</u>	<u>828,218</u>	<u>0</u>

FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
PURCHASING	4.95	4.65	5.65	0.00
COPY SERVICES	1.05	1.35	1.35	0.00
	<u>6.00</u>	<u>6.00</u>	<u>7.00</u>	<u>0.00</u>

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FINANCE DEPARTMENT

PURCHASING DIVISION CITY PURCHASING

GENERAL FUND

COMMENTS:

- The West Haymarket Arena Joint Public Agency will reimburse the City General Fund for the cost of the new Assistant Purchasing Agent.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	2008-09	2009-10	2010-11	2010-11
	<u>2010-11</u>				
	<u>2010-11</u>				
Furniture & Fixtures	3,000				
Computer Equipment	1,500				
		EXPENDITURE SUMMARY			
		PERSONNEL	312,552	311,351	370,767
		SUPPLIES	5,984	4,500	5,500
		SERVICES	65,521	40,323	52,323
		EQUIPMENT	0	0	4,500
		TRANSFERS	0	0	0
		TOTAL	384,057	356,174	433,090
		REVENUE SUMMARY			
		GENERAL FUND	356,174	433,090	0
		TOTAL	356,174	433,090	0
		SERVICES SUMMARY			
		Contractual	34,724	6,873	16,873
		Travel/Mileage	780	200	200
		Print/Copying	2,348	2,720	2,720
		Insurance	0	0	0
		Utilities	703	300	1,900
		Maint./Repair	402	0	0
		Rentals	25,613	28,623	28,623
		Miscellaneous	950	1,607	2,007
		TOTAL	65,521	40,323	52,323

PERSONNEL DETAIL		EMPLOYEES	BUDGET	MAYOR	COUNCIL
		09-10	10-11	2009-10	2010-11
	<u>PAY RANGE</u>			<u>2009-10</u>	<u>2010-11</u>
M	1310 Purchasing Agent	0.90	0.90	106,022	108,795
A	1311 Assistant Purchasing Agent	2.00	3.00	118,008	172,125
A	1314 Buyer	0.75	0.75	36,757	37,940
C	1512 Systems Specialist I	1.00	1.00	50,564	50,563
	Salary Adjustment				1,344
Fringe Benefits					
TOTAL		4.65	5.65	311,351	370,767
				0	0
				0	0

FINANCE DEPARTMENT

**PURCHASING DIVISION
COPY SERVICES**

COPY SERVICES FUND

COMMENTS:

- The rates for copies have been slightly reduced with the new copy contract.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2008-09	2009-10	2010-11	2010-11	
	2010-11	2010-11	EXPENDITURE SUMMARY				
Replace Computers	3,600		PERSONNEL	49,149	76,234	81,021	0
			SUPPLIES	303,573	320,000	300,000	0
			SERVICES	10,151	10,507	10,507	0
			EQUIPMENT	0	0	3,600	0
			TRANSFERS	0	0	0	0
			TOTAL	362,874	406,741	395,128	0
			REVENUE SUMMARY				
			COPY SERVICES		406,741	395,128	0
			TOTAL		406,741	395,128	0
			SERVICES SUMMARY				
			Contractual	0	0	0	0
			Travel/Mileage	0	0	0	0
			Print/Copying	0	0	0	0
			Insurance	0	0	0	0
			Utilities	0	0	0	0
			Maint./Repair	0	0	0	0
			Rentals	0	0	0	0
			Miscellaneous	10,151	10,507	10,507	0
	3,600	0	TOTAL	10,151	10,507	10,507	0

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	09-10	10-11	2009-10	2010-11	2010-11
N	1032	Senior Office Assistant	28,610-37,697	1.00	1.00	32,060	33,427
M	1310	Purchasing Agent	71,325-121,483	0.10	0.10	11,780	12,088
A	1314	Buyer	43,422-59,253	0.25	0.25	12,253	12,647
		Salary Adjustment				1,960	
		Fringe Benefits				20,141	20,899
		TOTAL		1.35	1.35	76,234	81,021
						20,899	20,899