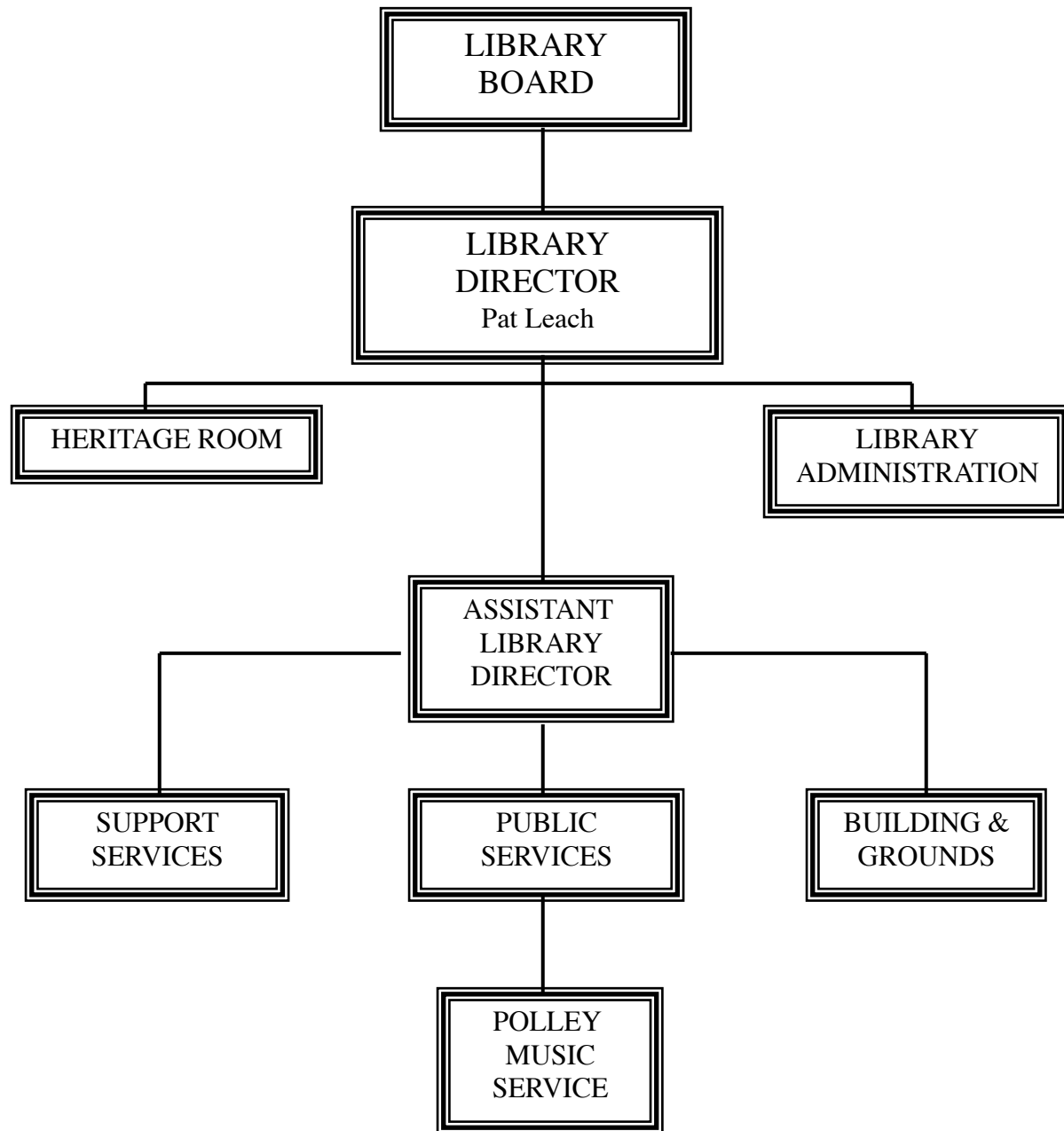


LINCOLN CITY LIBRARIES



LIBRARY DEPARTMENT

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Council's</u> <u>Budget</u> <u>2014-15</u>	<u>Council's</u> <u>Budget</u> <u>2015-16</u>
FUNDING SOURCE SUMMARY				
City Property Tax		6,319,865	6,840,530	6,992,234
County Library Tax		692,079	749,096	765,709
Interest		16,000	3,200	3,200
Miscellaneous		449,099	409,243	408,243
Balances		645,000	545,000	545,000
Lillian Polley Trust		98,170	101,998	104,870
Heritage Room		39,917	37,393	38,390
Total Library - All Funding Sources		8,260,130	8,686,460	8,857,646
EXPENDITURE SUMMARY				
Personnel	5,919,935	6,059,014	6,366,252	6,503,639
Supplies	126,658	150,900	150,750	150,750
Serv. & Charges	1,186,143	1,211,816	1,284,458	1,313,257
Equipment	925,824	838,400	885,000	890,000
Transfers	0	0	0	0
Debt	0	0	0	0
Total Library - All Funds	8,158,560	8,260,130	8,686,460	8,857,646

SUMMARY OF CHANGES

2012-13 Library Fund

1. Implement new fee for interlibrary loan service.
2. Eliminate the youth fine rate and only have one late fine rate equal to the current adult fine rate. Also lower the maximum fee threshold.
3. Eliminate .5 employees due to 3 staff persons taking advantage of the voluntary elective reduction in schedule as per the LCEA union contract.

2013-14 Library Fund

1. Reduce .8 Library Service Associate due to anticipated reorganization of interlibrary loan service.

2014-15 Library Fund

1. Increased the Library Media budget from \$828,400 in FY 2013-14 to \$875,000 in FY 2014-15 and \$880,000 in FY 2015-16 to increase the purchase of downloadable eBooks.

	<u>Actual</u> <u>2012-13</u>	<u>Budget</u> <u>2013-14</u>	<u>Council's</u> <u>Budget</u> <u>2014-15</u>	<u>Council's</u> <u>Budget</u> <u>2015-16</u>
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2015-16 Library Fund

1. No significant changes.

2012-13 Lillian Polley Trust

1. No significant changes.

2013-14 Lillian Polley Trust

1. No significant changes.

2014-15 Lillian Polley Trust

1. No significant changes.

2015-16 Lillian Polley Trust

1. No significant changes.

2012-13 Heritage Room

1. No significant changes.

2013-14 Heritage Room

1. No significant changes.

2014-15 Heritage Room

1. Eliminated .25 Intermediate Level Worker.

2015-16 Heritage Room

1. No significant changes.

FUNDING SOURCE AND EXPENDITURE DETAIL

LIBRARY FUND

Personnel	5,795,760	5,931,177	6,237,111	6,370,629
Supplies	126,658	150,900	150,750	150,750
Serv. & Charges	1,186,133	1,211,566	1,284,208	1,313,007
Equipment	915,962	828,400	875,000	880,000
Transfers	0	0	0	0
Debt	0	0	0	0
Total Library Fund	8,024,513	8,122,043	8,547,069	8,714,386

GENERAL FUND - ADMINISTRATION

	Actual 2012-13	Budget 2013-14	Council's Budget 2014-15	Council's Budget 2015-16
Personnel	567,456	653,119	609,009	618,469
Supplies	27,274	24,900	27,400	27,400
Serv. & Charges	51,129	61,536	64,129	66,814
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total General Fund - Admin.	645,859	739,555	700,538	712,683
GENERAL FUND - BUILDING & GROUNDS				
Personnel	0	0	0	0
Supplies	21,923	30,000	30,000	30,000
Serv. & Charges	888,934	894,230	938,492	950,796
Equipment	82,590	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total Gen Fund - Bldg & Grounds	993,447	924,230	968,492	980,796
GENERAL FUND - PUBLIC SERVICE				
Personnel	4,166,345	4,200,259	4,493,280	4,593,022
Supplies	28,844	39,000	39,350	39,350
Serv. & Charges	61,545	43,300	49,850	49,850
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total General Fund -Public Service	4,256,734	4,282,559	4,582,480	4,682,222
GENERAL FUND - SUPPORT SERVICES				
Personnel	1,061,959	1,077,799	1,134,822	1,159,138
Supplies	48,617	57,000	54,000	54,000
Serv. & Charges	184,525	212,500	231,737	245,547
Equipment	833,372	828,400	875,000	880,000
Transfers	0	0	0	0
Debt	0	0	0	0
Total General Fund - Support Serv.	2,128,473	2,175,699	2,295,559	2,338,685
LILLIAN POLLEY TRUST FUND				
Personnel	86,581	87,920	91,748	94,620
Supplies	0	0	0	0
Serv. & Charges	10	250	250	250

	Actual 2012-13	Budget 2013-14	Council's Budget 2014-15	Council's Budget 2015-16
Equipment	9,862	10,000	10,000	10,000
Transfers	0	0	0	0
Debt	0	0	0	0
Total Lillian Polley Trust Fund	96,453	98,170	101,998	104,870

DONATIONS - HERITAGE ROOM

Personnel	37,594	39,917	37,393	38,390
Supplies	0	0	0	0
Serv. & Charges	0	0	0	0
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total Donations - Heritage Room	37,594	39,917	37,393	38,390

EQUIPMENT SUMMARY

Library Fund	915,962			
Library Media		828,400	875,000	880,000
Total Equipment - General Fund	915,962	828,400	875,000	880,000
Lillian Polley Trust Fund	9,862			
Library Media		10,000	10,000	10,000
Total Equipment - Lillian Polley Fnd	9,862	10,000	10,000	10,000
Total Equipment - All Funds	925,824	838,400	885,000	890,000

LIBRARY PERSONNEL SUMMARY

	<u>FTE'S</u> <u>2013-14</u>	<u>Council's</u> <u>FTE'S</u> <u>2014-15</u>	<u>Council's</u> <u>Budget</u> <u>2014-15</u>	<u>Council's</u> <u>FTE'S</u> <u>2015-16</u>	<u>Council's</u> <u>Budget</u> <u>2015-16</u>
LIBRARY FUND					
Administration	6.80	6.80	609,009	6.80	618,469
Public Service	81.79	82.29	4,493,280	82.29	4,593,022
Support Services	15.45	14.95	1,134,822	14.95	1,159,138
TOTAL GENERAL FUND	104.04	104.04	6,237,111	104.04	6,370,629
DONATIONS FUND	0.75	0.50	37,393	0.50	38,390
LILLIAN POLLEY TRUST FUND	1.00	1.00	91,748	1.00	94,620
TOTAL ALL FUNDS	105.79	105.54	6,366,252	105.54	6,503,639

POSITION DETAIL

	<u>Class</u> <u>Code</u>	<u>FTE'S</u> <u>2013-14</u>	<u>Council's</u> <u>FTE'S</u> <u>2014-15</u>	<u>Council's</u> <u>Budget</u> <u>2014-15</u>	<u>Council's</u> <u>FTE'S</u> <u>2015-16</u>	<u>Council's</u> <u>Budget</u> <u>2015-16</u>
LIBRARY FUND						
Senior Office Assistant	N1032	1.00	1.00	41,112	1.00	41,112
Office Specialist	N1034	1.00	1.00	46,090	1.00	46,090
Account Clerk II	N1121	0.80	0.80	37,309	0.80	37,688
Accountant	A1125	1.00	1.00	64,267	1.00	64,267
Network Specialist I	A1484	1.00	1.00	53,560	1.00	55,301
System Specialist III	C1516	2.00	2.00	138,501	2.00	139,117
System Supervisor	M1520		1.00	79,618	1.00	81,782
Administrative Aide I	A1631	1.00	1.00	56,369	1.00	56,369
Libraries Systems Coord	A4109	1.00				
Library Service Associate	C4114	50.08	50.08	2,112,556	50.08	2,133,631
Library Service Supervisor	A4115	5.75	5.75	278,739	5.75	280,616
Librarian	A4116	8.75	8.75	488,792	8.75	500,811
Library Manager	A4117	6.00	6.00	385,658	6.00	389,082
Library Coordinator	A4118	3.00	3.00	212,278	3.00	212,699
Asst. Library Director	M4130	1.00	1.00	67,951	1.00	69,818
Director of Libraries	D4132	1.00	1.00	98,492	1.00	98,492
Entry Level Worker	U4901	16.94	17.44	263,052	17.44	263,052
Intermediate Level Worker	U4902	2.25	1.75	28,756	1.75	28,756
Professional/Tech Worker	U4904	0.47	0.47	16,285	0.47	16,693
Personnel Adjustment				96,071		176,893

	<u>Class</u>	<u>FTE'S</u>	<u>Council's</u>	<u>Council's</u>	<u>Council's</u>	<u>Council's</u>
	<u>Code</u>	<u>2013-14</u>	<u>2014-15</u>	<u>Budget</u>	<u>FTE'S</u>	<u>Budget</u>
				<u>2014-15</u>	<u>2015-16</u>	<u>2015-16</u>
Fringe Benefits				1,671,655		1,678,360
Total Library Fund		104.04	104.04	6,237,111	104.04	6,370,629
DONATIONS FUND - HERITAGE ROOM						
Librarian	A4116	0.50	0.50	30,653	0.50	30,653
Intermediate Level Worker	U4902	0.25				
Personnel Adjustment				971		1,968
Fringe Benefits				5,769		5,769
Total Donations Fund		0.75	0.50	37,393	0.50	38,390
LILLIAN POLLEY TRUST FUND						
Library Manager	A4117	1.00	1.00	67,909	1.00	67,909
Personnel Adjustment				2,943		5,815
Fringe Benefits				20,896		20,896
Total Lillian Polley Trust Fund		1.00	1.00	91,748	1.00	94,620
TOTAL ALL FUNDS		105.79	105.54	6,366,252	105.54	6,503,639