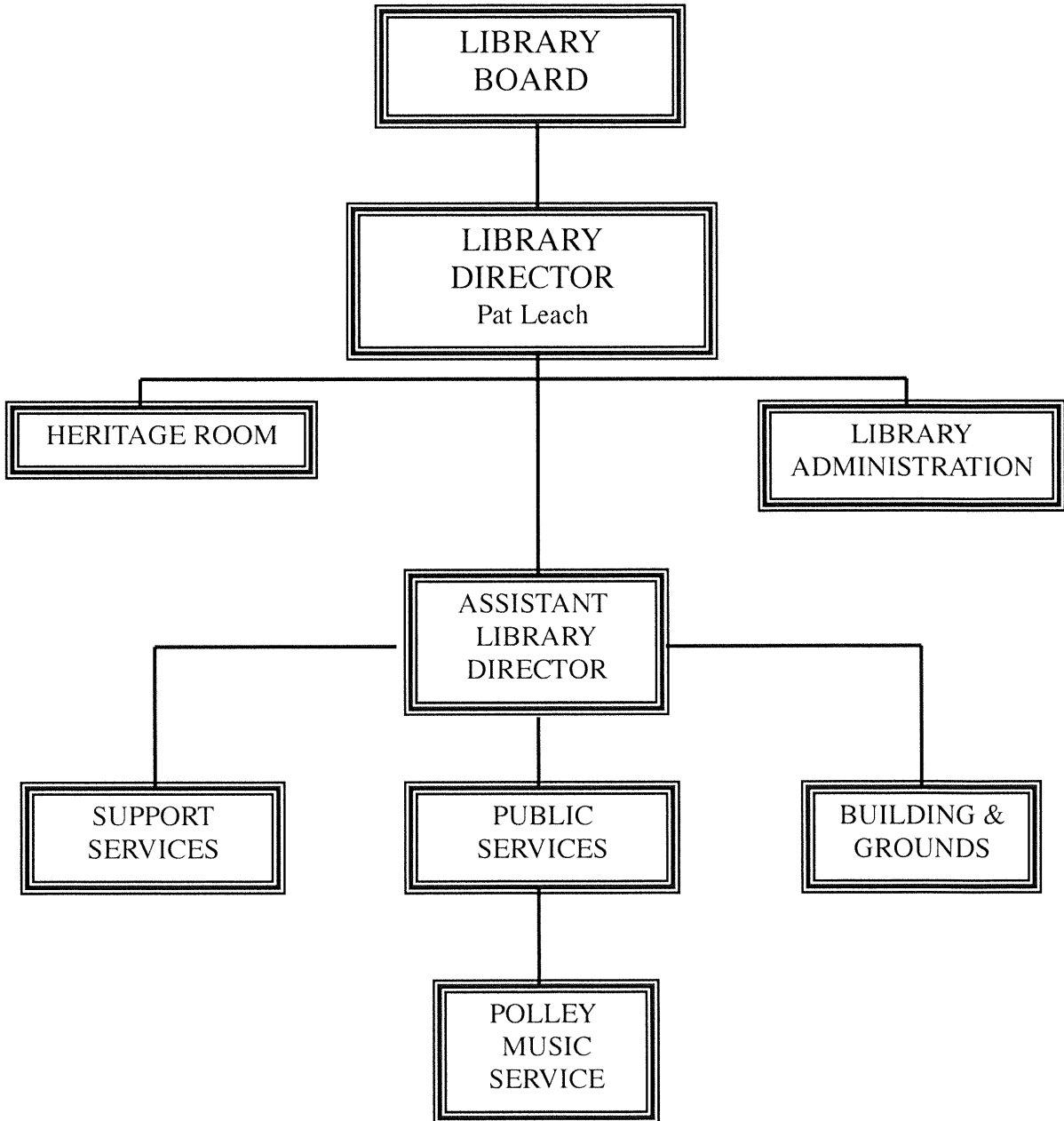


LINCOLN CITY LIBRARIES



LIBRARY DEPARTMENT

	Actual 2014-15	Budget 2015-16	Adopted Budget 2016-17	Adopted Budget 2017-18
FUNDING SOURCE SUMMARY				
City Property Tax		6,992,234	7,425,663	7,633,113
County Library Tax		765,709	776,770	798,471
Interest		3,200	5,300	5,300
Miscellaneous		408,243	406,630	406,630
Balances		545,000	750,000	595,000
Lillian Polley Trust		104,870	109,251	108,838
Heritage Room		38,390	30,539	31,189
Total Library - All Funding Sources		8,857,646	9,504,153	9,578,541
EXPENDITURE SUMMARY				
Personnel	6,328,086	6,503,639	7,087,350	7,134,676
Supplies	138,557	150,750	164,100	166,700
Serv. & Charges	1,261,495	1,313,257	1,345,903	1,353,565
Equipment	887,719	890,000	906,800	923,600
Transfers	0	0	0	0
Debt	0	0	0	0
Total Library - All Funds	8,615,857	8,857,646	9,504,153	9,578,541

SUMMARY OF CHANGES

2012-13 Library Fund

1. Implement new fee for interlibrary loan service.
2. Eliminate the youth fine rate and only have one late fine rate equal to the current adult fine rate. Also lower the maximum fee threshold.
3. Eliminate .5 employees due to 3 staff persons taking advantage of the voluntary elective reduction in schedule as per the LCEA union contract.

2013-14 Library Fund

1. Reduce .8 Library Service Associate due to anticipated reorganization of interlibrary loan service.

2014-15 Library Fund

1. Increased the Library Media budget from \$828,400 in FY 2013-14 to \$875,000 in FY 2014-15 and \$880,000 in FY 2015-16 to increase the purchase of downloadable eBooks.

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
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2015-16 Library Fund

1. No significant changes.

2016-17 Library Fund

1. No significant changes.

2017-18 Library Fund

1. No significant changes.

2012-13 Lillian Polley Trust

1. No significant changes.

2013-14 Lillian Polley Trust

1. No significant changes.

2014-15 Lillian Polley Trust

1. No significant changes.

2015-16 Lillian Polley Trust

1. No significant changes.

2016-17 Lillian Polley Trust

1. No significant changes.

2017-18 Lillian Polley Trust

1. No significant changes.

2012-13 Heritage Room

1. No significant changes.

2013-14 Heritage Room

1. No significant changes.

2014-15 Heritage Room

1. Eliminated .25 Intermediate Level Worker.

2015-16 Heritage Room

1. No significant changes.

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
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2016-17 Heritage Room

1. No significant changes.

2017-18 Heritage Room

1. No significant changes.

FUNDING SOURCE AND EXPENDITURE DETAIL

LIBRARY FUND

Personnel	6,203,091	6,370,629	6,957,810	7,004,899
Supplies	138,557	150,750	164,100	166,700
Serv. & Charges	1,261,340	1,313,007	1,345,653	1,353,315
Equipment	877,652	880,000	896,800	913,600
Transfers	0	0	0	0
Debt	0	0	0	0
Total Library Fund	8,480,640	8,714,386	9,364,363	9,438,514

GENERAL FUND - ADMINISTRATION

Personnel	625,957	618,469	678,329	681,463
Supplies	31,831	27,400	27,000	27,000
Serv. & Charges	61,979	66,814	68,396	70,763
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total General Fund - Admin.	719,767	712,683	773,725	779,226

GENERAL FUND - BUILDING & GROUNDS

Personnel	0	0	0	0
Supplies	27,734	30,000	30,000	30,000
Serv. & Charges	973,789	950,796	944,529	952,317
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total Gen Fund - Bldg & Grounds	1,001,523	980,796	974,529	982,317

GENERAL FUND - PUBLIC SERVICE

Personnel	4,503,065	4,593,022	5,062,943	5,098,377
Supplies	31,448	39,350	46,600	49,200
Serv. & Charges	47,473	49,850	55,100	55,100

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total General Fund -Public Service	4,581,986	4,682,222	5,164,643	5,202,677

GENERAL FUND - SUPPORT SERVICES

Personnel	1,074,069	1,159,138	1,216,538	1,225,059
Supplies	47,544	54,000	60,500	60,500
Serv. & Charges	178,099	245,547	277,628	275,135
Equipment	877,652	880,000	896,800	913,600
Transfers	0	0	0	0
Debt	0	0	0	0
Total General Fund - Support Serv.	2,177,364	2,338,685	2,451,466	2,474,294

LILLIAN POLLEY TRUST FUND

Personnel	90,911	94,620	99,001	98,588
Supplies	0	0	0	0
Serv. & Charges	155	250	250	250
Equipment	10,067	10,000	10,000	10,000
Transfers	0	0	0	0
Debt	0	0	0	0
Total Lillian Polley Trust Fund	101,133	104,870	109,251	108,838

DONATIONS - HERITAGE ROOM

Personnel	34,084	38,390	30,539	31,189
Supplies	0	0	0	0
Serv. & Charges	0	0	0	0
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total Donations - Heritage Room	34,084	38,390	30,539	31,189

EQUIPMENT SUMMARY

Library Fund	877,652	880,000		
Library Media			896,800	913,600
Total Equipment - General Fund	877,652	880,000	896,800	913,600
Lillian Polley Trust Fund	10,067	10,000		

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
Library Media			10,000	10,000
Total Equipment - Lillian Polley Fnd	10,067	10,000	10,000	10,000
Total Equipment - All Funds	887,719	890,000	906,800	923,600

LIBRARY PERSONNEL SUMMARY

	FTE'S <u>2015-16</u>	Adopted FTE'S <u>2016-17</u>	Adopted Budget <u>2016-17</u>	Adopted FTE'S <u>2017-18</u>	Adopted Budget <u>2017-18</u>
LIBRARY FUND					
Administration	6.80	6.80	678,329	6.80	681,463
Public Service	82.29	83.09	5,062,943	83.09	5,098,377
Support Services	14.95	14.15	1,216,538	14.15	1,225,059
TOTAL GENERAL FUND	104.04	104.04	6,957,810	104.04	7,004,899
DONATIONS FUND	0.50	0.50	30,539	0.50	31,189
LILLIAN POLLEY TRUST FUND	1.00	1.00	99,001	1.00	98,588
TOTAL ALL FUNDS	105.54	105.54	7,087,350	105.54	7,134,676

POSITION DETAIL

	Class Code	FTE'S <u>2015-16</u>	Adopted FTE'S <u>2014-15</u>	Adopted Budget <u>2014-15</u>	Adopted FTE'S <u>2015-16</u>	Adopted Budget <u>2015-16</u>
LIBRARY FUND						
Senior Office Assistant	N1032	1.00	1.00	44,434	1.00	42,876
Office Specialist	N1034	1.00	1.00	49,838	1.00	48,080
Account Clerk II	N1121	0.80	0.80	39,878	0.80	38,453
Accountant	A1125	1.00	1.00	69,996	1.00	67,506
Network Specialist I	A1484	1.00	1.00	62,034	1.00	61,640
System Specialist III	C1516	2.00	2.00	150,591	2.00	145,207
System Supervisor	M1520	1.00	1.00	87,075	1.00	86,156
Administrative Aide I	A1631	1.00	1.00	60,956	1.00	58,805
Library Service Associate	C4114	50.08	49.08	2,255,385	49.08	2,195,536
Library Service Supervisor	A4115	5.75	5.75	290,982	5.75	280,719
Librarian	A4116	8.75	9.75	590,680	9.75	578,640
Library Manager	A4117	6.00	6.00	404,286	6.00	391,458
Library Coordinator	A4118	3.00	3.00	230,258	3.00	222,023
Asst. Library Director	M4130	1.00	1.00	76,017	1.00	76,072
Director of Libraries	D4132	1.00	1.00	108,510	1.00	104,491
Entry Level Worker	U4901	17.44	17.44	339,111	17.44	326,547
Intermediate Level Worker	U4902	1.75	1.75	34,020	1.75	32,760
Professional/Tech Worker	U4904	0.47	0.47	17,242	0.47	16,612
Personnel Adjustment				171,104		380,346
Workers Compensation				23,428		21,948

	<u>Class</u>	<u>FTE'S</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>
	<u>Code</u>	<u>2015-16</u>	<u>FTE'S</u>	<u>Budget</u>	<u>FTE'S</u>	<u>Budget</u>
			<u>2014-15</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2015-16</u>
Fringe Benefits				1,851,985		1,829,024
Total Library Fund		104.04	104.04	6,957,810	104.04	7,004,899
DONATIONS FUND - HERITAGE ROOM						
Librarian	A4116	0.50	0.50	25,499	0.50	25,382
Personnel Adjustment				773		1,560
Fringe Benefits				4,267		4,247
Total Donations Fund		0.50	0.50	30,539	0.50	31,189
LILLIAN POLLEY TRUST FUND						
Library Manager	A4117	1.00	1.00	73,482	1.00	70,867
Personnel Adjustment				2,501		5,242
Fringe Benefits				23,018		22,479
Total Lillian Polley Trust Fund		1.00	1.00	99,001	1.00	98,588
TOTAL ALL FUNDS		105.54	105.54	7,087,350	105.54	7,134,676