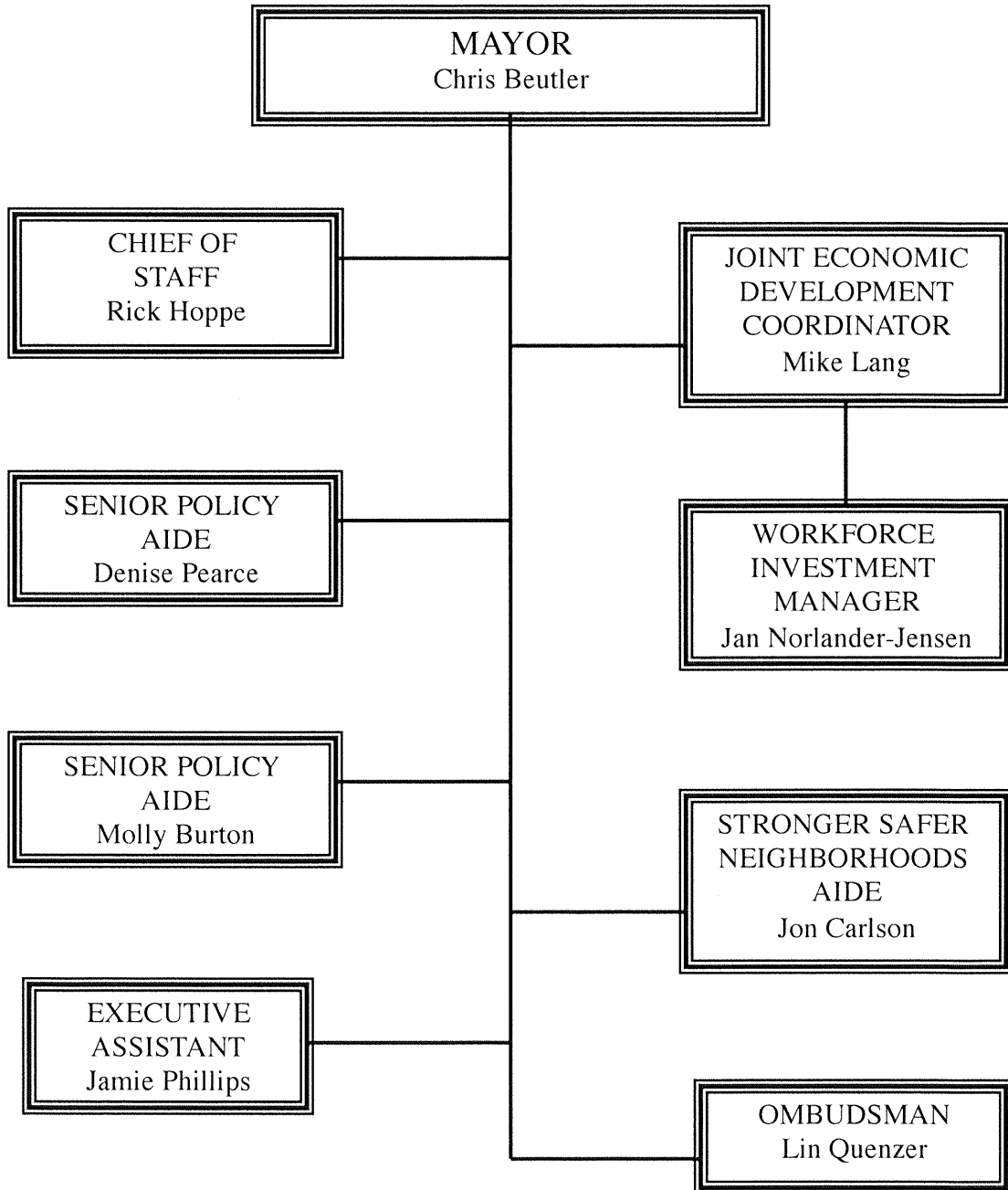


MAYOR'S DEPARTMENT



MAYOR'S DEPARTMENT - MAYOR'S OFFICE

	Actual 2014-15	Budget 2015-16	Adopted Budget 2016-17	Adopted Budget 2017-18
FUNDING SOURCE SUMMARY				
General Fund		3,409,117	3,734,920	3,746,191
County		399,968	421,248	424,393
Federal		893,052	960,234	962,917
State/Federal		77,000	98,000	98,000
State		426,103	452,529	452,529
User Fees		248,939	197,651	198,280
Other		3,414,481	3,047,637	3,066,249
Total Mayor's Dept. Funding Sources		8,868,660	8,912,219	8,948,559
EXPENDITURE SUMMARY				
Personnel	4,618,135	4,834,771	5,193,704	5,235,199
Supplies	278,077	308,385	288,209	288,456
Serv. & Charges	3,304,522	3,572,004	3,366,206	3,362,804
Equipment	27,098	153,500	64,100	62,100
Transfers	0	0	0	0
Capital Improvements	0	0	0	0
Total Mayor's Dept. Expenditures	8,227,832	8,868,660	8,912,219	8,948,559

SUMMARY OF CHANGES

2012-13 Citizen Information Center

1. Eliminated an Office Specialist and .20 Graphic Designer II position.
2. Shifted various staff and operating expenses to the General Fund from the CIC Revolving and Cable Access Funds due to reduced funding sources.

2013-14 Citizen Information Center

1. No significant changes.

2014-15 Citizen Information Center

1. Added .5 Public Information Specialist I to assist with web and social media services for all City departments.
2. \$150,000 in equipment expenditures are budgeted in the Cable Access Fund where revenues come through the City's cable franchise agreement and are intended to be spent as needed on capital expenditures and some operating costs.

2015-16 Citizen Information Center

	Actual	Budget	Adopted	Adopted
	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>

1. \$150,000 in equipment expenditures are budgeted in the Cable Access Fund where revenues come through the City's cable franchise agreement and are intended to be spent as needed on capital expenditures and some operating costs.

2016-17 Citizen Information Center

1. Graphic services will be privatized and .80 Graphic Designer II will be eliminated.

2017-18 Citizen Information Center

1. No significant changes.

2012-13 Energy Sustainability

1. The ReEnergize Professional/Technical Worker position will end May 2013 unless additional funds for the ReEnergize Program are received.
2. The Cleaner Greener Program will be funded with \$40,000 EECBG Federal grants, \$39,869 in ReEnergize Local, \$35,000 LES Sustainability and \$23,619 in Landfill Gas funding.

2013-14 Energy Sustainability

1. The ReEnergize Professional/Technical Worker position is eliminated unless additional funds for the ReEnergize Program are received.
2. The Cleaner Greener Program is funded by Landfill Gas funding.

2014-15 Energy Sustainability

1. The Cleaner Greener Program and staff are moved to the Landfill Fund and funded by Landfill Gas funding.

2012-13 Aging Partners

1. A Business Development Specialist was hired in FY 2011-12 to replace an Aging Services Supervisor upon their retirement.
2. Eliminated 1 Aging Program Coordinator that was the Director of the Seniors Foundation, .75 Account Clerk II that supported the Foundation and the corresponding \$60,000 in revenue was reduced.
3. Instituted a suggested contribution for all case management and financial counseling clients.
4. Saunders County withdrew as a partner during the current fiscal year and the state and federal funds were reallocated to provide services in the other counties. The new Lancaster County funds will be used to support the contract with Tabitha for the Meals on Wheels program.
5. Aging Partners provides service to long-distance family members who are concerned

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
--	---------------------------------	---------------------------------	---	---

with the well being of an older member of their family. These are family members who don't reside in the immediate area and are not actively involved in the " day-to-day care" of their family member. The family members requesting the service will be billed for the cost of the service.

2013-14 Aging Partners

1. No significant changes.

2014-15 Aging Partners

1. Eliminated the Business Development Specialist Position and reallocated other staff to more accurately reflect job functions.

2015-16 Aging Partners

1. No significant changes.

2016-17 Aging Partners

1. No significant changes.

2017-18 Aging Partners

1. No significant changes.

2012-13 Mayor's Office

1. No significant changes.

2013-14 Mayor's Office

1. No significant changes.

2014-15 Mayor's Office

1. Increased the Administrative Assistant to the Mayor for Stronger/Safer Neighborhoods from .75 to 1.0 position.

2015-16 Mayor's Office

1. No significant changes.

2016-17 Mayor's Office

1. The Workforce Investment Opportunities Act budget has been transferred from Urban Development to the Mayor's Office to comply with Federal regulations.

2017-18 Mayor's Office

	Actual <u>2014-15</u>	Budget <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Adopted Budget <u>2017-18</u>
--	--------------------------	--------------------------	-------------------------------------	-------------------------------------

1. No significant changes.

2012-13 Community Health Endowment

1. No significant changes.

2013-14 Community Health Endowment

1. No significant changes.

2014-15 Community Health Endowment

1. Increased the community grant making budget \$200,000.

2015-16 Community Health Endowment

1. No significant changes.

2016-17 Community Health Endowment

1. Reduced the community grant making budget from \$2,250,000 to \$2,000,000.

2017-18 Community Health Endowment

1. No significant changes.

FUNDING SOURCE AND EXPENDITURE DETAIL

CITIZEN INFORMATION CENTER SUMMARY

General Fund		335,743	334,175	332,562
Cable Access Fund		199,200	134,890	135,085
User Fees		173,239	135,751	136,380
Total Funding Sources		708,182	604,816	604,027
Personnel	429,315	436,029	399,245	398,094
Supplies	15,753	13,690	16,120	16,120
Serv. & Charges	97,452	108,463	139,451	139,813
Equipment	0	150,000	50,000	50,000
Transfers	0	0	0	0
Debt	0	0	0	0
Total Expenditures	542,520	708,182	604,816	604,027

CIC REVOLVING FUND

Personnel	107,973	118,533	77,239	77,788
Supplies	3,070	3,000	2,500	2,500

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
Serv. & Charges	41,042	51,706	56,012	56,092
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total Expenditures	152,085	173,239	135,751	136,380
GENERAL FUND - CIC				
Personnel	299,070	293,296	295,984	294,113
Supplies	543	690	470	470
Serv. & Charges	42,059	41,757	37,721	37,979
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total Expenditures	341,672	335,743	334,175	332,562
CABLE ACCESS FUND				
Personnel	22,272	24,200	26,022	26,193
Supplies	12,140	10,000	13,150	13,150
Serv. & Charges	14,351	15,000	45,718	45,742
Equipment	0	150,000	50,000	50,000
Transfers	0	0	0	0
Debt	0	0	0	0
Total Expenditures	48,763	199,200	134,890	135,085
AGING PARTNERS SUMMARY				
General Fund		2,276,561	2,393,283	2,408,768
Lancaster County		399,968	421,248	424,393
Federal		893,052	960,234	962,917
State/Federal		77,000	98,000	98,000
State		426,103	452,529	452,529
User Fees		75,700	61,900	61,900
Other		503,555	432,415	445,869
Total Funding Sources		4,651,939	4,819,609	4,854,376
Personnel	3,187,045	3,327,696	3,502,477	3,544,256
Supplies	255,317	280,845	260,642	260,889
Serv. & Charges	999,376	1,039,898	1,042,390	1,037,131
Equipment	26,894	3,500	14,100	12,100
Transfers	0	0	0	0

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
Debt	0	0	0	0
Total Expenditures	4,468,632	4,651,939	4,819,609	4,854,376

AGING PARTNERS FUND - ADMINISTRATIVE SERVICES

Personnel	399,699	428,985	533,494	543,660
Supplies	21,642	18,620	19,000	15,518
Serv. & Charges	132,881	131,972	136,662	132,040
Equipment	8,155	3,500	3,500	3,500
Transfers	0	0	0	0
Debt	0	0	0	0
Total Expenditures	562,377	583,077	692,656	694,718

AGING PARTNERS FUND - COMMUNITY ACTIVITIES & SERVICES

Personnel	1,210,483	1,242,363	1,261,242	1,272,448
Supplies	223,584	251,000	235,282	239,011
Serv. & Charges	566,486	550,804	585,487	587,363
Equipment	9,428	0	5,800	4,800
Transfers	0	0	0	0
Debt	0	0	0	0
Total Expenditures	2,009,981	2,044,167	2,087,811	2,103,622

AGING PARTNERS FUND - PERSONAL & FAMILY SERVICES

Personnel	958,443	998,243	970,027	979,148
Supplies	3,038	5,250	3,700	3,700
Serv. & Charges	190,237	191,721	203,393	204,236
Equipment	7,077	0	2,800	1,800
Transfers	0	0	0	0
Debt	0	0	0	0
Total Expenditures	1,158,795	1,195,214	1,179,920	1,188,884

GRANTS-IN-AID FUND - MULTI-COUNTY SERVICES

Personnel	618,420	658,105	737,714	749,000
Supplies	7,053	5,975	2,660	2,660
Serv. & Charges	109,772	165,401	116,848	113,492
Equipment	2,234	0	2,000	2,000
Transfers	0	0	0	0
Debt	0	0	0	0
Total Expenditures	737,479	829,481	859,222	867,152

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
GENERAL FUND - MAYOR'S OFFICE				
Total Funding Source: General Fund		796,813	1,007,462	1,004,861
Personnel	670,324	697,091	899,293	895,197
Supplies	1,608	4,850	5,075	5,075
Serv. & Charges	100,009	94,872	103,094	104,589
Equipment	0	0	0	0
Transfers	0	0	0	0
Debt	0	0	0	0
Total Expenditures	771,941	796,813	1,007,462	1,004,861
COMMUNITY HEALTH ENDOWMENT FUND				
Total Funding Source: Comm. Health Endow. Fnd		2,711,726	2,480,332	2,485,295
Personnel	331,451	373,955	392,689	397,652
Supplies	5,399	9,000	6,372	6,372
Serv. & Charges	2,107,685	2,328,771	2,081,271	2,081,271
Equipment	204	0	0	0
Transfers	0	0	0	0
Capital Improvements	0	0	0	0
Total Expenditures	2,444,739	2,711,726	2,480,332	2,485,295
EQUIPMENT SUMMARY				
CABLE ACCESS FUND				
Audio-Visual Equipment	0	150,000	50,000	50,000
AGING PARTNERS FUND				
Replacement Computers	24,659	3,500	6,500	5,500
Replacement Furniture & Fixtures			5,600	4,600
Total Aging Partners Fund	24,659	3,500	12,100	10,100
GRANTS-IN-AID FUND - MULTI-COUNTY SERVICES				
Replacement Computers	2,235		2,000	2,000
COMMUNITY HEALTH ENDOWMENT FUND				
	204			

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
Total Equipment - All Funds	27,098	153,500	64,100	62,100

MAYOR'S DEPARTMENT PERSONNEL SUMMARY

	<u>FTE'S</u> <u>2015-16</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>FTE'S</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>FTE'S</u> <u>2017-18</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
CITIZEN INFORMATION CENTER						
CIC Revolving Fund	1.35	118,533	0.80	77,239	0.80	77,788
CIC - General Fund	4.70	293,296	4.45	295,984	4.45	294,113
Cable Access Fund	0.25	24,200	0.25	26,022	0.25	26,193
TOTAL CITIZEN INFO. CENTER	6.30	436,029	5.50	399,245	5.50	398,094
AGING PARTNERS FUND						
Administrative Services	5.00	428,985	7.00	533,494	7.00	543,660
Community Activities & Services	21.85	1,242,363	20.57	1,261,242	20.57	1,272,448
Personal & Family Services	13.25	998,243	11.57	970,027	11.57	979,148
Multi-County - Grants-In-Aid Fund	7.95	658,105	8.90	737,714	8.90	749,000
TOTAL AGING PARTNERS	48.05	3,327,696	48.04	3,502,477	48.04	3,544,256
MAYOR'S OFFICE - GENERAL FUND	9.95	697,091	10.95	899,293	10.95	895,197
COMMUNITY HEALTH ENDOWMENT FUND		373,955		392,689		397,652
TOTAL ALL FUNDS	64.30	4,834,771	64.49	5,193,704	58.99	5,235,199

POSITION DETAIL

	<u>Class</u> <u>Code</u>	<u>FTE'S</u> <u>2015-16</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>FTE'S</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>FTE'S</u> <u>2017-18</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
CIC-REVOLVING FUND							
Graphic Designer II	C1640	0.55	30,222		0	0.00	0
Public Info Specialist II	A1642	0.55	30,063	0.55	32,528	0.55	31,345
Public Info Specialist III	A1643	0.25	15,144	0.25	16,808	0.25	16,186
Personnel Adjustment			8,884		2,103	0.00	4,806
Workers Compensation					319		338
Fringe Benefits			34,220		25,481	0.00	25,113
Total CIC Revolving Fund		1.35	118,533	0.80	77,239	0.80	77,788
CIC-GENERAL FUND							
Internet Support Specialist	N1466	1.00	59,184	1.00	66,871	1.00	64,395
Graphic Designer II	C1640	0.25	13,584		0		0
Public Info Specialist I	C1641	0.50	21,250	0.50	19,749	0.50	19,556
Public Info Specialist II	A1642	1.45	79,817	1.45	75,919	1.45	74,660

	<u>Class Code</u>	<u>FTE'S 2015-16</u>	<u>Budget 2015-16</u>	<u>Adopted FTE'S 2016-17</u>	<u>Adopted Budget 2016-17</u>	<u>Adopted FTE'S 2017-18</u>	<u>Adopted Budget 2017-18</u>
Public Info Specialist III	A1643	0.50	30,212	0.50	33,616	0.50	32,371
Public Information Officer	M1645	1.00	88,880	1.00	92,541	1.00	89,173
Personnel Adjustment					6,903		13,566
Workers Compensation			369		385		392
Total CIC - General Fund		4.70	293,296	4.45	295,984	4.45	294,113
CABLE ACCESS FUND							
Public Info Specialist III	N1030	0.25	15,106	0.25	16,808	0.25	16,186
Personnel Adjustment			1,936		716		1,631
Fringe Benefits			7,158		8,498		8,376
Total Cable Access Fund		0.25	24,200	0.25	26,022	0.25	26,193
AGING PARTNERS FUND							
Senior Office Assistant	N1032	3.25	130,275	2.10	85,616	2.10	83,708
Office Specialist	N1034	1.80	82,569	0.80	39,477	0.80	38,070
Office Manager	N1036	1.00	49,324	0.50	26,592	0.50	25,642
Account Clerk I	N1120	0.60	26,284	0.60	28,409	0.60	27,412
Account Clerk II	N1121	0.80	37,191	0.60	30,137	0.60	29,069
Account Clerk III	N1122	0.25	11,602	0.40	16,681	0.40	16,602
Accounting Supervisor	C1124	0.30	15,747	0.30	16,307	0.30	16,149
Systems Specialist I	C1512	0.50	21,920	0.50	24,204	0.50	23,970
Systems Specialist III	C1516	0.50	32,008	0.50	36,315	0.50	35,581
Administrative Secretary	C1630	0.50	27,802	0.50	30,111	0.50	29,028
Administrative Officer	A1633	0.50	32,986	0.50	35,989	0.50	35,768
Public Info Specialist II	A1642	0.75	34,528		0		0
Public Info Specialist III	A1643			0.75	38,669	0.75	38,479
Program Manager	A2413	0.50	32,689	0.50	36,597	0.50	36,369
Aging Services Supervisor	A2414	1.25	97,696	1.50	126,915	1.50	122,375
Director Lincoln Area Aging	D2416	0.40	31,155	0.50	44,134	0.50	42,500
Aging Specialist I	C2420			1.80	65,565	1.80	64,866
Aging Specialist II	C2421	7.28	355,734	7.83	365,358	7.83	358,208
Aging Specialist III	C2422	4.17	236,851	4.17	254,163	4.17	246,859
Aging Specialist IV	A2423	3.00	194,176	3.00	210,212	3.00	202,742
Aging Program Coordinator	A2424	2.50	176,512	1.95	138,689	1.95	136,092
Entry Level Worker	U4901	2.01	36,473	2.25	44,614	2.25	43,759
Intermediate Level Worker	U4902	3.77	68,992	3.73	78,374	3.73	77,237
Para-Professional/Tech	U4903			0.75	21,587	0.75	20,787
Professional/Tech Worker	U4904	1.11	41,445	0.50	12,120	0.50	11,889
Cook	N5435	1.75	65,818	1.00	40,953	1.00	39,884
Food Service Worker	N5436	1.63	51,605	1.63	59,030	1.63	58,035
Personnel Adjustment			69,064		68,991		154,743

	<u>Class Code</u>	<u>FTE'S 2015-16</u>	<u>Budget 2015-16</u>	<u>Adopted FTE'S 2016-17</u>	<u>Adopted Budget 2016-17</u>	<u>Adopted FTE'S 2017-18</u>	<u>Adopted Budget 2017-18</u>
Worker's Compensation					5,908		5,754
Fringe Benefits			709,145		783,046		773,679
Total Aging Partners Fund		40.10	2,669,591	39.14	2,764,763	39.14	2,795,256
MULTI-COUNTY SERVICES-GRANTS-IN-AID							
Senior Office Assistant	N1032	0.23	9,140	0.88	32,928	0.88	32,535
Office Specialist	N1034	0.20	9,120	0.20	9,869	0.20	9,518
Office Manager	N1036	1.00	49,324	0.50	26,592	0.50	25,642
Account Clerk I	N1120	0.15	6,571	0.15	7,103	0.15	6,853
Account Clerk III	N1122	0.50	23,204	0.35	14,596	0.35	14,527
Accounting Supervisor	C1124	0.70	36,744	0.70	38,049	0.70	37,680
Systems Specialist I	C1512	0.50	21,920	0.50	24,204	0.50	23,970
Systems Specialist III	C1516	0.50	32,008	0.50	36,315	0.50	35,581
Administrative Secretary	C1630	0.50	27,802	0.50	30,111	0.50	29,028
Administrative Officer	A1633	0.50	32,986	0.50	35,989	0.50	35,768
Public Info Specialist II	A1642	0.25	11,509		0		0
Public Info Specialist III	A1643			0.25	12,890	0.25	12,826
Program Manager	A2413	0.50	32,689	0.50	36,597	0.50	36,369
Aging Services Supervisor	A2414	0.75	58,618	0.50	42,305	0.50	40,792
Director Lincoln Area Aging	D2416	0.30	23,366	0.50	44,134	0.50	42,500
Aging specialist II	C2421			1.00	41,344	1.00	40,939
Aging Specialist III	C2422	0.50	28,190	0.50	30,556	0.50	29,726
Aging Program Coordinator	A2424	0.30	21,346	0.30	23,102	0.30	22,278
Para-Professional/Tech	U4903	0.57	12,495	0.57	15,450	0.57	14,875
Personnel Adjustment			45,091		19,412		43,629
Worker's Compensation			1,121		1,169		1,164
Fringe Benefits			174,861		214,999		212,800
Total Multi-County-GIA		7.95	658,105	8.90	737,714	8.90	749,000
MAYOR'S OFFICE - GENERAL FUND							
Excluded Office Specialist	X0034	2.00	90,259	2.00	97,757	2.00	94,240
Executive Assistant	M0633	1.00	61,440	1.00	66,732	1.00	66,033
Admin. Asst. to the Mayor	D0653	4.95	395,668	4.95	429,187	4.95	413,292
Ombudsman	E0655	1.00	57,231	1.00	63,654	1.00	63,059
Mayor	L1700	1.00	76,212	1.00	86,192	1.00	83,000
Urban Development Mgr	M2209			1.00	114,582	1.00	110,952
Personnel Adjustments					22,676		44,429
Worker's Compensation			16,281		18,513		20,192
Total Mayor's Office-General Fund		9.95	697,091	10.95	899,293	10.95	895,197
TOTAL ALL FUNDS		64.30	4,834,771	64.49	5,193,704	64.49	5,235,199