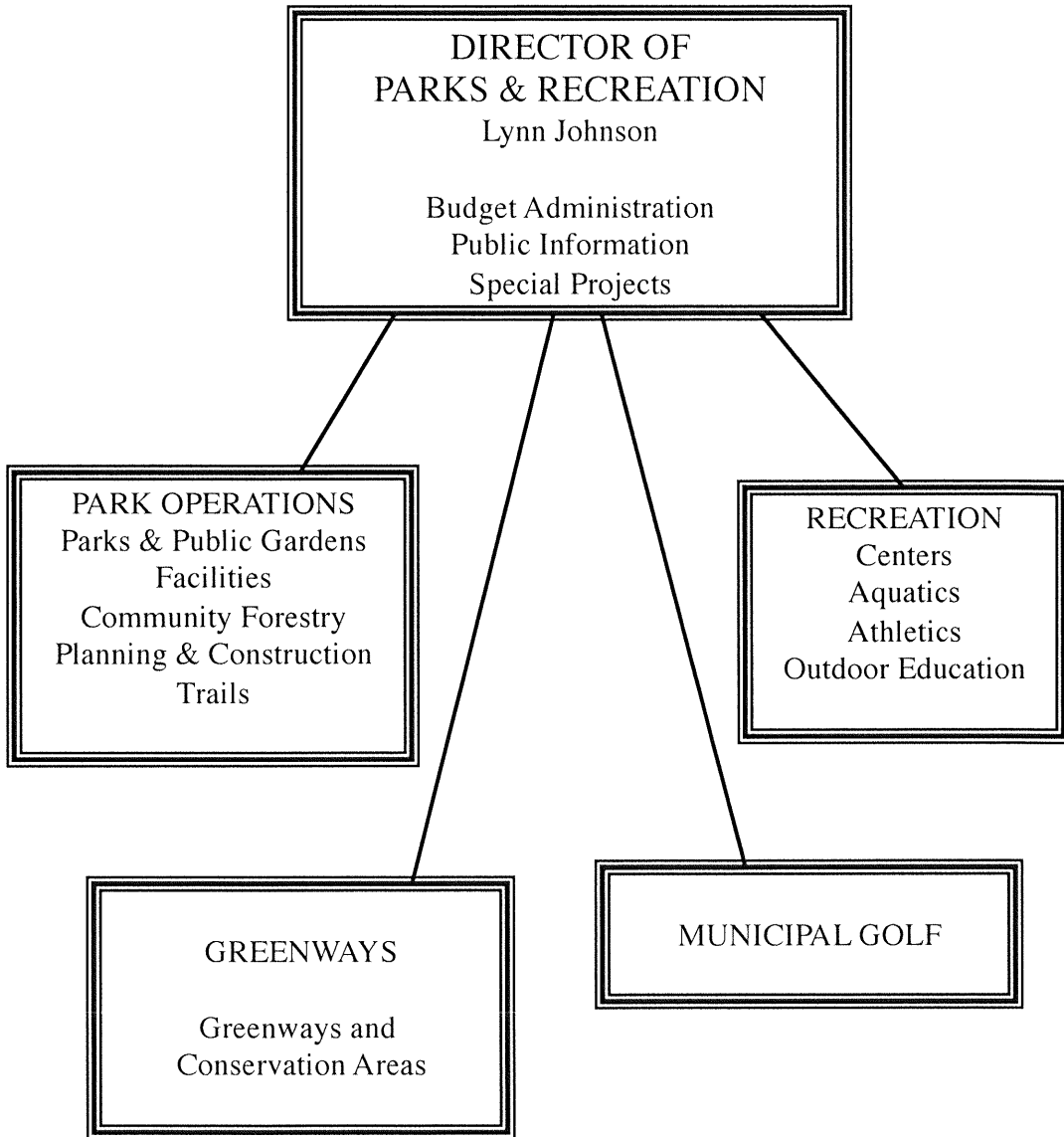


PARKS & RECREATION DEPARTMENT



PARKS & RECREATION DEPARTMENT

	Actual 2014-15	Budget 2015-16	Adopted Budget 2016-17	Adopted Budget 2017-18
FUNDING SOURCE SUMMARY				
General Fund		13,339,716	15,916,703	16,020,251
Golf Fund		3,774,615	3,784,016	3,831,755
Total Parks & Rec. Dept. - All Funding Sources		17,114,331	19,700,719	19,852,006
EXPENDITURE SUMMARY				
Personnel	9,996,094	10,645,811	11,722,685	11,758,206
Supplies	1,670,036	1,417,777	1,374,823	1,384,997
Serv. & Charges	4,971,053	4,971,743	6,514,777	6,638,451
Equipment	15,759	44,000	37,925	10,900
Transfers	45,167	35,000	50,509	59,452
Debt	0	0	0	0
Total Parks & Rec. Dept. - All Funds	16,698,109	17,114,331	19,700,719	19,852,006

SUMMARY OF CHANGES

2012-13 General Fund

1. Fees for rental of some locations for weddings are being increased \$25 to \$50. This is estimated to generate \$3,125.
2. Pool admission fees are being increased \$0.25, pool rental fees are increased \$10, family swim nights are increased \$1, swim lesson fees are being increased. This is estimated to generate \$64,455.
3. Centers revenues is increased \$111,375 due to increased facility rental revenue (\$2,146), \$0.25 increase in Ager Play Center admission (\$4,060), drop-in usage \$4,133, special recreation activity (\$3,638) and \$3/mo increase in BSR/ASR Rec/camp fees (\$82,659).
4. Pioneers Park Nature Ctr. Pre-school rates are increased \$10 to generate new revenue of \$7,315.
5. Additional revenue of \$137,380 is projected in Athletic Section from: 3-on-3 basketball (\$5,200), kickball (\$5,400), flag football \$11,855, concessions \$32,275, CIP Fee transfer to General Fund \$47,650, increases in fees for team sports \$11,855.
6. Administrative Officer and Asst. Director of Parks & Rec. positions are not funded.
7. Special Projects Administrator position is added.
8. The Mayor added \$50,000 for increased mowing. This is equivalent to about 2.0 FTE of Seasonal Park Laborer hours. Only the dollar amount is reflected in the budget. FTE's were not increased from the initial Mayor's Budget document.

	Actual	Budget	Adopted	Adopted
	2014-15	2015-16	Budget	Budget
			2016-17	2017-18

2013-14 General Fund

1. Pool admission fees are being increased \$0.25, pool rental fees are increased \$5, family swim nights are increased \$1, swim lesson fees are increased \$2 to \$3. This is estimated to generate \$26,551
2. Centers revenues is increased \$78,226 due to increased facility rental revenue (\$2,542), \$0.25 increase in Ager Play Center admission (\$7,999), drop-in usage \$2,998, special recreation activity (\$3,638) and \$3/mo increase in BSR/ASR Rec/camp fees (\$61,070).
3. Pioneers Park Nature Center tours are increased \$1 estimated to generate \$14,500.
4. Additional revenue of \$20,032 is projected in Athletic Section from: 3% adult team sports and youth sports increase (\$11,569), concessions (\$3,000) increase field rental fee from \$10 to \$15 (\$5463).
5. The Mayor added \$50,000 for increased mowing. This is equivalent to about 2.0 FTE of Seasonal Park Laborer hours. Only the dollar amount is reflected in the budget. FTE's were not increased from the initial Mayor's Budget document.

2014-15 General Fund

1. 1 FTE Planner I is added to support Nature Ctr. and Planning & Design Sec. activities.
2. 1 FTE Laborer I is added for maintenance of the renovated Centennial Mall & the downtown Civic Plaza.
3. 2.0 FTE Learning Ctr. Supervisors are added. (Positions are grant funded.)
4. .4 FTE Public Info. Specialist, .88 FTE Aging Specialist (Easterday Rec. Ctr.), .75 FTE Asst. Center Supervisor positions are added. Public Info. Specialist will be shared with the Citizen Information Center. Unclassified worker hours were reduced to offset the costs of these positions.
5. 1 FTE Account Clerk II is added (partially funded by Golf Fund).
6. New revenue from fees is anticipated to be \$210,673. City Council reduced this amount \$35,000 to avoid implementing a \$3 admission fee at Pioneers Park Nature Center.

2015-16 General Fund

1. 1 FTE Gardener is added for irrigation system maintenance
2. New revenue from fees is anticipated to be \$282,535 (this includes the \$210,673 of 2014-15 new revenue). City Council reduced this amount \$35,000 to avoid implementing a \$3 admission fee at Pioneers Park Nature Center.

	Actual	Budget	Adopted	Adopted
	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>

2016-17 General Fund

1. An Accountant is added funded 75% from General Fund and 25% from Golf Fund.
2. 1.25 FTE Office Assistant are added for Natural Resources and Planning & Design.
3. A Park Horticulturist is added for greenway and conservation area management.
4. \$1,000,000 is budgeted to respond to Emerald Ash Borer.
5. The 27th pay period calculation of 2,160 hrs./FTE rather than 2,080 hrs./FTE inaccurately skews the calculation of unclassified seasonal workers. It appears unclassified workers are reduced approximately 3 FTE but they are not.

2017-18 General Fund

1. \$1,000,000 is budgeted to respond to Emerald Ash Borer.
2. The 27th pay period calculation of 2,160 hrs./FTE rather than 2,080 hrs./FTE inaccurately skews the calculation of unclassified seasonal workers. It appears unclassified workers are increased approximately 3 FTE, but they are not.

2012-13 Golf Fund

1. Administrative Officer and Asst. Director of Parks & Rec. positions are not funded.

2014-15 Golf Fund

1. The Operation of Holmes and Ager Clubhouses are budgeted for the first time per new contracts.
2. Golf Manager position is not funded.
3. 1 FTE Athletics Supervisor position is added for golf player development and retention programming
4. 0.1 FTE Public Info Specialist is added.
5. 2.5 FTE Asst. Golf Superintendents are not funded
6. 1.75 FTE Laborer I positions are added.
7. .75 FTE Equipment Operator I is added.
8. 1 FTE Golf Course Superintendent is not funded.
9. 1 FTE Parks Operations Coordinator is added for coordination of golf course maintenance activities.
10. Seasonal labor increased 1.34 FTE to improve golf course playing conditions.

2016-17 Golf Fund

1. An Accountant is added funded 75% from General Fund and 25% from Golf Fund.
2. An Asst. Rec. Manager and .4 FTE Public Info. Spec. I are added to oversee all business operations and marketing.

2017-18 Golf Fund

1. No significant changes.

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
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FUNDING SOURCE AND EXPENDITURE DETAIL

DEPT. ADMIN. DIV. SUMMARY

General Fund		544,616	843,922	847,002
Total Funding Sources		544,616	843,922	847,002
Personnel	344,089	321,300	406,919	407,294
Supplies	16,454	20,924	17,000	17,000
Serv. & Charges	546,084	202,392	419,103	421,808
Equipment	1,110	0	900	900
Transfers	10,667	0	0	0
Debt		0	0	0
Total Expenditures	918,404	544,616	843,922	847,002

PARKS DIV. SUMMARY

General Fund	7,470,982	7,851,292	9,727,104	9,776,544
Total Funding Sources		7,851,292	9,727,104	9,776,544
Personnel	4,730,829	5,051,448	5,596,009	5,599,752
Supplies	310,754	338,742	335,383	337,433
Serv. & Charges	2,424,039	2,456,102	3,763,687	3,834,359
Equipment	5,360	5,000	32,025	5,000
Transfers		0	0	0
Debt		0	0	0
Total Expenditures	7,470,982	7,851,292	9,727,104	9,776,544

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
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RECREATION DIVISION SUMMARY

General Fund		4,943,808	5,345,677	5,396,705
Total Funding Sources		4,943,808	5,345,677	5,396,705
Personnel	3,470,103	3,719,499	3,944,528	3,948,021
Supplies	364,206	375,420	385,605	392,029
Serv. & Charges	973,814	813,889	965,035	997,203
Equipment	4,789	0	0	0
Transfers	34,500	35,000	50,509	59,452
Debt	0	0	0	0
Total Expenditures	4,847,412	4,943,808	5,345,677	5,396,705

AQUATICS SEC. SUMMARY

General Fund		1,033,090	1,118,277	1,118,315
Total Funding Sources		1,033,090	1,118,277	1,118,315
Personnel	658,974	693,755	758,235	758,231
Supplies	167,963	141,628	143,941	143,941
Serv. & Charges	228,685	197,707	216,101	216,143
Equipment		0	0	0
Transfers		0	0	0
Debt		0	0	0
Total Expenditures	1,055,622	1,033,090	1,118,277	1,118,315

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
CENTERS SECTION SUMMARY				
General Fund		2,800,497	3,156,852	3,195,967
Total Funding Sources		2,800,497	3,156,852	3,195,967
Personnel	2,234,471	2,322,478	2,529,133	2,527,723
Supplies	65,178	73,944	72,694	72,694
Serv. & Charges	489,445	369,075	504,516	536,098
Equipment	4,789	0	0	0
Transfers	34,500	35,000	50,509	59,452
Debt		0	0	0
Total Expenditures	2,828,383	2,800,497	3,156,852	3,195,967

NATURE CENTER SECTION SUMMARY

General Fund		660,912	595,939	606,208
Total Funding Sources		660,912	595,939	606,208
Personnel	406,172	517,752	449,771	452,804
Supplies	50,640	65,364	67,372	74,366
Serv. & Charges	90,541	77,796	78,796	79,038
Equipment		0	0	0
Transfers		0	0	0
Debt		0	0	0
Total Expenditures	547,353	660,912	595,939	606,208

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
ATHLETICS SECTION SUMMARY				
General Fund		449,309	474,609	476,215
Total Funding Sources		449,309	474,609	476,215
Personnel	170,486	185,514	207,389	209,263
Supplies	80,425	94,484	101,598	101,028
Serv. & Charges	165,143	169,311	165,622	165,924
Equipment		0	0	0
Transfers		0	0	0
Debt		0	0	0
Total Expenditures	416,054	449,309	474,609	476,215
GOLF FUND				
User Fees		3,774,615	3,784,016	3,831,755
Total Funding Sources		3,774,615	3,784,016	3,831,755
Personnel	1,451,073	1,553,564	1,775,229	1,803,139
Supplies	978,622	682,691	636,835	638,535
Serv. & Charges	1,027,116	1,499,360	1,366,952	1,385,081
Equipment	4,500	39,000	5,000	5,000
Transfers		0	0	0
Debt		0	0	0
Total Expenditures	3,461,311	3,774,615	3,784,016	3,831,755

	<u>Actual</u> <u>2014-15</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
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EQUIPMENT SUMMARY

General Fund

Audio-Visual Equipment	4,789		0	0
Cars & Trucks	2,800			
Data Processing Equipment	2,271	5,000	7,050	5,900
Furniture & Fixtures				
Lease/Purchase Equipment				
Misc. Equipment			25,500	0
Office Equipment			375	0
Mowers	1,400		0	0
			0	0
			0	0
Total Equipment - General Fund	11,260	5,000	32,925	5,900

Golf Fund

Cars & Trucks	4,500		0	0
Data Processing Equipment		39,000	5,000	5,000
			0	0
Total Equip. - Golf Fund	4,500	39,000	5,000	5,000

PARKS & RECREATION PERSONNEL SUMMARY

	<u>FTE's</u> <u>2015-16</u>	<u>Budget</u> <u>2015-16</u>	<u>Adopted</u> <u>FTE'S</u> <u>2016-17</u>	<u>Adopted</u> <u>Budget</u> <u>2016-17</u>	<u>Adopted</u> <u>FTE'S</u> <u>2017-18</u>	<u>Adopted</u> <u>Budget</u> <u>2017-18</u>
GENERAL FUND						
Dept. Admin.	4.38	321,300	5.66	406,919	5.69	407,294
Parks Admin.	5.05	438,781	4.92	481,307	4.93	486,739
Mechanical Maint.	10.56	594,507	10.54	644,335	10.56	639,716
Carpentry/Heavy Equip.	10.44	584,415	10.42	647,201	10.44	640,236
Public Gardens	8.62	315,891	8.92	349,061	9.07	349,701
Northwest Dist.	14.07	509,745	13.12	521,989	13.44	523,720
Northeast Dist.	9.38	349,909	9.54	365,188	9.68	371,981
Southeast Dist.	12.24	447,905	12.27	484,960	12.44	487,043
Southwest Dist.	13.50	552,069	13.38	588,047	13.55	588,886
Ballfield Maint.	2.10	78,175	2.06	84,163	2.10	84,053
Greenways			1.73	99,297	1.75	101,264
Forestry	16.50	853,389	17.40	941,530	17.40	938,281
Planning & Design	5.23	326,659	6.25	388,931	6.25	388,132
Aquatics	35.77	693,755	32.91	758,235	34.18	758,231
Centers	71.58	2,322,484	71.95	2,529,133	72.37	2,527,723
Natural Resources	15.44	517,749	13.16	449,771	13.67	452,804
Athletics	5.15	185,514	5.22	207,389	5.31	209,263
TOTAL GENERAL FUND	240.01	9,092,247	239.45	9,947,456	242.83	9,955,067
GOLF FUND						
Administration	1.58	136,141	3.15	264,422	3.15	276,262
Pioneers	5.31	303,009	5.39	314,241	5.49	320,750
Holmes	6.13	321,196	6.01	325,546	6.13	328,385
Ager	2.56	120,136	3.22	180,425	3.31	183,914
Mahoney	5.88	308,902	5.78	317,811	5.88	320,064
Highlands	7.33	364,180	6.94	372,784	7.09	373,764
TOTAL GOLF FUND	28.79	1,553,564	30.49	1,775,229	31.04	1,803,139
TOTAL ALL FUNDS	268.80	10,645,811	269.94	11,722,685	273.87	11,758,206

POSITION DETAIL

	<u>Position Budgeted</u>		<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>	
	<u>Class</u>	<u>FTE's</u>	<u>FTE'S</u>	<u>Budget</u>	<u>FTE'S</u>	<u>Budget</u>	
	<u>Code</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2017-18</u>	
GENERAL FUND							
Executive Secretary	E0630	1.00	53,415	1.00	59,569	1.00	58,976
Office Assistant	N1030	3.75	116,177	5.00	164,499	5.00	164,835
Sr. Office Assistant	N1032	1.00	39,700	1.00	43,022	1.00	41,464
Office Specialist	N1034	2.00	91,220	2.00	98,716	2.00	95,200
Account Clerk II	N1121	1.85	77,001	1.85	80,714	1.85	78,535

	Position Budgeted		Budget 2015-16	Adopted	Adopted	Adopted	Adopted
	Class	FTE's		FTE'S	Budget	FTE'S	Budget
	Code	2015-16		2016-17	2016-17	2017-18	2017-18
Account Clerk III	N1122	1.40	65,217	1.40	68,422	1.40	68,462
Accountant	A1125			0.75	41,566	0.75	41,327
Systems Spec. I	C1512	1.00	46,046	1.00	51,157	1.00	50,668
Public Info. Spec. I	C1641	0.40	14,840	0.50	19,749	0.50	19,556
PW Liaison/Compliance	M2023	1.00	107,333	1.00	114,143	1.00	110,951
Program Monitor	A2260	1.00	57,342	1.00	62,157	1.00	59,898
Aging Spec. I	C2420	0.88	29,473	0.88	32,667	0.88	32,331
Asst. Rec. Mgr.	A4013	1.00	74,453	2.00	154,687	2.00	151,419
Comm. Center Supervisor	A4016	3.00	183,723	3.00	197,104	3.00	190,623
Neighborhood Ctr. Superv.	A4018	4.00	219,816	4.00	238,724	4.00	231,240
Asst. Center Supervisor	C4019	6.75	296,155	6.75	319,769	6.75	313,363
Athletics Supervisor	A4020	2.00	114,260	2.00	123,697	2.00	121,069
Learning Center Supervisor	A4022	6.00	262,828	5.00	231,008	5.00	229,782
Entry Level Worker	U4901	5.54	88,758	5.27	102,393	5.47	102,393
Intermediate Level Worker	U4902	56.94	1,087,702	54.57	1,131,834	55.09	1,110,197
Para-Prof./Technical Worker	U4903	3.43	82,682	12.50	293,124	13.07	298,944
Professional/Tech. Worker	U4904	9.17	186,871	2.65	85,940	2.66	83,242
Pool Manager	U4907	2.39	68,051	2.51	91,116	2.61	91,116
Recreation Aide I	U4910	8.03	165,491	7.66	181,025	8.17	178,513
Recreation Aide II	U4912	4.54	96,895	3.34	74,641	3.71	84,145
Seasonal Parks Laborer	U4914	25.83	553,698	24.25	524,931	25.32	537,561
Laborer I	N5008	11.00	430,573	13.00	525,819	13.00	515,399
Laborer II	N5009	10.36	451,392	9.00	417,647	9.00	408,189
Maint. Repair Worker I	N5105	1.00	39,852	2.00	90,676	2.00	89,262
Maint. Repair Worker II	N5106	13.00	726,411	12.00	727,207	12.00	701,239
Concrete Finisher II	N5151	1.00	57,563	1.00	62,295	1.00	60,076
Equipment Operator I	N5205	8.00	384,888	8.00	416,868	8.00	402,076
Equipment Operator II	N5206	2.00	108,340	2.00	117,220	2.00	113,054
Cook	N5435	1.00	36,948	1.00	40,033	1.00	38,585
Natural Resources Manager	M5501	1.00	89,777		0	0.00	0
Nature Center Coordinator	A5502	1.00	56,211	1.00	61,961	1.00	61,640
Visitor Services Coordinator	C5503			0.75	27,444	0.75	27,140
Naturalist	A5504	1.00	42,045	1.00	46,089	1.00	45,786
Gardener	N5510	2.88	134,648	2.00	107,296	2.00	103,462
Park Horticulturist	A5511	1.00	64,800	2.00	122,965	2.00	120,141
Park Planner I	A5513	3.00	193,882	2.00	144,666	2.00	139,436
Park Planner II	A5514			1.00	77,962	1.00	77,468
Arborist I	N5516	9.00	416,618	9.00	426,974	9.00	416,329
Arborist II	N5517	5.00	269,010	5.00	285,634	5.00	277,787
Parks Electrician	N5520	1.00	56,939	1.00	61,671	1.00	59,451
Com. Oper. Forester	N5521	1.00	74,565	1.00	80,709	1.00	77,827
Park Maint. Supervisor	N5522	2.00	135,818	2.00	145,237	2.00	141,734
Athletic Fields Tech	N5523	1.00	54,170	1.00	58,610	1.00	56,527
District Park Supervisor	A5524	4.00	249,052	4.00	252,903	4.00	250,159
Planning & Constr. Mgr.	M5529	1.00	88,880	1.00	92,541	1.00	89,173
Asst. Director Parks & Rec.	M5531	1.85	224,459	1.85	227,919	1.85	222,752
Park Operations Coord.	M5533	1.00	71,152	1.00	78,712	1.00	77,827
Director of Parks & Rec.	D5536	1.00	105,941	1.00	111,115	1.00	106,999

	Position Budgeted		Adopted		Adopted		Adopted	
	Class	FTE's	Budget	FTE'S	Budget	FTE'S	Budget	Budget
	Code	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
Parks Plumber	N5539	1.00	61,082	1.00	66,237	1.00	63,872	
					0	0.00	0	
Out of Grade Pay			1,640		1,640	0.00	1,640	
Overtime			108,696		118,714	0.00	118,714	
Personnel Adjustment					178,190	0.00	351,313	
Workers Comp			177,748		188,128	0.00	194,200	
		239.99	9,092,247	239.45	9,947,456	242.83	9,955,067	
GOLF FUND								
Account Clerk II	N1121	0.15	6,999	0.15	7,214	0.15	7,089	
Account Clerk III	N1122	0.60	27,950	0.60	30,918	0.60	29,794	
Accountant	A1125			0.25	13,855	0.25	13,776	
Public Info. Spec. I	C1641	0.10	3,710	0.50	19,749	0.50	19,556	
Assistant Rec. Manager	A4013			1.00	59,263	1.00	58,888	
Athletics Supervisor	A4020	1.00	47,053	1.00	57,075	1.00	56,813	
Seasonal Parks Laborer	U4914	13.78	286,680	13.84	301,010	14.39	301,835	
Laborer I	N5008	3.00	119,313	2.00	78,947	2.00	77,494	
Laborer II	N5009	1.00	44,117	2.00	88,405	2.00	85,936	
Equipment Operator I	N5205	4.00	190,871	4.00	207,103	4.00	199,820	
Asst. Golf Course Supt.	C5526	1.00	54,973	1.00	60,016	1.00	57,900	
Golf Course Superintendent	A5527	3.00	202,936	3.00	214,649	3.00	208,791	
Ass. Dir. Parks & Rec.	M5531	0.15	18,512	0.15	19,806	0.15	19,087	
Parks Operations Coord.	A5533	1.00	68,309	1.00	77,833	1.00	74,951	
					0	0.00	0	
Overtime			4,020		4,223	0.00	4,223	
Personnel Adjustment			40,474		23,857	0.00	47,012	
Fringe Benefits			437,647		511,306	0.00	540,174	
Total Golf Fund		28.78	1,553,564	30.49	1,775,229	31.04	1,803,139	
TOTAL ALL FUNDS		268.77	10,645,811	269.94	11,722,685	273.87	11,758,206	