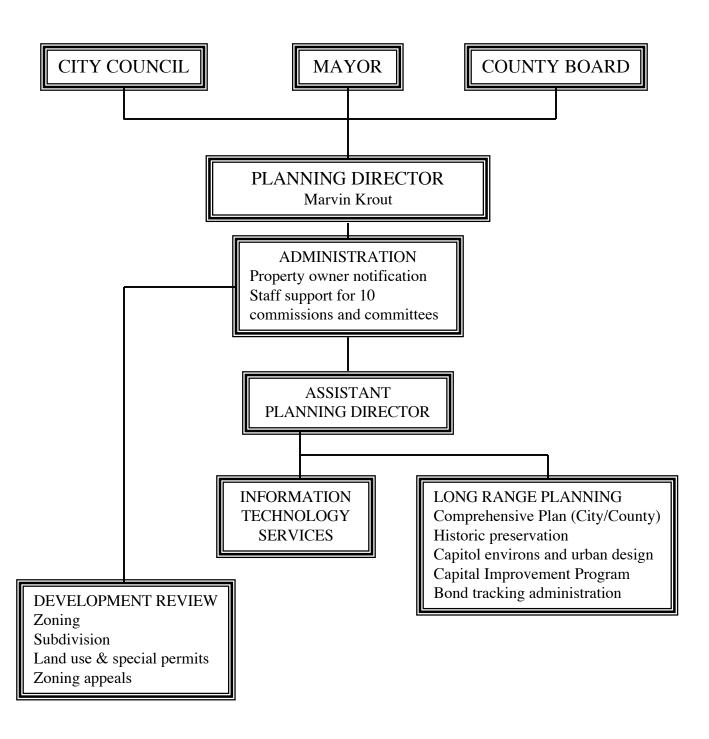
CITY/COUNTY PLANNING DEPARTMENT



GOAL: It is the purpose of the Lincoln/Lancaster County Planning Department to provide relevant, complete, accurate and timely information and advice on the wise use of private and public land to elected and appointed boards and citizens of Lincoln and Lancaster County; and to operate in an efficient, effective, respectful and ethical manner.

SIGNIFICANT CHANGES FOR THE LAST FIVE YEARS

- Federal transportation planning regulations mandated ongoing review/update of City-County Comprehensive Plan and Long-Range Transportation Plan, with broadened community involvement.
- Directions in Comprehensive Plan led department to coordinate the work of infrastructure finance committees to identify new revenues, prepare the impact fee ordinance, complete three reports on rural development and implementation of a "build-through" ordinance for City's growth area, develop a Multi-Modal Transportation Plan, evaluate city bus service, and adopt new pedestrian circulation standards.
- Increased market demand and reduced lot supply led to major City investment to expand infrastructure and department negotiating annexation agreements, which have added 6.9 square miles to city limits.
- Increased service demands and calls for streamlining the development process led to amending carious regulations and policies, creating an electronic application database; new department newsletter, improvements to department website, and expanded notification on development issues.
- Widespread recognition that the 30-year old downtown master plan was not encouraging or guiding new development led to department coordinating the preparation of a new plan.
- Pending and potentially competing plans to improve local/state event facilities led to coordination of task force report recommending new and consolidated facilities.
- Continuing complaints from neighborhood associations about inadequate zoning protection led to downzoning and amendments strengthening Neighborhood Design Standards.
- Threatened lawsuit led to task force review and zoning amendments governing location of group homes.

PROJECTED CHANGES FOR THE NEXT FIVE YEARS

- Federal mandates will require special attention to congestion management, public transit, non-motorized travel modes, and maintaining an adequate database to undertake next major plan update.
- Continues emphasis on customer service in development review proves is leading to online applicant access to electronic application database, digital submission of plans, and additional website improvements; is requiring more time for negotiation and problem-solving; and requires resources for updating of development codes and continues training of staff and boards.
- Continued development pressures will require constant reevaluation of policies in areas such as infrastructure financing, rural development, theater location, and design standards.
- Competition for new jobs will require continuing support to public-private economic development efforts, and could lead to new forms of regional planning and governance.
- Establishment of Vision 2015/private foundation promoting core area redevelopment and promising private investment will require support in developing plans and programs.
- Increasing concerns with cost and impacts of energy consumption may shift market demands and require increased emphasis on redevelopment and transportation alternatives.
- Expansion of infrastructure into area west of Wilderness Park requires development of a Southwest Subarea Plan to set road network and review other land use/facility issues.
- Expected adoption of state law enabling voluntary transfer of development rights in the county will allow for developing/maintaining a local program with appropriate standards and policies.

EXPENDITURE SUMMARY										
PERSONNEL	1,294,394	1,351,180	1,325,411	1,418,533						
SUPPLIES	26,622	32,100	28,350	28,350						
SERVICES	278,905	236,241	205,592	205,592						
EQUIPMENT	1,722	825	825	825						
TRANSFERS	0	0	0	0						
	1,601,642	1,620,346	1,560,178	1,653,300						

BUDGET

2006-07

ACTUAL

2005-06

MAYOR'S

2007-08

RECOMM. ADOPTED

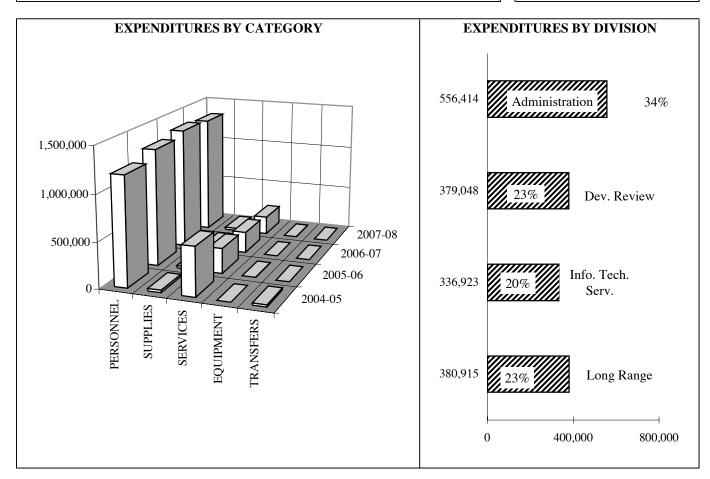
COUNCIL

2007-08

REVI	ENUE SUMMARY		
GENERAL FUND	1,620,346	1,560,178	1,653,300
	1,620,346	1,560,178	1,653,300

FULL TIME EQU	IVALENT EN	APLOYEES SU	UMMARY	
ADMINISTRATION	4.06	4.00	4.00	4.00
DEVELOPMENT REVIEW	7.00	7.00	7.00	7.00
LONG RANGE PLANNING	6.00	6.00	6.00	6.00
INFO. TECH. SERVICES	4.00	5.00	4.00	5.00
	21.06	22.00	21.00	22.00

D P E L P A A N R N T I M N E G N T



	NISTRATION DIVISION RAM STATEMENTS		GENERAL FUNI			
	JECTIVES PERFORMANCE MEASURES	ACTUAL 2005-06	ESTIMATED 2006-07	PROJECTEI 2007-08		
l. Pro	ovide Management and Administrative services for the Department.					
A.	Provide training/workshop opportunities for Boards and Commissions. 1. Number of sessions: (a) 05-06: Planning Commission briefings/discussions on Comp Plan update; Retreat; (b) 06-07: CIP, street names, transit plan, benchmark indicators, wastewater master plan, Planning Commission/staff sessions with development					
В.	industry representatives; others to be determined.	25(a)	12(b)	12		
	budgeted.	34(c)	4(d)	4(d)		
	2. Total number of staff attendances.	13	12	12		
C.	Prepare and monitor Department budget.					
	1. Year-end surplus (deficit).	\$49,553	N/A	N/A		
2. Pro	, , ,					
	1. Presentations to neighborhood, civic, professional and academic					
	organizations (<u>not</u> including Historic Preservation-related).	69	40	4		
	2. Media interviews.	45	25	2.		
	 3. Track InterLinc usages (# of hits) 4. Additions and improvements to internet home page: (e) e.g. MapS job descriptions for staff, Guide to Development Process; (f) e.g. custon 		2.75m	3.0n		
	service survey, "What's Up" maps, preservation virtual tour, landuse/					
	zoning table; (g) e.g. on-line Permits Plus information.	10(e)	6(f)	10(g		
	5. Develop/revamp IMS map sites.	N/A	6	12		
	6. Maintain/update Web content.	52	52	5:		
В.	Provide recording and secretarial services to various public bodies. 1. Clerical and/or professional development staff support to Boards, Commissions, and Special Committees/Task Forces					
	(No. of boards).	13	13	13		
	2. Number of legal ads published.	70	70	70		
	3. Recording and secretarial support services at meetings (No. of					
	meetings).	103	90	9(
C.	Generate mailing lists, draft, and mail notification on land use application. Number of notification letters mailed.	ions. 16,366	15,000	16,000		
N.	onitor and participate in State/Federal legislative issues.					
3. Mo A.						
71.	Development Rights enabling statutes initiated; (h) TDR re-submitted, greenbelt/annexation, billboard amortization, sales					
	tax districts.	3(g)	4(h)	3		
4. Im	plement performance improvement initiatives.					
A.	Number of administrative improvements: (j) Improved orientation for new planners, improvements to staff and pre-application					
	meetings; (k) staff presentations to lead off hearing items, rotating counter duties, planners assigned to quadrants, initiate new					
	customer surveys and monthly management reports.	2(j)	5(k)	2		
	· · · · · · · · · · · · · · · · · · ·	•				

GENERAL FUND

ADMINISTRATION DIVISION

1. The County share of Planning Dept. budget is estimated to be \$351,130. This represents 20% after grant revenues are deducted from the total budget. It is estimated that \$255,900 will be received from PL grant funds.

EQUIPME	NT DETAII	
		4
	MAYOR	COUNCIL
	2007-08	<u>2007-08</u>
	2007 00	2007 00
zoning signs	825	825
_	825	825

	ACTUAL 2005-06	BUDGET 2006-07	MAYOR 2007-08	COUNCIL 2007-08
	EXPENDI	TURE SUMM	IARY	
PERSONNEL	315,395	306,235	321,647	321,647
SUPPLIES	26,622	32,100	28,350	28,350
SERVICES	278,905	236,241	205,592	205,592
EQUIPMENT	1,722	825	825	825
TRANSFERS	0	0	0	0
TOTAL	622,643	575,401	556,414	556,414

RE	VENUE SUMMAR	Y	
GENERAL FUND	575,401	556,414	556,414
TOTAL	575,401	556,414	556,414

	SERVICES SUMMARY									
Contractual	137,539	92,956	71,720	71,720						
Travel/Mileage	12,883	5,850	4,750	4,750						
Print/Copying	25,282	32,500	23,900	23,900						
Insurance	4,953	5,062	7,259	7,259						
Utilities	11,368	10,810	10,900	10,900						
Maint./Repair	341	222	222	222						
Rentals	74,340	74,341	74,341	74,341						
Miscellaneous	12,198	14,500	12,500	12,500						
TOTAL	278,905	236,241	205,592	205,592						

	PERSONNEL DETAIL							
CLASS			EMPLO	YEES	BUDGET	MAYOR	COUNCIL	
CODE	<u>CLASS</u>	PAY RANGE	<u>06-07</u>	<u>07-08</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2007-08</u>	
N 1032	Senior Office Assistant	25,922-36,631	1.00	1.00	35,413	35,413	36,309	
A 1633	Administrative Officer	47,866-65,184	1.00	1.00	62,949	62,950	64,659	
M 2114	Asst. Planning Director	61,228-119,394	1.00	1.00	98,300	102,521	105,340	
D 2115	Planning Director	54,639-129,452	1.00	1.00	111,989	114,789	117,946	
U 4903	Para-Professional/Technical	\$5.90-11.70/hr.						
	Salary Adjustment					8,581		
	Vacancy/Turnover Savings				-3,087	-3,243	-3,243	
	Fringe Benefits (Workers' Compens	ation)			671	636	636	
	TOT	AL	4.00	4.00	306,235	321,647	321,647	

DEVELOPMENT REVIEW DIVISION		GENI	ERAL FUND
	CTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES 20	05-06	2006-07	2007-08
1. To provide information and advice to applicants/agents, City/County			
departments, public bodies, and the general public.			
A. Provide staff support to public bodies on processing applications:			
1. Annexations (AN).	18	20	20
2. Preliminary Plats (PP).	14	10	10
3. Changes to text of zoning and subdivision ordinances and			
design standards (CZ, MISC).	23	25	25
4. Use permits (includes combination of use permits/special			
permits and amendments to pre-existing) (UP, UPA).	13	15	15
5. Special permits (includes Community Unit Plans and			
amendments to pre-existing) (SP, SPA, PESP).	69	75	75
6. Change of zone (map) (CZ).	53	75	75
7. PUD (CZ).	7	7	10
8. Board of Zoning Appeals (BZA).	12	10	12
9. Street name changes (SNC).	11 12	10	10
10. Street and alley vacations (SAV).11. Comprehensive Plan Conformity (CPC).	18	15 20	15 20
11. Comprehensive Flan Comornity (CFC). 12. Waivers (to design standards and Ordinance regulations)	16	20	20
(WVR).	8	10	10
B. Assist the Director with administrative approvals.			
1. Administrative amendments (AA).	134	150	150
-AA's completed within 30 days	N/A	N/A	80%
2. Landscape plans, recreation plans, development and	1 1/1 1	1,712	30,70
occupancy schedules.	364	275	275
3. Final plats (FPPL, CASP).	149	150	150
–FP's completed within 90 days	N/A	N/A	80%
4. Administrative Permits (cell towers) (ASP).	3	3	3
5. Administrative Orders (approved final site plans, etc).	47	50	50
C. Percent of survey respondents who were (somewhat or very) satisfied			
with service on applications.	N/A	N/A	80%
D. Prepare new or revised local policies/regulations (Year 05-06: outdoor dining			
provisions, reduced parking in H districts, landscape/screening and pedestrian design	1		
standards. Year 06-07: new hearing process by Planning Commission, formalized			
pre-application process, sign amendments, clarified parking requirements, filing			
deadlines and closing inactive files, kennels in city limits, non-profit limitations,			
multiple uses/buildings in residential districts, administrative waivers in special sign districts). Anticipated in Year 2007-08: Number of staff policy reviews/reports	. 5	9	8
1. Landscape/screening amendments.	N/A	In process	10/07
 Eaniscape/screening amendments. Final plat streamline amendments. 	N/A	N/A	10/07
3. Reduced front yards and conditional use standards for narrow single	11/11	1 1/1 1	10/07
family lots.	N/A	N/A	10/07
4. New lighting standards.	N/A	In process	12/07
5. Assist in Antelope Valley design guidelines.	N/A	N/A	2/08
6. Simplify use classifications.	N/A	N/A	6/08
7. Rural Transfer of Development Rights program.	N/A	N/A	10/08
8. Downtown design standards.	N/A	N/A	10/08
-			

GENERAL FUND

DEVELOPMENT REVIEW DIVISION

COMMENTS:

1. No significant changes.

EQU	JIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL		2005-06	2006-07	2007-08	2007-08
	2007-08	2007-08		EXPENDI	TURE SUMM	ARY	
None			PERSONNEL	358,054	370,252	379,048	379,048
			SUPPLIES	0	0	0	0
			SERVICES	0	0	0	0
			EQUIPMENT	0	0	0	0
			TRANSFERS	0	0	0	0
			TOTAL	358,054	370,252	379,048	379,048
				REVEN	UE SUMMAI	RY	
			GENERAL FUND		370,252	379,048	379,048
			TOTAL	_	370,252	379,048	379,048
				SERVIO	CES SUMMAI	RY	
			Contractual	0	0	0	0
			Travel/Mileage	0	0	0	0
			Print/Copying	0	0	0	0
			Insurance	0	0	0	0
			Utilities	0	0	0	0
			Maint./Repair	0	0	0	0
			Rentals	0	0	0	0
			Miscellaneous	0	0	0	0
	0	0	TOTAL	0	0	0	0

	PERSONNEL	DETAIL				
CLASS		EMPLO	YEES	BUDGET	MAYOR	COUNCIL
CODE CLASS	PAY RANGE	<u>06-07</u>	<u>07-08</u>	2006-07	2007-08	2007-08
N 1034 Office Specialist	27,770-39,149	1.00	1.00	37,391	37,391	38,350
A 2110 Planner I	43,425-59,260	4.00	4.00	190,532	186,656	191,782
A 2111 Planner II	50,269-68,386	1.00	1.00	65,520	65,520	67,314
M 2113 Principal Planner	48,822-99,569	1.00	1.00	79,764	82,854	85,133
Overtime				532		
Salary Adjustment					10,158	
Vacancy/Turnover Savings				-3,737	-3,826	-3,826
Fringe Benefits (Workers' Compe	ensation)			250	295	295
TO)TAL	7.00	7.00	370,252	379,048	379,048

INFOR	MATION	TECHNOL	OGY DIVISION
1141.47171	VIA I IV/IV	112021113071.	A

GENERAL FUND

	RAM STATEMENTS		GE.	NEKAL FUND
	IECTIVES	ACTUAL	ESTIMATED	PROJECTED
	PERFORMANCE MEASURES	2005-06	2006-07	2007-08
1.	Provide Geographic Information Systems (GIS) Services.			
1.	A. Number of mapping requests fulfilled.	422	440	450
	B. Number of Geodatabases created (automatic changes to other			
	bases).	N/A	In proces	3
	C. Assist Economic Development/other departments (requests).	30	32	40
	D. Maintain growth/development database (updates).	12	12	12
	E. Complete research for graphic file development (number).	3	3	3
	F. Maintain Comp Plan/LRTP maps (number updated).	N/A	N/A	20
	G. Prepare customized maps for staff, other departments, task forces, e			
	(number of requests).	10	16	16
	H. Fulfill private sector scanning requests (number).	32	40	40
	I. Support consultant request for data/graphic files (number).	5	6	6
	J. Routine updates of planning graphic files (number).	212	230	250
	K. Manage land base for City and County (number of updates).	155	160	175
2.	Maintain Software Applications.			
	A. Monitor system usage and enhancements (number).	New	3	4
	B. System troubleshooting activities.	20	24	30
	C. Modify/create PermitsPlus compositions.	23	12	12
	D. Prepare PermitsPlus summary reports (number).	N/A	12	15
3.	Support Digital Submittal Process for Development Applications.		_	
	A. Initiate digital submittal trail process (date).	N/A	In process	1/08
	B. Support raster images for digital reviews (number).	N/A	N/A	50
	C. Process vector files for digital review analysis (number).	N/A	N/A	30
4.	Bolster Administration of City-County GIS Program.			
	A. Participate in GIS Administration Team meetings (number).	30	36	42
	B. Provide support to Inter-Department GIS Teams (number).	3	4	6
5.	Administer Department's Information Technology Services Division.			
	A. Maintain/update maintenance agreements (number).	8	10	10
6.	Maintain Bond Tracking (FWB) System for Private Financing and Deve Community.	elopment		
	A. Record value of active bonds (dollar amount).	\$175 Mil	\$255 Mil	\$275 Mil
	B. Track sureties in database (number).	5,623	6,000	6,250
	C. Maintain FWB Web site (number of hits).	22,893	25,000	27,500
7.	Initiate Census 2010 Support Activities.			
	A. Participate in Census 2010 Working Sessions (number).	N/A	3	4
	B. Complete Initial Local Updates of Census Addresses Submittal.	N/A	N/A	6/08
	•			

GENERAL FUND

INFORMATION TECHNOLOGY SERVICES DIVISION

COMMENTS:

1. A GIS Manager position was restored at the Council level. This position is funded by 8 participating agencies.

	EQUIPMENT DETAIL MAYOR	COUNCIL		ACTUAL 2005-06	BUDGET 2006-07	MAYOR 2007-08	COUNCIL 2007-08
	<u>2007-08</u>	<u>2007-08</u>		EXPENDI	TURE SUMM	IARY	
None			PERSONNEL	279,375	307,613	243,801	336,923
			SUPPLIES	0	0	0	0
			SERVICES	0	0	0	C
			EQUIPMENT	0	0	0	C
			TRANSFERS	0	0	0	0
			TOTAL	279,375	307,613	243,801	336,923
				REVEN	UE SUMMAI	RY	
			GENERAL FUND		307,613	243,801	336,923
			TOTAL	_	307,613	243,801	336,923
				SERVIO	CES SUMMAI	RY	
			Contractual	0	0	0	0
			Travel/Mileage	0	0	0	C
			Print/Copying	0	0	0	0
			Insurance	0	0	0	0
			Utilities	0	0	0	C
			Maint./Repair	0	0	0	C
			Rentals	0	0	0	0
			Miscellaneous	0	0	0	C
	0					0	

		IOIAL			U	<u> </u>	0	
PERSONNEL DETAIL								
CLASS			EMPLO	YEES	BUDGET	MAYOR	COUNCIL	
CODE CLASS		PAY RANGE	<u>06-07</u>	<u>07-08</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2007-08</u>	
14 4500 GV0 D		40.000.00.500	1.00	1.00	5 0.224		02.122	
M 1522 GIS Program Manager		48,822-99,569	1.00	1.00	78,324		93,122	
A 1524 GIS Analyst	4	47,866-65,184	4.00	4.00	232,210	239,595	246,098	
Overtime								
Salary Adjustment						6,503		
Vacancy/Turnover Savings					-3,105	-2,461	-2,461	
, , , , , , , , , , , , , , , , , , , ,					,	,	,	
Fringe Benefits					184	164	164	
	TOTAL	_	5.00	5.00	307,613	243,801	336,923	
					,	,		

	RANGE PLANNING DIVISION		GENI	ERAL FUND
	RAM STATEMENTS			
ОВ	JECTIVES PERFORMANCE MEASURES	ACTUAL	ESTIMATED	PROJECTED
	PERFORMANCE MEASURES	2005-06	2006-07	2007-08
1.	Manage Comprehensive Plan process for City and County.	= 10 =	27/1	- 10.0
	A. Undertake Comp Plan/LRTP Annual Review process (date to PC).	5/06	N/A	5/08
	B. Prepare and evaluate Comp Plan/LRPT amendments (number).C. Complete development proposals review process (date).	0 N/A	0 N/A	4 12/07
	D. Issue Benchmark Indicators Report (date).	N/A	5/07	5/08
	- · · · · · · · · · · · · · · · · · · ·			
2.	Manage City's Capital Improvements Program (CIP) Process.			
	A. Release Planning Commission Review Edition (date).	5/06	5/07	5/08
	B. Release City Council Review Edition (date).	6/06	6/07	6/08
	C. Improvements: (a) database and GIS capabilities, (b) more			
	readable format and financial background.	N/A	6/07(a)	6/08(b)
3.	Undertake Transportation Planning Activities.			
٥.	A. Support Pedestrian-Bicycle Advisory Committee (meetings).	10	10	10
	B. Complete Transit Development (TDP) Plan and follow-up (date).	N/A	N/A	12/07
	C. Manage Transit Human Services & Job Access Plan (date).	N/A	6/07	6/08
	D. Finalize College View mobility audit (date).	N/A	N/A	6/08
4.	Coordinate with other Departments/Agencies in Facilitating Development			
	A. Hold interdepartmental Comp Plan sessions (number).	N/A	N/A	24
	B. Conduct regular interdepartmental meetings on development issues	42	4.7	4.
	(number).	43 N/A	45	45
	C. Assist City's Economic Development Division (number).	N/A	24	30
5.	Conduct Activities Supporting County Planning.			
	A. Work with USFW re Tiger Beetle Recovery/Conservation Plans			
	(meetings).	N/A	6	•
	B. Attend County Board, Staff/Management, Ecological Advisory			
	Committee meetings.	N/A	97	97
6.	Administer Lincoln Metropolitian Planning Organization (MPO) Program	n		
0.	A. Support MPO Committee meetings (number).	18	40	26
	B. Adopt Transportation Improvement Program (TIP), Self- Certification		10	20
	Process and Unified Planning Work Program (date).	7/06	7/07	7/08
	C. Develop Congestion Management Process (date).	N/A	N/A	5/08
7.	Implement Historic Preservation Program.			
	A. Presentations to organizations, classes, etc. (number).	60	50	50
	B. Complete County Resources Inventory (date).	N/A	In process	6/08
	C. Designation of Havelock Business District (date).	N/A	In process	9/07
8.	Support City Urban Design Efforts.			
	A. Support Urban Design Committee (meetings).	11	9	9
	B. Expand Committee's review authority.	N/A	N/A	2/08
	C. Develop strategy for developing city-wide design plan.	N/A	N/A	6/08
0	Assist in Conital Environa Diameir			
9.	Assist in Capitol Environs Planning	7	o	c
	A. Support Capitol Environs Commission (meetings).	7	8	8

GENERAL FUND

LONG RANGE PLANNING DIVISION

COMMENTS:

1. No significant changes.

	EQUIPMENT DET	AIL		ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYO	OR COUNCIL		2005-06	2006-07	2007-08	2007-08
	<u>2007-</u>	<u>08</u> <u>2007-08</u>		EVDENDI	TURE SUMM	IADV	
None			PERSONNEL	341,570	367,080	380,915	380,915
			SUPPLIES	0	0	0	500,515
			SERVICES	0	0	0	
			EQUIPMENT	0	0	0	
			TRANSFERS	0	0	0	
			TOTAL	341,570	367,080	380,915	380,915
			TOTAL	341,370	307,000	360,913	360,913
				REVEN	IUE SUMMAI	RY	
			GENERAL FUND		367,080	380,915	380,915
			TOTAL	_	367,080	380,915	380,915
				SERVIO	CES SUMMA	RY	
			Contractual	0	0	0	0
			Travel/Mileage	0	0	0	0
			Print/Copying	0	0	0	0
			Insurance	0	0	0	0
			Utilities	0	0	0	0
			Maint./Repair	0	0	0	0
			Rentals	0	0	0	0
			Miscellaneous	0	0	0	0
		0 0	TOTAL	0	0	0	0

PERSONNEL DETAIL								
CLASS EMPLOYEES BUDGET MAYOR COU								
CODE CLASS		PAY RANGE	<u>06-07</u>	<u>07-08</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2007-08</u>	
N 1034 Office Specialist		27,770-39,149	1.00	1.00	34,575	36,050	36,982	
A 2110 Planner I		43,425-59,260	1.00	1.00	56,372	56,372	57,922	
A 2012 Transportation Planner		50,269-68,386	1.00	1.00	66,066	66,308	68,102	
A 2111 Planner II		50,269-68,386	2.00	2.00	132,900	132,900	136,488	
M 2113 Principal Planner		48,822-99,569	1.00	1.00	79,412	82,525	84,795	
Overtime					840			
Salary Adjustment						10,134		
Vacancy/Turnover Savin	ngs				-3,492	-3,843	-3,843	
-								
Fringe Benefits					407	469	469	
	TOTAL		6.00	6.00	367,080	380,915	380,915	