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**CONTRACT DOCUMENTS**

**LANCASTER COUNTY  
NEBRASKA**

**ANNUAL REQUIREMENTS  
FOR  
Carpet Maintenance Service  
Lancaster County Adult Detention Facility  
Bid No. 14-211**

**Floors, Inc.  
10820 Mockingbird Dr.  
Omaha, NE 68137  
402-441-8309**

**LANCASTER COUNTY  
CONTRACT TERMS**

THIS CONTRACT, made and entered into by and between Floors, Inc., 10820 Mockingbird Dr., Omaha, NE 68137, hereinafter called "Contractor", and the County of Lancaster, Nebraska, a political subdivision of the State of Nebraska, hereinafter called the "County".

WHEREAS, the County has caused to be prepared, in accordance with law, Specifications, Plans, and other Contract Documents for the Work herein described, and has approved and adopted said documents and has caused to be published an advertisement for and in connection with said Work, to-wit:

**Carpet Maintenance Service - Lancaster County Adult Detention Facility, Bid No. 14-211**  
and,

WHEREAS, the Contractor, in response to such advertisement, has submitted to the County, in the manner and at the time specified, a sealed Proposal/Supplier Response in accordance with the terms of said advertisement; and,

WHEREAS, the County, in the manner prescribed by law has publicly opened, read aloud, examined, and canvassed the Proposals/Supplier Responses submitted in response to such advertisement, and as a result of such canvass has determined and declared the Contractor to be the lowest responsible bidder for the said Work for the sum or sums named in the Contractor's Proposal/Supplier Responses, a copy thereof being attached to and made a part of this Contract;

NOW, THEREFORE, in consideration of the sums to be paid to the Contractor and the mutual covenants herein contained, the Contractor and the County have agreed and hereby agree as follows:

1. The Contractor agrees to (a) furnish all tools, equipment, supplies, superintendence, transportation, and other accessories, services, and facilities; (b) furnish all materials, supplies, and equipment specified to be incorporated into and form a permanent part of the complete work; (c) provide and perform all necessary labor in a substantial and workmanlike manner and in accordance with the provisions of the Contract Documents; and (d) execute and complete all Work included in and covered by the County's award of this Contract to the Contractor, such award being based on the acceptance by the County of the Contractor's Proposal, or part thereof, as follows:

**Agreement to full proposal**

2. The County agrees to pay to the Contractor for the performance of the Work embraced in this Contract, the Contractor agrees to accept as full compensation therefore, the following sums and prices for all Work covered by and included in the Contract award and designated above, payment thereof to be made in the manner provided by the County:

**The County will pay for products/service, according to the Line Item pricing as listed in Contractors Proposal/Supplier Response, a copy thereof being attached to and made a part of this Contract. The County shall order on an as-needed basis for the duration of the contract. The total cost of products or services for County agencies shall not exceed \$ 24,000.00 during the contract term without approval by the Board of Commissioners.**

3. Equal Employment Opportunity. In connection with the carrying out of this project, the contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, disability, age or marital status. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, ancestry, disability, age or marital status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other compensation; and selection for training, including apprenticeship.

4. E-Verify. In accordance with Neb. Rev. Stat. 4-108 through 4-114, the contractor agrees to register with and use a federal immigration verification system, to determine the work eligibility status of new employees performing services within the state of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324 a, otherwise known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986. The Contractor shall not discriminate against any employee or applicant for employment to be employed in the performance of this section pursuant to the requirements of state law and 8 U.S.C.A 1324b. The contractor shall require any subcontractor to comply with the provisions of this section.
5. Termination. This Contract may be terminated by the following:
  - 5.1) Termination for Convenience. Either party may terminate this Contract upon thirty (30) days written notice to the other party for any reason without penalty.
  - 5.2) Termination for Cause. The County may terminate the Contract for cause if the Contractor:
    - 5.2.1) Refuses or fails to supply the proper labor, materials and equipment necessary to provide services and/or commodities.
    - 5.2.2) Disregards Federal, State or local laws, ordinances, regulations, resolutions or orders.
    - 5.2.3) Otherwise commits a substantial breach or default of any provision of the Contract Document. In the event of a substantial breach or default the County will provide the Contractor written notice of said breach or default and allow the Contractor ten (10) days from the date of the written notice to cure such breach or default. If said breach or default is not cured within ten (10) days from the date of notice, then the contract shall terminate.
6. Independent Contractor. It is the express intent of the parties that this contract shall not create an employer-employee relationship. Employees of the Contractor shall not be deemed to be employees of the County and employees of the County shall not be deemed to be employees of the Contractor. The Contractor and the County shall be responsible to their respective employees for all salary and benefits. Neither the Contractor's employees nor the County's employees shall be entitled to any salary, wages, or benefits from the other party, including but not limited to overtime, vacation, retirement benefits, workers' compensation, sick leave or injury leave. Contractor shall also be responsible for maintaining workers' compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employees' compensation.
7. Period of Performance. This Contract shall be effective upon execution by both parties. The term of the Contract shall be a three (3) year term with the option to renew for one (1) additional three (3) year term upon written agreement by both parties.
8. Assignment. Contractor shall not assign its duties and responsibilities under this Contract without the express written permission of the County.
9. The Contract Documents comprise the Contract, and consist of the following:
  1. Contract Terms
  2. Accepted Proposal/Supplier Response
  3. Addendum No. 1
  4. Specifications
  5. Instructions to Bidders
  6. Insurance Requirements
  7. Sales Tax Exemption Form 13

The herein above mentioned Contract Documents form this Contract and are a part of the Contract as if hereto attached.

This Contract contains the complete and entire Contract between the parties and may not be altered or amended except in writing executed, making specific references to this Contract, by a duly authorized officer of the Contractor and by a duly authorized official of the County.

The Contractor and the Owners hereby agree that all the terms and conditions of this Contract shall be binding upon themselves, and their heirs, administrators, executors, legal and personal representatives, successors, and assigns.

IN WITNESS WHEREOF, the Contractor and the Owners do hereby execute this contract.

**EXECUTION BY LANCASTER COUNTY, NEBRASKA**

Contract Approved as to Form:

*Bruce Bohrens*  
Deputy Lancaster County Attorney

The Board of County Commissioners of Lancaster, Nebraska

*Bob Short*  
*Paul Smayda*  
*Derry Huelber*  
*Jack Dufrenoy*  
*Jama B. Brown*

dated 9/23/14

**EXECUTION BY CONTRACTOR**

IF A CORPORATION:

ATTEST:

*Steve Jell* (SEAL)  
Secretary

FLOORS, INC.  
Name of Corporation

10820 MOCKING BIRD DR.  
(Address) OMAHA NE 68137

By: *Jerry Trainer*  
Duly Authorized Official

Vice President  
Legal Title of Official

IF OTHER TYPE OF ORGANIZATION:

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Type of Organization

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_  
Member

By: \_\_\_\_\_  
Member

IF AN INDIVIDUAL:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

# City of Lincoln/Lancaster County (Lincoln Purchasing) Supplier Response

| Bid Information |  | Contact Information |   | Ship to Information |
|-----------------|--|---------------------|---|---------------------|
| Bid Creator     | Robert Walla Asst.<br>Purchasing Agent                                       | Address             | Purchasing<br>440 S. 8th St.<br>Lincoln, NE 68508 | Address             |
| Email           | rwalla@lincoln.ne.gov  | Contact             | Robert Walla Asst.<br>Purchasing Agent            | Contact             |
| Phone           | 1 (402) 441-8309   |                     |   |                     |
| Fax             | 1 (402) 441-6513   |                     |   |                     |
| Bid Number      | 14-211 Addendum 1  | Department          |   | Department          |
| Title           | Carpet Maintenance Service<br>- Lancaster County Adult<br>Detention Facility | Building            | Suite 200   | Building            |
| Bid Type        | Bid  | Floor/Room          |   | Floor/Room          |
| Issue Date      | 08/13/2014   | Telephone           | 1 (402) 441-8309                                  | Telephone           |
| Close Date      | 8/27/2014 12:00:00 PM CT   | Fax                 | 1 (402) 441-6513                                  | Fax                 |
| Need by Date    |  | Email               | rwalla@lincoln.ne.gov                             | Email               |

## Supplier Information

Company FLOORS, INC.  
 Address 10820 Mockingbird Dr.  
 Omaha, NE 68137  
 Contact Roger Van Waart  
 Department Maintenance Division  
 Building  
 Floor/Room  
 Telephone 1 (402) 597-0611  
 Fax 1 (402) 597-6166  
 Email roger@floorsinc.net  
 Submitted 8/26/2014 3:22:03 PM CT  
 Total \$1,369.635

Signature \_\_\_\_\_

## Supplier Notes

For Line Item 6) We do not recommend carpet deodorization.

## Bid Notes

## Bid Activities

| Date                  | Name  | Description   |
|-----------------------|---|---|
| 8/18/2014 10:00:00 AM | Prebid Meeting - LCADF 3801 SW O Street, Main entrance (North Side) 10:00am | A prebid meeting will be held at the facility in order for Vendors to view the locations of service. All Vendors who are interested in bidding the project are encouraged to attend. This will be the only time that Vendors may view the facility. |

## Bid Messages

Please review the following and respond where necessary

| #  | Name                                       | Note   | Response  |
|----|--|--|---|
| 1  | Bid Documents                              | I acknowledge and accept that it is my responsibility as a Bidder to promptly notify the Purchasing Department Staff prior to the close of the bid of any ambiguity, inconsistency or error which I may discover upon examination of the bid documents including, but not limited to the Specifications.   | Yes   |
| 2  | Instructions to Bidders                    | I acknowledge reading and understanding the Instructions to Bidders.   | Yes   |
| 3  | Specifications                             | I acknowledge reading and understanding the specifications.  | Yes   |
| 4  | Contact                                    | Name of person submitting this bid:  | Roger Van Waart                                 |
| 5  | Electronic Signature                       | Please check here for your electronic signature.   | Yes   |
| 6  | Tax Exempt Certification Forms             | Materials being purchased in this bid are tax exempt and unit prices are reflected as such. A Purchasing Agent Appointment form and a Exempt Sales Certificate form shall be issued with contract documents. (Note: State Tax Law does not provide for sales tax exemption for proprietary functions for government, thereby excluding the purchases of pipes to be installed in water lines and purchase of water meters.)  | Yes   |
| 7  | References                                 | List three references for similar work to include a contact person, address, telephone number and a listing of the type of work completed for them and when the work was done.   | See Response Attachments for List of References |
| 8  | Background Checks                          | Does your company agree to the requirement of background checks on all employees who will work in the facility according to the terms listed in the Specifications? YES or NO  | Yes   |
| 9  | Bid Bond Submission - County               | I acknowledge and understand that my bid will not be considered unless a bid bond or certified check in the sum of five percent (5%) of the total amount of the bid is made payable to the order of the Lancaster County Treasurer as a guarantee of good faith prior to the bid opening. The bid security may be scanned and attached to the 'Response Attachments' section of your response or faxed to the Purchasing Office (402)441-6513. The original bond/check must then be received in the Purchasing Office, 440 S. 8th Street, Ste. 200, Lincoln, NE 68508 within three (3) days of bid closing.<br>YOU MUST INDICATE YOUR METHOD OF BID BOND SUBMISSION IN BOX TO RIGHT! | I have scanned and attached my bid bond.        |
| 10 | Term Clause with Escallation/De-Escalation | I acknowledge that the term of the contract will be a (3) three year term from the date of the executed contract with an option for an additional (3) three year renewal term upon mutual consent of both parties.<br>(a) Bid prices firm for the first full contract period. YES or NO<br>(b) Bid prices subject to escalation/de-escalation YES or NO<br>(c) If (b), state period for which prices will remain firm: through _____   | a) Yes, b) Yes, c) One Year                     |

- |    |                             |  |  |
|----|-----------------------------|--|--|
| 11 | Method of Cleaning          | What method of cleaning will your company use in the performance of the duties listed in the Specifications - Encapsulation or Hot Water Extraction?   | Low moisture Encapsulation, and or, Hot water extraction                                     |
| 12 | Product Guarantee           | Does your company guarantee that the chemicals and cleaning method for the carpet and upholstery will not harm the carpet, upholstery or cause the carpet glue to fail? Yes OR No<br>If No, explain.   | Yes  |
| 13 | Contact                     | Who is the contact person who the facility will communicate with regarding these services and what is that persons phone number and email address?   | Roger Van Waart, Office:<br>402-597-0611, Cell: 402-618-8770,<br>e-mail: roger@floorsinc.net |
| 14 | Agreement to Addendum No. 1 | Respondent hereby certifies that the change set forth in this addendum has been incorporated in their proposal and is part of their bid. Reason: See Bid Attachments section for Addendum information. | Yes  |

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## Line Items

| #   | Qty   | UOM         | Description  | Response    |
|---|-------|-------------|--|-------------|
| 1   | 3,288 | Square Feet | Monthly Carpet Maintenance/Cleaning - ENCAPSULATION METHOD<br>Bid Per Square Feet        | \$0.1495    |
| Item Notes: Quantity listed is an estimate of square feet to be treated.<br>Vendors invoice will show the exact amount cleaned.<br>Per sf price includes 5 spot cleans per month.                           |       |             |  |             |
| Supplier Notes:   |       |             |  |             |
| 2   | 3,288 | Square Feet | Monthly Carpet Maintenance/Cleaning - HOT WATER EXTRACTION METHOD<br>Bid Per Square Feet | \$0.1995    |
| Item Notes: Quantity listed is an estimate of square feet to be treated.<br>Vendors invoice will show the exact amount cleaned.<br>Per sf price includes 5 spot cleans per month.                           |       |             |  |             |
| Supplier Notes:   |       |             |  |             |
| 3   | 1     | Each        | Spot Cleaning - Carpets<br>Bid Price per Spot  | \$8.95      |
| Item Notes: This price if for spot cleaning of carpets above and beyond the 5 which are part of the monthly maintenance cost.   |       |             |  |             |
| Supplier Notes:   |       |             |  |             |
| 4   | 1     | Each        | Spot Cleaning for Upholstery<br>Price per Spot   | \$12.95     |
| Item Notes: Price is based on a spot which is less than 6" in diameter.<br>Any spot larger than 6" in diameter will be quoted by Vendor to Facility Representative.   |       |             |  |             |
| Supplier Notes:   |       |             |  |             |
| 5   | 1     | Each        | Minor Carpet Repair<br>Cost per Minor Repair   | \$200.00    |
| Item Notes: Minor repair will consist of a tear in carpet or seam repair that is less than 6" long.<br>If tear or repair is larger or more complex, Vendor will provide a quote to Facility Representative. |       |             |  |             |
| Supplier Notes:   |       |             |  |             |
| 6   | 1     | Square Foot | Carpet Deodorization or Disinfection<br>Bid per Square Foot                              | \$0.223     |
| Item Notes: Carpet deodorization and disinfection will be done on an as-requested basis by Facility Representative.   |       |             |  |             |
| Supplier Notes:   |       |             |  |             |
| Response Total:   |       |             |  | \$1,369.635 |

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# FLOORS Incorporated \_\_\_\_\_

Subject; References

From; Roger Van Waart

The following customers represent a variety of businesses that are using Floors Inc. Interior Vitalization Services. We recognize customers as valuable business partners who expect outstanding services at fair pricing. Our goal is to protect your investment by providing clean carpets all the time while extending the life expectancy.

CSG International <sup>IA</sup>  
Mr. Steve Padilla  
18020 Burt Street  
Elkhorn, NE 68022  
Phone 402-964-1567

Infogroup  
Mr. Tom Hill  
1020 E. 1<sup>st</sup> Str.  
Papillion, NE 68046  
Phone 402-836-3483

*Excellent Reference*

CB Richard Ellis Mega <sup>IA</sup>  
Mrs. Mary Lou Hellman  
11213 Davenport Street  
Omaha, NE 68154  
Phone 402-697-5878

*Excellent Response*

Please call our office if you have any questions.

Thank you for your interest in our company and the service we provide.

# FLOORS Incorporated \_\_\_\_\_

Subject; Cleaning Processes to be used by Floors Inc.

From; Roger Van Waart

## 1. **Hot Water Extraction**

Extraction machines clean carpet by first spraying Hot water and cleaning solution into the carpet under high pressure, and then removing the water, cleaning solution and loosened soil with a powerful vacuum. Some carpet condition will require pre-spray and then agitate the carpet fibers prior to Hot Water extraction process described above. Floors Inc uses "Gold Standard" Portable extraction equipment as rated by the Carpet and Rug Institute. We use Portable units for security reasons that Truck Mounts can not provide. All doors are able to be remained locked and secured at all times during cleaning.

## 2. **Low Moisture Encapsulation**

A cleaning solution (encapsulation chemistry) is sprayed lightly onto the carpet and is then agitated and distributed into the pile yarn via a dual counter rotating brush machine during the cleaning process. Remaining chemistry is allowed to dwell in the carpet thus breaking down and surrounding soils and other residue. The chemical dries in to a hard, not sticky crystal, encapsulates all remaining soil and dries in about 20 minutes. The dried crystals will continue to be removed by normal vacuuming. It also provides for protection against rapid re-soiling. This is a very effective cleaning method for Commercial Carpet and is approved by all Major Carpet Manufactures and approved by the Carpet and Rug Institute.

Please note; Floors Inc. will work with the facility to determine best and most cost effective way to clean each area.

**SPECIFICATIONS FOR ANNUAL REQUIREMENTS  
CARPET MAINTENANCE SERVICES  
LANCASTER COUNTY DETENTION FACILITY**

**1. SUPPLEMENTAL INSTRUCTIONS TO BIDDERS**

- 1.1 It is the intent of this specification to describe the minimum acceptable requirements for cleaning and maintenance of the carpet at the Lancaster County Adult Detention Facility located at 3801 SW O Street, Lincoln, NE.
  - 1.1.1 Work under the awarded contract for this service is only for this facility and cannot be utilized in any other County facility.
- 1.2 Bidder shall submit bid documents and all supporting material via e-bid.
- 1.3 All inquiries regarding these specifications shall be directed via e-mail or faxed request to Bob Walla, Asst. Purchasing Agent ([rwalla@lincoln.ne.gov](mailto:rwalla@lincoln.ne.gov)) Or Fax:(402)441-6513.
  - 1.3.1 These inquiries and/or responses shall be distributed to prospective bidders electronically as an addenda.
  - 1.3.2 No direct contact is allowed between Vendor and other County staff throughout the bid process regarding this bid.
    - 1.3.2.1 Failure to comply with this directive may result in Vendor bid being rejected.
- 1.4 The Detention Facility will require a background check of all employees working inside the facility for the Vendor.
  - 1.4.1 The County will conduct background checks for up to five employees upon award of contract.
  - 1.4.2 Vendor will pay for background checks for all other employees beyond the original five for the term of the contract at a rate of \$45.00 per check.
- 1.5 Vendor must provide a complete list of any and all employees who will work in the building and each employee will have a uniform or other identification clearly visible to all County employees.
- 1.6 County staff may require the removal of any Vendor employee if in the opinion of the County that employee violated conduct requirements for the facility.
- 1.7 The term of the contract will be three (3) years with an option for an additional three (3) year renewal upon mutual consent of both parties.
- 1.8 A prebid meeting will be held at the facility on Monday, August 18 at 10:00am.
  - 1.8.1 All Vendor who are interested in bidding this project should plan on attending in order to see the areas to be cleaned and become familiar with the facility.
  - 1.8.2 There will be no other time to view the facility other than this date and time.

**2. VENDOR REQUIREMENTS**

- 2.1 Vendor shall provide labor, equipment and materials to maintain the carpet through the Lancaster County Adult Detention Facility according to these specifications and the schedule and map attached to the bid.
- 2.2 Vendor shall provide service Monday through Friday, 4:30pm - 9:00pm.
- 2.2 Service to be performed one (1) day each month according to the schedule attached to the bid.
- 2.3 The total square footage of the areas to be cleaned each year will be approximately 39,457.
  - 2.3.1 Vendors shall measure and verify cleaning area following each cleaning day and indicate the amount of space and the location of the space on the invoice.
    - 2.3.1.1 Failure to measure the space and indicate the location of service may result in delay of payment.
    - 2.3.1.2 Failure to have a Correction Facility staff person sign off on an invoice at the time the service is completed may result in no payment by the County.

- 2.3.1.3 Budget restrictions or other circumstances may occur during the contract term which may reduce or eliminate the need for this contract. The County reserves the right to reduce or eliminate service or eliminates service if necessary.
    - 2.3.2 The average monthly cleaning area is approximately 3,288 sq. feet.
  - 2.4 Vendor shall submit a per square foot bid price for carpet cleaning based on the total yearly square footage listed herein.
    - 2.4.1 Per square foot price includes spot cleaning of areas throughout the facility while monthly service is being provided.
      - 2.4.1.1 Maximum number of spot cleans per month is five (5).
      - 2.4.1.2 Any request for spot clean over five (5) per month will be paid according to the Line Item pricing in the ebid response.
  - 2.5 The primary method of cleaning shall be "encapsulation" with hot water extraction as a secondary method.
    - 2.5.1 Vendor shall provide the type of cleaning to be provided in the Attribute section of the ebid response.
    - 2.5.2 Following completion of cleaning the County staff will inspect the area and sign off that work is acceptable.
      - 2.5.2.1 Failure to obtain an inspection and signature may result in Vendor returning to re-clean an area that is not acceptable to County staff at no charge within 48 hours of initial cleaning.
  - 2.6 Vendor shall utilize a method of cleaning that will allow regular traffic on the cleaned area within 6 hours of cleaning.
    - 2.6.1 If areas are not dry within 6 hours of treatment the invoice for that treatment will be reduced by \$50.00.
    - 2.6.2 If areas are not dry within 6 hours of treatment which causes stains to carpet, Vendor will re-clean the area within 48 hours with the proper treatment.
  - 2.7 The adhesive used under the carpet is water based and Vendor must guarantee that cleaning method selected will not affect the condition of the carpet or the water based adhesive.
  - 2.8 The carpet installed in the building is Bigelow - Commercial - Style: Chendgu Modular and Dehl Modular.
  - 2.9 A primary contact person will oversee the project and be available for quality issues before, during and after regular business hours.
  - 2.10 Vendor staff will provide training to County Correction staff, in order for them to spot clean stains, vacuum correctly and determine what chemicals can be used or not used on this carpet.
  - 2.11 Vendor shall also submit a price for other cleaning and maintenance work on carpet and upholstery in the building on an as-needed basis.
    - 2.11.1 Other cleaning and maintenance shall include minor carpet repairs, upholstery repair and cleaning, area rug cleaning, deodorization/disinfection.
    - 2.11.2 Vendor shall submit pricing for this work in the Line Item section of the ebid response.
  - 2.12 All chemicals used in the facility shall meet current EPA standards and shall be used in accordance with those standards.
    - 2.12.1 The Vendor must provide the County with MSDS sheets on all chemicals utilized in the facility.
  - 2.13 Vendor may not use truck mounted equipment due to security concerns.

3.

**REFERENCES**

3.1 Each vendor shall provide at least three (3) references in the space provided in the Attribute section of the ebid or on a separate sheet of paper attached to the Response Attachments section of the ebid.

3.1.1 Vendor shall include the organization name, address, contact name and phone number for companies or organizations which vendor currently does business with in a manner comparable to these specifications.

**ADDENDUM #1**  
**Issue Date: 08/18/2014**

**SPECIFICATION NO.14-211**  
**FOR**  
**CARPET MAINTENANCE SERVICE**  
**COUNTY ADULT DETENTION CENTER**

Addenda are instruments issued by the Purchasing Department prior to the date for receipt of offers which will modify or interpret the specification document by addition, deletion, clarification or correction. Please acknowledge receipt of this addendum in the space provided in the Attribute Section.

Be advised of the following changes to the specification and bidding documents:

1. A Line Item has been added to the bid for providing the square foot cost of Steam Cleaning carpets.
2. Line Item 1 has been modified to specify the service is for encapsulation cleaning.
3. Carpet tiles are available from the County Facility for use to repair areas that are too badly soiled to be cleaned or damaged areas throughout the building.
4. A new map for frequency of cleaning and locations has been attached.

All other terms, conditions and requirements of the request remain the same as originally indicated in the document or as modified on previous addenda.

Robert L Walla  
Assistant Purchasing Agent