

**AMENDMENT TO BLANKET PURCHASE ORDER 17835-000 OD  
CITY OF LINCOLN/LANCASTER COUNTY/LINCOLN-LANCASTER COUNTY PUBLIC BUILDING COMMISSION  
QUOTE NO. 4694  
FIRST RENEWAL**

This Amendment is hereby entered into by and between A-TEC Recycling, Inc., PO Box 17099, Des Moines, IA 50317-9402 (hereinafter "Contractor") and the City of Lincoln, Lancaster County, and Lincoln-Lancaster County Public Building Commission (hereinafter "Owners"), for the purpose of amending the Contract, dated March 5, 2014, under City/County Award Notification for P.O. 17835-000 OD (the "Contract"), for the Annual Requirements for Fluorescent Bulb Recycling Services, Quote No. 4694, which is made a part of this amendment by this reference.

WHEREAS, the original term of the Contract is March 6, 2014 through March 5, 2015, with the option to renew for three (3) additional one (1) year terms upon written mutual consent of both parties; and

WHEREAS, the parties wish to renew the Contract for an additional one (1) year term beginning March 6, 2015 through March 5, 2016; and

WHEREAS, the estimated expenditures for City Departments for the term of this renewal shall not exceed \$2,000.00 without prior approval by the City of Lincoln.

WHEREAS, the estimated expenditures for Lancaster County Departments for the term of this renewal shall not exceed \$2,000.00 per year without approval by the Lancaster County Board.

WHEREAS, the estimated expenditures for Lincoln-Lancaster County Public Building Commission for the term of this renewal shall not exceed \$2,000.00 per year without approval by the Public Building Commission.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants contained in the Contract, under City of Lincoln, Lancaster County, and Lincoln-Lancaster County Public Building Commission Contract Award Notification P.O. 17835-000 OD, and stated herein the parties agree as follows:

- 1) The Contract shall be renewed for an one (1) year term beginning March 6, 2015 through March 5, 2016.
- 2) The estimated expenditures for City Departments for the term of this renewal shall not exceed \$2,000.00 without prior approval by the City of Lincoln.
- 3) The estimated expenditures for Lancaster County Departments for the term of this renewal shall not exceed \$2,000.00 per year without approval by the Lancaster County Board.
- 4) The estimated expenditures for Lincoln-Lancaster County Public Building Commission for the term of this extension shall not exceed \$2,000.00 per year without approval by the Public Building Commission.
- 5) All other terms of the Contract, not in conflict with this Amendment, shall remain in full force and effect.

If you wish to not renew at your scheduled pricing from **March 6, 2014 through March 5, 2015** for P.O. 17835-000 OD, please return signed amendment with price increase on letterhead.

Supplier, please fill out the following Information and mail back to our office; a faxed copy is not acceptable.

Company Name: (Please Print)	A-TEC Recycling
By: (Please Print)	Harry Young
By: (Please Sign)	<i>Harry Young</i>
Title: (Please Print)	President
Company Address: (Please Print)	5745 NE 17th St. Des Moines, IA 50317
Company Phone & Fax: (Please Print)	515-263-1870 F 515-244-7357
E-Mail Address: (Please Print)	h.young@a-tec-recycling.com
Date: (Please Print)	2/9/15
Contact Person for: "Orders or Service" (Please Print)	Anyone that answers the phone
Phone Number: (Please Print)	515-244-7357

City of Lincoln, Nebraska  
PURCHASE ORDER

Page 1  
Date 02/23/15  
Order 17835-000 OD  
Brn/Plt BLANKET

Order number must appear on your invoice, packing slips, shipping documents, packages, and correspondence.  
F.O.B. Destination

ISSUE TO:

A-TEC Recycling Inc  
PO Box 17099  
Des Moines IA 50317-9402

↓ INVOICE / DELIVERY LOCATION ↓  
See Site Listed Below

-----  
Ordered - 03/03/14 Freight -  
Requested - 03/03/14 Taken By -  
Delivery -  
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Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
99999752231 Miscellaneous, as follows:	1	EA	.2500	EA	.25	03/03/14
Flourescent Tube - 4'Long and Less						
99999752231 Miscellaneous, as follows:	1	EA	.3500	EA	.35	03/03/14
Flourescent Tube - 5'Long and Longer						
99999752231 Miscellaneous, as follows:	1	EA	.1000	EA	.10	03/03/14
Incandescent Tube						
99999752231 Miscellaneous, as follows:	1	EA	1.0000	EA	1.00	03/03/14
HID						
99999752231 Miscellaneous, as follows:	1	EA	.3500	EA	.35	03/03/14

VENDOR

City of Lincoln, Nebraska  
PURCHASE ORDER

Page 2  
Date 02/23/15  
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Delivery -  
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Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
U-Bend Tube						
99999752231 Miscellaneous, as follows:	1	EA	.3500	EA	.35	03/03/14
Circular Tube						
99999752231 Miscellaneous, as follows:	1	EA	.3500	EA	.35	03/03/14
Compact Fluorescent Bulb						
99999752231 Miscellaneous, as follows:	1	EA	2.0000	EA	2.00	03/03/14
Broken Bulbs and Tubes						
99999752231 Miscellaneous, as follows:	1	EA	.7500	EA	.75	03/03/14

Price is per pound for Ballast PCB / DEHP

City of Lincoln, Nebraska  
PURCHASE ORDER

Page 3  
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Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
Drums and labels shall be provided						
99999752231						
Miscellaneous, as follows:	1	EA	.2500	EA	.25	03/03/14

Ballast Non-PCB  
A-TEC recycling will sort all ballast between PCB and non-PCB

99999752231						
Miscellaneous, as follows:	1	EA	3.2500	EA	3.25	03/03/14

Price per pound PCB Capacitors

99999752231						
Miscellaneous, as follows:	1	EA	3.2500	EA	3.25	03/03/14

Price is per pound for Transformers  
Transformers to be less than 9 lbs.

99999752231						
Miscellaneous, as follows:	1	EA	10.0000	EA	10.00	03/03/14

VENDOR





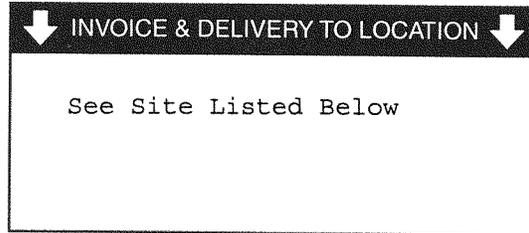
Lancaster County, Nebraska  
**PURCHASE ORDER**  
 Phone: (402) 441-7417

Page 1  
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 Des Moines IA 50317-9402



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 Delivery -  
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Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
99999752231 Miscellaneous, as follows: Flourescent Tube - 4'Long and Less	1	EA	.2500	EA	.25	03/03/14
99999752231 Miscellaneous, as follows: Flourescent Tube - 5'Long and Longer	1	EA	.3500	EA	.35	03/03/14
99999752231 Miscellaneous, as follows: Incandescent Tube	1	EA	1.0000	EA	1.00	03/03/14
99999752231 Miscellaneous, as follows: HID	1	EA	.3500	EA	.35	03/03/14
99999752231 Miscellaneous, as follows: U-Bend Tube	1	EA	.3500	EA	.35	03/03/14

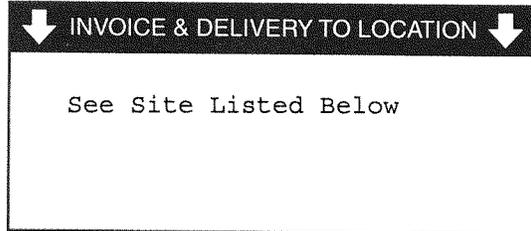
Lancaster County, Nebraska  
**PURCHASE ORDER**  
 Phone: (402) 441-7417

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 Des Moines IA 50317-9402



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 Requested - 03/03/14 Taken By -  
 Delivery -  
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Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
Circular Tube						
99999752231 Miscellaneous, as follows:	1	EA	.3500	EA	.35	03/03/14
Compact Fluorescent Bulb						
99999752231 Miscellaneous, as follows:	1	EA	2.0000	EA	2.00	03/03/14
Broken Bulbs and Tubes						
99999752231 Miscellaneous, as follows:	1	EA	.7500	EA	.75	03/03/14
Price is per pound for Ballast PCB / DEHP Drums and labels shall be provided						
99999752231 Miscellaneous, as follows:	1	EA	.2500-	EA	.25-	03/03/14
Ballast Non-PCB A-TEC recycling will sort all ballast between PCB and non-PCB						
99999752231 Miscellaneous, as follows:	1	EA	3.2500	EA	3.25	03/03/14

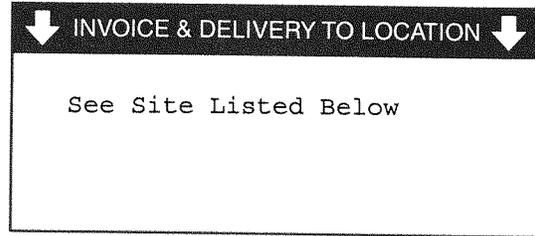
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Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
Price per pound PCB Capacitors						
99999752231						
Miscellaneous, as follows:	1	EA	3.2500	EA	3.25	03/03/14

Price is per pound for Transformers  
 Transformers to be less than 9 lbs.

99999752231						
Miscellaneous, as follows:	1	EA	10.0000	EA	10.00	03/03/14

Price is per pound for Mercury Switches  
 There will be a volume discount on large quantities over 100 pounds

99999752231						
Miscellaneous, as follows:	1	EA	10.0000	EA	10.00	03/03/14

Price is per pound for Thermostats  
 There will be a volume discount on large quantities over 100 pounds

99999752231						
Miscellaneous, as follows:	1	EA	10.0000	EA	10.00	03/03/14

Price is per pound for Manometers  
 There shall be a volume discount on large quantities over

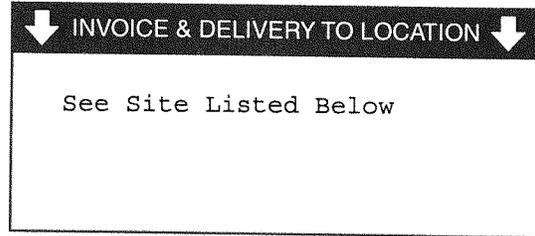
Lancaster County, Nebraska  
PURCHASE ORDER  
Phone: (402) 441-7417

Page 4  
Date 3/05/14  
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Brn/Plt BLANKET

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PO Box 17099  
Des Moines IA 50317-9402



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Ordered - 03/03/14 Freight -  
Requested - 03/03/14 Taken By -  
Delivery -  
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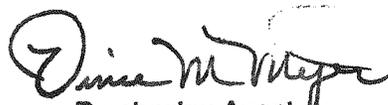
Description / Supplier Item	Ordered	UM	Unit Cost	UM	Extension	Req. Dt
100 pounds for Manometers.						

This is a blanket purchase order contract.  
DEPARTMENTS SHALL CALL ON AN AS NEEDED BASIS FOR PICKUP  
of recycled items listed on this blanket purchase order.

The term of this blanket purchase order contract is a one  
(1) year term starting March 6, 2014 to March 5, 2015  
with the option to renew for (3) additional (1) year terms.  
Vendor agrees to all terms and conditions per Quote 4694

Locations shall have \$100.00 worth of material to meet  
the minimum for pickup otherwise departments will pay for  
vendors time.

	Sales Tax	Total Order
Terms Due Upon Receipt	Tax Rt	41.75

  
Purchasing Agent

P.O 17835  
Annual Reg.

## City of Lincoln/Lancaster County (Lincoln Purchasing) Supplier Response

Bid Information		Contact Information		Ship to Information
Bid Creator	Suzanne Siemer Asst. Purchasing Agent	Address	City/County Purchasing 440 S. 8th Street, Ste 200 Lincoln, NE 68508	Address
Email	ssiemer@lincoln.ne.gov	Contact	Suzanne Siemer, Asst. Purchasing Agent	Contact
Phone	(402) 441-7414			Department
Fax	(402) 441-6513			Building
Bid Number	4694			Floor/Room
Title	Annual Requirements for Fluorescent Bulb Recycling Services	Department		Telephone
Bid Type	Quote	Building		Fax
Issue Date	01/06/2014	Floor/Room		Email
Close Date	1/10/2014 2:00:00 PM CT	Telephone	402 (441) 7414	
Need by Date		Fax	402 (441) 6513	
		Email	ssiemer@lincoln.ne.gov	

### Supplier Information

Company A-TEC Recycling  
Address PO Box 17099  
Des Moines, IA 50317  
Contact Larry Young  
Department  
Building  
Floor/Room  
Telephone 1 (800) 551-4912  
Fax 1 (515) 263-6970  
Email lyoung@a-tec-recycling.com  
Submitted 1/10/2014 11:38:43 AM CT  
Total \$41.75

Signature \_\_\_\_\_

### Supplier Notes

We will provide all containers, labels, and proper paperwork for all items the customers decides to use for to recycle.

### Bid Notes

If you need assistance in preparing your bid, 1) Click the "Help" button in the upper right hand corner of any screen; 2) Contact our office at 402-441-7417 to set up a training session in Purchasing or assistance over the phone.

### Bid Activities

### Bid Messages

Please review the following and respond where necessary

#	Name	Note	Response
1	Instructions to Bidders	I acknowledge reading and understanding the Instructions to Bidders.	Yes
2	Specifications	I acknowledge reading and understanding the specifications.	Yes
3	Insurance Requirements	I acknowledge reading and understanding the Insurance Requirements.	Yes
4	Sample Contract	I acknowledge reading and understanding the sample contract.	Yes
5	Special Provision Term Contract Provisions	I acknowledge reading and understanding the Special Provision Term Contract Provisions.	Yes
6	Renewal is an Option	Contract Extension Renewal is an option.	Yes
7	Minimum Materials Amount Per Pickup	List the minimum number of fluorescent tubes and/or other equipment necessary per stop: If there is no minimum, please say "no minimum".	\$100 per stop unless otherwise okayed by A-TEC first
8	Packaging	How do you want the tubes and other materials to be packaged for pickup? Will you provide containers as part of your bid?	yes yes
9	References	List references for at least two (2) other entities in which you are currently or have previously provided a service similar to what is outlined in the specifications. Reference information shall include: Contact Name Contact person Address Phone Number Length of Service	OPPD                      City of Lincoln Dick Varner              Marsha Roadway/Gene Hanlon Omaha                      Lincoln 402-636-2304 Over 10 years              3 years
10	Material Disposal Location	List the address where all material will be taken for recycling.	5745 NE 17th St. Des Moines, IA 50313
11	Restricted Items	Are there any items listed in the specs that you will not pickup for recycling under this contract? Yes/No - If yes, which are they?	Transformers larger than 9 pounds
12	Additional Charges	List the amount you will charge if a location requires a pickup prior to the minimum quantity being available:	\$100 per location unless otherwise noted
13	Contact	Name of person submitting this bid:	Larry Young
14	Electronic Signature	Please check here for your electronic signature.	Yes

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## Line Items

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#	Qty	UOM	Description	Response
1	1	EA	Flourescent Tube - 4'Long and Less	\$0.25
Item Notes:				
Supplier Notes:				
2	1	EA	Flourescent Tube - 5'Long and Longer	\$0.35
Item Notes:				
Supplier Notes:				
3	1	EA	Incandescent Tube	\$0.10
Item Notes:				
Supplier Notes:				
4	1	EA	HID	\$1.00
Item Notes:				
Supplier Notes:				
5	1	EA	U-Bend Tube	\$0.35
Item Notes:				
Supplier Notes:				
6	1	EA	Circular Tube	\$0.35
Item Notes:				
Supplier Notes:				
7	1	EA	Compact Flourescent Bulb	\$0.35
Item Notes:				
Supplier Notes:				
8	1	EA	Broken Bulbs and Tubes	\$2.00
Item Notes:				
Supplier Notes: This is price per pound. Includes clean up of container the broken lamps are in				

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9	1	EA	Ballast PCB / DEHP	\$0.75
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Item Notes:

Supplier Notes: This is price per pound. Drums and labels will be provided.

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10	1	EA	Ballast Non-PCB	-\$0.25
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Item Notes:

Supplier Notes: A-TEC Recycling offers to sort all ballast between PCB and non-PCB

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11	1	EA	PCB Capacitors	\$3.25
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Item Notes:

Supplier Notes: This is price per pound

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12	1	EA	Transformers	\$3.25
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Item Notes:

Supplier Notes: This is price per pound transformer must be less than 9 lbs

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13	1	EA	Mercury Switches	\$10.00
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Item Notes:

Supplier Notes: This is price per pound. Volume discounts available on large quantities (ie: over 100 lbs)

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14	1	EA	Thermostats	\$10.00
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Item Notes:

Supplier Notes: same as above

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15	1	EA	Manometers	\$10.00
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Item Notes:

Supplier Notes: same as above

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Response Total:	\$41.75
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## Rachelle J. Hinze

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**From:** Larry Young <lyoung@a-tec-recycling.com>  
**Sent:** Monday, March 03, 2014 10:23 AM  
**To:** Rachelle J. Hinze  
**Subject:** RE: Bid for Fluorescent Bulb Recycling

Since not everything is the same price I cannot tell you the exact number of fluorescents for a minimum. There are also other items we have taken from the State of Nebraska besides just fluorescents that are also factored in towards the minimum. So each location needs \$100 worth of materials to meet the minimum.

If we are going to be going to several locations in close proximity, we could lower the minimum. If someone wants us to drive to their location to pick up two lamps or something like that, then we are going to charge them for our time.

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**From:** Rachelle J. Hinze [<mailto:rhinze@lincoln.ne.gov>]  
**Sent:** Monday, March 03, 2014 10:16 AM  
**To:** Larry Young  
**Subject:** Bid for Fluorescent Bulb Recycling

I had just called and your secretary was going to have you call me. If you want to email me this back there will be no need to call.

On page 2 of your bid proposal #7 we asked for you to list the minimum number of fluorescent tubes and /or other equipment necessary per stop: If there is no minimum, please say "no Minimum"

You put \$100.00 per stop unless otherwise okayed by A-Tec First.

Question - Do you have a minimum of tubes or equipment per stop? If so what is it?

Same page #12 we asked for you to list the amount you will charge if a location requires a pickup prior to the minimum quantity being available.

You put \$100.00 per location unless otherwise noted.

Please explain.

Shelly Hinze, Purchasing

440 South 8th Street - Lincoln, NE 68508

402-441-8313

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**SPECIFICATIONS**  
**CITY OF LINCOLN, LANCASTER COUNTY AND PUBLIC BUILDING COMMISSION**  
**FLUORESCENT BULB RECYCLING SERVICES**

**1. GENERAL INFORMATION**

- 1.1 The City of Lincoln, Lancaster County and Lincoln-Lancaster County Public Building Commission, hereinafter referred to as Owners, are requesting bids for Fluorescent Bulb Recycling Services.
  - 1.1.1 Numerous locations throughout the City of Lincoln, NE and one (1) location in Ashland, NE will generate approximately 7,500 fluorescent tubes, bulbs and related waste per year.
  - 1.1.2 A Vendor is needed to collect fluorescent tubes, bulbs and related materials and to properly recycle and dispose of the residual material.
- 1.2 Vendors shall submit bid documents and all supporting material via e-bid.
- 1.3 All inquiries regarding these specifications shall be directed via e-mail or faxed written request to attention Suzanne Siemer, Assistant Purchasing Agent ([ssiemer@lincoln.ne.gov](mailto:ssiemer@lincoln.ne.gov)) or fax: (402) 441-6513.
  - 1.3.1 These inquiries and/or responses shall be distributed to prospective bidders electronically as an addenda.
  - 1.3.2 The Purchasing Office shall only reply to written inquiries received within three (3) calendar days of bid opening.
  - 1.3.3 No direct contact is allowed between Vendor and other City staff, besides Purchasing, throughout the bid process regarding this bid.
    - 1.3.3.1 Failure to comply with this directive may result in Vendor bid being rejected.
- 1.4 The term of the contract will be for one (1) year with the option to renew for three (3) additional one (1) year terms.
- 1.5 Bidder must include all expenses and costs in their e-bid line item pricing.
  - 1.5.1 No fuel surcharges or any other charges will be allowed during the term of this contract.
- 1.6 The awarded Vendor must provide proof of insurance meeting the requirements as listed in the Insurance Requirements for City, County and Public Building Commission.
- 1.7 Bidder shall list in the Attribute section of the e-bid the minimum number of fluorescent tubes per stop or pickup.
- 1.8 Bidder shall provide information in the Attribute section of the e-bid explaining how the waste materials must be packaged for pickup.
- 1.9 Collection, processing, recycling and disposal of materials shall comply with all current local, State and Federal regulatory requirements.

**2. MATERIALS AND LOCATIONS**

- 2.1 A list of the materials that local governmental office may recycle include, but are not limited to the following:
  - 2.1.1 Fluorescent Tube 4' and less
  - 2.1.2 Fluorescent Tube 5' or more
  - 2.1.3 Incandescent bulb
  - 2.1.4 HID
  - 2.1.5 U-Bend Tube
  - 2.1.6 Circular Tube

- 2.1.7 Compact Fluorescent Bulb
- 2.1.8 Broken bulbs and tubes
- 2.1.9 Ballast PCB / DEHP
- 2.1.10 PCB Capacitors
- 2.1.11 Transformers
- 2.1.12 Mercury Switches
- 2.1.13 Thermostats
- 2.1.14 Manometers
- 2.2 See Attachment 1 for a complete list of all locations where pickups will be made by Vendor.

**3. INVOICING AND REPORTS**

- 3.1 All invoices shall be issued to the location where the pickup was made.
  - 3.1.1 See Attachment 1 for the billing addresses and accounts payable person for each building.
- 3.2 Prepare quarterly and annual reports showing the amount of material recycled by facility.
  - 3.2.1 The reports shall be prepared for the City and submitted to the Purchasing Office and the Recycling Coordinator, Gene Hanlon in a timely manner.

**4. AWARD EVALUATION**

- 4.1 Bid will be awarded based on the following:
  - 4.1.1 The lowest responsible, responsive Bidder whose bid will be most advantageous to the City, and as the City deems will best serve the requirements and interests of the City;
  - 4.1.2 Quality of the vendor's performance on previous work; and
  - 4.1.3 Favorable information received from any reference checks that are performed.

END OF SPECIFICATIONS